

CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

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June 20, 2023

TO: Budget and Appropriations Committee

FROM: Budget and Legislative Analyst



SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2023-2024 to Fiscal Year 2024-2025 Budget.

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YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$11,481,958 budget for FY 2023-24, as proposed by the Mayor, is \$289,055 or 2.6% more than the original FY 2022-23 budget of \$11,192,903.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 52.91 FTEs, which are 0.66 FTEs more than the 52.25 FTEs in the original FY 2022-23 budget. This represents a 1.3% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$391,982 in FY 2023-24 are \$97,646 or 19.9% less than FY 2022-23 revenues of \$489,628.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$11,783,496 budget for FY 2024-25, as proposed by the Mayor, is \$301,538 or 2.6% more than the Mayor’s proposed FY 2023-24 budget of \$11,481,958.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 52.90 FTEs, which are 0.01 FTEs less than the 52.91 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.02% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$404,201 in FY 2024-25 are \$12,219 or 3.1% more than FY 2023-24 estimated revenues of \$391,982.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: AAM – ASIAN ART MUSEUM

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Asian Art Museum	12,033,316	10,236,316	10,598,289	11,192,903	11,481,958
FTE Count	57.51	53.29	51.94	52.25	52.91

The Department’s budget decreased by \$551,358 or 4.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 4.60 FTE or 8.0% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$289,055 largely due to capital investments for maintenance of buildings.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$301,538 largely due to an increase in salaries and benefits.

Budget Reductions

The Department reports that the Mayor proposed \$348,021 in reductions in FY 2023-24, which are summarized in the table attached to this report.

The reductions are in Other Professional Services, which the department uses for building maintenance, security maintenance, art storage and conservation, and various inspection fees and assessments.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: AAM – ASIAN ART MUSEUM

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$69,839 in FY 2023-24. All of the \$69,839 are one-time savings. These reductions would still allow an increase of \$219,216 or 2.0% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$36,450, for total General Fund savings of \$106,289.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst has no recommended reductions to the proposed budget in FY 2024-25. This would allow an increase of \$301,538 or 2.6% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

AAM - Asian Art Museum

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
	AAM - Asian Art Museum														
	Attrition Savings			(\$560,001)	(\$610,000)	\$49,999	X	X						\$0	
	Mandatory Fringe Benefits			(\$222,210)	(\$242,050)	\$19,840	X	X						\$0	
				Total Savings \$69,839										Total Savings \$0	
AAM -1	Increase Attrition Savings to account for delays in hiring of vacant positions. The Department is having difficulty filling a 7334 Stationary Engineer position that has been vacant since September 2022, with two offers already declined, and will begin interviewing candidates for a vacant 3524 Principal Museum Preparator position in June 2023.														

FY 2023-24

Total Recommended Reductions			Total
General Fund	\$69,839	\$0	\$69,839
Non-General Fund	\$0	\$0	\$0
Total	\$69,839	\$0	\$69,839

FY 2024-25

Total Recommended Reductions			Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

AAM - Asian Art Museum

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10003470	\$8,660
190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10003471	\$9,148
190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10003471	\$3,729
190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10030854	\$14,913
Total							\$36,450

AAM - Asian Art Museum
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	REDUCTIONS	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
228855	AAM Asian Art Museum	10000	GF Annual Account Ctr	10026660	AA Public Art and Culture	10000	Operating	527990	Other Professional Services	121,873	121,873	121,873	-	-	121,873	N/A	Operating expense support	To help achieve mayor's budget reduction targets	We do not anticipate a specific service reduction but a replacement funding source(s) will need to be identified.
228855	AAM Asian Art Museum	10000	GF Annual Account Ctr	10026660	AA Public Art and Culture	10000	Operating	581470	GF-HR-Client Svc-Recrut-Assess	48,000	48,000	24,591	-	-	48,000	N/A	IDS HR support	Dept was assigned an HR analyst in FY22-23	None
228855	AAM Asian Art Museum	10000	GF Annual Account Ctr	10026660	AA Public Art and Culture	10000	Operating	513010	Retire City Misc	871,497	871,497	697,860	-	789,803	81,694	N/A	Retiree benefits	Reprojection	None
228855	AAM Asian Art Museum	11940	SR Museums Admission	10022239	AA Asian Arts Operating Rev/ex	16472	AA Asian Arts Operating Rev-ex	535990	Other Current Expenses	85,391	85,391	-	-	-	85,391	Museum admissions	Non-personnel operating costs	Unclear what kind of costs this line item is supposed to fund and historically there have been no actuals hitting it so it has been removed from the budget.	None
228855	AAM Asian Art Museum	11940	SR Museums Admission	10022239	AA Asian Arts Operating Rev/ex	16472	AA Asian Arts Operating Rev-ex	515610	Health Service-Retiree Subsidy	33,296	33,296	24,436	-	22,233	11,063	Museum admissions	Retiree benefits	Reprojection	None

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$11,481,958 budget for FY 2023-24, as proposed by the Mayor, is \$289,055 or 2.6% more than the original FY 2022-23 budget of \$11,192,903.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 52.91 FTEs, which are 0.66 FTEs more than the 52.25 FTEs in the original FY 2022-23 budget. This represents a 1.3% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$391,982 in FY 2023-24 are \$97,646 or 19.9% less than FY 2022-23 revenues of \$489,628.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$11,783,496 budget for FY 2024-25, as proposed by the Mayor, is \$301,538 or 2.6% more than the Mayor's proposed FY 2023-24 budget of \$11,481,958.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 52.90 FTEs, which are 0.01 FTEs less than the 52.91 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.02% decrease in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$404,201 in FY 2024-25 are \$12,219 or 3.1% more than FY 2023-24 estimated revenues of \$391,982.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: AAM – ASIAN ART MUSEUM

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Asian Art Museum	12,033,316	10,236,316	10,598,289	11,192,903	11,481,958
FTE Count	57.51	53.29	51.94	52.25	52.91

The Department’s budget decreased by \$551,358 or 4.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 4.60 FTE or 8.0% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$289,055 largely due to capital investments for maintenance of buildings.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$301,538 largely due to an increase in salaries and benefits.

Budget Reductions

The Department reports that the Mayor proposed \$348,021 in reductions in FY 2023-24, which are summarized in the table attached to this report.

The reductions are in Other Professional Services, which the department uses for building maintenance, security maintenance, art storage and conservation, and various inspection fees and assessments.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: AAM – ASIAN ART MUSEUM

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$69,839 in FY 2023-24. All of the \$69,839 are one-time savings. These reductions would still allow an increase of \$219,216 or 2.0% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$36,450, for total General Fund savings of \$106,289.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst has no recommended reductions to the proposed budget in FY 2024-25. This would allow an increase of \$301,538 or 2.6% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

AAM - Asian Art Museum

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
	AAM - Asian Art Museum														
	Attrition Savings			(\$560,001)	(\$610,000)	\$49,999	X	X						\$0	
	Mandatory Fringe Benefits			(\$222,210)	(\$242,050)	\$19,840	X	X						\$0	
				<i>Total Savings</i>	<i>\$69,839</i>									<i>\$0</i>	
AAM -1		Increase Attrition Savings to account for delays in hiring of vacant positions. The Department is having difficulty filling a 7334 Stationary Engineer position that has been vacant since September 2022, with two offers already declined, and will begin interviewing candidates for a vacant 3524 Principal Museum Preparator position in June 2023.													

FY 2023-24

Total Recommended Reductions			Total
One-Time	Ongoing		
\$69,839	\$0		\$69,839
General Fund			
Non-General Fund	\$0		\$0
Total	\$69,839	\$0	\$69,839

FY 2024-25

Total Recommended Reductions			Total
One-Time	Ongoing		
\$0	\$0		\$0
General Fund			
Non-General Fund	\$0		\$0
Total	\$0	\$0	\$0

AAM - Asian Art Museum

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10003470	\$8,660
190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10003471	\$9,148
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190773	2018	228855	10010	9481	THOMAS SWAN SIGN CO INC	10030854	\$14,913
Total							\$36,450

AAM - Asian Art Museum
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	REDUCTIONS	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
228855	AAM Asian Art Museum	10000	GF Annual Account Ctr	10026660	AA Public Art and Culture	10000	Operating	527990	Other Professional Services	121,873	121,873	121,873	-	-	121,873	N/A	Operating expense support	To help achieve mayor's budget reduction targets	We do not anticipate a specific service reduction but a replacement funding source(s) will need to be identified.
228855	AAM Asian Art Museum	10000	GF Annual Account Ctr	10026660	AA Public Art and Culture	10000	Operating	581470	GF-HR-Client Svc-Recrut-Assess	48,000	48,000	24,591	-	-	48,000	N/A	IDS HR support	Dept was assigned an HR analyst in FY22-23	None
228855	AAM Asian Art Museum	10000	GF Annual Account Ctr	10026660	AA Public Art and Culture	10000	Operating	513010	Retire City Misc	871,497	871,497	697,860	-	789,803	81,694	N/A	Retiree benefits	Reprojection	None
228855	AAM Asian Art Museum	11940	SR Museums Admission	10022239	AA Asian Arts Operating Rev/ex	16472	AA Asian Arts Operating Rev-ex	535990	Other Current Expenses	85,391	85,391	-	-	-	85,391	Museum admissions	Non-personnel operating costs	Unclear what kind of costs this line item is supposed to fund and historically there have been no actuals hitting it so it has been removed from the budget.	None
228855	AAM Asian Art Museum	11940	SR Museums Admission	10022239	AA Asian Arts Operating Rev/ex	16472	AA Asian Arts Operating Rev-ex	515610	Health Service-Retiree Subsidy	33,296	33,296	24,436	-	22,233	11,063	Museum admissions	Retiree benefits	Reprojection	None

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$40,901,283 budget for FY 2023-24, as proposed by the Mayor, is \$19,083 or 0.05% less than the original FY 2022-23 budget of \$40,920,366.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 29.79 FTEs, which are 2.26 FTEs more than the 27.53 FTEs in the original FY 2022-23 budget. This represents an 8.2% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$29,500,360 in FY 2023-24 are \$1,104,476 or 3.9% more than FY 2022-23 revenues of \$28,395,884.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$28,870,006 budget for FY 2024-25, as proposed by the Mayor, is \$12,031,277 or 29.4% less than the Mayor’s proposed FY 2023-24 budget of \$40,901,283.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 29.33 FTEs, which are 0.46 FTEs less than the 29.79 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 1.5% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$21,634,399 in FY 2024-25 are \$7,865,961 or 26.7% less than FY 2023-24 estimated revenues of \$29,500,360.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ART – ARTS COMMISSION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Arts Commission	28,710,976	23,762,015	51,165,390	40,920,366	40,901,283
FTE Count	30.27	28.42	28.52	27.53	29.79

The Department’s budget increased by \$12,190,307 or 42.5% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 0.48 or 1.6% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$19,083 largely due to a reduction of Interdepartmental Services work orders.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$12,031,277 largely due to one-time capital funding in FY 2022-23 and FY 2023-24.

Budget Reductions

The Department reports that the Mayor proposed \$131,562.50 in reductions in FY 2023-24, which are summarized in the table attached to this report. Note that these reductions may not be fully reflected in the Department’s overall budget due to offsetting enhancements.

The reductions include Board addbacks from prior years and an interdepartmental service work order with the Controller’s Office, a non-critical work order as the Department will be fully staffed in FY 2024-25.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ART – ARTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$39,335 in FY 2023-24, all of which are ongoing savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$36,705 in FY 2024-25, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

ART - Arts Commission

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To				
ART-1	Training			\$50,000	\$27,000	\$23,000	X			\$45,000	\$25,000	\$20,000	X
		Reduce training allocation to reflect historical expenditures and actual need.											
ART-2	ART Municipal Galleries												
	1823_C Senior Administrative Analyst	1.00	0.00	\$139,298	\$0	\$139,298	X	1.00	0.00	\$143,423	\$0	\$143,423	X
	Mandatory Fringe Benefits			\$51,179	\$0	\$51,179	X			\$52,140	\$0	\$52,140	X
	1844_C Senior Administrative Assistant	0.00	1.00	\$0	\$126,071	(\$126,071)	X	0.00	1.00	\$0	\$129,805	(\$129,805)	X
	Mandatory Fringe Benefits			\$0	\$48,071	(\$48,071)	X			\$0	\$49,053	(\$49,053)	X
				<i>Total Savings</i>		\$16,335				<i>Total Savings</i>		\$16,705	
		Deny 1.00 FTE substitution from 1844_C Senior Management Assistant to 1823_C Senior Administrative Analyst due to inadequate justification. The Department states that the position substitution is for a gallery director position.											
		Ongoing savings.											

FY 2023-24

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$39,335	\$39,335
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$39,335	\$39,335

FY 2024-25

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$36,705	\$36,705
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$36,705	\$36,705

ART - Arts Commission
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	REDUCTIONS	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
187644	ART Community Investments	10020	GF Continuing Authority Ctrl	10031165	AR Special Projects Funding	16607	AR Bos Funding	538010	12750	15938	9563	6375	0	15,937.50	AB-180801 Classical Programs	Grant to Noe Valley Chamber Music	MBO reduction	Discontinued grant
187644	ART Community Investments	10020	GF Continuing Authority Ctrl	10031165	AR Special Projects Funding	16607	AR Bos Funding	538010	42500	65625	33750	31875	0	65,625.00	AB-2008 Youth theater in Miss	Grant to The Marsh Additional accounting support as needed.	MBO reduction	Discontinued grant
229000	ART Administration	10000	GF Annual Account Ctrl	10026673	AR Administration	10000	AR Administration	581180	50000	50000	18027	0	0	50,000.00	CON Fast Team Work order		Dept Reduction	No external service impact
														131,562.50				

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$37,741,287 budget for FY 2023-24, as proposed by the Mayor, is \$1,174,438 or 3.2% more than the original FY 2022-23 budget of \$36,566,849.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 67.95 FTEs, which are 0.38 FTEs more than the 67.57 FTEs in the original FY 2022-23 budget. This represents a 0.6% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$28,170,709 in FY 2023-24 are \$1,124,669 or 4.2% more than FY 2022-23 revenues of \$27,046,040.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$31,706,413 budget for FY 2024-25, as proposed by the Mayor, is \$6,034,874 or 16.0% less than the Mayor’s proposed FY 2023-24 budget of \$37,741,287.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 67.90 FTEs, which are 0.05 FTEs less than the 67.95 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.1% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$22,027,455 in FY 2024-25 are \$6,143,254 or 21.8% less than FY 2023-24 estimated revenues of \$28,170,709.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: WAR – WAR MEMORIAL

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
War Memorial	27,583,856	24,730,294	29,155,867	36,566,849	37,741,287
FTE Count	70.61	61.81	66.92	67.57	67.95

The Department’s budget increased by \$10,157,431 or 36.8% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 2.66 or 3.8% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$1,174,438 largely due to increases in salaries and benefits from the new MOU and capital project funding.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$6,034,874 largely due to expiration of one-time capital project funding.

Budget Reductions

The Department reports that the Mayor proposed \$186,862 in reductions in FY 2023-24, which are summarized in the table attached to this report. Please note that this amount may not be reflected in the Department’s overall budget due to offsetting enhancements.

The reductions are in operating funds related to retirement and unemployment insurance, scavenger services, and Workers’ Comp reduced by the performing department based on claim trends.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: WAR – WAR MEMORIAL

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$95,870 in FY 2023-24, all of which are one-time savings. These reductions would still allow an increase of \$1,078,568 or 2.9% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$76,024, for total General Fund savings of \$171,894.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst has no recommended reductions to the proposed budget in FY 2024-25.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

WAR - War Memorial

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
	WAR - War Memorial														
	9993 Attrition Savings			(\$554,540)	(\$600,000)	\$45,460	X	X							
	Mandatory Fringe Benefits			(\$220,132)	(\$238,178)	\$18,046	X	X							
				<i>Total Savings</i>		\$63,506								\$0	
WAR-1		Increase Attrition Savings due to historical underspending in FY 2020-21, FY 2021-22, and as of June 1, 2023, over \$700,000 projected salaries and fringe underspending in FY 2022-23.													
	1842 Management Assistant	1.00	0.79	\$110,016	\$86,913	\$23,103	X	X							
	Mandatory Fringe Benefits			\$44,099	\$34,838	\$9,261	X	X							
				<i>Total Savings</i>		\$32,364								\$0	
WAR-2		Reduce proposed 1.0 FTE 1842 Management Assistant to 0.79 FTE to take into account the City's hiring process timelines. The Department is downward substituting 1.0 FTE 4119 Events & Facilities Specialist for 1.0 FTE 1842 Management Assistant. However, the position being substituted has been vacant since February 2023.													

