

File No. 100762

Committee Item No. _____

Board Item No. 38

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: NA

Date: _____

Board of Supervisors Meeting

Date: June 15, 2010

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Ethics Form 126 |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Victor Young

Date June 10, 2010

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Mitzi Perino Day.]

2
3 **Resolution honoring Mitzi Perino for her many years of work with the San Francisco**
4 **Department of Building Inspection and proclaiming June 25, 2010 as Mitzi Perino Day**
5 **in San Francisco.**

6 WHEREAS, Mitzi Perino has been with the City and County of San Francisco since
7 1997, transferring in 2004 to the Department of Building Inspection (DBI); and

8 WHEREAS, During her employment with DBI, Mitzi was assigned to the former
9 Customer Services Division, now Support Services, and is the only division staff member to
10 rotate among all three sections -- the Public Information Counter, 3R Reports, and Records
11 Management; and

12 WHEREAS, Mitzi performed each and every task with professionalism, grace, and a
13 smile, even when assigned to the challenging Public Information Counter, and quickly became
14 renowned as the "Mother of Customer Service"; and

15 WHEREAS, Mitzi is always prepared, detail-oriented, thorough, and willing to ensure
16 only the best service for customers and staff. When she assisted customers, they often
17 walked out with more information and better prepared than they ever imagined possible; and

18 WHEREAS, One of Mitzi's strongest attributes is her organizational ability. When
19 working in the 3R section, no one questioned her work, nor her green or purple-inked notes
20 because these were always thorough and precise. She trained new staff in the 3R process
21 and became the key person in drafting and editing the operational manual -- and her
22 constructive criticism was always welcomed because she always had a solution to the most
23 challenging issues; and

24 WHEREAS, Mitzi's skills transferred with her to Records Management, where she did
25 permit research, politely asked other divisions for documents, found that new construction

1 plan was filed under another address, and updated the Weekly Report – making sure that
2 nothing was missing before issues were reported to management. If items were missing, she
3 would remind her co-workers pleasantly to never forget again, with a smile; and

4 WHEREAS, Because of Mitzi's impressive thoroughness, she was often volunteered to
5 proof-read tedious, long reports, and operational manuals because everyone knew mistakes
6 would not be missed by Mitzi's eagle eyes; and,

7 WHEREAS, DBI staff knows that you can always count on Mitzi at meetings for
8 keeping an honest and positive attitude, and providing valuable feedback. While these
9 meetings can sometimes be overwhelmed with criticism from other divisions and bad news,
10 Mitzi always defends the Division and always reminds us how great we all are -- and offers
11 tips on how we can be even better; and

12 WHEREAS, Mitzi and her husband, Rich, have two children, Stephanie and Michael,
13 and two grandchildren – Jack and Charlotte – who are their pride and joy – with Mitzi traveling
14 sometimes to Denver and now Oregon to visit her family to spoil her grandchildren and
15 children too. Mitzi is a very family-oriented person, one we can all learn from, and who enjoys
16 getting together with her friends and a group of retired friends with whom she travels to
17 destinations such as Zihuatanejo, Mexico, Italy and Lake Tahoe; and

18 WHEREAS, Mitzi also enjoys trying new restaurants, new recipes and sharing the good
19 ones. Her lemon bars were voted "Best Dessert," at the DBI Dessert Cook-off and were
20 always the best snack at the office; and

21 WHEREAS, Mitzi Perino is being honored by her professional DBI colleagues and
22 friends on Tuesday, June 15, 2010, to express appreciation and gratitude for her many years
23 of invaluable contributions to San Francisco public services; now, therefore, be it

24 RESOLVED, That the members of the Board of Supervisors of the City and County of
25 San Francisco, do hereby proclaim Friday, June 25, 2010 as MITZI PERINO DAY, do convey

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the City's sincere appreciation for her superb contributions to the San Francisco Department of Building Inspection, and do wish her a wonderful retirement in the years to come.

****Carmen Chu****
BOARD OF SUPERVISORS

