



**OFFICE OF THE CONTROLLER**  
**CITY AND COUNTY OF SAN FRANCISCO**

Ben Rosenfield  
Controller

Todd Rydstrom  
Deputy Controller

May 31, 2023

Carla Short, Acting Director  
Department of Public Works  
City Hall – 1. Dr. Carlton B Goodlett Place, Room 348  
San Francisco, CA 94102

Attention: Bruce Robertson, Chief Financial Officer, Department of Public Works

RE: Contracting for Security Services – FY 2023-24

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2023-24 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at [Risa.Sandler@sfgov.org](mailto:Risa.Sandler@sfgov.org) if you have any questions regarding this determination.

Sincerely,

\_\_\_\_\_/s/  
Ben Rosenfield,  
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst  
Human Resources, Employee Relations  
Devin Macaulay, Budget Manager

Public Works - Yard Operations  
 207990 - DPW Operations and Street Tree Nursery

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES  
**FISCAL YEAR 2023-24**

**ESTIMATED CITY COSTS:**

**PROJECTED PERSONNEL COSTS**

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Security Guard	8202_C	6.5	\$ 2,762	3,316	\$ 466,746	\$ 560,320
Security Guard - As Needed	8202_C	0.11	\$ 2,762	3,316	\$ 7,898.78	\$ 9,482.33
Manager II	0923_C	0.04	\$ 5,560	6,674	\$ 5,782.22	\$ 6,941.44
Total FTE		6.7				
Total Salary Costs-->					\$ 480,427.14	\$ 576,743.27
Total of Other Compensation-->					\$ -	\$ -

**FRINGE BENEFITS**

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8202_C	38206	
Benefits per FTE--Job Class #:	8202_C	38206	
Benefits per FTE--Job Class #:	0923_C	64460	
Total Fringe Benefits		\$ 229,173.25	\$ 255,120.04

**ADDITIONAL CITY COSTS**

Uniform Allowance	\$ 4,725	\$ 4,725
Radios	\$ 700	\$ 700
Total Capital & Operating	\$ 5,425	\$ 5,425

**COST COMPARISON SUMMARY**

ESTIMATED TOTAL CITY COST	715,025	837,288
LESS: ESTIMATED TOTAL CONTRACT COST	408,545	450,086
ESTIMATED SAVINGS	\$ 306,480	\$ 387,202
% of Savings to City Cost	43%	46%