

File No. 210633

Committee Item No. 14

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: July 1, 2021

Board of Supervisors Meeting:

Date: \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: John Carroll

Date: June 25, 2021

Prepared by: John Carroll

Date: \_\_\_\_\_

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [Settlement of Unlitigated Claim - Julieta Jay Carlos, DMD - \$175,000]

2

3 **Resolution approving the settlement of the unlitigated claim filed by Julieta Jay Carlos,**  
4 **DMD against the City and County of San Francisco for \$175,000; the claim was filed on**  
5 **July 17, 2020; the claim involves alleged property damage due to sewer flooding.**

6

7 WHEREAS, Julieta Jay Carlos, DMD filed a claim on July 17, 2020, against the City  
8 and County of San Francisco; and

9 WHEREAS, The claim involves alleged property damage arising from sewer flooding  
10 and

11 WHEREAS, The San Francisco Public Utilities Commission has recommended  
12 settlement of the claim by payment of \$175,000; now, therefore, be it

13 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
14 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
15 payment of \$175,000.

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APPROVED:

DENNIS J. HERRERA  
City Attorney

/s/  
MEREDITH B. OSBORN  
Chief Trial Deputy

FUNDS AVAILABLE:

/s/ Michelle Allersma for Ben Rosenfield  
BEN ROSENFELD  
Controller

RECOMMENDED:

SAN FRANCISCO PUBLIC UTILITIES  
COMMISSION

/s/  
MICHAEL CARLIN  
Acting General Manager

APPROVED:

/s/  
DONNA HOOD  
Secretary, San Francisco Public Utilities  
Commission

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## LEGISLATION RECEIVED CHECKLIST

Date 5/27/21

File Number (if applicable) \_\_\_\_\_

- |                                     |   |     |                          |
|-------------------------------------|---|-----|--------------------------|
| <input checked="" type="checkbox"/> | Legislation for Introduction ( <b>NEW</b> )         | ▶▶▶ | <b>Legislative Clerk</b> |
| <input type="checkbox"/>            | Legislation Pending in Committee ( <b>AMENDED</b> ) | ▶▶▶ | <b>Committee Clerk</b>   |
| <input type="checkbox"/>            | Legislation for Board Agenda ( <b>AMENDED</b> )     | ▶▶▶ | <b>Deputy Clerk</b>      |

### **Supervisor, Mayor, and Departmental Submittals**

#### **Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

Joy Perez 415-554-3869  
Name and Telephone Number

City Attorney  
Department