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$95,870	\$0
Non-General Fund	\$0	\$0
Total	\$95,870	\$95,870

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

WAR - War Memorial

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
79269	2017	232392	14670	13111	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	10026798	\$12
84601	2017	232392	14670	11206	PRESERVATION ARTS, LLC;	10026798	\$40
407639	2020	232392	14670	25218	AQUA TREAT CHEMICALS INC	10026798	\$41
407639	2020	232392	14670	25218	AQUA TREAT CHEMICALS INC	10026798	\$87
520364	2021	232392	14670	3380	BAY CITY BOILER & ENGINEERING CO INC	10026798	\$5,130
520364	2021	232392	14670	3380	BAY CITY BOILER & ENGINEERING CO INC	10026798	\$278
520364	2021	232392	14670	3380	BAY CITY BOILER & ENGINEERING CO INC	10026798	\$2,167
521334	2021	232392	14670	20635	ENPOWERED SOLUTIONS LLC	10026798	\$32,131
526711	2021	232392	14670	38064	ZONES, LLC	10026798	\$503
526804	2021	232392	14670	13119	PIPER MURAKAMI	10026798	\$535
534609	2021	232392	14670	24813	B B I ENGINEERING INC	10026798	\$598
539209	2021	232392	14670	18742	HOLZMUELLER CORP	10026798	\$3,000
539231	2021	232392	14670	24813	B B I ENGINEERING INC	10026798	\$3,259
539395	2021	232392	14670	11360	SCHNEIDER ELECTRIC BUILDINGS AMERICAS	10026798	\$1,950
539421	2021	232392	14670	10075	SYSERCO, INC	10026798	\$3,000
539781	2021	232392	14670	10525	STAPLES BUSINESS ADVANTAGE	10026798	\$54
539781	2021	232392	14670	10525	STAPLES BUSINESS ADVANTAGE	10026798	\$98
540320	2021	232392	14670	13111	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	10026798	\$87
540589	2021	232392	14670	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026798	\$2,859
540589	2021	232392	14670	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026798	\$597
540803	2021	232392	14670	5538	RESTORATION MANAGEMENT COMPANY	10026798	\$2,000
543600	2021	232392	14670	30413	INTERNATIONAL CONTACT INC	10026798	\$100
544224	2021	232392	14670	24813	B B I ENGINEERING INC	10026798	\$727
544224	2021	232392	14670	24813	B B I ENGINEERING INC	10026798	\$991
546680	2021	232392	14670	38377	BAY PHOTO LAB	10026798	\$444
547321	2021	232392	14670	23423	CANON SOLUTIONS AMERICA INC	10026798	\$12
547321	2021	232392	14670	23423	CANON SOLUTIONS AMERICA INC	10026798	\$40
547321	2021	232392	14670	23423	CANON SOLUTIONS AMERICA INC	10026798	\$6
547321	2021	232392	14670	23423	CANON SOLUTIONS AMERICA INC	10026798	\$9
547321	2021	232392	14670	23423	CANON SOLUTIONS AMERICA INC	10026798	\$26
547321	2021	232392	14670	23423	CANON SOLUTIONS AMERICA INC	10026798	\$7
548402	2021	232392	14670	3030	UNITED CALIFORNIA GLASS & DOOR	10026798	\$1,400
548402	2021	232392	14670	3030	UNITED CALIFORNIA GLASS & DOOR	10026798	\$1,396
549856	2021	232392	14670	8003	XTECH	10026798	\$45
556808	2021	232392	14670	30413	INTERNATIONAL CONTACT INC	10026798	\$728
563137	2021	232392	14670	10525	STAPLES BUSINESS ADVANTAGE	10026798	\$848
573794	2021	232392	14670	26079	AGURTO CORPORATION DBA PESTEC	10026798	\$42
573794	2021	232392	14670	26079	AGURTO CORPORATION DBA PESTEC	10026798	\$1,000
577118	2021	232392	14670	3030	UNITED CALIFORNIA GLASS & DOOR	10026798	\$350
577118	2021	232392	14670	3030	UNITED CALIFORNIA GLASS & DOOR	10026798	\$169
578161	2021	232392	14680	3098	SIEMENS INDUSTRY INC	10016982	\$273
579194	2021	232392	14670	18224	INTERNATIONAL FIRE INC	10026798	\$435
579195	2021	232392	14680	15475	MCCLURE ELECTRIC INC	10016982	\$4
579218	2021	232392	14680	5180	UNION DOOR	10016982	\$130
579219	2021	232392	14680	12139	RMI MECHANICAL CONTRACTOR INC	10016982	\$979
579248	2021	232392	14680	18286	INTEC SOLUTIONS INC	10016982	\$1,925
579719	2021	232392	14680	26376	ABCO MECHANICAL CONTRACTORS INC	10016982	\$36
580824	2021	232392	14670	8115	WIRELESS VOICE & DATA INC	10026798	\$3,259
582541	2021	232392	14670	23704	CAL WEST SERVICE INC	10026798	\$1,409
582541	2021	232392	14670	23704	CAL WEST SERVICE INC	10026798	\$206
583125	2021	232392	14670	19315	GRAINGER	10026798	\$319
586520	2021	232392	14670	26079	AGURTO CORPORATION DBA PESTEC	10026798	\$285
Total							\$76,024

WAR - War Memorial
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2023-24 MYR PROPOSED	REDUCTIONS	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798	WM Public Art and Culture	10000	Operating	513010	\$ 1,256,930.00	\$ 1,135,920.00	\$ 121,010.00	Retire City Misc	Retire City Misc		
232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798	WM Public Art and Culture	10000	Operating	517010	\$ 7,852.00	\$ -	\$ 7,852.00	Unemployment Insurance	Unemployment Insurance		
232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798	WM Public Art and Culture	10000	Operating	528010	\$ 200,000.00	\$ 170,000.00	\$ 30,000.00	Scavenger Services	Scavenger Services	Reduced by MBO to balance budget	
232392	WAR War Memorial	14670	SR War Memorial-Operating	10026798	WM Public Art and Culture	10000	Operating	581460	\$ 134,000.00	\$ 106,000.00	\$ 28,000.00	GF-HR-Workers' Comp Claims	GF-HR-Workers' Comp Claims	Reduced by performing department	
											\$ 186,862.00				

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$342,031,868 budget for FY 2023-24, as proposed by the Mayor, is \$9,020,023 or 2.7% more than the original FY 2022-23 budget of \$333,011,845.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 70.79 FTEs, which are 2.99 FTEs more than the 67.80 FTEs in the original FY 2022-23 budget. This represents a 4.4% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$260,483,480 in FY 2023-24 are \$12,498,182 or 5.0% more than FY 2022-23 revenues of \$247,985,298.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$343,298,108 budget for FY 2024-25, as proposed by the Mayor, is \$1,266,240 or 0.4% more than the Mayor's proposed FY 2023-24 budget of \$342,031,868.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 71.05 FTEs, which are 0.26 FTEs more than the 70.79 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.4% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$245,898,195 in FY 2024-25 are \$14,585,285 or 5.6% less than FY 2022-23 revenues of \$260,483,480.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: CHF – CHILDREN, YOUTH AND THEIR FAMILIES

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Children, Youth and Their Families	313,926,736	285,355,499	313,454,521	333,011,845	342,031,868
FTE Count	54.87	54.92	55.15	67.80	70.79

The Department’s budget increased by \$28,105,132 or 9.0% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 15.92 FTEs or 29.0% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$9,020,023 largely due to increased grants to community-based organizations from the newly established Student Success Fund.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$1,266,240 largely due to additional increases to community-based organization grants.

Budget Reductions

The Department reports that the Mayor proposed \$4,634,745 in General Fund reductions in FY 2023-24, which are summarized in the table attached to this report. The reductions include finding alternative funds for General Fund support and eliminating some prior year addbacks.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: CHF – CHILDREN, YOUTH AND THEIR FAMILIES

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$946,177 in FY 2023-24. The \$946,177 in recommended reductions are one-time savings. These reductions would still allow an increase of \$8,073,846 or 2.4% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$5,073,937, of which \$2,288,601 are in the General Fund, for total General Fund savings of \$3,234,778.

Our policy recommendations total \$1,999,358 in FY 2023-24, which are one-time savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst does not have recommended reductions to the proposed budget in FY 2024-25.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

CHF - Children, Youth and Their Families

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To				
	CHF Children, Youth & Families												
	Community Based Org Svcs		\$1,468,052	\$521,875		\$946,177	x						
	GF-DEC-Early Childhood		\$5,345,934	\$4,399,757		\$946,177	x						
	GF-DEC-Early Childhood		\$9,776,643	\$10,722,820		(\$946,177)	x						
CHF-1		Reduce FY 2023-24 appropriations by \$946,177 for unanticipated carryforward in the Children and Youth Special Revenue Fund enabling the Department to shift work order funding to the Special Revenue Fund and realize General Fund savings. Because this reduction is due to carryforward, it is a one-time savings.											

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$946,177	\$0
Non-General Fund	\$0	\$0
Total	\$946,177	\$0

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

Policy Recommendations

Community Based Org Svcs		\$0	\$0	\$1,999,358	x	x
CHF-2	<p>The Mayor's FY 2023-24 Recommended Budget appropriates \$1,999,358 in the City College Enrollment Assistance Fund for unpaid student fees. Funding of this program has been established by MOU. This additional appropriation not only exceeds that MOU funding requirement, but unpaid student fees are not explicitly allowable per the MOU. While the intent of the Mayor's Office is to use previously appropriated but unspent funds for this purpose, those unspent funds would otherwise reduce General Fund contributions to the program. Additionally, current funding levels are significantly exceeding the program funding needs as detailed in the most recent Controller's audit of this program issued May 17, 2023. The Department reports that significant community input was received in support of paying off unpaid student fees and the Free City College Oversight Committee has approved the re-purpose of the appropriations. Accordingly, the Budget and Legislative Analyst considers the approval of this appropriation to be a policy matter for the Board of Supervisors.</p>					

FY 2023-24

Total Policy Recommendations		
One-Time	Ongoing	Total
General Fund	\$1,999,358	\$0
Non-General Fund	\$0	\$0
Total	\$1,999,358	\$1,999,358

FY 2024-25

Total Policy Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

CHF - Children, Youth and Their Families

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
77674	2017	229218	11190	10648	SPECIALTY'S CAFE & BAKERY INC	10001640	\$170
349687	2019	229218	11190	16424	LEARNING FOR ACTION INC	10001640	\$405
349687	2019	229218	11190	16424	LEARNING FOR ACTION INC	10001640	\$546
349687	2019	229218	11190	16424	LEARNING FOR ACTION INC	10001640	\$3,953
349687	2019	229218	11190	16424	LEARNING FOR ACTION INC	10001640	\$128
349687	2019	229218	11190	16424	LEARNING FOR ACTION INC	10001640	\$410
353507	2019	229218	11190	29430	Bright Research Group	10001640	\$73,000
353507	2019	229218	11190	29430	Bright Research Group	10001640	\$25,188
353507	2019	229218	11190	29430	Bright Research Group	10001640	\$3,386
353507	2019	229218	11190	29430	Bright Research Group	10001640	\$66,591
353966	2019	229218	11190	9046	U S PURE WATER CORP	10001640	\$125
354693	2019	229218	11190	9453	TIDES CENTER	10001640	\$15,047
354693	2019	229218	11190	9453	TIDES CENTER	10001640	\$5,375
354693	2019	229218	11190	9453	TIDES CENTER	10001640	\$29,412
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$4,563
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$250
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$7,105
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$675
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$1,350
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$8,993
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$3,975
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$5,750
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$2,725
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$13,125
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$3,063
355166	2019	229218	11190	30926	Edutainment for Equity	10001640	\$16,100
356910	2019	229218	11190	13471	PATHWAYS CONSULTANTS	10001640	\$16,176
356910	2019	229218	11190	13471	PATHWAYS CONSULTANTS	10001640	\$40,000
356910	2019	229218	11190	13471	PATHWAYS CONSULTANTS	10001640	\$30,756
356910	2019	229218	11190	13471	PATHWAYS CONSULTANTS	10001640	\$14,671
361262	2019	229218	11190	14267	NICKY MACCALLUM LMFT NCC	10001640	\$18,800
361262	2019	229218	11190	14267	NICKY MACCALLUM LMFT NCC	10001640	\$9,910
361262	2019	229218	11190	14267	NICKY MACCALLUM LMFT NCC	10001640	\$10,220
362581	2019	229218	11190	38691	INTERGRAPHICS LLC	10001640	\$298
362581	2019	229218	11190	38691	INTERGRAPHICS LLC	10001640	\$375
363469	2019	229218	11190	30413	INTERNATIONAL CONTACT INC	10001640	\$862
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$56
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$12
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$75
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$61
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$46
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$157
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$153
371557	2019	229218	11190	34190	Claremont Graduate University	10001640	\$84
375471	2019	229218	11190	20138	FISCAL MANAGEMENT ASSOCIATES LLC	10001640	\$192,543
375471	2019	229218	11190	20138	FISCAL MANAGEMENT ASSOCIATES LLC	10001640	\$17,500
375471	2019	229218	11190	20138	FISCAL MANAGEMENT ASSOCIATES LLC	10001640	\$3,000
375471	2019	229218	11190	20138	FISCAL MANAGEMENT ASSOCIATES LLC	10001640	\$23,006
376385	2019	229218	11190	8308	WESTED	10001640	\$18,509
376385	2019	229218	11190	8308	WESTED	10001640	\$834
376385	2019	229218	11190	8308	WESTED	10001640	\$6,720
376385	2019	229218	11190	8308	WESTED	10001640	\$3,727

CHF - Children, Youth and Their Families

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
380678	2019	229218	11190	19992	CANDID	10001640	\$315
380678	2019	229218	11190	19992	CANDID	10001640	\$8,773
380678	2019	229218	11190	19992	CANDID	10001640	\$12,896
380678	2019	229218	11190	19992	CANDID	10001640	\$1,000
391526	2020	229218	11190	14640	MYPATH	10001640	\$3,760
391526	2020	229218	11190	14640	MYPATH	10001640	\$30,280
391526	2020	229218	11190	14640	MYPATH	10001640	\$28,320
400278	2020	229218	11190	14739	MOVEMENT STRATEGY CENTER	10033021	\$14,516
410199	2020	229218	11190	29207	American Institutes for Research	10001640	\$28,544
410199	2020	229218	11190	29207	American Institutes for Research	10001640	\$6,668
410199	2020	229218	11190	29207	American Institutes for Research	10001640	\$2,554
413655	2020	229218	11190	19315	GRAINGER	10022898	\$460
413655	2020	229218	11190	19315	GRAINGER	10022898	\$375
434798	2020	229218	11190	8003	XTECH	10001640	\$660
436930	2020	229218	11190	24508	BE THE CHANGE CONSULTING LLC	10033021	\$40,296
436930	2020	229218	11190	24508	BE THE CHANGE CONSULTING LLC	10033021	\$15,000
443065	2020	229218	11190	30873	SFII 1390 MARKET ST LLC	10001640	\$87
443197	2020	229218	11190	18466	IMPARK	10001640	\$71
443200	2020	229218	11190	18466	IMPARK	10001640	\$41
443212	2020	229218	11190	19209	GRM INFORMATION MANAGEMENT SERVIC	10001640	\$811
451383	2020	229218	11190	19339	GOUGH CLUB LLC	10001640	\$1,973
451695	2020	229218	11190	10525	STAPLES BUSINESS ADVANTAGE	10001640	\$7,676
457591	2020	229218	11190	29207	American Institutes for Research	10001640	\$4,168
457591	2020	229218	11190	29207	American Institutes for Research	10001640	\$6,197
463107	2020	229218	11190	19992	CANDID	10001640	\$7,671
464997	2020	229218	11190	11513	SAN FRANCISCO STATE UNIVERSITY	10001640	\$14,220
501056	2021	229218	11190	8308	WESTED	10001640	\$3,603
501056	2021	229218	11190	8308	WESTED	10001640	\$515
505114	2021	229218	11190	34190	Claremont Graduate University	10001640	\$1,000
505114	2021	229218	11190	34190	Claremont Graduate University	10001640	\$150
536842	2021	229218	11190	18466	IMPARK	10001640	\$250
536865	2021	229218	11190	10525	STAPLES BUSINESS ADVANTAGE	10001640	\$6,090
536904	2021	229218	11190	19209	GRM INFORMATION MANAGEMENT SERVIC	10001640	\$712
537648	2021	229218	11190	24637	BAY AREA COMMUNITY RESOURCES	10001640	\$384
538880	2021	229218	11190	24637	BAY AREA COMMUNITY RESOURCES	10001640	\$2,267
540985	2021	229218	11190	12182	RICOH USA INC	10001640	\$794
540985	2021	229218	11190	12182	RICOH USA INC	10001640	\$726
542516	2021	229218	11190	3238	JAPANESE COMMUNITY YOUTH COUNCIL	10001640	\$69,454
542523	2021	229218	11190	3238	JAPANESE COMMUNITY YOUTH COUNCIL	10001640	\$85,695
542813	2021	229218	11190	3238	JAPANESE COMMUNITY YOUTH COUNCIL	10001640	\$184,989
542813	2021	229218	11190	3238	JAPANESE COMMUNITY YOUTH COUNCIL	10001640	\$219,638
542813	2021	229218	11190	3238	JAPANESE COMMUNITY YOUTH COUNCIL	10033021	\$83,784
542813	2021	229218	14820	3238	JAPANESE COMMUNITY YOUTH COUNCIL	10036286	\$1,198
543174	2021	229218	11190	29829	Flourish Agenda, Inc.	10001640	\$44,551
543174	2021	229218	11190	29829	Flourish Agenda, Inc.	10001640	\$4,455
543535	2021	229218	11190	13471	PATHWAYS CONSULTANTS	10001640	\$14,519
543535	2021	229218	11190	13471	PATHWAYS CONSULTANTS	10001640	\$1,715
543558	2021	229218	11190	29599	Spark Decks	10001640	\$46,425
543558	2021	229218	11190	29599	Spark Decks	10001640	\$8,438
543558	2021	229218	11190	29599	Spark Decks	10001640	\$4,950
545349	2021	229218	11190	13069	PLAYWORKS EDUCATION ENERGIZED	10001640	\$12,652
545399	2021	229218	11190	17637	JEWISH VOC & CAREER COUNSELING SVC (JV	10001640	\$28,752

