

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

### GOVERNMENT AUDIT AND OVERSIGHT COMMITTEE

#### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Norman Yee, Chair  
Government Audit and Oversight Committee

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight

DATE: March 19, 2015

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, March 24, 2015

The following file should be presented as a **COMMITTEE REPORT** at the Board meeting, Tuesday, March 24, 2015. This item was acted upon at the Committee Meeting on March 19, 2015, at 10:30 a.m., by the votes indicated.

**Item No. 28                      File No. 150247**

Ordinance amending the Administrative Code to establish the Balboa Reservoir Community Advisory Committee to advise the Board of Supervisors, the Mayor, and City departments regarding any proposed development under the Public Land for Housing Program at the portion of the Balboa Reservoir owned by the Public Utilities Commission; and setting forth the membership and duties of the Advisory Committee.

**AMENDED, AN AMENDMENT OF THE WHOLE BEARING THE SAME TITLE**

Vote: Supervisor Norman Yee - Aye  
Supervisor Julie Christensen - Aye  
Supervisor London Breed - Absent

**REFERRED WITHOUT RECOMMENDATION AS AMENDED AS A COMMITTEE REPORT**

Vote: Supervisor Norman Yee - Aye  
Supervisor Julie Christensen - Aye  
Supervisor London Breed - Absent

cc: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Rick Caldeira, Legislative Deputy Director  
Jon Givner, Deputy City Attorney

File No. 150247

Committee Item No. 4

Board Item No. 28

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date March 19, 2015

Board of Supervisors Meeting Date MARCH 24, 2015

### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Committee Report Request - 03/12/2015</u>     |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Legislation Referral FYI - 03/13/2015</u>     |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <u>MEMO FROM CLERK OF THE BOARD - 03/19/2015</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____  |

Completed by: Erica Major Date March 13, 2015

Completed by: ERICA MAJOR Date MARCH 20, 2015

1 [Administrative Code - Establishing Balboa Reservoir Community Advisory Committee]

2  
3 **Ordinance amending the Administrative Code to establish the Balboa Reservoir**  
4 **Community Advisory Committee to advise the Board of Supervisors, the Mayor, and**  
5 **City departments regarding any proposed development under the Public Land for**  
6 **Housing Program at the portion of the Balboa Reservoir owned by the San Francisco**  
7 **Public Utilities Commission; and setting forth the membership and duties of the**  
8 **Advisory Committee.**

9  
10 **NOTE:** **Unchanged Code text and uncodified text** are in plain Arial font.  
11 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
12 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
13 **Board amendment additions** are in double-underlined Arial font.  
14 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
15 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
16 subsections or parts of tables.

17 Be it ordained by the People of the City and County of San Francisco:

18 The Administrative Code is hereby amended by adding Chapter 5, Article XVII,  
19 Sections 5.17-1 through 5.17-7, to read as follows:

20 **ARTICLE XVII:**

21 **BALBOA RESERVOIR COMMUNITY ADVISORY COMMITTEE**

22 Sec. 5.17-1. Creation of Advisory Committee.

23 Sec. 5.17-2. Findings and Purposes.

24 Sec. 5.17-3. Membership.

25 Sec. 5.17-4. Organization and Terms of Office.

Sec. 5.17-5. Powers and Duties.

1           Sec. 5.17-6. Meetings and Procedures.

2           Sec. 5.17-7. Sunset.

3  
4           **SEC. 5.17-1. CREATION OF ADVISORY COMMITTEE.**

5           The Mayor and Board of Supervisors hereby establish the Balboa Reservoir Community  
6 Advisory Committee (the "Advisory Committee") of the City and County of San Francisco.

7  
8           **SEC. 5.17-2. FINDINGS AND PURPOSES.**

9           (a) The City and County of San Francisco, acting through its Public Utilities Commission,  
10 owns approximately 18 acres of the western portion of the Balboa Reservoir located off of Ocean and  
11 Phelan Avenues in Balboa Park (the land owned by the City referred to in this Article XVII as the  
12 "Site"). The Site is currently used for short-term parking accommodating up to about 1,000  
13 automobiles. The City has chosen the Site as a potential location under the Public Land for Housing  
14 Program, an interdepartmental program to coordinate development of certain of the City's public land  
15 assets with the goal of providing affordable housing and other benefits for the public while ensuring  
16 that City agencies meet their core needs. In the case of development at the Site, there is an opportunity  
17 for the City to realize a substantial amount of new affordable housing, as well as other community  
18 benefits, while still allowing the Public Utilities Commission to receive fair market value for the land.

