

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds
2. Department: Airport
3. Contact Person: Tina Ko Telephone: (650) 821-2826
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$254,780,449
6. a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable): n/a
7. a. Grant Source Agency: Federal Aviation Administration
b. Grant Pass-Through Agency (if applicable): n/a
8. Proposed Grant Project Summary: The CARES Act funds will be used for any lawful airport purpose.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 01/20/2020 End-Date: 01/19/2024
10. a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?
11. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? \$
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c. 2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

On March 27, 2020, the federal CARES Act was signed into law. The CARES Act provides \$10 billion in economic relief funds for eligible U.S. airports affected by the prevention of, preparation for, and response to the outbreak of a new strain of coronavirus (COVID-19), an upper respiratory tract illness. The Federal Aviation Administration will administer the CARES Act funds. The \$254,780,449 in CARES Act funds allocated to the Airport may be used for any purpose, for which airport revenues may lawfully be used. The Airport will distribute these CARES Act funds on a reimbursement basis for eligible expenditures incurred on or after January 20, 2020. The Airport expects to expend this CARES Act funding for any lawful airport purpose.

As a requirement for receiving CARES Act funds, the Airport must continue to employ through December 31, 2020, at least 90% of the number of individuals employed (after making adjustments for retirements or voluntary employee separations) as of March 27, 2020, the date of enactment of the CARES Act.

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Susan Kim
(Name)

Diversity, Equity, and Inclusion Manager and Title VI/Sec 504 Coordinator
(Title)

Date Reviewed: 5/15/2020

Susan Kim
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Ivar C. Satero
(Name)

Airport Director
(Title)

Date Reviewed: _____

(Signature Required)