CHF - Children, Youth and Their Families

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
546590	2021	229218	11190	22472	COMMUNITY INITIATIVES	10033021	\$40,305
546661	2021	229218	10020	14944	MISSION NEIGHBORHOOD CENTERS INC	10037485	\$13,062
546684	2021	229218	11190	3370	BOYS & GIRLS CLUBS OF SAN FRANCISCO	10023945	\$5,286
548103	2021	229218	10020	39992	CLARITY SOCIAL RESEARCH GROUP	10037485	\$7,350
548103	2021	229218	10020	39992	CLARITY SOCIAL RESEARCH GROUP	10037485	\$4,217
548194	2021	229218	11190	13021	POMEROY RECREATION & REHABILITATION	10001640	\$459
548264	2021	229218	11190	10665	SPECIAL SERVICE FOR GROUPS INC	10001640	\$336
549688	2021	229218	11190	30926	Edutainment for Equity	10001640	\$7,000
549688	2021	229218	11190	30926	Edutainment for Equity	10001640	\$11,700
549688	2021	229218	11190	30926	Edutainment for Equity	10001640	\$65,100
553617	2021	229218	11190	19368	GOOD SAMARITAN FAMILY RESOURCE CTR	10001640	\$20,761
553670	2021	229218	11190	20157	FIRST GRADUATE	10001640	\$3,076
554056	2021	229218	11190	22472	COMMUNITY INITIATIVES	10001640	\$48,042
554056	2021	229218	10020	22472	COMMUNITY INITIATIVES	10037485	\$115,000
554749	2021	229218	11190	8087	WOMEN'S AUDIO MISSION	10001640	\$32,662
554767	2021	229218	11190	11512	SAN FRANCISCO STUDENTS BACK ON TRACK	10001640	\$41,643
555203	2021	229218	10020	8892	URBAN ED ACADEMY	10037485	\$18,990
555589	2021	229218	11190	7937	YOUNG COMMUNITY DEVELOPERS INC	10001640	\$282,443
555589	2021	229218	10020	7937	YOUNG COMMUNITY DEVELOPERS INC	10022896	\$93,566
555670	2021	229218	10020	11197	SF COURT APPOINTED SPECIAL ADVOCATE P	10022896	\$7,142
555859	2021	229218	10020	7996	YMCA OF SAN FRANCISCO	10022896	\$3,182
557011	2021	229218	10020	28895	San Francisco Friends School	10037485	\$36,968
557032	2021	229218	11190	18301	INSTITUTO FAMILIAR DE LA RAZA INC	10001640	\$97
557171	2021	229218	10020	17883	JAMESTOWN COMMUNITY CENTER	10037485	\$4,311
557696	2021	229218	11190	7996	YMCA OF SAN FRANCISCO	10001640	\$185
557706	2021	229218	11190	19368	GOOD SAMARITAN FAMILY RESOURCE CTR	10001640	\$11,746
557732	2021	229218	11190	22564	COLLEGE TRACK	10001640	\$7,984
557742	2021	229218	11190	22457	COMMUNITY WORKS WEST INC	10033021	\$19,131
557882	2021	229218	10020	17883	JAMESTOWN COMMUNITY CENTER	10023945	\$65,389
557882	2021	229218	10020	17883	JAMESTOWN COMMUNITY CENTER	10001640	\$211,325
557902	2021	229218	10020	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10022896	\$16,821
558222	2021	229218	10020	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10022896	\$582
558252	2021	229218	10020	21238	DONALDINA CAMERON HOUSE	10037485	\$14,488
558254	2021	229218	10020	20921	EDVENTURE MORE	10037485	\$18,737
558356	2021	229218	11190	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10001640	\$12,210
558358	2021	229218	11190	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10001640	\$9,086
558411	2021	229218	11150	24637	BAY AREA COMMUNITY RESOURCES	10038391	\$1,086
558417	2021	229218	11190	20921	EDVENTURE MORE	10001640	\$30,800
558422	2021	229218	11190	20340	FACES SF	10001640	\$52,111
558425	2021	229218	11190	19281	GREATER FARALLONES ASSOCIATION	10001640	\$218
558426	2021	229218	11190	7996	YMCA OF SAN FRANCISCO	10001640	\$13,642
558481	2021	229218	11190	7996	YMCA OF SAN FRANCISCO	10001640	\$7,958
558491	2021	229218	10020	7996	YMCA OF SAN FRANCISCO	10001640	\$31,671
558515	2021	229218	10020	23239	CATHOLIC CHARITIES	10037485	\$16,479
558517	2021	229218	11190	26556	826 VALENCIA	10001640	\$7,500
558524	2021	229218	11190	7996	YMCA OF SAN FRANCISCO	10001640	\$14,898
558525	2021	229218	11190	24304	BINDLESTIFF STUDIO	10001640	\$19,359
558588	2021	229218	11190	7996	YMCA OF SAN FRANCISCO	10001640	\$6,389
558596	2021	229218	11190	23670	CALIFORNIA ACADEMY OF SCIENCES	10001640	\$5,153
558712	2021	229218	11190	22833	CIRCUS CENTER	10001640	\$257
559082	2021	229218	10020	23054	CHARITY CULTURAL SERVICES CENTER	10001640	\$192
559097	2021	229218	10020	13007	PORTOLA FAMILY CONNECTIONS INC	10037485	\$209

CHF - Children, Youth and Their Families

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
559196	2021	229218	11190	39992	CLARITY SOCIAL RESEARCH GROUP	10001640	\$22,900
559196	2021	229218	11190	39992	CLARITY SOCIAL RESEARCH GROUP	10001640	\$17,500
559196	2021	229218	11190	39992	CLARITY SOCIAL RESEARCH GROUP	10001640	\$7,693
559196	2021	229218	11190	39992	CLARITY SOCIAL RESEARCH GROUP	10001640	\$8,550
559789	2021	229218	10020	11511	SAN FRANCISCO STUDY CENTER INC	10022896	\$815
559838	2021	229218	10020	13519	PARENTS FOR PUBLIC SCHOOLS OF S F INC	10001640	\$2,560
559841	2021	229218	11190	24637	BAY AREA COMMUNITY RESOURCES	10001640	\$1,233
561002	2021	229218	10020	7996	YMCA OF SAN FRANCISCO	10001640	\$1,365
561356	2021	229218	10020	24140	BOOKER T WASHINGTON COMMUNITY SVCS	10022896	\$1,275
561404	2021	229218	10020	25017	ASIANWEEK FOUNDATION	10022896	\$97
561665	2021	229218	10020	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10022896	\$2,034
561970	2021	229218	11190	3370	BOYS & GIRLS CLUBS OF SAN FRANCISCO	10001640	\$1,478
561978	2021	229218	11190	11181	FIVE KEYS SCHOOLS AND PROGRAMS	10001640	\$23,472
562023	2021	229218	10020	13767	OUR KIDS FIRST	10001640	\$124,213
562060	2021	229218	10020	16602	LARKIN STREET YOUTH SERVICES	10022896	\$42,098
562070	2021	229218	11190	18301	INSTITUTO FAMILIAR DE LA RAZA INC	10001640	\$1,245
562543	2021	229218	10020	29668	NIROGA INSTITUTE	10001640	\$52,321
562778	2021	229218	11190	14267	NICKY MACCALLUM LMFT NCC	10001640	\$6,060
562778	2021	229218	11190	14267	NICKY MACCALLUM LMFT NCC	10001640	\$39,680
562803	2021	229218	11190	19992	CANDID	10001640	\$7,964
562803	2021	229218	11190	19992	CANDID	10001640	\$1,196
562803	2021	229218	11190	19992	CANDID	10001640	\$11,443
562803	2021	229218	11190	19992	CANDID	10001640	\$6,843
562804	2021	229218	10020	20256	FELTON INSTITUTE	10001640	\$469,635
562804	2021	229218	10010	20256	FELTON INSTITUTE	10036606	\$127,210
562818	2021	229218	10020	23143	CENTER ON JUVENILE & CRIMINAL JUSTICE	10022896	\$37,246
562838	2021	229218	10010	18729	HOMEY	10001640	\$1
562915	2021	229218	10020	10235	SUNSET YOUTH SERVICES	10022896	\$3,265
563112	2021	229218	10020	3331	COLLECTIVE IMPACT	10001640	\$102,373
563112	2021	229218	10020	3331	COLLECTIVE IMPACT	10022896	\$74,500
563170	2021	229218	10010	3331	COLLECTIVE IMPACT	10036606	\$471,835
563170	2021	229218	10020	3331	COLLECTIVE IMPACT	10022896	\$25,000
563170	2021	229218	10020	3331	COLLECTIVE IMPACT	10001640	\$5,547
565065	2021	229218	13720	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10034584	\$2,995
565396	2021	229218	10020	24637	BAY AREA COMMUNITY RESOURCES	10001640	\$47,013
565403	2021	229218	10020	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10001640	\$14,418
565917	2021	229218	10020	18372	INGLESIDE COMMUNITY CENTER	10001640	\$378
565931	2021	229218	11190	24637	BAY AREA COMMUNITY RESOURCES	10033021	\$39,377
565956	2021	229218	10020	9213	TREASURE ISLAND SAILING CENTER FOUNDA	10001640	\$3,722
566844	2021	229218	11190	24508	BE THE CHANGE CONSULTING LLC	10001640	\$29,263
566844	2021	229218	11190	24508	BE THE CHANGE CONSULTING LLC	10001640	\$5
566844	2021	229218	11190	24508	BE THE CHANGE CONSULTING LLC	10001640	\$10,000
569697	2021	229218	11190	24955	AT&T MOBILITY	10001640	\$564
570787	2021	229218	11190	9453	TIDES CENTER	10001640	\$10
570787	2021	229218	11190	9453	TIDES CENTER	10001640	\$1,275
570787	2021	229218	11190	9453	TIDES CENTER	10001640	\$665
570787	2021	229218	11190	9453	TIDES CENTER	10001640	\$292
580236	2021	229218	11190	46141	AM Crawford Inc	10001640	\$19
Total							\$5,073,937

CHF - Children, Youth & Their Families
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	501010	267,502.00	267,502.00	186,999.30	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	513010	47,729.00	47,729.00	43,170.54	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	514010	9,932.00	9,932.00	6,513.43	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	514020	3,879.00	3,879.00	3,422.51	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	515010	4,049.00	4,049.00	-	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	515020	1,658.00	1,658.00	-	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	515030	1,018.00	1,018.00	2,436.25	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	515710	12,422.00	12,422.00	-	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	516010	1,123.00	1,123.00	1,444.14	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	517010	267.00	267.00	235.89	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	519110	4,675.00	4,675.00	18,722.26	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10000	GF Annual Account Ctrl	10001640	CH CYF-Eligible Services	10000	Operating	519120	43.00	43.00	265.52	-	-	Personnel Costs	Personnel Costs	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10010	GF Annual Authority Ctrl	10001640	CH CYF-Eligible Services	20118	CH Early Care and Education	581087	3,927,064.00	3,927,064.00	3,688,363.00	-	5,345,934.00	DEC WO	DEC WO	Moving from CYF to GF to offset the extra reduction in GF	None
229218	CHF Children; Youth & Families	10010	GF Annual Authority Ctrl	10001640	CH CYF-Eligible Services	20118	CH Early Care and Education	581540	767,115.00	767,115.00	157,249.13	-	787,797.00	DPH WO	DPH WO	Moving from CYF to GF to offset the extra reduction in GF	None
229218	CHF Children; Youth & Families	10020	GF Continuing Authority Ctrl	10022892	Sfusd Special Projects	22263	CH Mental Health & Fam Wellness	538010	5,000,000.00	5,000,000.00	103,846.47	1,047,355.28	-	Mental Health and Family Wellness	Mental Health and Family Wellness	Moving from GF to CYF	None
229218	CHF Children; Youth & Families	10020	GF Continuing Authority Ctrl	10022896	Bos Allocations	20112	CH Justices Services	538010	450,000.00	763,922.64	82,231.83	255,014.19	300,000.00	FY20 Addback, #65, Residential alternative to detention for girls	FY20 Addback, #65, Residential alternative to detention for girls	FY20 Addback, #65, Residential alternative to detention for girls- Mayor's Request	None, the grantee is projected not able to spend down their current year funding.

CHF - Children, Youth & Their Families
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT	
229218	CHF Children, Youth & Families	10020	GF Continuing Authority Ctrl	10022896	Bos Allocations	20114	CH Out of School Time	538010	1,080,000.00	1,623,537.52	379,315.90	1,184,263.03	1,035,000.00	FY18 Addback, #173, Offsite, after school programming and transportation for low income Mission youth and FY19 Addback, #42. Staffing for after-school and summer programming	FY18 Addback, #173, Offsite, after school programming and transportation for low income Mission youth and FY19 Addback, #42. Staffing for after-school and summer programming	FY18 Addback, #173, Offsite, after school programming and transportation for low income Mission youth and FY19 Addback, #42. Staffing for after-school and summer programming- Mayor's Request	FY18 Addback, #173 is a 3% cut to the grantee's FY23 program funding. FY19 Addback, #42 is a 12% cut to the grantee's FY23 program funding.	
229218	CHF Children, Youth & Families	10020	GF Continuing Authority Ctrl	10022896	Bos Allocations	20115	CH Outreach and Access	538010	300,000.00	479,687.40	161,437.17	277,347.35	250,000.00	FY19 Addback, #7, Ed's Neighborhood	FY19 Addback, #7, Ed's Neighborhood	FY19 Addback, #7, Ed's Neighborhood- Mayor's request	None	
229218	CHF Children, Youth & Families	10020	GF Continuing Authority Ctrl	10022896	Bos Allocations	20117	CH Youth Workforce Development	538010	562,000.00	1,703,194.35	346,702.35	216,668.89	522,000.00	FY20 Addback, #141, Job training for District 10 youth in hospitality	FY20 Addback, #141, Job training for District 10 youth in hospitality	FY20 Addback, #141, Job training for District 10 youth in hospitality Mayor's Request	This is a 67% cut to the grantee's FY23 program funding.	
229218	CHF Children, Youth & Families	10020	GF Continuing Authority Ctrl	10022896	Bos Allocations	20120	CH Enrichment Leadership Skill	538010	1,105,000.00	2,157,328.03	737,504.81	430,728.21	670,000.00	FY19 Addback, #75, Community-based, leadership development programming for District 7 Youth Council, FY19 Addback, #39, STEAM grants to all 9 public schools in District 4 - \$40,000 per school each year, and FY20 Addback, #19, Youth voter registration and civic engagement program	FY19 Addback, #75, Community-based, leadership development programming for District 7 Youth Council, FY19 Addback, #39, STEAM grants to all 9 public schools in District 4 - \$40,000 per school each year, and FY20 Addback, #19, Youth voter registration and civic engagement program	FY19 Addback, #75, Community-based, leadership development programming for District 7 Youth Council, FY19 Addback, #39, STEAM grants to all 9 public schools in District 4 - \$40,000 per school each year, and FY20 Addback, #19, Youth voter registration and civic engagement program-Dept Phase and Mayor's Request	FY19 Addback, #75 is a 34% cut to the grantee's FY23 program funding. FY19 Addback, #39 is a 34% cut to the grantee's FY23 program funding. #39 is grants to public schools in District 4. FY20 Addback, #19 has no impact.	
									13,545,476.00				8,910,731.00					
												Total						
																		Reductions 4,634,745.00

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$12,826,542 budget for FY 2023-24, as proposed by the Mayor, is \$2,077,623 or 13.9% less than the original FY 2022-23 budget of \$14,904,165.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 10.09 FTEs, which are 1.93 FTEs less than the 12.02 FTEs in the original FY 2022-23 budget. This represents a 16.1% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$200,000 in FY 2023-24 are \$170,000 or 45.9% less than FY 2022-23 revenues of \$370,000.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$12,454,087 budget for FY 2024-25, as proposed by the Mayor, is \$372,455 or 2.9% less than the Mayor’s proposed FY 2023-24 budget of \$12,826,542.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 10.09 FTEs, which is the same number of FTEs in the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$200,000 in FY 2024-25 are the same as FY 2023-24 estimated revenues of \$200,000.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: WOM – STATUS OF WOMEN

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Department on the Status of Women	19,259,078	10,279,426	11,121,448	14,904,165	12,826,542
FTE Count	6.10	5.38	6.92	12.02	10.09

The Department’s budget decreased by \$6,432,536 or 33.4% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 3.99 or 65.4% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$2,077,623 largely due to savings from non-personnel and grant budgets.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$372,455 largely due to savings from non-personnel and grant budgets.

Budget Reductions

The Department reports that the Mayor proposed \$1,907,623 in reductions in FY 2023-24, which are summarized in the table attached to this report.

The Mayor’s proposed FY 2023-24 budget includes reductions in salary and fringe benefits and non-personnel services. Reductions were also made to capacity building funds for the Department’s gender-based violence (GBV) grant portfolio as well as the loss of one-time funding for abortion access landscape analyses and research. However, the City Grant Program budget maintains all GBV base contract amounts.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: WOM – STATUS OF WOMEN

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$110,000 in FY 2023-24. Of the \$110,000 in recommended reductions, \$10,000 are ongoing savings and \$100,000 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$13,122, for total General Fund savings of \$123,122.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$10,000 in FY 2024-25. All of the \$10,000 in recommended reductions are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

WOM - Status of Women

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To	From	To		
	Status of Women												
	CBO Services - Budget		\$10,053,901	\$9,953,901	\$100,000	X					\$0		
WOM-1	Reduce the proposed budget for CBO Services - Budget to reflect historical spending. The Department carried forward \$1.8 million in funding for CBO grants from FY 2021-22 into FY 2022-23, and as of June 1, 2023 has more than \$760,000 in unspent funding available. This proposed reduction is a one-time reduction in FY 2023-24 only, as the Mayor's proposed FY 2024-25 budget further reduces the budget for CBO services to \$9,639,911.		\$10,000	\$5,000	\$5,000	X			\$10,000	\$5,000	\$5,000	X	
WOM-2	Reduce the proposed budget for Non-Air Travel - Employees to reflect actual spending in FY 2022-23.		\$7,000	\$2,000	\$5,000	X			\$7,000	\$2,000	\$5,000	X	
WOM-3	Reduce the proposed budget for Stipends for professional speakers to reflect actual spending in FY 2022-23.												