19           (b) To ensure the success of any development at the Site, City agencies must receive input  
20 from the individuals and communities that will be most directly impacted by the project, including  
21 residents, businesses, and educational institutions in the area immediately surrounding the Site.

22           (c) Due to the large size and physical complexity of the Balboa Reservoir site, an Advisory  
23 Committee is warranted.

24           (d) In light of the passage of Proposition K in November 2014, the City is assessing all  
25 public sites' ability to meet the City's affordable housing goals.

1           (e) The purpose of the Advisory Committee is to provide a community voice and function as  
2 a central clearinghouse for community input in the process as the City considers options for  
3 development of the Site.

4  
5           **SEC. 5.17-3. MEMBERSHIP.**

6           (a) The Advisory Committee shall consist of nine members, appointed as follows:

7                   (1) Seat 1 shall be held by the President of the Sunnyside Neighborhood Association  
8 or his or her designee.

9                   (2) Seat 2 shall be held by the President of the Westwood Park Neighborhood  
10 Association or his or her designee.

11                   (3) Seat 3 shall be held by a resident of the OMI (Oceanview-Merced-Ingleside)  
12 neighborhood, appointed by the Supervisor for District 7

13                   (4) Seat 4 shall be held by an employee or trustee of City College of San Francisco,  
14 appointed by the Supervisor for District 7.

15                   (5) Seat 5 shall be held by a member of the Balboa Park Station Community  
16 Advisory Committee, appointed the Supervisor for District 7. If the Balboa Park Station Community  
17 Advisory Committee sunsets before the Advisory Committee, then Seat 5 shall be held by a member of  
18 the general public resident of District 7 or by a person who owns a business located in District  
19 7, appointed by the Supervisor for District 7.

20                   (6) Seat 6 shall be held by a person who owns a business located on Ocean Avenue  
21 in District 7, appointed by the Mayor.

22                   (7) Seat 7 shall be held by a member of the San Francisco Public Utilities  
23 Commission Citizens Advisory Committee, appointed by the Mayor.

24                   (8) Seats 8 through 9 shall be at-large seats, appointed by the Mayor.  
25

1           **(b) If at any time the neighborhood association representative designated for Seat 1 or 2**  
2 **declines to serve as a member of the Advisory Committee or to appoint a designee, and leaves that seat**  
3 **vacant for 60 days or longer, the Board of Supervisors may appoint a member of the public to fill the**  
4 **seat until such time as the neighborhood association representative joins the Advisory Committee or**  
5 **designates a person to serve in the seat.**

6  
7           **SEC. 5.17-4. ORGANIZATION AND TERMS OF OFFICE.**

8           **(a) Each member shall serve at the pleasure of the member's appointing authority, and**  
9 **shall serve for the life of the Advisory Committee unless removed by the appointing authority.**

10           **(b) If a vacancy occurs in any seat on the Advisory Committee, the appointing authority for**  
11 **the vacated seat shall appoint a successor to that seat.**

12           **(c) Service on the Advisory Committee shall be voluntary and members shall receive no**  
13 **compensation.**

14           **(d) Any member who misses three regular meetings of the Advisory Committee within a six-**  
15 **month period without the express prior or subsequent approval of the Advisory Committee at or**  
16 **before each missed meeting shall be deemed to have resigned from the Advisory Committee 30**  
17 **days after the third unapproved absence ten days after the third unapproved absence. The**  
18 **Advisory Committee shall inform the appointing authority of the resignation, and for**  
19 **resignations in Seats 1 through 5, the Advisory Committee shall also inform the Clerk of the**  
20 **Board.**

21           **(e) The Mayor's Office of Economic and Workforce Development or any successor office**  
22 **and the Planning Department shall provide clerical and administrative support and staffing for the**  
23 **Advisory Committee.**

1                   **SEC. 5.17-5. POWERS AND DUTIES.**

2                   (a) The general purpose of the Advisory Committee shall be to provide a regular venue for  
3 interested community stakeholders and the general public to discuss any proposed development on the  
4 Site, and to ask questions of and give input to City officers and staff and to developers, once selected.

