

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Round 1 Proposition 84 Integrated Regional Water Management Grant Funds from the California Department of Water Resources for Water Conservation**
2. Department: **SFPUC**
3. Contact Person: Julie Ortiz Telephone: **(415) 551-4739**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$ 123,042. \$863,000 was already approved by BOS Resolution 340-12. The current request would bring the total grant award to \$986,042.**
6. a. Matching Funds Required: **\$ 246,510**
b. Source(s) of matching funds (if applicable): **SFPUC Water Conservation operating budget**
7. a. Grant Source Agency: **California Department of Water Resources**
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:
SFPUC Resolution 12-0135 authorized the General Manager of the San Francisco Public Utilities Commission (SFPUC) to execute a Memorandum of Understanding (MOU) with Solano County Water Agency (SCWA) for the administration and disbursement of Proposition 84 State grant funds of up to \$863,000 to be used for SFPUC high-efficiency toilet incentive programs. SFPUC Resolution 15-0163 authorized the General Manager to accept an additional award of up to \$123, 042 to be disbursed from SCWA for SFPUC high-efficiency toilet incentive programs from the same State grant fund for a total award of up to \$986,042. This increase in funding to the SFPUC was executed through an amended agreement between the State and the grant's fiscal agent Bay Area Clean Water Agencies (BACWA), dated January 27, 2015. The amendment resulted in a reallocation of funds for eligible water conservation programs among Bay Area water utilities participating in the grant.

Background

Thirteen water agencies in the Bay Area were awarded Proposition 84 grant funding for water conservation programs, with the Bay Area Clean Water Agencies (BACWA) serving as the fiscal agent responsible for signing the agreement with DWR and disbursing the funds. SCWA and BACWA have entered into an Implementation Agreement dated, May 7, 2012 by which BACWA agrees to disburse funding from the State Grant to SCWA for SCWA to use in administration and performance of eligible Projects under the State Grant.

On behalf of the 13 agencies, BACWA applied for and received Proposition 84 Integrated Regional Management Regional Water Management grant funds from DWR. The State grant includes \$9,191,685

to fund various water conservation programs for the following partner agencies: Alameda County Water District, Bay Area Water Supply and Conservation Agency, City of Napa, Contra Costa Water District, East Bay Municipal Water District, Sonoma County Water Agency, Santa Clara Valley Water District, SFPUC, Solano County Water Agency, Marin Municipal Water District, Zone 7 Water District, StopWaste.org, and the Napa County Resource Conservation District.

State grant funds are disbursed by DWR to BACWA as the fiscal agent, on a reimbursement basis. Subsequently, SCWA and BACWA entered into a grant implementation agreement in which BACWA agrees to disburse the grant funds to SCWA for administration and performance of the conservation projects for partner agencies in accordance with the implementation agreement.

Water conservation programs for some agencies did not receive sufficient customer participation or performance to seek reimbursement for their total grant award in the implementation agreement. As a result, grant funds for each of the water conservation Projects in the grant agreement between DWR and BACWA were modified in an amendment in January 2015, allowing utilities to surrender grant funding for programs that did not have sufficient participation and apply it to different programs and/or participating agencies. The SFPUC's high-efficiency toilet incentive program has achieved a greater number of toilet installations than what was eligible for reimbursement from our original grant award of \$863,000 and was therefore awarded an additional \$123,042 in surrendered grant funds.

Water Conservation program activities for the grant's partner agencies are eligible for reimbursement from DWR if completed between the dates of August 17, 2011 – July 30, 2015. SFPUC toilet installations were completed within the eligible dates and reported to the grant administrator SCWA prior to April 2014.

The total cost of the SFPUC high-efficiency toilet installation program is \$5.3 million, of which \$986,042 would be provided through grant funding. The remaining \$4,313,958 is being paid from funds through the Water Enterprise, Water Conservation operating budget.

The SFPUC provides high-efficiency toilet installation services and customer financial incentive rebates that encourage San Francisco retail water customers to conserve water resources by installing 1.28 gallons per flush toilets. Replacing higher-volume toilets with lower-volume models is a fundamental component of the SFPUC's water conservation program. The grant funding will enable the SFPUC to replace approximately 4,350 inefficient toilets. Acceptance of additional grant funds from the modified implementation agreement, disbursed from SCWA will assist the SFPUC in meeting its long-term demand reduction goals

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: August 16, 2011

End-Date: As long as the Implementation Agreement between BACWA and SCWA is in effect

- 10. a. Amount budgeted for contractual services: **\$5.3 million**
 - b. Will contractual services be put out to bid? **Yes**
 - c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **No**
 - d. Is this likely to be a one-time or ongoing request for contracting out? **One time**
- 11. a. Does the budget include indirect costs?
 Yes No
 - b. 1. If yes, how much? \$
 - b. 2. How was the amount calculated?

- c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
- c. 2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

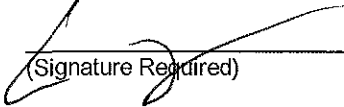
1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments: Accessible toilets shall be provided upon request by a person with a disability (or reimbursement for same). Accessible toilets have a seat height 15" to 19".
Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carla Johnson
(Name)

Director Mayor's Office on Disability
(Title)

Date Reviewed: August 26 2015 
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

(Name)

(Title)

Date Reviewed: _____ (Signature Required)