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$100,000	\$10,000
Non-General Fund	\$0	\$0
Total	\$100,000	\$110,000

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$10,000
Non-General Fund	\$0	\$0
Total	\$0	\$10,000

WOM - Status of Women

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
442010	2020	232395	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026801	\$755
446108	2020	232395	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026801	\$4
466617	2020	232395	10000	16611	LANGUAGELINE SOLUTIONS	10026801	\$160
467739	2020	232395	10000	17638	JEWISH FAMILY AND CHILDREN'S SERVICES	10026799	\$130
468023	2020	232395	10000	16537	LAVENDER YOUTH RECREATION & INFO CTR	10026800	\$324
468479	2020	232395	10000	11497	SAN FRANCISCO WOMEN AGAINST RAPE	10026801	\$500
468482	2020	232395	10000	8089	WOMEN IN DIALOGUE	10026801	\$22
469224	2020	232395	10000	15598	MARY ELIZABETH INN	10026801	\$938
481442	2020	232395	10000	11792	S F NETWORK MINISTRIES HOUSING CORP	10026801	\$909
507483	2021	232395	10000	22472	COMMUNITY INITIATIVES	10026801	\$5
507497	2021	232395	10000	16537	LAVENDER YOUTH RECREATION & INFO CTR	10026801	\$593
508075	2021	232395	10000	11792	S F NETWORK MINISTRIES HOUSING CORP	10026801	\$887
511101	2021	232395	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026801	\$64
537836	2021	232395	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026801	\$17
537836	2021	232395	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10026801	\$617
538505	2021	232395	10000	10525	STAPLES BUSINESS ADVANTAGE	10026801	\$300
562602	2021	232395	10000	18645	HUCKLEBERRY YOUTH PROGRAMS INC	10026801	\$4,844
563220	2021	232395	10000	19168	GUM MOON RESIDENCE HALL	10026801	\$3
564271	2021	232395	10000	11497	SAN FRANCISCO WOMEN AGAINST RAPE	10026801	\$966
564324	2021	232395	10000	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10026801	\$304
564324	2021	232395	10000	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10026799	\$76
564324	2021	232395	10000	3330	COMMUNITY YOUTH CENTER SAN FRANCISCO	10026800	\$194
567584	2021	232395	10000	12408	RECOLOGY SUNSET SCAVENGER COMPANY	10026801	\$510
Total							\$13,122

WOM - Department of Status of Women
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

Fund 10000

		Values						
Account Lvl 2	Account Lvl 5 Title	Account	Account Title	Sum of FY 2022-23 Original	Sum of FY 2023-24 Department	Sum of FY 2023-24 Mayor	Sum of FY 2022-23 Original vs FY 2023-24 Mayor	Reason for Reduction
Expenditure	5010Salary	501010	Perm Salaries-Misc-Regular	1,294,018.00	1,379,361.00	1,335,988.00	41,970.00	
		505010	Temp Misc Regular Salaries	240,781.00	56,831.00	10,811.00	(229,970.00)	
	5010Salary Total			1,534,799.00	1,436,192.00	1,346,799.00	(188,000.00)	Reductions in the Salary and Fringe Benefits accounts to remove funding for the Strategic Initiatives Program Manager and temporary reclassification of a Junior Management Assistant to Management Assistant for their work on abortion access support.
	5130Fringe	513010	Retire City Misc Social Security (OASDI & HI)	231,686.00	202,653.00	205,683.00	(26,003.00)	
		514010	Social Sec-Medicare(HI Only)	91,439.00	86,971.00	81,428.00	(10,011.00)	
		514020	Health Service-City Match Retiree Health-Match-Prop B	22,254.00	20,823.00	19,527.00	(2,727.00)	
		515010	RetireeHlthCare-CityMatchPropC	47,142.00	50,056.00	50,378.00	3,236.00	
		515020	Dependent Coverage Dental Coverage	9,497.00	8,884.00	8,331.00	(1,166.00)	
		515030	Unemployment Insurance	5,830.00	5,457.00	5,117.00	(713.00)	
		515710	Flexible Benefit Package Long Term Disability	108,216.00	111,452.00	110,764.00	2,548.00	
		516010	Insurance	10,082.00	11,757.00	11,662.00	1,580.00	
		517010		1,534.00	-	-	(1,534.00)	
		519110		9,350.00	9,572.00	10,102.00	752.00	
		519120		3,549.00	3,831.00	3,981.00	432.00	
	5130Fringe Total			540,579.00	511,456.00	506,973.00	(33,606.00)	Reductions in the Salary and Fringe Benefits accounts to remove funding for the Strategic Initiatives Program Manager and temporary reclassification of a Junior Management Assistant to Management Assistant for their work on abortion access support.

WOM - Department of Status of Women
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

Fund 10000

Values						Reason for Reduction
Account Lvl 2	Account Lvl 5 Title	Account	Account Title	Sum of FY 2022-23 Original	Sum of FY 2023-24 Department	
Expenditure	5210NPSvcs	521030	Air Travel - Employees	5,000.00	5,000.00	-
			Non-Air Travel -			
		521050	Employees	10,000.00	10,000.00	-
		522000	Training - Budget	40,850.00	850.00	(40,000.00)
		526610	Interpreters	5,000.00	5,000.00	-
		527830	Stipends	12,000.00	7,000.00	(5,000.00)
		527990	Other Professional Services	64,997.00	40,000.00	(24,997.00)
		535000	Other Current Expenses -			
		535510	Bdgt	8,314.00	8,314.00	-
		535520	Copy Machine	3,200.00	3,200.00	-
		535710	Printing	10,900.00	2,500.00	(8,400.00)
			Subscriptions	2,500.00	74,000.00	(2,500.00)
				162,761.00	350,000.00	(80,897.00)
	5210NPSvcs Total			12,110,665.00	10,473,828.00	(1,636,837.00)
	5380CityGP	538000	CBO Services - Budget			
				12,110,665.00	10,973,828.00	(1,636,837.00)
	5380CityGP Total			12,110,665.00	10,973,828.00	(1,636,837.00)
	5400Mat&Su	540000	Materials & Supplies- Budget	24,684.00	24,684.00	-
		549510	Other Office Supplies	7,000.00	7,000.00	-
	5400Mat&Su Total			31,684.00	31,684.00	-
	5810OthDep	581015	Human Resources Modernization	468.00	479.00	738.00
		581016	Diversity Equity Inclusion	175.00	176.00	93.00
		581140	DT Technology Projects	937.00	937.00	10,000.00
		581210	DT Technology Infrastructure	16,558.00	18,163.00	12,204.00
		581325	DT Enterprise Tech Contracts	6,124.00	7,913.00	8,039.00

WOM - Department of Status of Women
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

Fund 10000

		Values						
Account Lvl 2	Account Lvl 5 Title	Account	Account Title	Sum of FY 2022-23 Original	Sum of FY 2023-24 Department	Sum of FY 2023-24 Mayor	Sum of FY 2022-23 Original vs FY 2023-24 Mayor	Reason for Reduction
Expenditure	58100thDep	581360	DT Telecommunications Services	934.00	958.00	958.00	24.00	
		581430	GF-HR-Equal Emplmnt Opportuni	2,878.00	2,898.00	4,410.00	1,532.00	
		581470	GF-HR-Client Svc-Recruit-Assess	8,129.00	8,129.00	8,129.00	-	
		581820	Is-Purch-Reproduction	2,136.00	2,136.00	2,136.00	-	
		581890	GF-Rent Paid To Real Estate	115,338.00	119,310.00	114,425.00	(913.00)	
			58100thDep Total	153,677.00	161,099.00	185,394.00	31,717.00	
Expenditure Total				14,534,165.00	13,464,259.00	12,626,542.00	(1,907,623.00)	
Grand Total				14,534,165.00	13,464,259.00	12,626,542.00	(1,907,623.00)	

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$19,161,364 budget for FY 2023-24, as proposed by the Mayor, is \$4,040,691 or 26.7% more than the original FY 2022-23 budget of \$15,120,673.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 32.10 FTEs, which are 5.38 FTEs more than the 26.72 FTEs in the original FY 2022-23 budget. This represents a 20.1% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$5,099,600 in FY 2023-24 are \$5,000,000 or 5020.1% more than FY 2022-23 revenues of \$99,600.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$19,348,694 budget for FY 2024-25, as proposed by the Mayor, is \$187,330 or 1.0% more than the Mayor’s proposed FY 2023-24 budget of \$19,161,364.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 32.12 FTEs, which are .02 FTEs more than the 32.10 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.1% increase in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$5,099,600 in FY 2024-25 are the same as FY 2023-24 estimated revenues of \$5,099,600.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: HRC – HUMAN RIGHTS COMMISSION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Human Rights Commission	7,771,538	11,205,068	14,543,732	15,120,673	19,161,364
FTE Count	23.19	22.91	21.14	26.72	32.10

The Department’s budget increased by \$11,389,826 or 146.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 8.91 FTEs or 38.4% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$4,040,691 largely due to spending related to a new state grant to provide mental health services in coordination with the Department of Public Health. Additionally, the Department is increasing its net operating positions by 5.38 FTE or 20.1%.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$187,330 largely due to increased salary and benefits costs.

Budget Reductions

The Department reports that the Mayor proposed \$1,200,838 in reductions in FY 2023-24, which are summarized in the table attached to this report. The Department reports that this generally reflects a reduction of spending for non-personnel services in FY 2023-24.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: HRC – HUMAN RIGHTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$154,958 in FY 2023-24, which are ongoing savings. These reductions would still allow an increase of \$3,885,733 or 25.7% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,046, for total General Fund savings of \$156,004.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$159,291 in FY 2024-25, which are ongoing savings. These reductions would still allow an increase of \$28,039 or 0.1% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HRC - Human Rights Commission

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	Human Rights Commission												
	1312 Public Information Officer Mandatory Fringe Benefits	1.00	0.00	\$110,285	\$0	\$110,285	x						
				\$44,673	\$0	\$44,673	x						
				<i>Total Savings</i>		\$154,958				<i>Total Savings</i>		\$159,291	
HRC-1		Reclass a Public Information Officer position from Active status to Off-budget status. This position is appropriated in the General Fund - Continuing Authority Control and should be funded through the 506070 Programmatic Projects - Budget line item for Reinvestment Initiatives. The eight other positions in this project are funded with the Programmatic Projects - Budget. In FY 2022-23, \$6.1 million was carried forward in this project and, as of June 1, 2023, \$5.5 million remains unspent. The FY 2023-24 proposed budget for this project is \$10.2 million.											
		Ongoing savings.											

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$154,958
Non-General Fund	\$0	\$0
Total	\$0	\$154,958

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$159,291
Non-General Fund	\$0	\$0
Total	\$0	\$159,291

HRC - Human Rights Commission

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
458169	2020	232021	10020	10525	STAPLES BUSINESS ADVANTAGE	10035016	\$234
536997	2021	232021	10000	38218	San Francisco Community Health Center	10026741	\$69
537079	2021	232021	10000	23423	CANON SOLUTIONS AMERICA INC	10026741	\$731
537079	2021	232021	10000	23423	CANON SOLUTIONS AMERICA INC	10026741	\$12
Total							\$1,046

HRC - Human Rights Commission
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED	ACTUAL EXPENDITURES	ENCUMB.	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232021	HRC Human Rights Commission	10000	GF Annual Account Ctrl	10026741	HU Human Rights	10000	Operating	527000 - Prof & Specialized Svcs- Bggt	\$ 106,397.00	\$ -	\$ 104,497.00	\$ -	\$60,000 reduction	Non-personnel services spendings	Non-personnel services spendings reduced	To meet MBO reduction goal	Will cut down spendings for non-personnel services in FY24
232021	HRC Human Rights Commission	10000	GF Annual Account Ctrl	10026741	HU Human Rights	10000	Operating	535990 - Other Current Expenses	\$ 138,419.00	\$ -	\$ 72,797.20	\$ 2,251.23	\$90,000 reduction	Non-personnel services spendings	Non-personnel services spendings reduced	To meet MBO reduction goal	Will cut down spendings for non-personnel services in FY24
232021	HRC Human Rights Commission	10000	GF Annual Account Ctrl	10026741	HU Human Rights	10000	Operating	501010-519120 Salary & Fringe benefits	\$ 4,647,637.00	\$ -	\$ 3,780,332.07	\$ -	\$275,838 attrition increase (reduction)	Operating budget attrition	Operating staff salaries and fringe benefits support reduced	To meet MBO reduction goal	Will use program funding to support salary/fringe reductions
232021	HRC Human Rights Commission	10020	GF Continuing Authority Ctrl	10037867	HRC Office of Racial Equity	20990	Opportunities for All	506070 - Programmatic Projects-Budget	\$ 775,000.00	\$ -	\$ 95,055.50	\$ -	Entire \$775,000 budget eliminated	Office of Racial Equity	Funding for Office of Racial Equity entirely deducted	To meet MBO extra reduction goal	Will use other program funding to support ORE spendings
Total																	
Reduction													\$ 1,200,838				

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$3,236,114,396 budget for FY 2023-24, as proposed by the Mayor, is \$238,233,561 or 7.9% more than the original FY 2022-23 budget of \$2,997,880,835.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 7,733.04 FTEs, which are 6.44 FTEs less than the 7,739.48 FTEs in the original FY 2022-23 budget. This represents a 0.1% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$2,364,602,007 in FY 2023-24 are \$316,383,505 or 15.4% more than FY 2022-23 revenues of \$2,048,218,502.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$3,210,819,782 budget for FY 2024-25, as proposed by the Mayor, is \$25,294,614 or 0.8% less than the Mayor's proposed FY 2023-24 budget of \$3,236,114,396.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 7,771.60 FTEs, which are 38.56 FTEs more than the 7,733.04 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$2,243,141,887 in FY 2024-25 are \$121,460,120 or 5.1% less than FY 2023-24 estimated revenues of \$2,364,602,007.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Department of Public Health	2,427,029,042	2,775,782,429	2,821,181,991	2,997,880,835	3,236,114,396
FTE Count	6,886.00	7,161.30	7,358.57	7,739.48	7,733.04

The Department’s budget increased by \$809,085,354 or 33.3% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 847.04 or 12.3% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$238,233,561 largely due to increases in salaries mandated by labor agreements along with new programs that are supported with funds from the opioid settlement, and funding from state and private sources to support mental health services and capital improvements. The Department also projects increased revenues from the State and the San Francisco Health Plan from its transition to a fee-for-service billing model at Zuckerberg San Francisco General Hospital.

The proposed budget includes \$100 million over two years in opioid settlement funding that will support implementation of the City’s Overdose Prevention Plan; new State funding to support the implementation of the new Community Assistance, Recovery, and Empowerment (CARE) Court that will connect clients struggling with behavioral health issues to court-ordered CARE Plans; and State funding for Behavioral Health Bridge Housing to support behavioral health clients with accessing housing and shelter. In addition, there is new funding to help support the Medicare and Medicaid recertification process at Laguna Honda Hospital as well as funds to support capital improvements and expand the number of beds for behavioral health services at Zuckerberg San Francisco General Hospital.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$25,294,614 compared to the FY 2023-24 budget due to the expiration of one-time State and private funding that supports the capital improvements. The decrease in State and private funding is offset by projected increases to labor costs.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

Budget Reductions

The only reductions in the Mayor’s Proposed Budget with service impacts for DPH are the further step down of the COVID-19 Response budgets, in line with the end of FEMA funding and the public health emergency declarations. The Department had \$57.5 million budgeted for COVID-19 Response in its FY 2022-23 budget and originally had budgeted \$25 million for continued response in FY 2023-24. It now proposes to step down to about \$21 million in ongoing funds that will support more robust communicable disease response and preparedness within both the Population Health and the San Francisco Health Network divisions. This step down will reduce the capacity to \$3 million in contracted services for COVID-19 testing and vaccine at community sites, reflecting the continued decline in demand and the shift of services into the healthcare delivery systems. DPH community sites conducted fewer than 11,000 tests in the first quarter of 2023 (from January to March 2023), compared to nearly 135,000 tests in the same period in 2022. This change will likely reduce the number of City-funded locations by approximately three and impact access to these services based on reduced geographic coverage. However, the Department reports that services will remain available for those who need them. The reductions also include the transition of temporary staff added for the response into a reduced set of permanent roles, moving from an estimated 249 FTEs in the current year to around 84 FTEs going forward, with more than half of those roles adding nursing or cleaning capacity in the San Francisco Health Network.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$4,508,461 in FY 2023-24. Of the \$4,508,462 in recommended reductions, \$1,796,603 are ongoing savings and \$2,711,858 are one-time savings. These reductions would still allow an increase of \$233,725,100 or 7.8% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$785,140, for total General Fund savings of \$5,293,601.

Our policy recommendations total \$809,406 in FY 2023-24, all of which are ongoing.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,927,836 in FY 2024-25. All of the \$1,927,836 in recommended reductions are ongoing savings.

