

BOARD of SUPERVISORS



City Hall  
Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

# MEMORANDUM

TO: Regina Dick-Endrizzi, Director  
Kerry Birnback, Senior Policy Analyst and Commission Secretary  
**Small Business Commission, City Hall, Room 448**

FROM: Victor Young, Assistant Clerk *Victor Young*  
Rules Committee

DATE: March 15, 2022

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS  
Rules Committee

The Board of Supervisors' Rules Committee has received the following legislation, which is being referred to the Small Business Commission for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

**File No. 220240**

**Ordinance amending the Administrative Code to require the Police Department to create a Community Policing Plan ("CPP") at each district police station, that, among other strategies, incorporates a foot and bike patrol deployment, and also includes a community process for eliciting input; and to require the public posting of the CPPs with a yearly update.**

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

\*\*\*\*\*

**RESPONSE FROM SMALL BUSINESS COMMISSION - Date:** \_\_\_\_\_

\_\_\_\_\_ **No Comment**

\_\_\_\_\_ **Recommendation Attached**

\_\_\_\_\_  
**Chairperson, Small Business Commission**



# City and County of San Francisco

## Master Report

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 220240      **File Type:** Ordinance      **Status:** 30 Day Rule

**Enacted:** \_\_\_\_\_ **Effective:** \_\_\_\_\_

**Version:** 1      **In Control:** Rules Committee

**File Name:** Administrative Code - Community Policing Plans and Foot and Bike Patrols      **Date Introduced:** 03/08/2022

**Requester:** \_\_\_\_\_ **Cost:** \_\_\_\_\_ **Final Action:** \_\_\_\_\_

**Comment:** \_\_\_\_\_ **Title:** Ordinance amending the Administrative Code to require the Police Department to create a Community Policing Plan (“CPP”) at each district police station, that, among other strategies, incorporates a foot and bike patrol deployment, and also includes a community process for eliciting input; and to require the public posting of the CPPs with a yearly update.

**Sponsors:** Mar; Walton

### History of Legislative File 220240

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	03/08/2022	ASSIGNED UNDER 30 DAY RULE	Rules Committee	04/07/2022	

1 [Administrative Code - Community Policing Plans and Foot and Bike Patrols]

2  
3 **Ordinance amending the Administrative Code to require the Police Department to**  
4 **create a Community Policing Plan (“CPP”) at each district police station, that, among**  
5 **other strategies, incorporates a foot and bike patrol deployment, and also includes a**  
6 **community process for eliciting input; and to require the public posting of the CPPs**  
7 **with a yearly update.**

8  
9 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
11 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
12 **Board amendment additions** are in double-underlined Arial font.  
13 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
14 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
15 subsections or parts of tables.

16 Be it ordained by the People of the City and County of San Francisco:

17 Section 1. The Administrative Code is hereby amended by adding Chapter 96F,  
18 consisting of Sections 96F.1 and 96F.2, to read as follows:

19 **CHAPTER 96F: COMMUNITY POLICING PLANS**

20 **SEC. 96F.1. COMMUNITY POLICING PLANS; FOOT AND BIKE PATROLS.**

21 **(a) Creation of District Station Community Policing Plans.** *The Police Department*  
22 *(“SFPD”) shall create a Community Policing Plan (“CPP”) for each police district station that shall*  
23 *be publicly available and posted on SFPD’s website and on each station’s website.*

24 **(b) Community Policing Plans.** *The Police Department shall finalize the CPPs no later*  
25 *than January 1, 2023, and review and update them on an annual basis by January 1 of each year. The*  
*purpose of CPPs are to foster collaboration and open communication between police officers and*

1 community members, including neighborhood associations and groups, small businesses, merchant  
2 groups, non-profits, school groups, and neighborhood leaders. The CPPs shall:

3 \_\_\_\_\_ (1) Support a culture and practice of policing that reflects the values of protection and  
4 promotion of the dignity of all people, and, especially, the most vulnerable in the community.

5 \_\_\_\_\_ (2) Foster an environment where requests for service and information from SFPD are  
6 handled in a timely and transparent manner.

7 \_\_\_\_\_ (3) Support community engagement and positive interactions and relationships between  
8 SFPD and the community.

9 \_\_\_\_\_ (4) Promote collaboration with groups as described in this section (b), above, to identify  
10 problems as well as solutions that will produce meaningful results for the community, and incorporate  
11 information learned from the Community Process in subsection (d).

12 \_\_\_\_\_ (5) Deploy foot and bike patrol officers, as specified in subsection (c), at each district  
13 station.

14 (c) **Community Policing Strategies.** SFPD shall create community policing strategies that  
15 address deployment of foot and bike patrols, quality of life issues, and community language access  
16 needs as follows:

17 \_\_\_\_\_ (1) Foot and Bike Patrols. SFPD shall (A) adopt a foot and bike patrol strategy that  
18 will deploy foot and bike patrol officers at every district station to effectively reduce crime and  
19 strengthen the SFPD's partnership and trust with the community, and (B) develop a formula for  
20 designating the foot and bike patrol streets and boundaries based on the reporting of crime, high  
21 volume foot traffic, crime prevention, and community input.

22 \_\_\_\_\_ (2) Quality of Life Issues. SFPD shall develop a strategy for proactive problem solving  
23 on quality of life issues, nuisances, and crime prevention. In the face of these concerns, SFPD  
24 community policing strategies shall create a sense of community where members of the community feel  
25 safe and secure.

1                   (3) Language Access Needs. SFPD shall incorporate a strategy tailored to address the  
2 distinct language access needs of communities served by each district station.