5                   (b) The Advisory Committee shall provide feedback on what development objectives should  
6 be included in the Request for Proposals to be issued by the City for development of the Site. This  
7 feedback shall include, but need not be limited to, the following issues: (1) Development economics and  
8 housing affordability; (2) Transportation, including site access, parking, and congestion management;  
9 (3) Open space and other community benefits; (4) Interactions with City College; and (5) Good  
10 neighbor policies to serve existing residents and small businesses around the Site.

11                   (c) The Advisory Committee shall have no authority to exercise the sovereign powers of the  
12 City, including the authority to select or negotiate with potential developers of the Site.

13                   (d) No later than one year after the inaugural meeting of the Advisory Committee, and at  
14 least once every 12 months thereafter, the Advisory Committee shall submit to the Board of Supervisors  
15 and the Mayor a report describing the Advisory Committee's activities and recommendations.

16                   (e) All City departments, commissions, boards, and agencies shall cooperate with the  
17 Advisory Committee in conducting its business.

18  
19                   **SEC. 5.17-6. MEETINGS AND PROCEDURES.**

20                   (a) The Advisory Committee shall hold its inaugural meeting not more than 30 days after a  
21 quorum of the Advisory Committee, defined as a majority of seats, has been appointed. There shall be  
22 at least ten days' notice of the inaugural meeting. From the inaugural meeting until March 2016, the  
23 Advisory Committee shall hold a regular meeting not less than once every month, unless a majority of  
24 members agree that a meeting need not occur in any particular month. After March 2016, the Advisory  
25 Committee may hold regular meetings less frequently than once a month.

1           **(b) The Advisory Committee shall elect its own officers and may establish rules for its own**  
2 **organization and procedures.**

3  
4           **SEC. 5.17-7. SUNSET.**

5           **The Board of Supervisors and Mayor intend the Advisory Committee to last until development**  
6 **entitlements have been issued for the Site. Accordingly, this Article XVII shall expire by operation of**  
7 **law, and the Advisory Committee shall terminate, five years after the effective date of Ordinance No.**  
8 **\_\_\_\_\_ establishing the Advisory Committee, provided that the Board of Supervisors may extend the**  
9 **expiration date by ordinance. After the expiration of the Advisory Committee, the City Attorney shall**  
10 **cause this Article to be removed from the Administrative Code. Notwithstanding Rule 2.21 of the**  
11 **Board of Supervisors Rules of Order, which provides that advisory bodies created by the Board should**  
12 **sunset within three years, the Board intends the Advisory Committee to exist for longer than three**  
13 **years.**

14  
15           Section 2. Effective Date. This ordinance shall become effective 30 days after  
16 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
17 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
18 of Supervisors overrides the Mayor's veto of the ordinance.

19  
20 APPROVED AS TO FORM:  
21 DENNIS J. HERRERA, City Attorney

22 By:   
23           JON GIVNER  
24           Deputy City Attorney

25 n:\legana\as2015\1500640\01001000.docx

**LEGISLATIVE DIGEST**

[Administrative Code - Establishing Balboa Reservoir Community Advisory Committee]

**Ordinance amending the Administrative Code to establish the Balboa Reservoir Community Advisory Committee to advise the Board of Supervisors, the Mayor, and City departments regarding any proposed development under the Public Land for Housing Program at the portion of the Balboa Reservoir owned by the Public Utilities Commission; and setting forth the membership and duties of the Advisory Committee.**

Existing Law

The San Francisco Public Utilities Commission owns approximately 18 acres of the western portion of the Balboa Reservoir located off of Ocean and Phelan Avenues in Balboa Park. The site is currently used for short-term parking accommodating up to about 1,000 automobiles. The Public Utilities Commission, in consultation with the Mayor's Office of Economic and Workforce Development and the Planning Department, is evaluating the potential to use the site for housing and other purposes. There is currently no formal community advisory group advising the Board of Supervisors, the Mayor, the Public Utilities Commission, or any other City departments regarding the use of the site.

Amendments to Current Law

The proposed ordinance would create a Balboa Reservoir Community Advisory Committee. The Advisory Committee would hold regular meetings, providing a venue for community stakeholders and the general public to discuss any proposed development on the Site, and to ask questions of and give input to City officers, City staff, and eventually the developers selected by the Public Utilities Commission. The Advisory Committee would provide feedback on the City's development objectives, addressing issues including housing affordability, transportation, open space and other community benefits, interactions with City College, and good neighbor policies. The Advisory Committee would submit annual reports to the Board of Supervisors and the Mayor.