Our policy recommendations total \$910,856 in FY 2024-25, all of which are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPH - Public Health

Rec #	Account Title	FY 2023-24				FY 2024-25									
		FTE		Amount		FTE		Amount							
		From	To	From	To	From	To	From	To						
	HAD Public Health Admin			\$1,800,000	\$1,500,000			\$300,000							
	Programmatic Projects-Budget							\$300,000	x					\$0	
				Total Savings		\$300,000				Total Savings		\$0			
DPH-1	Reduce the Civic Center Relocation programmatic project by \$300,000 from \$8,600,000 to \$8,300,000. This line represents only \$1.8 million of the \$8.6 million budgeted for this programmatic project. The budget for this project has over \$8 million available in carryforwards from prior budget years. A reduction of \$300,000 leaves the Department with over \$16 million to purchase needed materials and complete the relocation.	0.79	0.00	\$158,818	\$0	\$158,818	x			1.00	0.00	\$206,800	\$0	\$206,800	x
								\$56,117	x			\$71,089	\$0	\$71,089	x
				Total Savings		\$214,935				Total Savings		\$277,889			
DPH-2	Deny the new 0.79 FTE for the 0932 Manager IV (1.00 FTE annualized). The Department had an 0932 that was TX'd to create an 0952 Deputy Director II for the Office of Victim & Witness Rights. The Department states that there is still a need for an 0932 Manager IV to direct Public Safety and Strategic Partnership work, but the work can be absorbed by other existing positions.	1.00	0.00	\$141,614	\$0	\$141,614	x			1.00	0.00	\$145,808	\$0	\$145,808	x
								\$51,742	x			\$52,694	\$0	\$52,694	x
				Total Savings		\$193,356				Total Savings		\$198,502			
DPH-3	Delete 1.00 FTE 1314 Public Relations Officer. The Department's Public Health Admin Division received funding for 5.0 FTE 1314 Public Relations Officers in FY 2022-23. They reported hiring one 1314 and are recruiting for three other 1314s. This fifth position has not been hired nor is in recruitment. The Department should hire the three 1314 Officers that are currently being recruited and then assess if additional positions are needed.														
				Total Savings		\$193,356				Total Savings		\$198,502			

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPH - Public Health

Rec #	Account Title	FY 2023-24						FY 2024-25						
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings	
		From	To	From	To			From	To	From	To			
DPH-4	0931 Manager III	1.00	0.00	\$187,141	\$0	\$187,141	x	1.00	0.00	\$192,683	\$0	\$192,683	x	
	Mandatory Fringe Benefits			\$66,858	\$0	\$66,858	x			\$68,739	\$0.00	\$68,739	x	
	1232 Training Officer	0.00	1.00	\$0	\$135,500	(\$135,500)	x	0.00	1.00	\$0	\$139,513	(\$139,513)	x	
	Mandatory Fringe Benefits			\$0	\$50,259	(\$50,259)	x			\$0	\$51,230.00	(\$51,230)	x	
		<i>Total Savings</i>		\$68,240				<i>Total Savings</i>		\$70,679				
	Deny proposed upward substitution of 1.00 FTE 1232 Training Officer to 1.00 FTE 0931 Manager III due to inadequate justification. This position is currently vacant and the Department has not provided sufficient justification for why the upward substitution is needed.													
DPH-5	Attrition Savings			(\$872,170)	(\$972,170)	\$100,000	x						\$0	
	Mandatory Fringe Benefits			(\$347,795)	(\$387,672)	\$39,877	x						\$0	
			<i>Total Savings</i>		-\$139,877				<i>Total Savings</i>		-\$0			
	Increase Attrition Savings due to salary savings in the prior year for the Public Health Admin Division and vacancies in positions that were new and not yet hired in FY 2022-23.													
DPH-6	HBH Behavioral Health													
	Prof & Specialized Svcs-Bdgt			\$1,030,000	\$730,000	\$300,000	x						\$0	
		Reduce the Professional and Specialized Services budget by \$300,000 due to historical underspending in Non-Personnel Services. The Department has underspent in this account with over \$5 million in underspending in FY 2021-22 and is on track to underspend in this account in FY 2022-23.												
	Pharmaceutical			\$8,019,000	\$7,019,000	\$1,000,000	x			\$8,820,900	\$7,820,900	\$1,000,000	x	
		Reduce the materials and supplies budget for pharmaceuticals due to historical underspending. This is an ongoing reduction to align the budget with expenditures.												
DPH-7	Attrition Savings			(\$255,524)	(\$555,524)	\$300,000	x						\$0	
	Mandatory Fringe Benefits			(\$101,392)	(\$220,432)	\$119,040	x						\$0	
			<i>Total Savings</i>		-\$419,040				<i>Total Savings</i>		-\$0			
		Increase Attrition Savings due to historical underspending in salaries in the Behavioral Health Division, as well as a proposed increase of eight positions in FY 2023-24 and over 150 vacant positions in the Division.												
		One-time savings in budget year FY 2023-24.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPH - Public Health

Rec #	Account Title	FY 2023-24				FY 2024-25								
		FTE		Amount		FTE		Amount						
		From	To	From	To	From	To	From	To					
	Programmatic Projects-Budget			\$3,000,000	\$2,600,000	\$400,000	x	x						
DPH-9		Reduce the amount budgeted for Program Contingency by \$400,000 that is related to the Zuckerberg San Francisco General Hospital furniture, fixtures and equipment, and moving. The Department currently has \$3.9 million budgeted in this programmatic project and over \$10 million in unspent funding from prior years. This reduction will still provide the Department with over \$3 million in new funding for this project.												
		HIJ Jail Health												
	Attrition Savings			(\$167,867)	(\$267,867)	\$100,000	x	x						\$0
	Mandatory Fringe Benefits			(\$66,610)	(\$106,290)	\$39,680	x	x						\$0
DPH-10				<i>Total Savings</i>	<i>\$139,680</i>								<i>Total Savings</i>	<i>\$0</i>
		Increase attrition savings due to projected salary savings in FY 2022-23 of over \$1 million and lower budgeted attrition in FY 2023-24.												
		HLH Laguna Honda Hospital												
	Pharmaceutical			\$15,460,397	\$15,201,097	\$259,300	x	x						\$0
DPH-11		Reduce the amount budgeted in Materials & Supplies Pharmaceuticals by \$259,300, which represents a 10 percent increase from the Department's FY 2022-23 budget in the General Fund for pharmaceuticals. This aligns with the percent increases in ZSFGH and Jail Health for General Fund Pharmaceutical Materials & Supplies. Laguna Honda underspent in this account in the prior year due to a smaller patient census. The Department overall experienced savings in Materials & Supplies in FY 2022-23.												
		HNS Health Network Services												
	Systems Consulting Services			\$2,882,945	\$2,582,945	\$300,000	x	x						\$0
DPH-12		Reduce the budget for the Electronic Health Records Project Management Office by \$300,000 due to anticipated savings in the budgeted expenditures for the Electronic Health Records project.												
	9924 Public Service Aide - Health Services	0.14	0.00	\$7,320	\$0	\$7,320	x			0.14	0.00	\$7,537	\$0	\$7,537
	Mandatory Fringe Benefits			\$4,201	\$0	\$4,201	x					\$4,452	\$0	\$4,452
DPH-13				<i>Total Savings</i>	<i>\$11,521</i>							<i>Total Savings</i>	<i>\$11,989</i>	
		Delete the 0.14 FTE 9924 Public Service Aide - Health Services as the Department no longer has need for this position.												
	2586 Health Worker II	1.00	0.00	\$83,091	\$0	\$83,091	x			1.00	0.00	\$85,551	\$0	\$85,551
	Mandatory Fringe Benefits			\$37,276	\$0	\$37,276	x					\$38,375	\$0	\$38,375
DPH-14				<i>Total Savings</i>	<i>\$120,367</i>							<i>Total Savings</i>	<i>\$123,926</i>	
		Delete 1.00 FTE 2586 Health Worker II. This position has been vacant since before FY 2020-21 and the Department has not provided justification for a need for the position.												
		Ongoing savings												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPH - Public Health

Rec #	Account Title	FY 2023-24						FY 2024-25						
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings	
		From	To	From	To			From	To	From	To			
DPH-15	HPC Primary Care													
	Attrition Savings			(\$3,676,017)	(\$3,826,017)	x	\$150,000						\$0	
	Mandatory Fringe Benefits			(\$1,458,656)	(\$1,518,177)	x	\$59,521						\$0	
	<i>Total Savings</i>			<i>\$209,521</i>									<i>\$0</i>	
	Increase Attrition Savings due to salary savings in the prior year and a decrease to the amount of attrition budgeted in Primary Care in the FY 2023-24 proposed budget and a proposed new 15.00 FTE (annualized) in general fund positions.													
DPH-16	HPH Population Health													
	0923 Manager II	0.79	0.00	\$137,219	\$0	x	\$137,219	x	1.00	0.00		\$178,676	\$0	\$178,676
	Mandatory Fringe Benefits			\$50,965	\$0	x	\$50,965	x				\$66,175	\$0	\$66,175
	<i>Total Savings</i>			<i>\$188,184</i>										<i>\$244,851</i>
	Deny the Division of Population Health proposal for a new 1.00 FTE (annualized) 0923 Manager II. This position is for overseeing operations in the communicable Disease Prevention Unit, which is absorbing work from the COVID and Monkeypox response. The Department has proposed one new 0922 Manager I to address Equity and Community input related to community health and COVID response. In addition, the Department also already TX'd a 1165 Manager to an 1166 Administrator to oversee increased responsibilities related to COVID and Monkeypox response. The Department should staff up existing positions and determine if there is still the need for this 0923 role.													
	Attrition Savings			(\$3,676,017)	(\$3,851,017)	x	\$175,000	x						\$0
	Mandatory Fringe Benefits			(\$1,458,656)	(\$1,528,097)	x	\$69,441	x						\$0
	<i>Total Savings</i>			<i>\$244,441</i>										<i>\$0</i>
DPH-17	Increase Attrition Savings due to salary savings in the prior year for Population Health and in FY 2023-24 the Department is proposing a new 12.00 FTE (annualized) in General Fund positions that are unlikely to all be hired at 0.79 FTE (by October 1, 2023).													

FY 2023-24			FY 2024-25		
General Fund	Total Recommended Reductions		General Fund	Total Recommended Reductions	
	One-Time	Ongoing		One-Time	Ongoing
	\$2,711,858	\$1,796,603	\$0	\$1,927,836	\$1,927,836
Non-General Fund	\$0	\$0	\$0	\$0	\$0
Total	\$2,711,858	\$1,796,603	\$0	\$1,927,836	\$1,927,836

FY 2023-24			FY 2024-25		
General Fund	Total Recommended Reductions		General Fund	Total Recommended Reductions	
	One-Time	Ongoing		One-Time	Ongoing
	\$2,711,858	\$1,796,603	\$0	\$1,927,836	\$1,927,836
Non-General Fund	\$0	\$0	\$0	\$0	\$0
Total	\$2,711,858	\$1,796,603	\$0	\$1,927,836	\$1,927,836

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPH - Public Health

Rec #	Account Title	FY 2023-24				FY 2024-25			
		FTE		Amount		FTE		Amount	
		From	To	From	To	From	To	From	To

Policy Recommendations

HAD Public Health Admin												
0961 Department Head I	1.00	0.00	\$200,852	\$0	\$200,852	x	1.00	0.00	\$206,800	\$0	\$206,800	x
Mandatory Fringe Benefits			\$69,277	\$0	\$69,277	x			\$71,089	\$0	\$71,089	x
0952 Deputy Director II	1.00	0.00	\$187,141	\$0	\$187,141	x	1.00	0.00	\$192,683	\$0	\$192,683	x
Mandatory Fringe Benefits			\$66,858	\$0	\$66,858	x			\$68,739	\$0	\$68,739	x
0922 Manager I	0.79	0.00	\$127,826	\$0	\$127,826	x	0.79	0.00	\$166,444	\$0	\$166,444	x
Mandatory Fringe Benefits			\$48,723	\$0	\$48,723	x			\$63,379	\$0	\$63,379	x
1840 Junior Management Assistant	0.79	0.00	\$76,640	\$0	\$76,640	x	0.79	0.00	\$99,794	\$0	\$99,794	x
Mandatory Fringe Benefits			\$32,089	\$0	\$32,089	x			\$41,928	\$0	\$41,928	x
				<i>Total Savings</i>	\$809,406				<i>Total Savings</i>	\$910,856		

DPH-18

The Department of Public Health is receiving funding for four positions to seed the implementation of the new Office of Victim and Witness Rights (Proposition D). The creation of an Office of Victim and Witness Rights was approved by voters on June 7, 2022. This new Office will initially be charged with (1) Monitoring the provision of services or providing services to victims and witness of crimes; (2) Working with agencies that provide victim and witness assistance services; (3) Surveying clients and community groups involved in victim and witness services; (4) Evaluating city services based on survey results and make recommendations to the Board regarding unmet needs; (5) Developing a consolidation plan to consolidate the city services for victims and witnesses under this new Office; and (6) Establishing a pilot program that provides a right to counsel for domestic violence survivors. The costs of establishing this new Office and implementing these efforts have not been provided and are likely to be significant. There also appears to not have been other consideration of how to potentially conduct this work within the framework of the existing victim and witness services that the City provides.

Given the City's current budget deficit as well as the recent history of voters rescinding the creation of new departments after better understanding the implementation costs, we consider funding for these new positions to create the Office during this upcoming budget year to be a policy matter for the Board of Supervisors. The Board may want to consider funding the Office with fewer positions, such as only funding the 0961 Department Head I and 0952 Deputy Director II. The Board could also consider addressing the voter's request by having additional work done to scope out the cost and work of the new Office prior to funding it, and/or requesting options for funding this work through the existing infrastructure of the Victim Services Division within the District Attorney's Office.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPH - Public Health

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	HBH Behavioral Health, HMS Health Network Services, HPH Population Health												
	0933 Manager V	0.79	0.00	\$171,322	\$171,322	\$0	x	1.00	0.00	\$223,082	\$223,082	\$0	x
	Mandatory Fringe Benefits			\$58,855	\$58,855	\$0	x			\$73,800	\$73,800	\$0	x
	1165 Manager, Department of Public Health	0.79	0.00	\$251,413	\$251,413	\$0	x	1.00	0.00	\$327,369	\$327,369	\$0	x
	Mandatory Fringe Benefits			\$72,992	\$72,992	\$0	x			\$91,160	\$91,160	\$0	x
	0943 Manager VIII	0.79	0.00	\$222,870	\$222,870	\$0	x	1.00	0.00	\$290,203	\$290,203	\$0	x
	Mandatory Fringe Benefits			\$67,955	\$67,955	\$0	x			\$84,973	\$84,973	\$0	x
	0922 Manager I	0.79	0.00	\$127,826	\$127,826	\$0	x	1.00	0.00	\$166,444	\$166,444	\$0	x
	Mandatory Fringe Benefits			\$48,723	\$48,723	\$0	x			\$63,379	\$63,379	\$0	x
				Total Savings		\$0				Total Savings		\$0	
DPH-19		<p>The Department of Public Health is receiving funding for four new manager positions in the FY 2023-24 budget. These include: 1.00 FTE (annualized) 0933 Manager V to lead Strategic Initiatives for Behavioral Health Services and assist with coordinating the street response teams and across City departments; 1.00 FTE (annualized) 1165 Manager, Department of Public Health (Chief Nursing Officer) and a 1.00 FTE (annualized) 0943 Manager VIII (Chief Care Experience Officer) in Health Network Services in response to findings from the recertification efforts at Laguna Honda Hospital and a need to have organizational leadership at the network level in the areas of Care Experience and Nursing; and a 1.00 FTE (annualized) 0922 Manager I who will serve as the Deputy Director of Equity and Community Engagement that reflects capacity created during the City's COVID response. This position will work with community organizations and stakeholders to advance health equity.</p> <p>These positions have been identified as priority areas for the Department and are in a response to (1) growing funding and prioritization of behavioral health services; (2) corrections needed to resolve and maintain the work of the Laguna Honda Hospital recertification and ensure practices are aligned across the SFHN; and (3) address and prioritize health equity in the Population Health Division's work. We are not recommending that these proposed positions be deleted. However, given the growth in the managerial positions in recent years, we are highlighting the new manager positions in the FY 2023-24 budget and consider approval of the positions to be a policy matter for the Board of Supervisors.</p>											

FY 2023-24

Total Recommended Policy Reductions

One-Time	\$0	\$809,406	\$809,406
Ongoing	\$0	\$0	\$0
Total	\$0	\$809,406	\$809,406

FY 2024-25

Total Recommended Policy Reductions

One-Time	\$0	\$910,856	\$910,856
Ongoing	\$0	\$0	\$0
Total	\$0	\$910,856	\$910,856

