

1 [Establishing a San Francisco Museum and Historical Society Advisory Committee.]

2 **Ordinance amending Article VIII of the San Francisco Administrative Code by adding**
3 **Section 2A.166 to establish the San Francisco Museum and Historical Society Advisory**
4 **Committee as an advisory committee to the Board of Supervisors and the Board of**
5 **Trustees of the Fine Arts Museums of San Francisco.**

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8 Note: **This entire section is new.**
9 Board amendment additions are double underlined.
10 Board amendment deletions are ~~strike through normal~~.

11 Be it ordained by the People of the City and County of San Francisco:

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13 Section 1. The San Francisco Administrative Code is hereby amended by adding
14 Article Section 2A.166, to read as follows:

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16 **SEC. 2A.166. SAN FRANCISCO MUSEUM AND HISTORICAL SOCIETY ADVISORY**
17 **COMMITTEE.**

18 **(a) Establishment of Committee.** There is hereby established a San Francisco
19 Museum and Historical Society Advisory Committee (“Committee”).

20 **(b) Committee Membership.** The Committee shall consist of nine (9) voting
21 members. The members shall consist of:

22 (1) Two (2) representatives from the San Francisco Museum and Historical Society
23 (the “Society”);

24 (2) Two (2) representatives from the Fine Arts Museums of San Francisco
25 (“FAMSF”);

- 1 (3) One (1) representative from the San Francisco Public Library currently working
2 in the City Archives division or with expertise in historical materials;
- 3 (4) One (1) member of the public with significant expertise or experience
4 researching and documenting the history of San Francisco (“ the Historical
5 Research Representative”);
- 6 (5) Two (2) members of the public from historical organizations including, but not
7 limited to, organizations focused on the history of ethnic or racial minorities,
8 sexual orientation, gender or any of the various other cultural ~~or on the history of~~
9 ~~the lesbian, gay, bisexual and transgender~~ communities within San Francisco;
10 and
- 11 (6) One (1) member of the public with a professional background in museums who
12 is not affiliated with FAMSF or the Society (the “Museum Professional
13 Representative”).

14 The Society representatives shall be appointed by ~~the Mayor based on nominations~~
15 ~~from~~ the San Francisco Museum and Historical Society. The public representatives,
16 excluding the Museum Professional Representative and the Historical Research
17 Representative, shall be appointed by the Board of Supervisors based on nominations from
18 the Society and from applications submitted by the general public. The Museum Professional
19 Representative and the Historical Research Representative shall be appointed by the Mayor
20 based on nominations from the Society and from applications submitted by the general public.
21 The Society’s nominations and the public representative applications for positions other than
22 the Museum Professional Representative and the Historical Research Representative shall be
23 submitted to the Clerk of the Board of Supervisors within 30 days of the enactment of this
24 Ordinance. The Society’s nominations and the public representative applications for the
25 Museum Professional Representative and the Historical Research Representative shall be

1 submitted to the Mayor's Office within 30 days of the enactment of this Ordinance. The San
2 Francisco Public Library representative shall be appointed by ~~the Director of the Fine Arts~~
3 ~~Museums based upon the recommendation of the City Librarian.~~ The FAMSF representatives
4 shall be appointed by the Director of the Fine Arts Museums. All appointments shall be made
5 within 60 days after enactment of this Ordinance and thereafter, as provided in subparagraph
6 (c). Each Committee member shall serve at the pleasure of the appointing authority.

7 In making appointments, members of the Board of Supervisors, Mayor, City Librarian
8 and the Director of the Fine Arts Museums shall take into consideration City policy that the
9 members of all boards, commissions and committees be broadly representative of the
10 diversity in ethnicity, race, age and sexual orientation of the City and County and have
11 representation of both sexes. In no event shall more than four members of the Committee
12 consist of members of the Fine Arts Museums Board of Trustees ("Fine Arts Museums
13 Board") or its Executive Committee. In no event shall more than four members of the
14 Committee consist of board members of the Society.

15 **(c) Term of Office.** Members shall serve a term of one year. The first one-year
16 term for all members shall begin upon the date the Clerk of the Board of Supervisors certifies
17 that all members of the Committee have been appointed following the adoption of this
18 Ordinance. Future terms of office shall begin on that date of each successive year. Members
19 shall conduct the first meeting of the Committee within thirty days of the appointment of all
20 members.

21 In the event a vacancy in Committee membership occurs, the successor to the vacant
22 position shall be appointed to complete the unexpired term of the office vacated in the same
23 manner used to select the previous occupant of that position, consistent with subparagraph
24 (b).

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1 **(d) Removal of Members.** Any member whom the Committee certifies to have
2 missed three regularly scheduled meetings of the Committee in any six month period without
3 prior authorization of the Committee shall be deemed to have resigned from the Committee
4 effective on the date of the written certification from the Committee.

5 **(e) Compensation.** Members of the Committee shall not be compensated, nor
6 shall they be reimbursed for expenses.

7 **(f) Purposes and Duties of Committee.** The purposes and duties of the
8 Committee are to publicly discuss and make recommendations to the Board of Supervisors
9 and Fine Arts Museums Board regarding any or all of the following topics:

- 10 (1) The management of the City history collections of the San Francisco
11 Museum and Historical Society, the Fine Arts Museums of San Francisco,
12 the San Francisco Public Library and other City departments, (the
13 “Collection”) including, but not limited to, issues related to the inventory,
14 housing, storage, exhibition, conservation and development of such
15 Collection;
- 16 (2) The type of relationship between the City and the Society that would best
17 serve to ensure the continuing existence, financial stability and success
18 of the San Francisco Museum and Historical Society;
- 19 (3) The identification of permanent exhibition venue(s) for the Society’s
20 Collection and funding for such venue(s);
- 21 (4) Sources of potential financial support for the Society;
- 22 (5) The potential creation of one or more full-time or part-time positions under
23 the Fine Arts Museums’ budget for the purpose of conducting a complete
24 inventory/catalogue of the City and County of San Francisco’s historical
25 collections as well as those of the Society;

1 (6) The potential merger of the City's historical collections with the Society's
2 Collection; and

3 (7) Strategies to promote citywide communication and partnership between
4 various local organizations that hold historical/cultural resources.

5 (g) **Reporting Requirements.** The Committee shall submit to the Board of
6 Supervisors and to the Fine Arts Museums Board a written report, by March 31 of 2003,
7 summarizing its findings and recommendations, and then submit an annual report by March 1
8 of each subsequent year the Committee is in operation.

9 (h) **Officers.** At the initial meeting of the Committee, the Committee members shall
10 select such officers as it deems necessary.

11 (i) **Staff Support.** The Fine Arts Museums shall provide staff support and
12 resources for the Committee.

13 (j) **Meetings.** The Committee shall meet at least monthly. All meetings of the
14 Committee, except as provided by applicable laws, shall be open to the public.

15 (k) **Establishment of Rules and Regulations.** The Committee, which qualifies as
16 a Policy Body under San Francisco Administrative Code Chapter 67 (the
17 "Sunshine Ordinance"), shall establish rules and regulations for its own
18 organization and procedure that are consistent with the Sunshine Ordinance and
19 other laws governing the conduct of public meetings.

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1 (I) Sunset Clause. The provisions of this Ordinance and the operation of
2 the Committee shall expire on June 1, 2005 unless otherwise amended by the Board of
3 Supervisors.

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5 APPROVED AS TO FORM:
6 DENNIS J. HERRERA, City Attorney

7 By: _____
8 ADINE K. VARAH
9 Deputy City Attorney

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