

File No. 201161

Committee Item No. 11

Board Item No. 10

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight
Board of Supervisors Meeting:

Date: Nov.19, 2020

Date: Dec. 1, 2020

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

- | | | |
|--------------------------|--------------------------|-------|
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Prepared by: John Carroll

Date: Nov. 13, 2020

Prepared by: John Carroll

Date: Nov. 25, 2020

1 [California Code of Civil Procedure, Section 998 - Offer to Compromise Litigation - Penny
2 Mims - \$50,000]

2

3 **Ordinance authorizing the service of an Offer to Compromise under Code of Civil**
4 **Procedure, Section 998, in the lawsuit filed by Penny Mims against the City and County**
5 **of San Francisco and Dorian Carr, to include a payment from the City of up to \$50,000**
6 **plus reasonable attorneys’ fees and costs to be determined by the Court; the lawsuit**
7 **was filed on March 3, 2020, in San Francisco Superior Court, Case No. CGC-20-583388;**
8 **entitled Penny Mims v. City and County of San Francisco, Dorian Carr, et al.; the**
9 **lawsuit involves an employment dispute.**

10

11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby
13 authorizes the City Attorney to make an Offer to Compromise under Code of Civil Procedure
14 Section 998 in the action entitled Penny Mims v. City and County of San Francisco, Dorian
15 Carr, et al., San Francisco Superior Court, Case No. CGC-20-583388, by the payment of up
16 to \$50,000, plus reasonable attorneys’ fees and costs to be determined by the Court. The
17 lawsuit involves an employment dispute.

18

19 Section 2. The above-named action was filed in San Francisco Superior Court on
20 March 3, 2020, and the following parties were named in the lawsuit: Plaintiff: Penny Mims;
21 Defendants: City and County of San Francisco, Dorian Carr.

22

23

24

25

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

APPROVED AS TO FORM AND
RECOMMENDED:

DENNIS J. HERRERA
City Attorney

/s/
KATHARINE HOBIN PORTER
Chief Labor Attorney

FUNDS AVAILABLE:

/s/ Michelle Allersma for Ben Rosenfield
BEN ROSENFELD
Controller

RECOMMENDED:

SAN FRANCISCO HUMAN SERVICES
AGENCY

/s/
TRENT RHORER
Executive Director

n:\labor\li2020\200365\01475041.docx

LEGISLATION RECEIVED CHECKLIST

Date 10/5/20 File Number (if applicable) _____

- Legislation for Introduction (**NEW**) ▶▶▶ **Legislative Clerk**
 Legislation Pending in Committee (**AMENDED**) ▶▶▶ **Committee Clerk**
 Legislation for Board Agenda (**AMENDED**) ▶▶▶ **Deputy Clerk**

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
 Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
 Supporting documents: 1 full set, and separate **pdf** copies of each in email
 Cover letter (original)
 Grant budget/application
 Grant information form, including signed disability checklist
 Letter of Intent or grant award letter from funding agency
 Contract, Leases/Agreements (if applicable)
 Ethics Form 126 (*if applicable*) in **Word** format
 Other support documents *as identified in the cover letter and legislation*
 E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
 Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
 Supporting documents: 1 full set, and separate **pdf** copies of each in email
 Cover letter (original)
 Settlement Report/Agreement (for settlements)
 Other support documents *as identified in the cover letter and legislation*
 E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
 Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
 Supporting documents: 1 full set, and separate **pdf** copies of each in email
 Cover letter (original)
 Grant budget/application
 Grant information form, including signed disability checklist
 Letter of Intent or grant award letter from funding agency
 Contract, Leases/Agreements (if applicable)
 Ethics Form 126 (*if applicable*) in **Word** format
 Other support documents *as identified in the cover letter and legislation*
 E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
 Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
 Supporting documents: 1 full set, and separate **pdf** copies of each in email
 Cover letter (original)
 Settlement Report/Agreement (for settlements)
 Other support documents *as identified in the cover letter and legislation*
 E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 415-554-3869
Name and Telephone Number

City Attorney
Department