DPH - Public Health

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
38702	2016	251892	10000	25031	ASIAN & PACIFIC ISLANDER WELLNESS CENTER	10001992	\$11,581
52955	2016	251892	10000	11424	SANTORA SALES	10001992	\$6,000
63396	2017	251929	10000	12810	PROJECT OPEN HAND	10001677	\$24,274
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SVCS	10001840	\$6,260
109035	2017	207677	21080	3356	CARDINALHEALTH MEDICAL PRODUCTS & SVCS	10001840	\$44,805
153471	2018	251659	21080	3356	CARDINALHEALTH MEDICAL PRODUCTS & SVCS	10001840	\$22,568
200385	2018	251974	10000	23105	CEPHEID	10001809	\$5,545
204825	2018	207677	21080	19183	GUERBET LLC	10001840	\$9,873
214427	2018	251663	21080	11026	SIEMENS FINANCIAL SERVICES INC	10001840	\$33,434
260429	2018	162643	10020	3306	DESIGN SPACE MODULAR BUILDINGS INC	10032706	\$7,234
343752	2019	251649	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SVCS	10001854	\$7,674
349291	2019	251646	21080	22163	COVIDIEN SALES LLC	10001840	\$5,250
359607	2019	251851	21490	17477	JOHNSON CONTROLS INC	10001952	\$5,848
367690	2019	251851	21490	17477	JOHNSON CONTROLS INC	10001952	\$18,720
367690	2019	251851	21490	17477	JOHNSON CONTROLS INC	10001952	\$24,089
367691	2019	251851	21490	17477	JOHNSON CONTROLS INC	10001952	\$7,200
367693	2019	251851	21490	17477	JOHNSON CONTROLS INC	10001952	\$5,760
413687	2020	251851	21490	17477	JOHNSON CONTROLS INC	10001952	\$5,188
422357	2020	152644	10000	42901	ANGELICA	10033788	\$10,850
436121	2020	251859	21490	3192	MEDLINE INDUSTRIES INC	10001952	\$10,253
444405	2020	251984	10000	3192	MEDLINE INDUSTRIES INC	10001792	\$10,000
452059	2020	251668	21080	26307	ACE COURIER EXPRESS INC	10001843	\$10,000
453995	2020	251974	10000	12687	QIAGEN LLC	10001809	\$20,000
468688	2020	251851	21490	8310	WEST-COM & TV INC	10001952	\$6,750
500166	2021	251917	10010	38064	ZONES, LLC	10023255	\$75,750
503492	2021	251642	21120	39071	Avanos Medical Sales, LLC	10036586	\$24,413
521029	2021	251984	10000	22598	COIT SERVICE INC	10001792	\$5,497
528830	2021	251659	21080	19629	GEN-PROBE SLS & SVC INC(SUB HOLOGIC INC)	10001840	\$37,975
531762	2021	240648	10000	26376	ABCO MECHANICAL CONTRACTORS INC	10026701	\$24,721
531769	2021	240648	10000	11014	SIERRA ELECTRIC CO	10026701	\$10,000
536367	2021	251851	21490	12610	R E P NUT N BOLT GUY	10001952	\$10,000
536378	2021	251851	21490	11073	SHERWIN-WILLIAMS CO	10001952	\$10,000
536380	2021	251851	21490	8310	WEST-COM & TV INC	10001952	\$34,131
536398	2021	251851	21490	19390	GOLDEN STATE LUMBER INC	10001952	\$10,000
537572	2021	251975	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10026708	\$47,500
539020	2021	251892	10000	13973	OFFICE DEPOT	10001992	\$8,000
539171	2021	251894	10000	13973	OFFICE DEPOT	10001993	\$8,000
541010	2021	251984	10000	24910	AUERBACH INTERNATIONAL INC	10001792	\$10,000
543536	2021	251975	10000	24432	BENMARK	10026708	\$9,600
547266	2021	251984	10000	22598	COIT SERVICE INC	10001792	\$10,000
561620	2021	251988	10000	8003	XTECH	10026710	\$5,479
584471	2021	251851	21490	20910	EDWARD R BACON CO INC	10001952	\$10,000
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SVCS	10001840	\$5,631
100686	2017	251663	21080	3355	CARDINALHEALTH MEDICAL PRODUCTS & SVCS	10001840	\$7,818
366591	2019	251646	21080	19681	GE HEALTHCARE	10001840	\$29,400
366591	2019	251646	21080	19681	GE HEALTHCARE	10001840	\$72,069
Total							\$785,140

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$1,189,907,405 budget for FY 2023-24, as proposed by the Mayor, is \$65,308,666 or 5.8% more than the original FY 2022-23 budget of \$1,124,598,739.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 2,278.43 FTEs, which are 28.00 FTEs more than the 2,250.43 FTEs in the original FY 2022-23 budget. This represents a 1.2% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$872,306,046 in FY 2023-24 are \$40,436,323 or 4.9% more than FY 2022-23 revenues of \$831,869,723.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$1,211,125,305 budget for FY 2024-25, as proposed by the Mayor, is \$21,217,900 or 1.8% more than the Mayor’s proposed FY 2023-24 budget of \$1,189,907,405.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 2,296.91 FTEs, which are 18.48 FTEs more than the 2,278.43 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.8% increase in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$871,915,357 in FY 2024-25 are \$390,689 or 0.04% less than FY 2022-23 revenues of \$872,306,046.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: HSA – HUMAN SERVICES AGENCY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Human Services Agency	1,075,337,178	1,412,197,472	1,370,149,243	1,124,598,739	1,189,907,405
FTE Count	2,141.36	2,159.97	2,204.27	2,250.43	2,278.43

The Department’s budget increased by \$114,570,227 or 10.7% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 137.07 FTEs or 6.4% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$65,308,666 largely due to increased In-Home Support Services and CalWORKS aid payments, grants to community-based organizations, and increased staffing.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$21,217,900 largely due to additional increases to In-Home Support Services aid payments and staffing.

Budget Reductions

The Department reports that the Mayor’s Proposed Budget reflects \$35,749,563 in expenditure reductions in FY 2023-24, relative to original FY 2022-23, which are summarized in the table attached to this report. The vast majority of the decreases in the identified areas (\$25.4 million) are technical adjustments to more accurately track spending by department, program or type of expenditure, which are offset by corresponding increases elsewhere in the budget. The remaining reductions consist of a repurposing of funds to align with service demands (\$3.9 million), reductions due to changes in available State revenue (\$3.7 million), updated spending projections (\$1.3 million), and the removal of one-time funding that was added during the prior year (\$1.5 million). The Department is taking steps to ensure these reductions cause minimal disruption to existing services and clients.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: HSA – HUMAN SERVICES AGENCY

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$4,057,778 in FY 2023-24. Of the \$4,057,778 in recommended reductions, \$2,057,778 are ongoing savings and \$2,000,000 are one-time savings. These reductions would still allow an increase of \$61,250,888 or 5.4% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$752,643 for total General Fund savings of \$4,112,387.

Our policy recommendations total \$21,207,232 in FY 2023-24, \$20,000,000 of which are one-time and \$1,207,232 of which are ongoing.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$11,695,878 in FY 2024-25. Of the \$11,695,878 in recommended reductions, \$2,095,415 are ongoing savings and \$9,600,463 are one-time savings. These reductions would still allow an increase of \$9,522,022 or 0.8% in the Department’s FY 2024-25 budget.

Our policy recommendations total \$11,240,909 in FY 2023-24, \$10,000,000 of which are one-time and \$1,240,949 of which are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		GF	1T	Savings		FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To	From	To		
HSA-1	0932 Manager IV	1.00	0.00	\$200,852		x		\$200,852		1.00	0.00	\$206,800	\$0	\$206,800	x
	Mandatory Fringe Benefits			\$69,277		x		\$69,277				\$71,089	\$0	\$71,089	x
	0931 Manager III	0.00	1.00	\$0	\$187,141	x		(\$187,141)		0.00	1.00	\$0	\$192,683	(\$192,683)	x
	Mandatory Fringe Benefits			\$0	\$66,858	x		(\$66,858)				\$0	\$68,739	(\$68,739)	x
				<i>Total Savings</i>	\$16,130							<i>Total Savings</i>	\$16,467		
HSA-2	FTE 0932 Manager IV position. This position functions as HSA's Contracts Director.														
	0922 Manager I	1.00	0.00	\$161,657	\$0	x		\$161,657		1.00	0.00	\$166,444	\$0	\$166,444	x
	Mandatory Fringe Benefits			\$62,004	\$0	x		\$62,004				\$63,379	\$0	\$63,379	x
	1454 Executive Secretary III	0.00	1.00	\$0	\$120,926	x		(\$120,926)		0.00	1.00	\$0	\$124,508	(\$124,508)	x
				<i>Total Savings</i>	\$46,219	x		(\$46,219)				<i>Total Savings</i>	\$47,169	(\$47,169)	x
				<i>Total Savings</i>	\$56,516							<i>Total Savings</i>	\$58,146		
		<p>Deny proposed upward substitution from 1.00 FTE 1454 Executive Secretary III position to 1.00 FTE 0922 Manager I position for the Executive Assistant and Commission Secretary for the Human Services Commission. The Budget and Legislative Analyst's Office has reviewed the merits of this particular upward substitution and does not believe it is warranted at this time. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 11.00 FTE Manager I positions in FY 2023-24 at a cost of \$2,460,271. Given the high cost of these positions and the high growth of such positions in recent years, we recommend the Board of Supervisors deny the proposed upward substituted position.</p>													
		Ongoing savings													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		GF	1T	Savings		FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To	From	To		
HSA-3	1246 Principal Human Resources Analyst	1.00	0.00	\$187,706	\$0	\$187,706	x		1.00	0.00	\$193,264	\$0	\$193,264	x	
	Mandatory Fringe Benefits			\$60,579	\$0	\$60,579	x				\$61,886	\$0	\$61,886	x	
	<i>Total Savings</i>			\$248,285							<i>Total Savings</i>		\$255,150		
		<p>Deny proposed upward substitution for 1.00 FTE 1246 Principal Human Resource Analyst position. This position is being added to implement the Supportive Supervision Toolkit. The Budget and Legislative Analyst's Office has reviewed the merits of this particular upward substitution and does not believe it is warranted at this time. There are 70.00 FTEs in the Human Resources Division, 30.00 of which are in the Human Resources Analyst series and, of those, approximately eight are vacant. Overall, the Human Resources Division has approximately 17 vacancies. Approval of this action would delete the 1246 Principal Human Resources Analyst position as added, as well as the underlying position used, a vacant 2940 Protective Services Worker, which does not appear to be necessary for the provision of departmental services.</p>													
HSA-4	1244 Senior Human Resources Analyst	1.00	0.00	\$154,357	\$0	\$154,357	x		1.00	0.00	\$158,928	\$0	\$158,928	x	
	Mandatory Fringe Benefits			\$53,747	\$0	\$53,747	x				\$54,575	\$0.00	\$54,575	x	
	<i>Total Savings</i>			\$208,104							<i>Total Savings</i>		\$213,503		
		<p>Deny upward substitution for 1.00 FTE 1244 Senior Human Resource Analyst position. This position is being added to implement the Supportive Supervision Toolkit. The Budget and Legislative Analyst's Office has reviewed the merits of this particular upward substitution and does not believe it is warranted at this time. There are 70.00 FTEs in the Human Resources Division, 30.00 of which are in the Human Resources Analyst series and, of those, approximately eight are vacant. Overall, the Human Resources Division has approximately 17 vacancies. Approval of this action would delete the 1244 Senior Human Resources position as added, as well as the underlying position used, a vacant 2944 Protective Services Supervisor, which does not appear to be necessary for the provision of departmental services.</p>													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
HSA-5	1825 Principal Administrative Analyst II	1.00	0.00	\$190,265	\$0			1.00	0.00	\$195,900	\$0		
	Mandatory Fringe Benefits			\$62,127	\$0					\$63,508	\$0		
	1824 Principal Administrative Analyst I	0.00	1.00	\$0	\$161,280			0.00	1.00	\$0	\$166,056		
	Mandatory Fringe Benefits			\$0	\$56,513					\$0	\$57,403		
		<i>Total Savings</i>		\$34,599				<i>Total Savings</i>		\$35,949			
<p>Deny proposed upward substitution of 1.00 FTE 1824 Principal Administrative Analyst I to 1.00 FTE 1825 Principal Administrative Analyst II. This Contracts Manager position supervises 1822 and 1823 Administrative Analysts. The Department is creating a higher level tier for this classification series commensurate with management-level responsibilities and the Budget and Legislative Analyst's Office does not believe it is warranted at this time.</p>													
HSA-6	1825 Principal Administrative Analyst II	1.00	0.00	\$190,265	\$0			1.00	0.00	\$195,900	\$0		
	Mandatory Fringe Benefits			\$62,127	\$0					\$63,508	\$0		
	1824 Principal Administrative Analyst I	0.00	1.00	\$0	\$161,280			0.00	1.00	\$0	\$166,056		
	Mandatory Fringe Benefits			\$0	\$56,513					\$0	\$57,403		
		<i>Total Savings</i>		\$34,599				<i>Total Savings</i>		\$35,949			
<p>Deny proposed upward substitution of 1.00 FTE 1824 Principal Administrative Analyst I to 1.00 FTE 1825 Principal Administrative Analyst II. This position is in the Budget and Forecasting Unit and supervises two 1823 Senior Administrative Analysts. The Department is creating a higher level tier for this classification series commensurate with management-level responsibilities and the Budget and Legislative Analyst's Office does not believe it is warranted at this time.</p>													
<p align="center">Ongoing savings</p>													
<p align="center">Ongoing savings</p>													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25						
		FTE		Amount		GF	1T	FTE		Amount		GF	1T	
		From	To	From	To			From	To	From	To			
HSA-7	1825 Principal Administrative Analyst II	1.00	0.00	\$190,265	\$0	\$190,265	x	1.00	0.00	\$195,900	\$0	\$195,900	x	
	Mandatory Fringe Benefits			\$62,127	\$0	\$62,127	x			\$63,508	\$0	\$63,508	x	
	1824 Principal Administrative Analyst I	0.00	1.00	\$0	\$161,280	(\$161,280)	x	0.00	1.00	\$0	\$166,056	(\$166,056)	x	
	Mandatory Fringe Benefits			\$0	\$56,513	(\$56,513)	x			\$0	\$57,403	(\$57,403)	x	
				<i>Total Savings</i>		\$34,599				<i>Total Savings</i>		\$35,949		
		Deny proposed upward substitution of 1.00 FTE 1824 Principal Administrative Analyst I to 1.00 FTE 1825 Principal Administrative Analyst II. This Contracts Manager position supervises 1822 and 1823 Administrative Analysts. The Department is creating a higher level tier for this classification series commensurate with management-level responsibilities and the Budget and Legislative Analyst's Office does not believe it is warranted at this time.												
HSA-8	1825 Principal Administrative Analyst II	1.00	0.00	\$190,265	\$0	\$190,265	x	1.00	0.00	\$195,900	\$0	\$195,900	x	
	Mandatory Fringe Benefits			\$62,127	\$0	\$62,127	x			\$63,508	\$0	\$63,508	x	
	1824 Principal Administrative Analyst I	0.00	1.00	\$0	\$161,280	(\$161,280)	x	0.00	1.00	\$0	\$166,056	(\$166,056)	x	
	Mandatory Fringe Benefits			\$0	\$56,513	(\$56,513)	x			\$0	\$57,403	(\$57,403)	x	
				<i>Total Savings</i>		\$34,599				<i>Total Savings</i>		\$35,949		
		Deny proposed upward substitution of 1.00 FTE 1824 Principal Administrative Analyst I to 1.00 FTE 1825 Principal Administrative Analyst II. This position is in the Budget and Forecasting Unit and supervises two 1823 Senior Administrative Analysts. The Department is creating a higher level tier for this classification series commensurate with management-level responsibilities and the Budget and Legislative Analyst's Office does not believe it is warranted at this time.												
								Ongoing savings						
								Ongoing savings						