The Advisory Committee would terminate five years after the effective date of the ordinance unless the Board re-authorizes it in a subsequent ordinance. The Board's stated goal is for the Advisory Committee to last until development entitlements have been issued for the project site.

The Advisory Committee would have nine members:

- the President of the Sunnyside Neighborhood Association or a designee;
- the President of the Westwood Park Neighborhood Association or a designee;
- three members appointed by the District 7 Supervisor, including a resident of the OMI (Oceanview-Merced-Ingleside) neighborhood, an employee or trustee of City College

of San Francisco, and a member of the Balboa Park Station Community Advisory Committee; and

- four members appointed by the Mayor, including a business owner on Ocean Avenue, a member of the Public Utilities Commission Citizens Advisory Committee, and two members of the general public.

n:\egana\as2015\1500640\00998550.doc

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 544-5227

---

---

## MEMORANDUM

---

---

Date: March 19, 2015

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: Balboa Park Reservoir Community Advisory Committee

---

---

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

**File No. 150247      Establishing the Balboa Reservoir Community Advisory Committee**

- Does a current body address the same or similar subject matter?

*No, there is no active body with similar powers or duties.*

- Language requiring the body to meet at least once every four months

*Section 5.17-6(a) requires the Advisory Committee to hold a regular meeting not less than once every month, unless a majority of the members agree that a meeting need not occur in any particular month.*

- Language indicating members serve at the pleasure of the appointing authority

*Section 5.17-4(a) states that members serve at the pleasure of the appointing authority and shall serve for the life of the Advisory Committee, unless removed by the appointing authority.*



- Language establishing attendance requirements

*Section 5.17-4(d) states that any member who misses three regular meetings within six months shall be deemed to have resigned 10 days after the third absence.*

- Membership and Seat Qualifications

*The Advisory Committee shall consist of nine (9) members with specific seat qualifications codified by the Ordinance:*

- ✓ *Three (3) seats appointed by the Supervisor for District 7*
- ✓ *Four (4) seats appointed by the Mayor*
- ✓ *One (1) seat held by the President of the Sunnyside Neighborhood Association*
- ✓ *One (1) seat held by the President of the Westwood Park Neighborhood Association*

*The two (2) seats held by the Neighborhood Association Presidents may be appointed by the Board of Supervisors if they decline to serve or do not appoint a designee for more than 60 days.*

- Term limits

*Members shall serve for the life of the Advisory Committee, which is five years after the effective date of the Ordinance.*

- Administering department

*The Mayor's Office of Economic and Workforce Development and the Planning Department shall provide clerical and administrative support and staffing.*

- Reporting requirements

*No later than one year after the inaugural meeting, and at least once every year thereafter, the Advisory Committee shall submit a report to the Board of Supervisors and the Mayor describing their activities and recommendations.*

- Sunset date

*The Advisory Committee shall terminate five years after the effective date of the Ordinance, unless the Board of Supervisors extends the expiration date by Ordinance.*

RECEIVED VIA EMAIL  
MARCH 17, 2015

(RECORDED IN C-PAGES)



PRESENTED IN COMMITTEE  
MARCH 19, 2015

# WESTWOOD PARK

March 16, 2015

Honorable Norman Yee, Chair  
Government and Audit Committee  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 244  
San Francisco, CA 94102

ATT: Ms. Angela Calvillo, Clerk of the Board of Supervisors

**RE: Proposed Ordinance amending the Administrative Code to establish the Community Advisory committee to advise the Board of Supervisors, the Mayor, and City departments regarding any proposed development under the Public Land for Housing Program at the portion of the Balboa Reservoir. (Item#150247)**

Dear Supervisor Yee:

The Westwood Park Association (WPA), acting through its duly elected Board of Directors, respectfully requests that the proposed ordinance creating a Balboa Citizens Advisory Committee (CAC) be amended.

The statement of purpose made in proposing the creation of the CAC at the March 10, 2015 Board of Supervisors was quite heartening. To paraphrase, Supervisor Yee said that the CAC is intended to facilitate the exchange of information for the benefit of District 7 stakeholders and to provide an effective vehicle for meaningful feedback to the City.