3                   (d) **Community Process.** SFPD shall create a public process for eliciting community input  
4 for the CPPs from community members, including neighborhood associations and groups, small  
5 businesses, merchant groups, non-profits, school groups, and neighborhood leaders that provide direct  
6 services to San Francisco residents in their respective district stations before adoption of the CPPs.  
7 SFPD shall consider and incorporate, to the extent possible, community feedback that includes a pro-  
8 active problem-solving approach in designing CPPs.

9                   **SEC. 96F.2. UNDERTAKING FOR THE GENERAL WELFARE.**

10                   In enacting and implementing this Chapter 96F, the City is assuming an undertaking only to  
11 promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an  
12 obligation for breach of which it is liable in money damages to any person who claims that such breach  
13 proximately caused injury.

14  
15                   Section 2. Effective Date. This ordinance shall become effective 30 days after  
16 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
17 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
18 of Supervisors overrides the Mayor's veto of the ordinance.

19  
20 APPROVED AS TO FORM:  
21 DAVID CHIU, City Attorney

22 By: /s/  
23 ALICIA CABRERA  
24 Deputy City Attorney

25  
i.e., n:\govern\as2022\2200271\01587531

## **LEGISLATIVE DIGEST**

[Administrative Code - Community Policing Plans and Foot and Bike Patrols]

**Ordinance amending the Administrative Code to require the Police Department to create a Community Policing Plan (“CPP”) at each district police station, that, among other strategies, incorporates a foot and bike patrol deployment, and also includes a community process for eliciting input; and to require the public posting of the CPPs with a yearly update.**

### Existing Law

Currently, there is no local ordinance that requires the Police Department to create CPPs for each district station.

### Amendments to Current Law

This ordinance would require the Police Department to create CPPs for each district station that, among other strategies, incorporates a foot and bike patrol deployment, and also includes a community process. This ordinance would require SFPD to publicly post CPPs and update them annually.

### Background Information

As part of the United States Department of Justice Reform Recommendations, SFPD developed a Community Policing Strategic Plan in 2018 that is publicly available at <https://www.sanfranciscopolice.org/your-sfpd/policies/community-policing-strategic-plan>.

i.e., n:\govern\as2022\2200271\01587573

# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

For Clerk's Use Only

**From:** [Cabrera, Alicia \(CAT\)](#)  
**To:** [BOS Legislation, \(BOS\)](#); [Wong, Alan \(BOS\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [Mar, Gordon \(BOS\)](#); [Lovett, Li \(BOS\)](#); [Wright, Edward \(BOS\)](#)  
**Subject:** RE: Supervisor Mar - Introduction - Administrative Code - Community Policing Plans and Foot and Bike Patrols  
**Date:** Tuesday, March 8, 2022 2:49:32 PM  
**Attachments:** [image001.png](#)

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I approve.

Alicia Cabrera  
Deputy City Attorney  
Office of City Attorney David Chiu  
City Hall, Room 234  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102  
Tel: (415) 554-4673 (Mon, Wed, Fri) City Hall  
Tel: (415) 837-7006 (Tues/Thurs) San Francisco Police Department Headquarters  
Facsimile: 415-554-4699  
Email: [alicia.cabrera@sfcityatty.org](mailto:alicia.cabrera@sfcityatty.org)

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**From:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Sent:** Tuesday, March 8, 2022 2:44 PM  
**To:** Wong, Alan (BOS) <[alan.wong1@sfgov.org](mailto:alan.wong1@sfgov.org)>; BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>; Cabrera, Alicia (CAT) <[Alicia.Cabrera@sfcityatty.org](mailto:Alicia.Cabrera@sfcityatty.org)>  
**Cc:** Mar, Gordon (BOS) <[gordon.mar@sfgov.org](mailto:gordon.mar@sfgov.org)>; Lovett, Li (BOS) <[li.lovett@sfgov.org](mailto:li.lovett@sfgov.org)>; Wright, Edward (BOS) <[edward.w.wright@sfgov.org](mailto:edward.w.wright@sfgov.org)>  
**Subject:** RE: Supervisor Mar - Introduction - Administrative Code - Community Policing Plans and Foot and Bike Patrols

We are seeking the approval from Deputy City Attorney Alicia Cabrera for her electronic signature and approval as to form for the attached Ordinance, by reply to this email.

Thank you,  
**Jocelyn Wong**  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
T: 415.554.7702 | F: 415.554.5163  
[jocelyn.wong@sfgov.org](mailto:jocelyn.wong@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**(VIRTUAL APPOINTMENTS)** To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

*Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services*





Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

**Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors' website or in other public documents that members of the public may inspect or copy.

---

**From:** Wong, Alan (BOS) <[alan.wong1@sfgov.org](mailto:alan.wong1@sfgov.org)>

**Sent:** Tuesday, March 8, 2022 2:38 PM

**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>

**Cc:** Mar, Gordon (BOS) <[gordon.mar@sfgov.org](mailto:gordon.mar@sfgov.org)>; Lovett, Li (BOS) <[li.lovett@sfgov.org](mailto:li.lovett@sfgov.org)>; Wright, Edward (BOS) <[edward.w.wright@sfgov.org](mailto:edward.w.wright@sfgov.org)>

**Subject:** Supervisor Mar - Introduction - Administrative Code - Community Policing Plans and Foot and Bike Patrols

BOS Legislation:

Supervisor Mar is introducing Administrative Code - Community Policing Plans and Foot and Bike Patrols at today's meeting.

Please see attached:

1. Introduction form
2. Ordinance language
3. Legislative digest – digest has some typos. It should state CPP not CCP.

Thank you,

Alan

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21 DAVID CHIU, City Attorney

22 By: /s/  
23 ALICIA CABRERA  
24 Deputy City Attorney

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i.e., n:\govern\as2022\2200271\01587531