

1 [Contract Approval - Keefe Commissary Network, LLC. - Guaranteed Annual Minimum
2 Income \$590,000]

3 **Resolution approving a contract for operating the Sheriff's Jail Commissary and Inmate**
4 **Trust Fund Accounting & Management System, between Keefe Commissary Network,**
5 **LLC., and the City and County of San Francisco, acting by and through its Sheriff's**
6 **Department for a three-year term beginning September 1, 2014 and ending August 31,**
7 **2017, and two one-year options to extend, exercisable by the Sherriff's Department with**
8 **a guaranteed annual minimum income of \$590,000.**

9
10 WHEREAS, The San Francisco Sheriff's Department held a competitive bid
11 process for the Jail Commissary and Inmate Trust Fund Accounting Management System
12 and issued RFP SHF2014-03 on January 24, 2014; and

13 WHEREAS, A three-member panel evaluated and scored the written proposals in
14 accordance with the City-approved selection criteria; and

15 WHEREAS, The Human Rights Commission determined DBE/LBE subcontracting
16 goals do not apply; and

17 WHEREAS, The three-member panel determined Keefe Commissary Network, LLC. is
18 the best responsive and responsible proposer; and

19 WHEREAS, Charter, Section 9.118, "Contract and Lease Limitations", Subsection (a)
20 requires Board of Supervisors' approval of any contract which, when entered into, has
21 anticipated revenue of \$1,000,000 or more; and

22 WHEREAS, The Sheriff's Department has an Inmate Welfare Fund, as provided for in
23 California Penal Code, Section 5000-5030.1; and

1 WHEREAS, Keefe Commissary Network, LLC. shall pay to the Sheriff's Inmate Welfare
2 Fund a percentage commission of 43.0% of net sales, with a guaranteed annual minimum
3 income of \$590,000; and

4 WHEREAS, The proposed contract agreement is on file with the Clerk of the Board of
5 Supervisors in File No. 140799, which is hereby declared to be a part of this resolution as if
6 set forth fully herein; now, therefore, be it

7 RESOLVED, That the Board of Supervisors hereby approves the Jail Commissary and
8 Inmate Trust Fund Accounting & Management System Agreement by and between
9 Keefe Commissary Network, LLC., and the City and County of San Francisco, acting by and
10 through its Sheriff's Department, for a three-year term, and two one-year options to extend,
11 exercisable by the Sheriff's Department.



City and County of San Francisco

Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 140799

Date Passed: July 29, 2014

Resolution approving a contract for operating the Sheriff's Jail Commissary and Inmate Trust Fund Accounting and Management System between Keefe Commissary Network, LLC, and the City and County of San Francisco, acting by and through its Sheriff's Department for a three-year term beginning September 1, 2014, and ending August 31, 2017, with two one-year options to extend, exercisable by the Sherriff's Department with a guaranteed annual minimum income of \$590,000.

July 24, 2014 Government Audit and Oversight Committee - RECOMMENDED AS COMMITTEE REPORT

July 29, 2014 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Breed, Campos, Chiu, Cohen, Farrell, Kim, Mar, Tang, Wiener and Yee

File No. 140799

I hereby certify that the foregoing Resolution was ADOPTED on 7/29/2014 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor
Date Approved