Below are suggested amendments (bold, underlined) to the proposed Ordinance:

#### Sec. 5.17.3 MEMBERSHIP

(5) Seat 5 "...If the Balboa Park Station Community Advisory Committee sunsets before the Advisory Committee, then Seat 5 shall be held by a member of the general public **resident of District 7 or by a person who owns a business located in District 7** appointed by the Supervisor for District 7.

(6) Seat 6 shall be held by a person who owns a business located **in District 7** on Ocean Avenue, appointed by the Mayor.

(8) Seat 8 through 9 shall be at-large seats **and held by a resident of District 7 or by a person who owns a business located in District 7**, appointed by the Mayor.

Thank you for your kind consideration.

Sincerely yours,

#### BOARD OF DIRECTORS:

Kate Favetti, President; Tim Emert, Vice President; Kathy Beitiks, Secretary; Anne Chen and Anita Theoharis, Co-Treasurers; Caryl Ito and Ravi Krishnaswamy, Members at Large.

By: Kate Favetti, President

c: Honorable London Breed, President, Board of Supervisors  
Honorable Julie Christensen, Member, Board of Supervisors  
Honorable Mayor Edwin M. Lee  
John Rahaim, Director, San Francisco Planning Department

## Major, Erica

---

**From:** Board of Supervisors (BOS)  
**Sent:** Tuesday, March 17, 2015 8:32 AM  
**To:** BOS-Supervisors  
**Cc:** Major, Erica  
**Subject:** File #150247 - Ordinance to establish the Community Advisory Committee on the Balboa Reservoir Development  
**Attachments:** BOS-GAO Yee Request to amend ordinance 3-16-15.pdf

-----Original Message-----

From: r and k favetti [<mailto:wolosol1@yahoo.com>]  
Sent: Monday, March 16, 2015 5:17 PM  
To: Board of Supervisors (BOS)  
Subject: Fw: Ordinance to establish the Community Advisory Committee on the Balboa Reservoir Development (Item#15047)

--- On Mon, 3/16/15, r and k favetti <[wolosol1@yahoo.com](mailto:wolosol1@yahoo.com)> wrote:

> From: r and k favetti <[wolosol1@yahoo.com](mailto:wolosol1@yahoo.com)>  
> Subject: Ordinance to establish the Community Advisory Committee on the  
> Balboa Reservoir Development (Item#15047)  
> To: "Supervisor Norman Yee" <[norman.yee@sfgov.org](mailto:norman.yee@sfgov.org)>  
> Cc: [Breedstaff@sfgov.org](mailto:Breedstaff@sfgov.org), [Julie.Christensen@sfgov.org](mailto:Julie.Christensen@sfgov.org),  
> [MayorEdwinLee@sfgov.org](mailto:MayorEdwinLee@sfgov.org), [Board.of.Supervisor@sfgov.org](mailto:Board.of.Supervisor@sfgov.org),  
> [John.Rahaim@sfgov.org](mailto:John.Rahaim@sfgov.org)  
> Date: Monday, March 16, 2015, 5:11 PM  
> Honorable Norman Yee, Chair  
> Government and Audit Committee  
> Board of Supervisors  
>  
> ATT: Ms. Angela Calvillo, Clerk of the Board of Supervisors  
>  
> RE: Proposed Ordinance amending the Administrative Code to  
> establish the Community Advisory Committee to advise the Board of  
> Supervisors, the Mayor, and City departments regarding any proposed  
> development under the Public Land for Housing Program at the portion  
> of the Balboa Reservoir.  
> (Item#150247)( letter attached)  
>  
> Dear Supervisor Yee:  
>  
> The Westwood Park Association (WPA), acting through its duly elected  
> Board of Directors, respectfully requests that the proposed ordinance  
> creating a Balboa Citizens Advisory Committee (CAC) be amended.  
>  
> The statement of purpose made in proposing the creation of the CAC at  
> the March 10, 2015 Board of Supervisors was quite heartening. To  
> paraphrase, Supervisor Yee said that the CAC is intended to facilitate  
> the exchange of information for the benefit of District 7 stakeholders  
> and to provide an effective vehicle for meaningful feedback to the  
> City.  
>  
> The suggested amendments to the proposed Ordinance Sec.

> 5.17.3 MEMBERSHIP are as follows [in brackets]:

>  
> (5) Seat 5 "...If the Balboa Park Station Community Advisory Committee  
> sunsets before the Advisory Committee, then Seat 5 shall be held by  
> [resident of District 7 or by a person who owns a business located in  
> District 7] appointed by the Supervisor for District 7.

