

File No. 200417

Committee Item No. 2

Board Item No. 2

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: June 4, 2020

Board of Supervisors Meeting:

Date: June 16, 2020

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER

- _____
- _____
- _____
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- _____

Prepared by: John Carroll

Date: May 29, 2020

Prepared by: John Carroll

Date: June 12, 2020

1 [Settlement of Lawsuit - Alonda Austin - \$240,000]

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3 **Ordinance authorizing settlement of the lawsuit filed by Alonda Austin against the City**
4 **and County of San Francisco, et al. for \$240,000; the lawsuit was filed on July 26, 2018,**
5 **in the Superior Court of California, County of San Francisco, Case No. CGC-18-568423;**
6 **entitled Alonda Austin v. City and County of San Francisco, et al.; the lawsuit involves**
7 **an employment dispute.**

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9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby
11 authorizes the City Attorney to settle the action entitled Alonda Austin v. City and County of
12 San Francisco, et al., Superior Court of California – County of San Francisco, Case No. CGC-
13 18-568423 by the payment of \$240,000. The lawsuit involves an employment dispute.

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15 Section 2. The above-named action was filed in Superior Court of California on July
16 26, 2018, and the following parties were named in the lawsuit: Plaintiff: Alonda Austin,
17 Defendants: City and County of San Francisco, Juvenile Justice Center, Kevin Whitson, and
18 Sean Loucks.

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APPROVED AS TO FORM AND
RECOMMENDED:

DENNIS J. HERRERA
City Attorney

/s/
KATHARINE HOBIN PORTER
Chief Labor Attorney

FUNDS AVAILABLE:

/s/
BEN ROSENFELD
Controller

RECOMMENDED:

SAN FRANCISCO FIRE DEPARTMENT

/s/
KATHERINE WEINSTEIN MILLER
Chief Probation Officer, San Francisco
Juvenile Probation Department

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LEGISLATION RECEIVED CHECKLIST

Date 4/24/20 File Number (if applicable) _____

- Legislation for Introduction (**NEW**) ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (**AMENDED**) ▶▶▶ Committee Clerk
- Legislation for Board Agenda (**AMENDED**) ▶▶▶ Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (*if applicable*) in **Word** format
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Grant Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (*if applicable*) in **Word** format
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

<u>Joy Perez 415-554-3869</u>	<u>City Attorney</u>
Name and Telephone Number	Department