

**Line-Item Change**  
Check this box if you are modifying narrative details within a line item (or line items) but not changing the budget.

**Budget Modification**  
Check this box if you are modifying line-item dollar amounts by moving funds from one line-item to another.

**Important Note: You must provide a detailed justification for all modification requests. All modifications require BSCC approval.**

<b>Grantee:</b> San Francisco County	<b>Grant Program:</b> SB 823 YPFG, Part B
<b>Address:</b>	<b>Lead Public Agency:</b> Juvenile Probation Department

<b>Contract #:</b> XXXX823B	<b>Modification Request #</b> 1
<b>Term:</b> TO	<b>Effective on Invoice #</b> 3

Line Items	Current Budget	Available Budget	Changes (+/-)	Modified Budget
1. Construction	\$ -	\$ -	\$ -	\$ -
2. Architectural	\$ -	\$ -	\$ -	\$ -
3. Fixed Furnishings/Equip	\$ -	\$ -	\$ -	\$ -
4. Moveable Furnishings/Equip	\$ -	\$ -	\$ 80,000	\$ 80,000
5. Construction Management	\$ -	\$ -	\$ -	\$ -
6. Transportation/Equipment	\$ 35,000	\$ -	\$ (35,000)	\$ -
7. Training Materials/Supplies	\$ 17,000	\$ -	\$ (17,000)	\$ -
8. Programming Materials/Supplies	\$ 9,800	\$ -	\$ 62,771	\$ 72,571
9. One-Time Personnel Costs	\$ 20,600	\$ -	\$ (20,600)	\$ -
10. Other County Costs		\$ -	\$ -	\$ -
0				
<b>TOTAL</b>	<b>\$ 82,400</b>	<b>\$ -</b>	<b>\$ 70,171</b>	<b>\$ 152,571</b>

**JUSTIFICATION FOR MODIFICATION:**

San Francisco requested a deferred spending approval process in order to give our DJJ Realignment Subcommittee the time they needed to identify priorities for DJJ Realignment and the YPFG. Since initiating the deferred spending approval process, the funding available to San Francisco has increased from \$82,400 to \$152,571. The following budget modifications reflect both of these changes.

**Line Item 4:** Increase spending from \$0 to \$80,000. San Francisco County initially considered sending all young people committed to an SYTF out of county. The DJJ Realignment Subcommittee decided against this and instead will invest in moveable furnishings that can easily be transferred to a new space, should San Francisco decide to move our SYTF to a new space in the future. That these furnishings and equipment are moveable is especially important given the local conversation in San Francisco around the future site of our juvenile hall, which also currently serves as our SYTF site. These furnishings include an upgrade to one of our classrooms as well as the redesign of a current classroom into a college lounge. Most, if not all, of the young people in San Francisco who are a part of the DJJ Realignment population are over 18 and many have already completed their high school requirements. The purchase of these moveable furnishings, such as study carrels, couches, rugs, etc. will give our older students a better, more developmentally appropriate space in which to learn and participate in their education. Also included in this line item are purchases to upgrade our outdoor space for recreational use, programming use, and for family visitation. All of these furnishings will be moveable as well, should San Francisco's SYTF move to a new space in the future. These purchases include picnic tables, benches, umbrellas, metal tables for food prep, storage, etc., and assorted outdoor furniture. Finally, San Francisco will invest in improving the experience of long term commitment by investing in new mattresses for the facility.

**Line Item 6:** Decrease in spending from \$35,000 to \$0. Because San Francisco does not currently plan to send any young people committed to an SYTF out of county, we do not have a need for vehicles to do that transport. We have reallocated these dollars to other line items.

**Line Item 7:** Decrease in spending from \$17,000 to \$0. San Francisco will be funding collective training opportunities with JRBG dollars instead of YPFG dollars and thus do not require these dollars in this line item. We have reallocated these dollars to other line items.

**Line Item 8:** Increase spending from \$9,800 to \$72,571. San Francisco will use YPFG dollars to purchase programming materials and supplies for the expanded programming we are creating as a result of DJJ Realignment. We have increased this line item amount to purchase additional materials and supplies for priority programming identified by the DJJ Realignment Subcommittee. These purchases include Virtual Reality (VR) equipment for our older students, which will allow them to learn from and participate in activities that would otherwise be impossible from inside our facility such as Career & Technical Education (CTE) coursework in the education center. We also seek to invest in garden supplies for our gardening program run by the school district; culinary program equipment and supplies such as a propane grill, pots, pans, and other cooking utensils; sports equipment both for recreational use as well as our Physical Education programming; and supplies for our parenting program, such as toys for toddlers, coloring books, etc. for those young people in our care who are parents and have their children come to visit.

**Line Item 9:** Decrease spending from \$20,600 to \$0. San Francisco no longer anticipates the need to use dollars from YPFG to support staff time for project management or development.

