



FEMA

May 26, 2020

Mark S. Ghilarducci, Director
Governor's Authorized Representative
California Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

Reference: Application Approval, HMGP #4344-459-102R
City and County of San Francisco
Castro Mission Health Center Seismic Upgrade
Supplement #114

Dear Mr. Ghilarducci:

The Federal Emergency Management Agency (FEMA) have approved and issued Hazard Mitigation Grant Program (HMGP) funds for the City and County of San Francisco (subrecipient), HMGP #4344-459-102R, Castro Mission Health Center Seismic Upgrade.

The total eligible costs are \$2,152,213. As shown in the enclosed Supplement #114 Obligation Report, we have obligated \$1,614,159.75 for up to 75 percent federal share; the non-Federal share match is \$538,053.25. These funds are available in Smartlink for eligible disbursements.

This HMGP grant approval and obligation of funds are subject to the following:

- 1. Scope of Work (SOW)** – This project will include the construction of six reinforced concrete shearwalls with new foundations extending below the existing building foundation to the roof. A new fire alarm suppression and detection system will be installed for the entire second floor. A new fire alarm control panel and annunciator will be installed on the first floor and fire alarm devices and connections to smoke dampers will be implemented on the second floor. Modifications will be made to exterior of building, and entire interior will be remodeled with new spatial arrangement, partitions, and finishes. ADA-compliant restrooms, elevator, and interior ramps will be installed.
- 2. Budget Revisions and Cost Overruns** - In accordance with the 2015 Hazard Mitigation Assistance Unified Guidance, Part VI D.3, when budget changes are made, all programmatic requirements continue to apply. Additional information regarding budget adjustments and revisions can be found in 2 CFR Part 200.308. The Recipient must obtain FEMA's prior written approval for any budget revisions.

Cost overruns must be approved by FEMA Region IX before implementation and the subgrant must continue to meet programmatic eligibility requirements, including cost effectiveness and cost share. Additional information can be found in 2 CFR Part 200.

3. **Activity Completion Date** – The work schedule in the application states the activity completion time frame is 34 months. We will annotate March 26, 2023 as the project completion date. Please inform the subrecipient that work completed after this date is not eligible for federal funding, and federal funds may be de-obligated for work not completed within schedule for which there is no approved time extension.
4. **Grant Period of Performance** – The POP is the period during which the Cal OES is expected to complete all subgrant activities and costs within the grant. For 4344-DR-CA, the POP ends no later than 36 months from the close of the application period or October 10, 2020. On August 9, 2019, FEMA extended the POP to **April 2, 2023**. Additional extensions beyond the April 2, 2023 POP are approved by FEMA Headquarters. Please refer to Part VI.D.4 of the *Guidance*, and advise the Subrecipient; FEMA may de-obligate Federal funds for any work not completed by **April 2, 2023**, where no time extension is approved.
5. **Hazard Mitigation Plan** – The *City and County of San Francisco Local Hazard Mitigation Plan Update* expired on November 4, 2019 and is not in compliance with 44 CFR 201.6. The City and County of San Francisco is currently in the process of updating the current mitigation plan. FEMA has approved Extraordinary Circumstance pursuant to 44 CFR 201.6(a)(3) on February 7, 2020 to complete the mitigation plan. The plan must be adopted and approved by February 7, 2021, or HMGP funds will be de-obligated for this project.
6. This award of funds is subject to the enclosed *Standard Hazard Mitigation Grant Program Conditions*, amended August 2018. Federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions or need further assistance please contact me, or your staff may contact Linda Ortiz, Hazard Mitigation Assistance Specialist, at Linda.Ortiz@fema.dhs.gov.

Sincerely,

For
Juliette Hayes
Director
Mitigation Division
FEMA Region IX

cc: Jennifer Hogan, State Hazard Mitigation Officer
Andrew Gillings, Cal OES
Robin Shepard, Cal OES
Monika Saputra, Cal OES

Enclosures (3):
Supplement #114 Obligation Report
Project Management Report
Standard HMGP Conditions