>  
> (6) Seat 6 shall be held by a person who owns a business located [in  
> District 7] on Ocean Avenue, appointed by the Mayor.

>  
> (8) Seat 8 through 9 shall be at-large seats [and held by a resident  
> of District 7 or by a person who owns a business located in District  
> 7,] appointed by the Mayor.

>  
> Thank you for your kind consideration.

>  
> Sincerely yours,

>  
> BOARD OF DIRECTORS:  
> Kate Favetti, President; Tim Emert, Vice President; Kathy Beitiks,  
> Secretary; Anne Chen and Anita Theoharis, Co-Treasurers; Caryl Ito and  
> Ravi Krishnaswamy, Members at Large.

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Todd Rufo, Director, Office of Economic and Workforce Development  
Olson Lee, Director, Mayor's Office of Housing and Community Development  
Harlan Kelly, Jr., General Manager, Public Utilities Commission  
Barbara Smith, Acting Executive Director, Housing Authority

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight  
Committee, Board of Supervisors

DATE: March 13, 2015

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Yee on March 10, 2015:

**File No. 150247**

**Ordinance amending the Administrative Code to establish the Balboa Reservoir Community Advisory Committee to advise the Board of Supervisors, the Mayor, and City departments regarding any proposed development under the Public Land for Housing Program at the portion of the Balboa Reservoir owned by the San Francisco Public Utilities Commission; and setting forth the membership and duties of the Advisory Committee.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

C:

Ken Rich, Office of Economic and Workforce Development  
Eugene Flannery, Mayor's Office of Housing and Community Development  
Sophie Hayward, Mayor's Office of Housing and Community Development  
Juliet Ellis, Public Utilities Commission  
Donna Hood, Public Utilities Commission  
Velma Navarro, Housing Authority  
Linda Martin-Mason, Housing Authority

## Major, Erica

---

**From:** Major, Erica  
**Sent:** Friday, March 13, 2015 4:24 PM  
**To:** Rufo, Todd (MYR) (ECN); Lee, Olson (MYR); Kelly, Jr, Harlan (PUC); 'smithb@sfha.org'  
**Cc:** Rich, Ken (MYR) (ECN); Flannery, Eugene (MYR); Hayward, Sophie (MYR); Ellis, Juliet (PUC); Hood, Donna (PUC); 'navarro@sfha.org'; 'martinl@sfha.org'; Somera, Alisa (BOS)  
**Subject:** REFERRAL FYI - (150247) Administrative Code - Establishing Balboa Reservoir Community Advisory Committee  
**Attachments:** 150247 FYI.pdf

Greetings:

This matter is being forwarded to your department for informational purposes. **This ordinance is scheduled for Thursday, March 19, 2015, at 10:30 a.m. in the Government Audit and Oversight Committee in Room 263, City Hall.** If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Thank you.

### Erica Major

#### Assistant Committee Clerk

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163

Member, Board of Supervisors  
District 7



NORMAN YEE

orig: COB,  
Comm. Clerk,  
Leg. Dep.  
RECEIVED  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

2015 MAR 12 PM 4:53

BJ

---

DATE: March 12, 2015

TO: Angela Calvillo  
Clerk of the Board of Supervisors

FROM: Supervisor Norman Yee  
Chairperson

RE: Government Audit and Oversight Committee  
COMMITTEE REPORT

---

Pursuant to Board Rule 4.20, as Chair of the Government Audit and Oversight Committee, I have deemed the following matter is of an urgent nature and request it be considered by the full Board on March 24, 2015, as a Committee Report:

**150247      Administrative Code - Establishing Balboa Reservoir Community  
Advisory Committee**

This matter will be heard at the Government Audit and Oversight Committee Meeting on Thursday, March 19, 2015, at 10:30 p.m.

A handwritten signature in black ink that reads "Norman Yee".

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Supervisor Yee

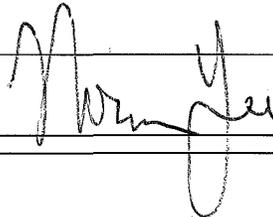
**Subject:**

Administrative Code - Establishing Balboa Reservoir Community Advisory Committee

**The text is listed below or attached:**

See attached

Signature of Sponsoring Supervisor:



For Clerk's Use Only:

150247