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
HSA-9	1824 Principal Administrative Analyst I	1.00	0.00	\$161,280	\$0	x	\$161,280	1.00	0.00	\$166,056	\$0	x	\$166,056
	Mandatory Fringe Benefits			\$56,513	\$0	x	\$56,513			\$57,403	\$0	x	\$57,403
	1823 Senior Administrative Analyst	0.00	1.00	\$0	\$139,298	x	(\$139,298)	0.00	1.00	\$0	\$143,423	x	(\$143,423)
	Mandatory Fringe Benefits			\$0	\$51,179	x	(\$51,179)			\$0	\$52,140	x	(\$52,140)
				<i>Total Savings</i>	\$27,316					<i>Total Savings</i>	\$27,896		
		Deny proposed upward substitution of 1.00 FTE 1823 Senior Administrative Analyst to 1.00 FTE 1824 Principal Administrative Analyst I. This position is in the Budget and Forecasting Unit. The Department is creating a higher level tier for this classification series commensurate with management-level responsibilities and the Budget and Legislative Analyst's Office does not believe it is warranted at this time.											
HSA-10	1824 Principal Administrative Analyst I	1.00	0.00	\$161,280	\$0	x	\$161,280	1.00	0.00	\$166,056	\$0	x	\$166,056
	Mandatory Fringe Benefits			\$56,513	\$0	x	\$56,513			\$57,403	\$0	x	\$57,403
	1823 Senior Administrative Analyst	0.00	1.00	\$0	\$139,298	x	(\$139,298)	0.00	1.00	\$0	\$143,423	x	(\$143,423)
	Mandatory Fringe Benefits			\$0	\$51,179	x	(\$51,179)			\$0	\$52,140	x	(\$52,140)
				<i>Total Savings</i>	\$27,316					<i>Total Savings</i>	\$27,896		
		Deny proposed upward substitution of 1.00 FTE 1823 Senior Administrative Analyst to 1.00 FTE 1824 Principal Administrative Analyst I. This position is in the Budget and Forecasting Unit. The Department is creating a higher level tier for this classification series commensurate with management-level responsibilities without and the Budget and Legislative Analyst's Office does not believe it is warranted at this time.											
HSA-11	7334 Stationary Engineer	1.00	0.00	\$120,468	\$0	x	\$120,468	1.00	0.00	\$124,037	\$0	x	\$124,037
	Mandatory Fringe Benefits			\$49,000	\$0	x	\$49,000			\$50,183	\$0.00	x	\$50,183
				<i>Total Savings</i>	\$169,468					<i>Total Savings</i>	\$174,220		
		Delete 1.00 FTE 7334 Stationary Engineer position that has been vacant since March 23, 2019.											
		Ongoing savings											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24				FY 2024-25							
		FTE	Amount			FTE	Amount						
		From	To	Savings	GF	1T	From	To	Savings	GF	1T		
HSA-12	Dp-Wp Equipment Maintenance		\$851,614	\$451,614	\$400,000	x			\$851,614	\$451,614	\$400,000	x	
		Reduce appropriations to current expenditure levels. FY 2021-22 expenditures were \$290,475 and FY 2022-23 expenditures through May 31, 2023 totaled \$242,238.											
HSA-13	Maintenance Services - Bldgs and Improvements				\$0				\$7,000,000	\$0	\$7,000,000	x	
		Delete funding for anticipated move of HSA operations to a new location from 170 Otis. The site selection has not yet been finalized and budget requirements are not yet determined.											
	Debt Service				\$0				\$2,600,463		\$2,600,463	x	
HSA-14												x	
		Delete funding for financing the purchase or long-term leasing of a new HSA facility. The site selection has not yet been finalized and budget requirements are not determined. Therefore, it is premature to appropriate funds for financing.											
		Benefits and Family Support											
	0922 Manager I	1.00	0.00	\$161,657	\$0		\$161,657	x		1.00	0.00	\$166,444	x
	Mandatory Fringe Benefits			\$62,004	\$0		\$62,004	x			\$63,379	x	
	2917 Program Support												
	Analyst	0.00	1.00	\$0	\$143,177		(\$143,177)	x		0.00	1.00	\$147,418	x
	Mandatory Fringe Benefits			\$0	\$52,565		(\$52,565)	x			\$0	(\$53,551)	x
		<i>Total Savings</i> \$27,919											
HSA-15		Deny the proposed upward substitution of 1.00 FTE 2917 Program Support Analyst position to 1.00 FTE 0922 Manager I position. This is a new manager position being added to assist the Human Resources Unit in managing the hiring processes of the Economic Support and Self-Sufficiency (ESSS) division. The Budget and Legislative Analyst's Office has reviewed the merits of this particular upward substitution and does not believe it is warranted at this time. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 11.00 FTE Manager I positions in FY 2023-24 at a cost of \$2,460,271. Given the high cost of these positions and the high growth of such positions in recent years, we recommend the Board of Supervisors deny the proposed upward substituted position.											
		<i>Total Savings</i> \$28,854											
		Ongoing savings											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		GF	1T	Savings		FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To	From	To		
HSA-16	1406 Senior Clerk	1.00	0.00	\$92,938	\$0	\$92,938	x			1.00	0.00	\$95,690	\$0	\$95,690	x
	Mandatory Fringe Benefits			\$39,873	\$0	\$39,873	x					\$40,955	\$0.00	\$40,955	x
		<i>Total Savings</i>		\$132,811				<i>Total Savings</i>		\$136,645					
		Delete 1.00 FTE 1406 Senior Clerk position that has been vacant since October 5, 2019.													
HSA-17	2940 Protective Services Worker	1.00	0.00	\$133,748	\$0	\$133,748	x			1.00	0.00	\$137,709	\$0	\$137,709	x
	Mandatory Fringe Benefits			\$50,923	\$0	\$50,923	x					\$51,959	\$0.00	\$51,959	x
		<i>Total Savings</i>		\$184,671				<i>Total Savings</i>		\$189,668					
		Delete 1.00 FTE 2940 Protective Services Worker position that has been vacant since February 2, 2019.													
	Temp Misc Regular Salaries			\$6,715,410	\$4,715,410	\$2,000,000	x	x						\$0	
HSA-18		Decrease Temporary Misc Regular Salaries for the Jobs Now Programs based on current year expenditure levels, as well as due to significant carryforward appropriations. In FY 2022-23, the original budget for Temporary Salaries of \$7.5 million and the carryforward budget of \$6.0 million resulted in a revised budget in the current year of \$13.5 million. As of May 31, 2023, Temporary Salaries expenditures totaled \$3.6 million and the Department projects year-end expenditures to be \$5.0 million. Furthermore, the Department plans on using carryforward to fund 30 Career Pathways participants for a total annual costs of \$2.7 million. Even if the program returns to pre-pandemic levels, sufficient carryforward remains such that the recommendation will not result in any service reductions.													
		Ongoing savings													
		One-time savings													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	Disability and Aging Services												
	0923 Manager II	1.00	0.00	\$173,536		x		1.00	0.00	\$178,676	\$0	\$178,676	x
	Mandatory Fringe Benefits			\$64,455		x				\$66,175	\$0	\$66,175	x
	0922 Manager I	0.00	1.00	\$0	\$161,657	x		0.00	1.00	\$0	\$166,444	(\$166,444)	x
	Mandatory Fringe Benefits			\$0	\$62,004	x				\$0	\$63,379	(\$63,379)	x
				Total Savings	\$14,330					Total Savings	\$15,028		
HSA-19		<p>Deny the proposed upward substitution of 1.00 FTE 0922 Manager I position to 1.00 FTE 0923 Manager II position. The Budget and Legislative Analyst's Office has reviewed the merits of this particular upward substitution and does not believe it is warranted at this time. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 51.00 FTE Manager II positions in FY 2023-24 at a cost of \$12,137,541. Given the high cost of these positions and the high growth of such positions in recent years, we recommend the Board of Supervisors deny the proposed upward substituted position.</p>											
	0922 Manager I	1.00	0.00	\$161,657	\$0	x		1.00	0.00	\$166,444	\$0	\$166,444	x
	Mandatory Fringe Benefits			\$62,004	\$0	x				\$63,379	\$0	\$63,379	x
	1454 Executive Secretary III	0.00	1.00	\$0	\$120,926	x		0.00	1.00	\$0	\$124,508	(\$124,508)	x
	Mandatory Fringe Benefits			\$0	\$46,219	x				\$0	\$47,169	(\$47,169)	x
				Total Savings	\$56,516					Total Savings	\$58,146		
HSA-20		<p>Deny proposed upward substitution for 1.00 FTE 0922 Manager I position from 1.00 FTE 1454 Executive Secretary III position. The position oversees all of the administrative duties to support the Disability and Aging Services Commission. The Budget and Legislative Analyst's Office has reviewed the merits of this particular upward substitution and does not believe it is warranted at this time. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 11.00 FTE Manager I positions in FY 2023-24 at a cost of \$2,460,271. Given the high cost of these positions and the high growth of such positions in recent years, we recommend the Board of Supervisors deny the proposed upward substituted position.</p>											
				Total Savings	\$56,516					Total Savings	\$58,146		

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		GF	1T	Savings		FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To				
HSA-21	Admin Fees Public Guardian			(\$400,000)	(\$450,000)	x		\$50,000				(\$400,000)	(\$450,000)	x	\$50,000
	Admin Fees Public Admin			(\$400,000)	(\$500,000)	x		\$100,000				(\$400,000)	(\$500,000)	x	\$100,000
	Atty Fees Public Admin			(\$220,000)	(\$300,000)	x		\$80,000				(\$220,000)	(\$300,000)	x	\$80,000
	Imd Fee Public Admin			(\$35,000)	(\$75,000)	x		\$40,000				(\$35,000)	(\$75,000)	x	\$40,000
	Rep-Payee Fees			(\$40,000)	(\$60,000)	x		\$20,000				(\$40,000)	(\$60,000)	x	\$20,000
				(\$190,000)	(\$250,000)	x		\$60,000				(\$190,000)	(\$250,000)	x	\$60,000
				<i>Total Savings</i>				\$350,000				<i>Total Savings</i>			\$350,000
		Increase revenues from Public Guardian and Public Administrator fees based on actual collections. These six revenue accounts have been budgeted at \$1,285,000 for the last two years, but revenue collections have totaled \$1,857,383 in FY 2021-22 and \$1,984,476 in FY 2022-23 through May 7, 2023. These revenue recommendations will increase budgeted revenue to \$1,635,000.													
		Ongoing savings													

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$ 1,800,000	\$ 1,559,744
Non-General Fund	\$ 200,000	\$ 498,034
Total	\$2,000,000	\$2,057,778

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$ 9,600,463	\$ 1,586,219
Non-General Fund	\$ -	\$ 509,196
Total	\$9,600,463	\$2,095,415

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25										
		FTE		Amount		Savings		FTE		Amount		Savings						
		From	To	From	To	GF	1T	From	To	From	To	GF	1T					
HSA-22	Admin Support																	
	Community Based Organization Services			\$20,000,000	\$0	\$20,000,000	x	x			\$11,817,023	\$1,817,023	\$10,000,000	x	x			
	0923 Manager II	1.00	0.00	\$173,536	\$0	\$173,536	x		1.00	0.00	\$178,676	\$0	\$178,676	x				
	Mandatory Fringe Benefits			\$64,455	\$0	\$64,455	x				\$66,175	\$0	\$66,175	x				
				<i>Total Savings</i>						<i>Total Savings</i>								
				\$237,991						\$244,851								
HSA-23	Admin Support																	
	Community Based Organization Services			\$20,000,000	\$0	\$20,000,000	x	x			\$11,817,023	\$1,817,023	\$10,000,000	x	x			
	0923 Manager II	1.00	0.00	\$173,536	\$0	\$173,536	x		1.00	0.00	\$178,676	\$0	\$178,676	x				
	Mandatory Fringe Benefits			\$64,455	\$0	\$64,455	x				\$66,175	\$0	\$66,175	x				
				<i>Total Savings</i>						<i>Total Savings</i>								
				\$237,991						\$244,851								
HSA-24	Admin Support																	
	Community Based Organization Services			\$20,000,000	\$0	\$20,000,000	x	x			\$11,817,023	\$1,817,023	\$10,000,000	x	x			
	0923 Manager II	1.00	0.00	\$173,536	\$0	\$173,536	x		1.00	0.00	\$178,676	\$0	\$178,676	x				
	Mandatory Fringe Benefits			\$64,455	\$0	\$64,455	x				\$66,175	\$0	\$66,175	x				
				<i>Total Savings</i>						<i>Total Savings</i>								
				\$237,991						\$244,851								
HSA-25	Admin Support																	
	Community Based Organization Services			\$20,000,000	\$0	\$20,000,000	x	x			\$11,817,023	\$1,817,023	\$10,000,000	x	x			
	0923 Manager II	1.00	0.00	\$173,536	\$0	\$173,536	x		1.00	0.00	\$178,676	\$0	\$178,676	x				
	Mandatory Fringe Benefits			\$64,455	\$0	\$64,455	x				\$66,175	\$0	\$66,175	x				
				<i>Total Savings</i>						<i>Total Savings</i>								
				\$237,991						\$244,851								
HSA-26	Admin Support																	
	Community Based Organization Services			\$20,000,000	\$0	\$20,000,000	x	x			\$11,817,023	\$1,817,023	\$10,000,000	x	x			
	0923 Manager II	1.00	0.00	\$173,536	\$0	\$173,536	x		1.00	0.00	\$178,676	\$0	\$178,676	x				
	Mandatory Fringe Benefits			\$64,455	\$0	\$64,455	x				\$66,175	\$0	\$66,175	x				
				<i>Total Savings</i>						<i>Total Savings</i>								
				\$237,991						\$244,851								

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24				FY 2024-25			
		FTE		Amount		FTE		Amount	
		From	To	From	To	From	To	From	To
HSA-27	1823 Senior Administrative Analyst	1.00	0.00	\$139,298	\$0	1.00	0.00	\$143,423	\$0
	Mandatory Fringe Benefits			\$51,179	\$0			\$52,140	\$0
				<i>Total Savings</i>	<i>\$190,477</i>			<i>Total Savings</i>	<i>\$195,563</i>
		Pursuant to Legislative item 23-0661 on the shifting of Early Care and Education baseline funding to food access programs, approval of this item is a policy matter for the Board of Supervisors.							
HSA-28	0933 Manager V	1.00	0.00	\$216,665	\$0	1.00	0.00	\$223,082	\$0
	Mandatory Fringe Benefits			\$72,069	\$0			\$73,800	\$0
	0922 Manager I	0.00	1.00	\$0	\$161,657	0.00	1.00	\$0	\$166,444
	Mandatory Fringe Benefits			\$0	\$62,004			\$0	(\$63,379)
				<i>Total Savings</i>	<i>\$65,073</i>			<i>Total Savings</i>	<i>\$67,059</i>
		This proposed substitution creates a new Chief Information Security Officer role for managing governance, risk, and compliance in HSA's IT department. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 4.00 FTE Manager V positions in FY 2023-24 at a cost of \$1,154,936. Given the high cost of these positions and the high growth of such positions in recent years, the Budget and Legislative Analyst's Office considers approval of the proposed substitution to be a policy matter for the Board of Supervisors.							
HSA-29	0923 Manager II	1.00	0.00	\$173,536	\$0	1.00	0.00	\$178,676	\$0
	Mandatory Fringe Benefits			\$64,455	\$0			\$66,175	\$0
	2940 Protective Services Worker	0.00	1.00	\$0	\$133,748	0.00	1.00	\$0	\$137,709
	Mandatory Fringe Benefits			\$0	\$50,923			\$0	(\$51,959)
				<i>Total Savings</i>	<i>\$53,320</i>			<i>Total Savings</i>	<i>\$55,183</i>
		This proposed substitution creates a new manager position in the Permanency Division of Family and Children Services in order to address workload and span of control discrepancies within the unit. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 51.00 FTE Manager II positions in FY 2023-24 at a cost of \$12,137,541. Given the high cost of these positions and the high growth of such positions in recent years, the Budget and Legislative Analyst's Office considers approval of the proposed substitution to be a policy matter for the Board of Supervisors.							
		Ongoing savings							

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HSA - Human Services Agency

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	0923 Manager II Mandatory Fringe Benefits	1.00	0.00	\$173,536	\$0	\$173,536	x	1.00	0.00	\$178,676	\$0	\$178,676	x
	2905 Senior Eligibility Worker Mandatory Fringe Benefits	0.00	1.00	\$64,455	\$0	\$64,455	x	0.00	1.00	\$66,175	\$0	\$66,175	x
				\$0	\$105,194	(\$105,194)	x	0.00	1.00	\$0	\$108,309	(\$108,309)	x
				\$0	\$43,857	(\$43,857)	x			\$0	\$44,978	(\$44,978)	x
				<i>Total Savings</i>		<i>-\$88,940</i>				<i>Total Savings</i>		<i>-\$91,564</i>	
HSA-30	<p>This proposed substitution creates a new manager position to support CalFresh and Medi-Cal caseloads and address workload and span of control discrepancies within the San Francisco Benefits Network. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing 51.00 FTE Manager II positions in FY 2023-24 at a cost of \$12,137,541. Given the high cost of these positions and the high growth of such positions in recent years, the Budget and Legislative Analyst's Office considers approval of the proposed substitution to be a policy matter for the Board of Supervisors.</p>												
													Ongoing savings

FY 2023-24

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$20,000,000	\$ 881,279	\$20,881,279
Non-General Fund	\$0	\$ 325,953	\$325,953
Total	\$20,000,000	\$1,207,232	\$21,207,232

FY 2024-25

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$10,000,000	\$ 905,864	\$10,905,864
Non-General Fund	\$0	\$ 335,045	\$335,045
Total	\$10,000,000	\$1,240,909	\$11,240,909

HSA - Human Services Agency

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
469495	2020	149661	10000	26305	ACE LEGAL ASSISTANCE	10001700	\$9,900
495480	2021	149662	10000	24955	AT&T MOBILITY	10001700	\$3,079
495480	2021	149662	10000	24955	AT&T MOBILITY	10001700	\$280
346650	2019	149657	10000	24835	AYOOB & PEERY PLUMBING CO INC	10001700	\$1,608
537677	2021	149657	10000	24517	BAYVIEW PLAZA LLC	10001700	\$13,997
340741	2019	149657	10000	24334	BIG JOE CALIFORNIA NORTH INC	10001700	\$1,158
340741	2019	149657	10000	24334	BIG JOE CALIFORNIA NORTH INC	10001700	\$1,113
567442	2021	149673	10000	24231	BLAISDELL'S BUSINESS PRODUCTS	10001705	\$25
567442	2021	149673	10000	24231	BLAISDELL'S BUSINESS PRODUCTS	10001705	\$10
566471	2021	149649	10000	24231	BLAISDELL'S BUSINESS PRODUCTS	10001701	\$693
545684	2021	149668	10000	24231	BLAISDELL'S BUSINESS PRODUCTS	10001703	\$16
545684	2021	149668	10000	24231	BLAISDELL'S BUSINESS PRODUCTS	10001703	\$33
545684	2021	149668	10000	24231	BLAISDELL'S BUSINESS PRODUCTS	10001703	\$33
535076	2021	149662	10000	32444	CCS Global Tech	10001700	\$534,560
334403	2019	149657	10000	23136	CENTRAL BUILDERS SUPPLY	10001700	\$2,447
499841	2021	149645	10000	23085	CG MOVING COMPANY INC	10001701	\$224
537228	2021	149666	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$1
475480	2020	149651	10000	22208	COTCHETT PITRE & MCCARTHY	10001701	\$9,000
531734	2021	149662	10000	19477	GLOBAL KNOWLEDGE TRAINING LLC	10001700	\$1,871
554048	2021	149662	10000	19477	GLOBAL KNOWLEDGE TRAINING LLC	10001700	\$1,895
560877	2021	149657	10000	19315	GRAINGER	10001700	\$22
560877	2021	149657	10000	19315	GRAINGER	10001700	\$1,304
575685	2021	186646	10000	19209	GRM INFORMATION MANAGEMENT SERVIC	10001705	\$2,239
497570	2021	149656	10000	43227	HUB STRATEGY & COMMUNICATION	10001700	\$5,000
361165	2019	149657	10000	17468	JOHNSTONE SUPPLY	10001700	\$4,785
480533	2020	149668	10000	43157	Kathleen Deserly	10001703	\$500
547066	2021	149673	10000	16573	LAUNCHPAD CAREERS INC	10001705	\$48,931
520662	2021	149668	10000	28066	MEGA LAB SERVICES	10001703	\$32,950
507707	2021	149657	10000	15084	MICROBIZ SECURITY CO INC	10001700	\$134
507707	2021	149657	10000	15084	MICROBIZ SECURITY CO INC	10001700	\$188
525111	2021	149657	10000	15084	MICROBIZ SECURITY CO INC	10001700	\$1,027
525111	2021	149657	10000	15084	MICROBIZ SECURITY CO INC	10001700	\$1,965
491374	2021	149645	10000	37052	NEUROPSYCH ALLIANCE INC	10001701	\$750
550933	2021	149657	10000	13917	OMEGA PACIFIC ELECTRICAL SUPPLY INC	10001700	\$4,267
473084	2020	149667	10000	39587	Rasmi Naser Zeidan	10001705	\$51
503124	2021	149652	10000	12360	REGENTS OF THE UNIVERSITY OF CALIFORNI	10001701	\$8,974
499401	2021	149667	10000	45506	REO HOMES 2, LLC	10001705	\$2,072
547055	2021	149662	10000	12107	ROBERT HALF INTERNATIONAL INC	10001700	\$805
535887	2021	149667	10000	10525	STAPLES BUSINESS ADVANTAGE	10001705	\$81
564349	2021	149668	10000	10525	STAPLES BUSINESS ADVANTAGE	10001703	\$953

