



City and County of San Francisco  
Daniel Lurie  
Mayor

## San Francisco Department of Public Health

Daniel Tsai  
Director of Health

### Memorandum

**To:** Honorable Members of the Board of Supervisors

**From:** San Francisco Department of Public Health

**Date:** Thursday, May 29, 2025

**RE:** **Retroactivity re: Files 250544 and 250545**

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This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend two in-kind gifts in the amounts of \$37,500 and \$37,000, respectively, from Epic Systems Corporation for the San Francisco Health Network.

**File 250544: Accept and Expend Gift - Retroactive - Epic Systems Corporation - Community Resource Directory and Behavioral Health Project - \$37,500** – DPH received the notice of award for this gift on March 2, 2023. Following Health Commission approval, DPH then forwarded the accept and expend packet to Ethics Commission, City Attorney's Office (CAT) and Controller's Office (CON) for review, especially to ensure compliance with behested payments legislation. As a result, this gift was approved for behest exception per the regulations issued by SF Ethics Commission. Following these approvals, the Controller's Office forwarded the packet to the Mayor's Office on May 8, 2025, for introduction on May 20, 2025.

**File 250545: Accept and Expend Gift - Retroactive - Epic Systems Corporation - RAMS Richmond Area Multi Services - \$37,000** - DPH received the notice of award for this gift on January 4, 2024. DPH forwarded the accept and expend packet to Ethics Commission, City Attorney's Office (CAT) and Controller's Office (CON) for review, especially to ensure compliance with behested payments legislation. As a result, this gift was approved for behest exception per the regulations issued by SF Ethics Commission. The gift was also approved by the Health Commission on March 3, 2025. Following these approvals, the Controller's Office forwarded the packet to the Mayor's Office on May 8, 2025, for introduction on May 20, 2025.

We respectfully request retroactive authorization for these items. Please contact Christina Chiong, SFDPH Accept & Expend Unit Manager, at [christina.chiong@sfdph.org](mailto:christina.chiong@sfdph.org) for any questions about this request for retroactive authorization.