

OFFICE OF THE CONTROLLER

CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield Controller Todd Rydstrom Deputy Controller

May 31, 2022

Eric Shaw, Director Mayor's Office of Housing and Community Development One South Van Ness Ave, 5th Floor San Francisco, CA 94102

Attention: Benjamin McCloskey, Director of Finance and Administration

RE: Contracting for Security Services – FY 2022-23

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2022-23 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at Risa. Sandler@sfgov.org if you have any questions regarding this determination.

Sincerely,

/s/ Pan Pacanfield

Ben Rosenfield, Controller

Enclosures

cc: Board of Supervisors' Budget Analyst Human Resources, Employee Relations Andrea Gremer, Finance Director, Mayor's Office of Housing and Community Development

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES

FISCAL YEAR 2022-23

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

			Bi-Weekly F	Rate per FTE	Annual Cost			
Job Class Title	Class	# of Full Time Equivalent Positions	Low	High	Low		High	
Security Guard	8202_C	17.0	\$ 2,665	\$ 3,200	\$ 1,179,107	\$	1,415,495	
Institutional Police Officer	8204_C	2.0	3,108	3,731	\$ 162,238	\$	194,764	
Holiday Pay (if applicable)	n/a	n/a			35,373		42,465	
Night / Shift Differential (if applicable)	n/a	n/a			62,493		75,021	
	Total FTE	19.0						
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	Total Salary Costs>			\$ 1,341,345	\$	1,610,259		
	Total of Other Compensation>			\$ 97,866	\$	117,486		

FRINGE BENEFITS

	Job Class	\$ Amount				
Benefits per FTEJob Class #:	8202_C	39006				
Benefits per FTEJob Class #:	8204_C	42797				
			Low		High	
Total Fringe Benefits			\$	669,508.92	\$	746,745.70

ADDITIONAL CITY COSTS		
	\$ 7,500	\$ 7,500
Parking for 3 vehicles		
Supplies estimates at \$800 per officer	\$ 15,160	\$ 15,160
Radios/ communication equipment	\$ 3,790	\$ 3,790
Total Capital & Operating	\$ 26,450	\$ 26,450

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 2,135,170	\$	2,500,940
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 1,781,526	\$	1,835,653
ESTIMATED SAVINGS	\$ 353,644	\$	665,288
% of Savings to City Cost	 17%	•	27%