

BOARD OF APPEALS

BOS Budget Presentation
FY27 & FY28
May 13, 2026

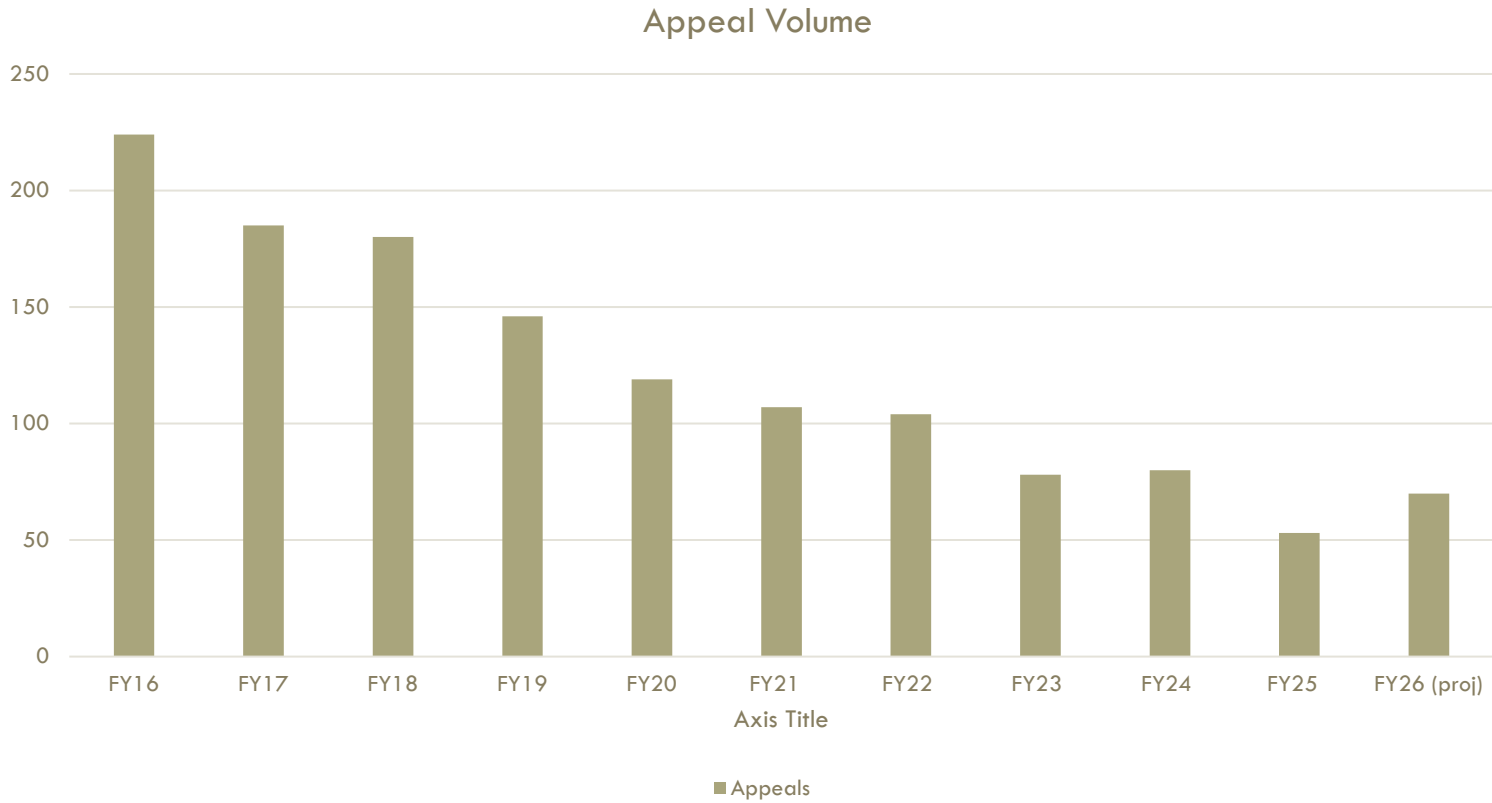
BOARD OF APPEALS

Mission

Provide the public with a final administrative review process for the issuance, denial, suspension, revocation and modification of City permits, licenses and other determinations.

