

1 [Contract Amendment - Sigillo Supply Inc - Plumbing Supplies - Not to Exceed \$15,510,000]

2 **Resolution approving an Amendment between the City, acting by and through the**
3 **Office of Contract Administration, and Sigillo Supply Inc for plumbing supplies,**
4 **extending the term by two years from November 30, 2029, for a new total term of**
5 **December 1, 2024, through November 30, 2031, and increasing the contract amount by**
6 **\$12,310,000 for a new total not to exceed amount of \$15,510,000; and to authorize the**
7 **Office of Contract Administration to make necessary, non-material changes to the**
8 **Amendment prior to its final execution by all parties that do not materially increase the**
9 **obligations or liabilities to the City and are necessary or advisable to effectuate the**
10 **purposes of the Agreement.**

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12 WHEREAS, On July 24, 2024, the Office of Contract Administration issued an Invitation
13 for Bids (“IFB”) for plumbing supplies; and

14 WHEREAS, Sigillo Supply Inc submitted a bid and was one of two lowest responsive
15 and responsible bidders; and

16 WHEREAS, The Office of Contract Administration awarded the agreement to Sigillo
17 Supply Inc; and

18 WHEREAS, On December 1, 2024, the Office of Contract Administration and Sigillo
19 Supply Inc entered into an agreement for plumbing supplies (“Original Agreement”); and

20 WHEREAS, The Original Agreement has a term of December 1, 2024, through
21 November 30, 2029, and a not to exceed amount of \$3,200,000; and

22 WHEREAS, The Office of Contract Administration wishes to amend the Original
23 Agreement by extending the term by two years to November 30, 2031, and by increasing the
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1 maximum expenditure by \$12,310,000 for a total not to exceed amount of \$15,510,000 (the
2 “First Amendment”); and

3 WHEREAS, Charter, Section 9.118(b) requires Board of Supervisors’ approval by
4 Resolution of any contract which, when entered into, extends over 10 years, and of any
5 contract which, when entered into, costs the City \$10,000,000 or more; and

6 WHEREAS, The proposed Amendment contained in File No. _____, is
7 substantially in final form, with all material terms and conditions included, and only remains to
8 be executed by the parties upon approval of this Resolution; now, therefore, be it

9 RESOLVED, That the Board of Supervisors hereby approves the Amendment in
10 substantially the form contained in File No. _____; and, be it

11 FURTHER RESOLVED, That the Board of Supervisors authorizes the Office of
12 Contract Administration to make any modifications to the Amendment, prior to its final
13 execution by all parties, that the Office of Contract Administration determines, in consultation
14 with the City Attorney, are consistent with this Resolution, in the best interest of the City, do
15 not materially increase the obligations or liabilities of the City, are necessary or advisable to
16 effectuate the purposes of the Amendment, and are in compliance with all applicable laws,
17 including City’s Charter; and, be it

18 FURTHER RESOLVED, That within 30 days of the Amendment being fully executed by
19 all parties, the Office of Contract Administration shall submit to the Clerk of the Board of
20 Supervisors a completely executed copy for inclusion in File No. _____. This requirement
21 and obligation resides with the Department, and is for purposes of having a complete file only,
22 and in no manner affects the validity of approved Amendment.