



# CATEGORICAL EXEMPTION APPEAL TIMELINESS DETERMINATION

**Date:** November 18, 2024  
**To:** Angela Calvillo, Clerk of the Board of Supervisors  
**From:** Lisa Gibson, Environmental Review Officer – (628) 652-7571

**RE: Appeal Timeliness Determination – 1719 Wallace Avenue Appeal of a CEQA Exemption Determination; Planning Department Case No. 2023-008006PRJ**

On November 8, 2024, Barbara Tassa (Appellant) filed an appeal with the Office of the Clerk of the Board of Supervisors of the categorical exemption for the proposed project at 1719 Wallace Avenue. As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board's Office Is Open)	Date of Appeal Filing	Timely?
October 10, 2024	Saturday, November 9, 2024	Tuesday, November 12, 2024	Friday, November 8, 2024	Yes

**Approval Action:** On September 30, 2024, the Planning Department issued a categorical exemption for the proposed project. The Approval Action for the project was a Conditional Use Authorization, which occurred on October 10, 2024 (Date of the Approval Action).

**Appeal Deadline:** Sections 31.16(a) and (e) of the San Francisco Administrative Code state that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action was Saturday, November 9, 2024. The next day when the Office of the Clerk of the Board of Supervisors was open was Tuesday, November 12, 2024 (Appeal Deadline).

**Appeal Filing and Timeliness:** The Appellant filed the appeal of the exemption determination on November 8, 2024, prior to the end of the Appeal Deadline. Therefore, the appeal is timely.