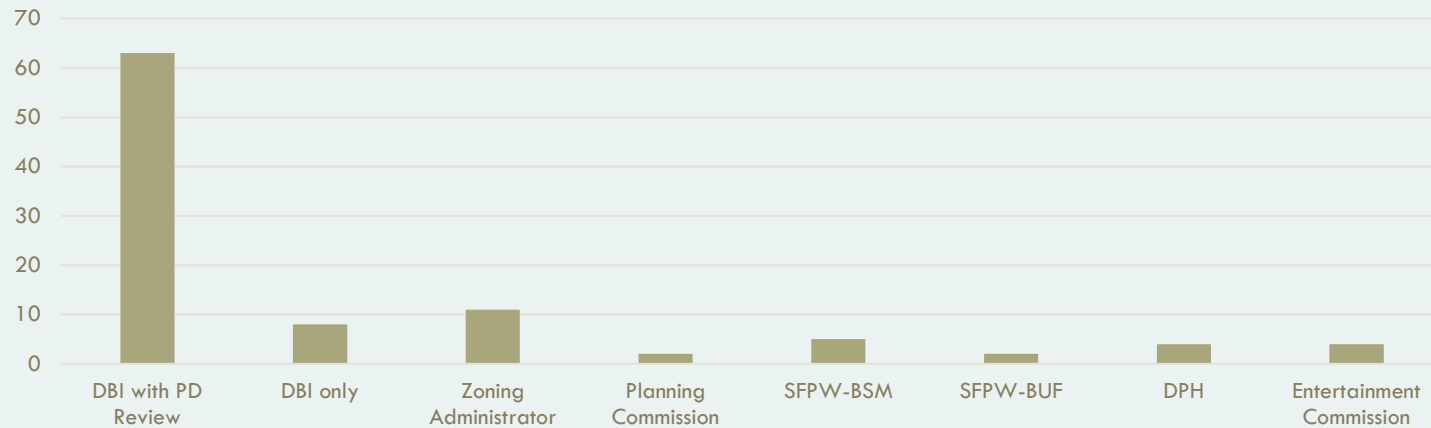
Provide an efficient, fair and expeditious public hearing and decision-making process before an impartial panel.

APPEAL VOLUME



APPEAL DISTRIBUTION BY DEPARTMENT FY25 AND FY26 (THROUGH 4/27/26)

FY25-FY26 (as of 4.27.26)
Appeals Filed (by Department)



OVERVIEW — REVENUE SOURCES

Surcharges = 99% of budget

- Collected on new and renewed permits
- Rates based on percentage of cases originating from each underlying department and anticipated permit application volume
- Rates analyzed annually and adjusted by the Controller's Office if needed

Filing Fees = 1% of budget

- Collected by the Board Office when appeals are filed
- Amount collected fluctuates based on appeal volume and types filed each year

BUDGET SUMMARY

	Current Budget FY26	Proposed Budget FY27	Change from FY26	Proposed Budget FY28	Change from FY27
Total Expenditures	1,254,289	1,248,559	(5,730)	1,301,489	52,930
Total FTE	3.50	3.50	0	3.50	0

- The Controller's Office will advise if surcharges need to be adjusted to cover costs.
- No change in filing fees.

APPENDIX A

BUDGET DETAIL - REVENUE

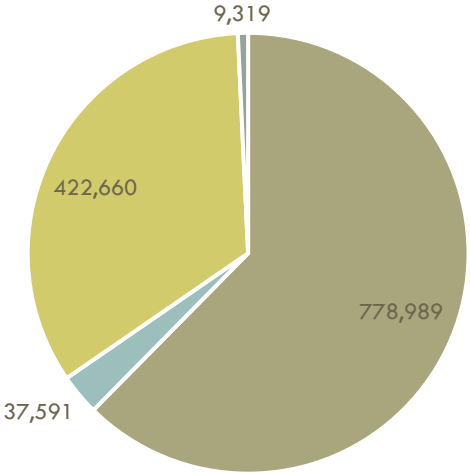
REVENUE	Current FY Budget	FY27 Proposed	Variance From FY26	FY28 Proposed	Variance From FY27
TOTAL REVENUE: SURCHARGES & FILING FEES	1,254,289	1,248,559	(5,730)	1,301,489	52,930

APPENDIX B – BUDGET DETAIL- EXPENDITURES

EXPENDITURES	CURRENT FY26	FY27	Variance From FY26	FY28	Variance From FY26	Variance From FY27
Salary & Fringe	749,036	778,989	29,953	816,125	67,089	37,136
Non-Personnel Services	71,858	37,591	(34,267)	47,920	(23,938)	10,329
Materials & Supplies	15,658	9,319	(6,339)	9,319	(6,339)	0
Work Orders & Infrastructure (includes rent)	417,737	422,660	4,923	428,125	10,388	5,465
TOTAL	1,254,289	1,248,559	(5,730)	1,301,489	47,200	52,930

