



Brooke Jenkins  
District Attorney

November 24, 2025

Connie Chan  
Chair, Budget and Finance Committee  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102

Dear Chair Chan:

Attached please find a copy of the proposed resolution for the Board of Supervisors approval, which retroactively authorizes the Office of the District Attorney to accept and expend a grant in the amount of \$420,000 from the California Office of Traffic Safety for the Alcohol and Drug Impaired Driver Vertical Prosecution Program to prevent impaired driving and reduce alcohol and drug-involved traffic fatalities and injuries for the period October 1, 2025, through September 30, 2026.

This "retroactive" request is administrative in nature. This grant is being submitted currently as it is the earliest the Department could submit due to the Board meeting availability. The Department received the award letter on October 29, 2025, and started the accept & expend process soon thereafter.

The following is a list of accompanying documents:

- Grant Information Form
- Grant Budget
- Grant Application
- Grant Award Letter

We respectfully request review and approval of this resolution. If you have any questions, please contact Monifa Willis at [monifa.willis@sfgov.org](mailto:monifa.willis@sfgov.org).

Brooke Jenkins  
District Attorney

Eugene Clendinen  
Chief, Administration &  
Finance