

File No. 171266

Committee Item No. _____

Board Item No. 40

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: _____

Date: _____

Board of Supervisors Meeting

Date: December 5, 2017

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

- | | | |
|--------------------------|-------------------------------------|----------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Board Schedule 2018</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Prepared by: Lisa Lew

Date: December 1, 2017

Prepared by: _____

Date: _____

1 [Board of Supervisors Regular Meeting Schedule - 2018]

2

3 **Motion establishing the 2018 Board of Supervisors Regular Meeting Schedule pursuant**
4 **to Board of Supervisors Rules of Order, Sections 4.2, and 4.2.1, by cancelling the**
5 **Regular Board meetings of January 2, January 16, February 20, May 29, July 3, October**
6 **9, and November 13 and 27, 2018; and all Regular Board and Committee meetings**
7 **during the spring, summer and winter breaks from March 26 through March 30, August**
8 **1 through September 3, and December 17 through January 4, 2019; and further**
9 **suspending portions of Board Rule 4.2. to effectuate certain dates within the regular**
10 **meeting schedule to augment the flow of business.**

11

12 WHEREAS, The Board of Supervisors Rules of Order, Section 4.2, states the Board
13 shall hold a regular meeting in the Legislative Chamber in City Hall each Tuesday at 2:00
14 p.m., unless it is a holiday, in which case the meeting shall be cancelled; and

15 WHEREAS, The Rules of Order Section 4.2.1 also states that during holiday periods,
16 the application of specific days of the week described in the rules shall be revised by the Clerk
17 of the Board as necessary for the efficient conduct of the legislative process; and

18 WHEREAS, The Rules of Order Section 4.2 also states the Board shall not meet during
19 the week after Thanksgiving, nor between December 24 and December 31; and

20 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board
21 has established recess periods during the spring, summer and winter which Members of the
22 Board may plan to be away, without missing any Board or Committee meetings or other
23 important public business, and without causing difficulties in achieving a quorum; and

24

25

1 MOVED, Pursuant to Board Rules 4.2, and 4.2.1 the following Board meetings, are
2 cancelled: January 2 (New Year’s Day); January 16 (Martin Luther King Jr. Day); February 20
3 (President’s Day); May 29 (Memorial Day); July 3 (4th of July); October 9 (Indigenous Peoples
4 Day); November 13 (Veteran’s Day) and November 27 (Thanksgiving); and, be it

5 FURTHER MOVED, That pursuant to the established tradition of spring, summer and
6 winter recess periods, the Board and Committee meetings scheduled from March 26 through
7 March 30, and August 1 through September 3, and December 17, 2018 through January 4,
8 2019 are cancelled; and, be it

9 FURTHER MOVED, Contrary to calendar year 2017, to uphold the portion of Board
10 Rule 4.2, which states the Board shall not meet during the week after Thanksgiving, and
11 cancelling the meeting of November 27, 2018 in order to avoid cancelling two consecutive
12 meetings in November; and, be it

13 FURTHER MOVED, To suspend the portion of Board Rule 4.2 which requires the
14 Board to cancel a Tuesday Board meeting after a Monday Holiday as it pertains solely to
15 September 4, to allow the Board to meet on Tuesday, September 4, 2018, and, be it

16 FURTHER MOVED, Pursuant to Board Rule 4.3 the Board is constrained by certain
17 administrative, electoral and legislative deadlines and may schedule Special Meetings when
18 necessary to conduct the City’s business.



**City and County of San Francisco
Board of Supervisors
Regularly Scheduled Board Meetings**

Note: Please refer to the Weekly Meeting Schedule for Special Board and Committee Meetings
Schedule is Subject to Change

2018		
Month	Date	No Scheduled Meeting
January	Jan 9(O), *23, 30	Jan 2 New Year's Day - Mon. - 1/1 Jan 16 Martin L. King, Jr. Day - Mon. 1/15
February	Feb 6, *13(E), 27	Feb 20 President's Day - Mon. 2/19
March	Mar 6, *13(O), 20	Mar 27 (Spring Recess)
April	Apr 3, *10(E), 17, 24	
May	May 1, *8(O), 15, 22	May 29 Memorial Day - Mon. 5/28
June	Jun 5(O), 12, *19(E), 26	
July	Jul 10, *17(O), 24, 31	July 3 Independence Day Wed. 7/4
August		Aug 7, 14, 21, 28 (Summer Recess)
September	Sep 4, *11(E), 18, 25	
October	Oct 2, *16(O), 23, 30	Oct 9 Indigenous Peoples Day - Mon. 10/8
November	Nov 6, *20(E)	Nov 13 Veteran's Day - Mon. - 11/12 Nov 27 Thanksgiving Day - 11/22
December	Dec 4, *11(O)	Dec 18, 25, Jan 1 (Winter Recess)

Pursuant to Board Rules Section 4.3 - A special meeting of the Board may be called at any time by the President, or by a majority of the Board, as specified in Section 2.8 of the San Francisco Administrative Code.

*Mayoral Appearance - Questions from (E) - Even and (O) - Odd Districts.