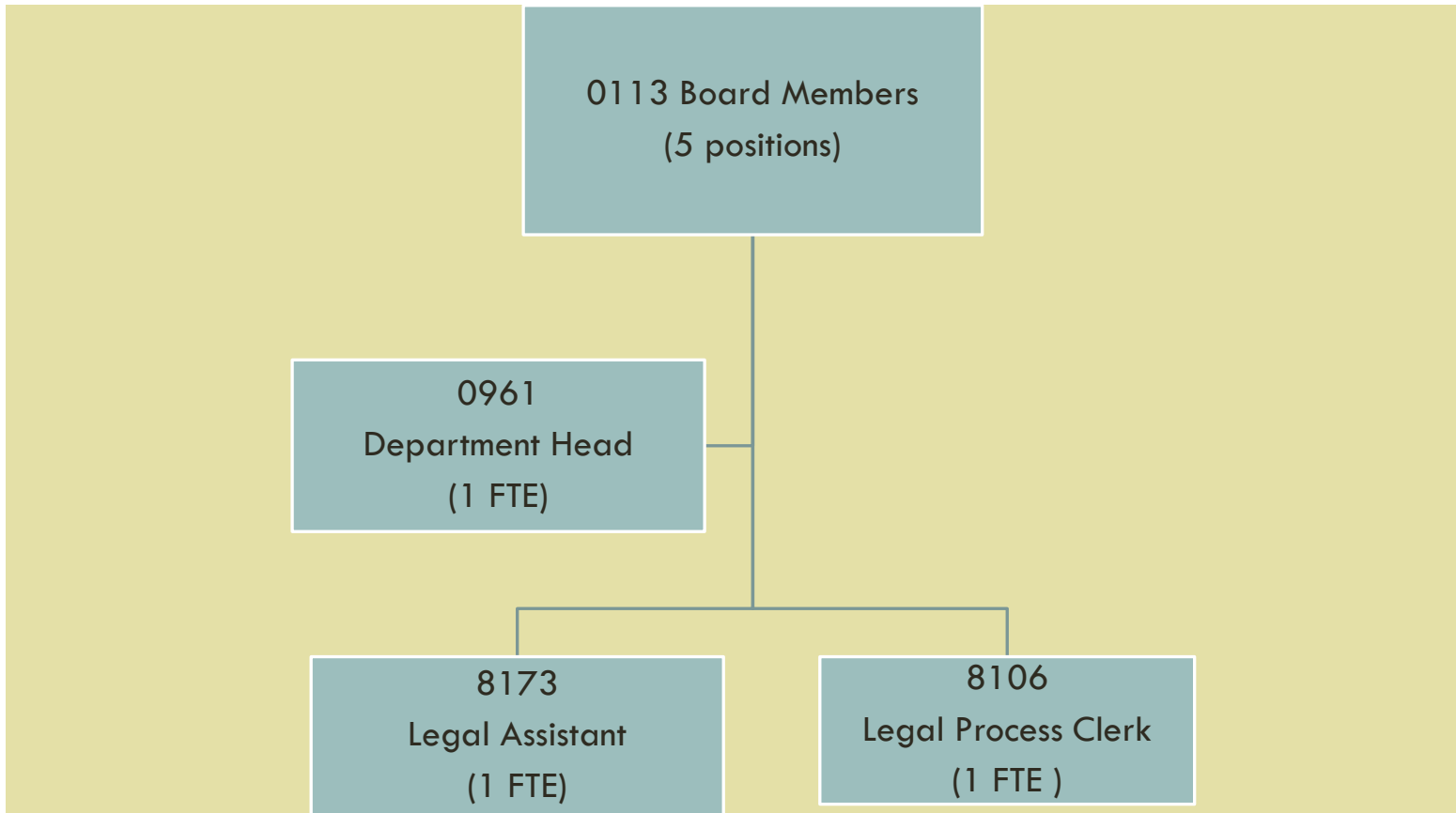
PROPOSED BUDGET FY27

Proposed FY27 Budget



■ Salaries & Fringe ■ Non-Personnel Services ■ Services of Other Departments ■ Materials & Supplies

APPENDIX C – FY27 ORGANIZATIONAL CHART-THERE ARE NO VACANCIES-ALL POSITIONS ARE FILLED



APPENDIX D SURCHARGE RATES

	Current Surcharge FY26	Proposed Surcharge FY27 (TBD)	Change
Planning	\$45.00		
DBI	\$45.00		
DPH	\$51.00		
SFPD	\$3.00		
Public Works	\$11.00		
Entertainment Commission	\$2.00		

APPENDIX E

FILING FEES

DETERMINATION	FEE
ZONING ADMINISTRATOR DETERMINATION	\$600
PLANNING COMMISSION ACTION	\$600
DEPT. OF BUILDING INSPECTION ALTERATION, DEMOLITION OR OTHER PERMIT	\$175
DEPT. OF BUILDING INSPECTION RESIDENTIAL HOTEL OR APARTMENT CONVERSION PERMIT	\$525
DEPT. OF BUILDING INSPECTION IMPOSITION OF PENALTY	\$300
POLICE DEPT. & ENTERTAINMENT COMMISSION PERMIT ISSUED TO BUSINESS OWNER OR OPERATOR	\$375
POLICE DEPT. & ENTERTAINMENT COMMISSION PERMIT ISSUED TO EMPLOYEE OR CONTRACT WORKER	\$150
POLICE DEPT. & ENTERTAINMENT COMMISSION PERMIT REVOCATION OR SUSPENSION	\$375
SAN FRANCISCO PUBLIC WORKS TREE REMOVAL PERMIT ISSUED TO CITY	\$100
OTHER ORDER OR DECISION: TAXI, TOBACCO, MASSAGE, TREE REMOVAL, FOOD TRUCK, ETC.	\$300
REHEARING REQUEST & JURISDICTION REQUEST	\$150

BOARD OF APPEALS

The Board of Appeals' core operational services consist of processing appeals and holding hearings.

The Board only has 3.5 FTEs (three full-time employees and five commissioners). There are no vacancies.

The Board of Appeals does not have any strategic or discretionary programs.

No programs were cut from the Board's budget.