**PERSON PREPARING REPORT**

Emily Fox, Community Partnership & Strategy  
Name, Title  
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Phone  
 emily.fox@sfgov.org  
Email  
 1/18/2022

**AUTHORIZED FINANCIAL OFFICER**

I hereby certify that I am the authorized financial officer of the herein named agency. I further certify that I have not violated any of the provisions of Section 1090 of the Government Code in incurring the expenditures reported in this invoice, nor in any other way; that Sections 1090 through 1096 of the Government Code will not be violated in any way in the expenditure of funds pursuant to this invoice; that statement of funds above is true, correct, and in accordance with program provisions in all respects; and that all expenditures submitted after the expiration date of this contract are for the purpose of substantiating obligations legally incurred during the contract period. Furthermore, by submitting this invoice, I acknowledge that it must adhere to all of the requirements in the

Date

BSCC Grant Administration Guide, including any updates to the Guide during the term of the grant agreement.

**Cheryl Taylor, Interim Finance Manager**

*Name, Title*

**414-753-4491**

*Phone*

**1/19/2022**

*Date*

CERTIFIED

BSCC USE ONLY

Date Received: \_\_\_\_\_

Approved By: \_\_\_\_\_

BSCC Field Representative

Date: \_\_\_\_\_

**PROJECT BUDGET NARRATIVE & MODIFICATIONS**

**Construction**

None.

**MOD x APPROVAL DATE:**

**Architectural**

None.

**MOD x APPROVAL DATE:**

**Fixed Furnishings/Equipment**

None.

**MOD x APPROVAL DATE:**

**Moveable Furnishings/Equipment**

None.

**MOD 1 APPROVAL DATE:**

**Classroom Upgrade & College Lounge:** These purchases will support an upgrade to one of our classrooms as well as the redesign of a current classroom into a college lounge. Moveable furnishings include items such as study carrels, couches, rugs, etc.

**Outdoor Furniture:** These purchases will support an upgrade to our outdoor space for recreational use, programming, and family visitation. Moveable furnishings include picnic tables, benches, umbrellas, metal tables for food prep, storage, etc., and assorted outdoor furniture. **Mattresses:** San Francisco will purchase new mattresses for young people in our facility. **Total = \$0 original + \$80,000 modification = \$80,000.00**

**\*All moveable furnishings and equipment will comply with Title 15 & 24 regulations.**

**Project/Construction Management**

None.

**MOD x APPROVAL DATE:**

**Transportation/Equipment**

~~Should San Francisco determine that there are appropriate placements outside of the City & County, we will need to purchase at least one vehicle for transporting families to the location of their loved one.~~

**MOD 1 APPROVAL DATE:**

~~San Francisco does not currently plan to send any young people committed to a SYTF out of county and so does not have a need for vehicles to do that transport. We have reallocated these dollars to other line items. **Total = \$35,000 original - \$35,000 modification = \$0**~~

**Training Materials/Supplies**

~~Should San Francisco decide that keeping young people locally is appropriate, we will need to purchase training curriculum and supplies to adequately prepare staff to work with an older population for longer lengths of stay.~~

**MOD 1 APPROVAL DATE:**

San Francisco will be funding collective training opportunities with JJRBG dollars instead of YPFG dollars at a much higher rate and thus do not require these dollars in this line item.

**Total = \$17,000 original - \$17,000 modification = \$0**

**Programing Materials/Supplies**

~~Should San Francisco decide that keeping young people locally is appropriate, we will need to ensure that we can bring in programming for young people that is age and developmentally appropriate.~~

**MOD 1 APPROVAL DATE:**

**Virtual Reality (VR) Equipment:** Purchase additional VR equipment and infrastructure for our older students which will allow them to learn from and participate in activities that would otherwise be impossible from inside our facility such as Career & Technical Education (CTE) coursework in the education center.

**Garden Supplies:** Purchase gardening supplies for our outdoor gardening program run by the school district, including tools, plants, materials for raised beds and planter boxes, etc.

**Program Equipment and Supplies:** Purchase equipment and supplies for our culinary program, located in our outdoor space including a propane grill, pots, pans, and other cooking utensil.

Purchase sports equipment for both recreational use as well as our Physical Education programming.

**Supplies:** Purchase supplies for our parenting program, including toys for toddlers, coloring books, etc. for those young people in our care who are parents and receive visits from their children.

\$62,771.00 modification = **\$72,571.00**

and supplies purchases will comply with Title 15 & 24 regulations.

**Culinary**

**Sports Equipment:**

**Parenting Programming**

**Total = \$9,800.00 original +**

**\*All programming equipment**

**One-Time Personnel Costs**

~~It will be integral that all of our community and justice partners are also prepared to work with this population closer to home. We will need planning, project development, and training support for all partners working with this population.~~

**MOD 1 APPROVAL DATE:**

San Francisco no longer anticipates the need to use dollars from YPFG to support staff time for project management or development.

**Total = \$20,600 original - \$20,600 modification = \$0**

**Other**

None.

**MOD x APPROVAL DATE:**

<b>MOD x APPROVAL DATE:</b>