



Jennifer Cooper, Landscape Architecture Bureau Manager | Design & Development Division
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Date: May 9, 2025

To: Yael Golan
Deputy Director of Planning
San Francisco Recreation & Park Department

From: Jennifer Cooper
Landscape Architecture Bureau Manager
San Francisco Public Works

CC: Stacy Bradley and Kerstin Kalchmayr

Project: SOMA Under Freeway Park

Subject: **MOU For In-Kind Services**

Yael,

Thank you for your on-going support for the SOMA Under Freeway Park Project that will create an exciting community supported vision for the Caltrans property between 4th and 6th Street between Harrison and Bryant Streets. Public Works has been awarded the Caltrans Resilient Transportation Grant for this project and appreciates your contribution of in-kind efforts to assist in achieving our required grant match. This effort would include members of your planning team providing scope items below.

A. Summary of Scope:

- Task 2: Community Outreach:
 - Reviewing and commenting on community outreach materials prepared by Public Works for 3 meetings
 - Attending 3 community meetings
- Task 3: Concept Design:
 - Supporting Concept Design Development including proposed programming
 - Review and Comment on Concept Design
- Task 4: Advisory Committee Meetings
 - Attend meetings monthly
- Task 5: Concept Design:
 - Review and comment on Operations and Maintenance Plan
- Task 6: Draft and Final Plans:

- Review of Draft and Final Plans

B. Assumptions and Exclusions:

- Rec and Park will not provide any drawings as part of their scope of work.

C. In-Kind Summary


TOTAL: \$7,578.00

Departments may contribute additional in-kind support beyond the stated amount, pending available resources. We will reach out after contract approval to review specific reporting needs required by the grant.

San Francisco Recreation and Parks

Recommended by:

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Yael Golan


Date

Deputy Director of Planning

San Francisco Recreation and Parks

Recommended by:

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Stacy Bradley

Date

Director

San Francisco Public Works

Recommended by:



5/16/25

Jennifer Cooper

Date

Landscape Architecture Bureau Manager