



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



Mark E. Farrell, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: March 30, 2018

To: Mario Valdez, Project Manager, SFPUC
Ryan Fitzgerald, Contract Analyst, SFPUC

From: LaKysha Cummings, Contract Compliance Officer, CMD

Subject: PRO.0068 Biosolids Digester Facilities Construction Management (CM) Staff Augmentation Services.

The Contract Monitoring Division (“CMD”) has reviewed the score sheets submitted by the panelists as well as the fee proposals submitted by the Sole Proposer. Based on the final score tabulations submitted by the SFPUC, the final rankings are listed below:

Firm	Rank
Arcadis U.S., Inc.	1

Arcadis U.S., Inc., (“Arcadis”) is the sole proposer. Additionally, Arcadis complied with CMD Chapter 14B pre-award requirements. The LBE subconsultant/subcontractor requirement for this project is 20%. The LBE subconsultant/subcontractor requirement must be met by cumulative participation.

Arcadis listed the following LBE subconsulting/subcontracting on form 2A:

Firm	Scope of Services	LBE Status	Committed LBE Participation
CM Pros	Estimator	LBE-MBE	5.63%
Hollins Consulting	Assistant Administrative Document Control Specialist	LBE-OBE	3.31%
DCMS, Inc.	Construction Inspector	LBE-OBE	5.69%
Environmental & Construction Solutions	Construction Scheduler	LBE-OBE	5.70%
TOTAL			20.33%

Based on the foregoing, the CMD has determined that Arcadis has complied with the Chapter 14B pre-award requirements. Should you have any questions, please contact LaKysha Cummings at (415) 554-3136.