



San Francisco Department of Public Health

Daniel Tsai
Director of Health

City and County of San Francisco
Daniel Lurie
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, January 8, 2026

RE: **Retroactivity re: File 251227**

This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend a gift from the California Department of Public Health for COVID-19 test kits.

This gift accept and expend is retroactive because the accept and expend was not done in a timely manner due to delays with both the Health Commission and City approvals process. CDPH initially provided the gift and gift forms on July 21, 2025. Upon receipt of the gift and the forms, DPH put together the accept and expend packet and sent it to the Controller's Office on August 1, 2025. DPH received the Health Commission resolution for this item on August 13, 2025. The Controller's Office then forwarded the signed accept & expend packet to the Mayor's Office on November 7, 2025, for introduction on December 9, 2025.

We respectfully request retroactive authorization for this item. Please contact Lily Conover, SFDPH Controller, at lily.conover@sfdph.org for any questions about this request for retroactive authorization.