HSA - Human Services Agency

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
576867	2021	149661	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$156
577552	2021	149647	10000	10525	STAPLES BUSINESS ADVANTAGE	10001701	\$64
529346	2021	149660	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$173
529346	2021	149660	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$130
529346	2021	149660	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$976
581623	2021	149657	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$69
552437	2021	149649	10000	10525	STAPLES BUSINESS ADVANTAGE	10001701	\$130
542309	2021	149649	10000	10525	STAPLES BUSINESS ADVANTAGE	10001701	\$126
583188	2021	149657	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$103
583188	2021	149657	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$1,534
581617	2021	149656	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$30
584870	2021	149657	10000	10525	STAPLES BUSINESS ADVANTAGE	10001700	\$1,781
524891	2021	149645	10000	9384	TODAY FURNITURE SF	10001701	\$758
524891	2021	149645	10000	9384	TODAY FURNITURE SF	10001701	\$758
524891	2021	149645	10000	9384	TODAY FURNITURE SF	10001701	\$483
561389	2021	149660	10000	9034	UC REGENTS / UNIVERSITY OF CALIF DAVIS	10001700	\$45,688
575966	2021	149662	10000	7826	ZOOM VIDEO COMMUNICATIONS INC	10001700	\$743
Total							\$752,643

HSA - Human Services Agency
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
149647	HSA AG In-Home Supportive Svc	10000	GF Annual Account Ctrl	10001701	HS AG County Expense Claim	10000	Operating	527110	\$43,880	\$43,880	\$8,564	\$6,328	\$41,880	IHSS	This budget supports a small group of prof services contracts in IHSS, primarily IT-related	\$2k diverted to similar service acquisition in DAS guardianship programs	No impact
149647	HSA AG In-Home Supportive Svc	10000	GF Annual Account Ctrl	10001701	HS AG County Expense Claim	10000	Operating	536610	\$1,082,970	\$1,082,970	\$563,397	\$466,266	\$176,293	IHSS provider training CBO grant / local fares travel & training City staff	Caregiver training to IHSS independent providers + travel/training for IHSS City staff	The state will start funding IHSS provider training directly at the local level; remaining budget supports City staff	No impact
149647	HSA AG In-Home Supportive Svc	10000	GF Annual Account Ctrl	10001701	HS AG County Expense Claim	10000	Operating	581890	\$114,821	\$114,821	\$114,821	\$0	\$113,912	ADM/RED real estate IDS	Real Estate	Centrally-loaded	No HSA impact
149648	HSA AG Benefits & Resources Hub	10020	GF Continuing Authority Ctrl	10036578	CoVid OPS Feeding	21481	CoVid Operations Section	538010	\$15,000,000	\$14,900,000	\$20,353,812	\$14,334,008	\$0	Food Assistance Program	Community food pantries, grocery vouchers, meals, and markets to combat hunger and bridge the gap left by State and Federal food programs	Shifting Food Assistance Program budget to new chartfields. No longer using COVID-related chartfields.	Shifting Food Assistance Program budget to new chartfields
149649	HSA AG Office of Comm Partner	10000	GF Annual Account Ctrl	10001701	HS AG County Expense Claim	10000	Operating	527110	\$321,288	\$311,210	\$189,176	\$55,871	\$141,741	DAS Community Services - prof services contracts	Consultant support, data services, interpretation	Shift budget to appropriate 538 account group	No impact
149649	HSA AG Office of Comm Partner	10000	GF Annual Account Ctrl	10001701	HS AG County Expense Claim	10000	Operating	581450	\$23,708	\$23,708	\$22,300	\$0	\$0	DHR mgmt training IDS	DHR provides training/career development for HSA staff	Load in correct Dept ID - HR	No impact. Shift in chartfields reflects correction to budget.
149649	HSA AG Office of Comm Partner	12965	SR Nov 2016 Prop I Dignity	10024557	HS AG Dignity Fund	20354	Nov 16 Prop I dignity Fund	527110	\$186,539	\$186,539	\$0	\$1,255	\$47,600	Community Services - prof services contracts	Consultant support, data services, interpretation	Shift budget to appropriate 538 account group	No impact.
149652	HSA AG Public Guardian	10000	GF Annual Account Ctrl	10001701	HS AG County Expense Claim	10000	Operating	527110	\$30,361	\$30,361	\$0	\$8,974	\$0	DAS Public Guardian / Legal for PA/PG	Products utilized by the DAS Guardianship Legal team for research and legal form building	Budget shifted from Public Guardian Dept ID to Legal for PA/PG Dept ID	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	527110	\$240,005	\$240,005	\$36,026	\$6,628	\$0	Social Services Contracts	This provides various social services contracts supporting the HSA	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	527990	\$200,000	\$200,000	\$18,986	\$3,878	\$0	Industrial Hygenist	These funds would support the services of an Industrial Hygenist	These funds were shifted to Department 149660	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	528000	\$1,010,213	\$668,716	\$101,845	\$21,567	\$0	Maintenance Services	These funds support Maintenance Services at the HSA	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.

HSA - Human Services Agency
Budget and Legislative Analyst Information Request
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149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	528030	\$40,000	\$40,000	\$35,284	\$396	\$0	Pest Control	These funds support Pest Control at the HSA	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	528110	\$4,919,719	\$4,300,956	\$3,053,333	\$3,323,853	\$4,519,719	Security Services	These funds support the Allied Security contract for security services at HSA facilities	\$400,000 originated from a one-time addback	No impact. HSA is in the process of shifting the unspent portion of this addback funding to DPH who will administer the services moving forward.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	530210	\$390,479	\$390,479	\$267,866	\$71,092	\$0	Garage Rent	These funds are for rent of Garage spaces at the HSA	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	531990	\$55,375	\$55,375	\$864	\$2,692	\$0	Equipment Rentals	These funds are for HSA equipment rentals	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	535000	\$137,737	\$56,222	\$0	\$0	\$0	Other Current Expenses	These funds support various HSA Facilities expenses	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	535610	\$881,328	\$848,108	\$345,286	\$10,000	\$0	Postage	These funds are for postage services: Pitney Bowes and USPS	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581063	\$211,132	\$211,132	\$68,992	\$0	\$123,828	PUC sewer IDS	PUC sewer	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581064	\$191,572	\$191,572	\$59,929	\$0	\$83,554	PUC water IDS	PUC water	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581067	\$7,405	\$132,115	\$119,454	\$0	\$0	DPW Maintenance and Renovation services	These funds support maintenance of HSA facilities as well as renovation projects. This work is mandated to be done by DPW for HSA-owned facilities	These funds were shifted to Department 149664	No impact. Shift in chartfields is reorganization of budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581068	\$11,987	\$22,948	\$21,149	\$0	\$0	DPW street/sidewalk cleaning IDS	DPW provides stream cleaning/pressure washing at HSA public service centers	Load in correct Dept ID - Facilities/Support Services	No impact. Shift in chartfields reflects correction to budget.
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581088	\$22,216	\$0	\$0	\$0	\$0	IDS with new department	The funds in this chartfield were going to go towards the new SAS department that was eventually not split from DPW	Work order with department that doesn't exist	No impact - funds are in IDS with DPW

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149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581089	\$35,961	\$0	\$0	\$0	\$0	DPW street/sidewalk cleaning IDS	DPW provides steam cleaning/pressure washing at HSA public service centers	Load in correct Dept ID - Facilities/Support Services	No impact. Shift in chartfields reflects correction to budget. (This goes w Row 22 above, two budgets for same service consolidate in one new line item.)
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581120	\$930,360	\$930,360	\$487,267	\$0	\$898,505	CON AOSD IDS	CON AOSD	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581245	\$2,506,814	\$2,506,814	\$1,489,019	\$0	\$2,164,413	CON Fin Sys Ops IDS	CON Fin Sys Ops	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581460	\$3,106,000	\$3,106,000	\$2,041,975	\$0	\$2,944,000	DHR workers comp IDS	DHR workers comp	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581710	\$282,275	\$282,275	\$168,558	\$0	\$250,525	ADM fleet maintenance IDS	ADM fleet maintenance	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581740	\$131,623	\$131,623	\$92,237	\$0	\$126,358	ADM fleet fuel IDS	ADM fleet fuel	Centrally-loaded	No HSA impact
149657	HSA AM Central Management	10020	GF Continuing Authority Ctrl	10037672	1235 Mission Elevator MODRN	21784	HS 1235 Mission	567000	\$720,000	\$720,000	\$0	\$0	\$0	1235 Mission Elevator Modernization Project	These funds will support the modernization of elevators at HSA's 1235 Mission Street facility	This is one-time funding for a one-time capital project	No HSA impact
149657	HSA AM Central Management	10020	GF Continuing Authority Ctrl	10037674	1235 Mission HVAC MODRN	21784	HS 1235 Mission	567000	\$347,519	\$440,590	\$0	\$0	\$0	1235 Mission HVAC Modernization Project	These funds will support the modernization of the HVAC system at HSA's 1235 Mission Street facility	This is one-time funding for a one-time capital project	No HSA impact
149660	HSA AM Human Resources	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	522000	\$417,955	\$367,955	\$6,060	\$45,688	\$309,208	Training	This budget supports Training for HSA employees	Slight shift of budget to IT technology services	No HSA impact
149660	HSA AM Human Resources	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	526610	\$980,156	\$880,156	\$256,970	\$239,883	\$976,593	Interpreters and Translations	This budget supports interpretation and translation services for HSA and its clients	Slight shift of budget to recruitment services	No HSA impact
149660	HSA AM Human Resources	10000	GF Annual Account Ctrl	10001700	HS AD County Expense Claim	10000	Operating	581016	\$54,983	\$54,983	\$54,983	\$0	\$53,873	DHR Diversity Equity Inclusion IDS	DHR DEI	Centrally-loaded	No HSA impact

HSA - Human Services Agency
Budget and Legislative Analyst Information Request
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149660	HSA AM Human Resources	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581430	\$903,247	\$903,247	\$903,247	\$0	\$887,897	DHR EEO IDS		Centrally-loaded	No HSA impact
149662	HSA AM Information Technology	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	527610	\$1,787,773	\$1,787,773	\$2,145,588	\$2,845,636	\$1,742,773	Systems Consulting Services	This budget supports various HSA IT services	Slight shift of budget within information Technology	No HSA impact
149662	HSA AM Information Technology	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	529110	\$892,130	\$892,130	\$242,238	\$70,797	\$851,614	IT Equipment Maintenance	This budget supports various HSA IT services	Slight shift of budget within information Technology	No HSA impact
149662	HSA AM Information Technology	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581140	\$521,311	\$421,311	\$244,115	\$0	\$421,311	DTIS IT services IDS	DTIS IT services	Centrally-loaded	No HSA impact
149662	HSA AM Information Technology	10000	GF Annual Account Ctrl	100001700	HS AD County Expense Claim	10000	Operating	581280	\$34,538	\$34,538	\$25,904	\$0	\$33,750	DTIS SFGov TV IDS	DTIS SFGovTV	Centrally-loaded	No HSA impact
149667	HSA BFS Calworks	10000	GF Annual Account Ctrl	100001705	HS PA County Expense Claim	10000	Operating	527110	\$902,111	\$902,111	\$67,446	\$316,783	\$798,088	Consultants and technology providers for CalWORKs	Consultants and technology providers that assist CalWORKs with strategic planning, and operate client database systems.	Shifted budget to different chartfields	No impact. Shift in chartfields is reorganization of budget.
149667	HSA BFS Calworks	10000	GF Annual Account Ctrl	100001705	HS PA County Expense Claim	10000	Operating	536410	\$558,931	\$558,931	\$469,749	\$219	\$508,600	CalWORKs Ancillary Services	Aid assistance for CalWORKs, aimed at barrier removal, provision of State Diaper Benefit, and other non-cash materials towards self-sufficiency goals.	Shifted budget to different chartfields	No impact. Shift in chartfields is reorganization of budget.
149667	HSA BFS Calworks	10000	GF Annual Account Ctrl	100001705	HS PA County Expense Claim	10000	Operating	536520	\$1,250,000	\$1,250,000	\$105,929	\$13,965	\$164,619	CalWORKs Housing Support Program (HSP) aid assistance	Rental assistance payments paid directly by HSA to clients in the HSP program	Shifted budget to HSP CBO grants budget, which can administer rental subsidies on HSA's behalf.	Shifting focus of HSP expenditures from aid assistance spending to CBO programming. Overall impact of lower HSP revenue is as many as 100 newly housed homeless CalWORKS families per year.

HSA - Human Services Agency
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
149667	HSA BFS Calworks	10000	GF Annual Account Ctrl	10001705	HS PA County Expense Claim	10000	Operating	538010	\$10,113,078	\$10,113,078	\$7,816,170	\$3,619,494	\$8,625,832	CalWORKS Housing Support Program (HSP) CBO programming	Case management and rental assistance services provided by CBOs for HSP	HSP is CDSS-funded, and statewide revenue is announced to be lower in FY23-24 than in previous two fiscal years. Revising budget to align with expected lower revenues	Revenue reduction will result in as many as 100 fewer housed homeless CalWORKS families per year.
149667	HSA BFS Calworks	10000	GF Annual Account Ctrl	10001705	HS PA County Expense Claim	10000	Operating	581540	\$1,287,665	\$1,287,665	\$518,418	\$0	\$1,013,445	DPH Mental Health services	Services provided by DPH Mental Health for the CalWORKS program	Revised budget to correspond to current need of DPH services	Aligns projected CalWORKS spending on DPH Mental Health services with projected need
149668	HSA BFS Family & Children's	10000	GF Annual Account Ctrl	10001703	HS CH County Expense Claim	10000	Operating	536150	\$201,827	\$201,827	\$406,845	\$25,435	\$186,827	Foster Care Transportation DEC FCS	Transport for clients in the foster care system	Slight shift of budget within Family and Children's Services	No impact
149668	HSA BFS Family & Children's	10000	GF Annual Account Ctrl	10001884	HS CH Assistance Claim	10000	Operating	581086	\$1,959,065	\$1,959,065	\$0	\$0	\$1,833,674	Child/youth care for foster parents	Child/youth care for foster parents	Projected caseload	No impact
149668	HSA BFS Family & Children's	10000	GF Annual Account Ctrl	10038719	HS CH Guaranteed Income	22122	HS Guaranteed Income Pilot	536110	\$4,900,000	\$4,900,000	\$0	\$0	\$0	FCS Guaranteed Income for Foster Youth - pilot program	Monthly cash benefit to foster youth 21+ for 18 months	Shifted budget from placeholder chart fields to dedicated grant project ID in grants authority budget.	No impact. Shift in chartfields is reorganization of budget.
149668	HSA BFS Family & Children's	10020	GF Continuing Authority Ctrl	10024550	HS CH CWS/FC-Title IV-E Waiver	17553	CWS-FC-Title IV-E Waiver	538010	\$0	\$114,720	\$0	\$0	-\$1,000,000	Title IV-E Waiver	These funds support what will be an upcoming shortfall due to the removal of the Title IV-E Waiver	Deappropriation of project budget to partially offset City Attorney Work Order costs	No service impact in FY24 or FY25
149668	HSA BFS Family & Children's	12890	SR Community Living	10024548	HS CH Child Svcs Fund-W&I Art	17552	Child Svcs Fund-W&I ARTS	538010	\$65,754	\$65,754	\$0	\$0	\$39,104	Mandated Reporter Training	Providing training for mandated reporters about child abuse and child abuse reporting requirements. Educating public through community programs for children. Providing TA in areas of child abuse prevention.	Shifted budget to different chartfields	No impact
149672	HSA BFS Cnty Adlt Asstnc Prog	10000	GF Annual Account Ctrl	10001705	HS PA County Expense Claim	10000	Operating	581625	\$3,819,379	\$3,752,504	\$2,283,492	\$0	\$1,615,080	Housing and Disability Advocacy Program (HDAP)	Housing and SSI advocacy services to homeless individuals who might be eligible for SSI. CDSS-funded program	Statewide HDAP allocation revenue announced to be lower in FY23-24 than in previous two fiscal years. HSA adjusted spending to align with revised revenue estimate.	HDAP services no longer funded by HDAP dollars will be covered by HSH revenues instead

HSA - Human Services Agency
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
149673	HSA BFS Workforce Develop	10000	GF Annual Account Ctrl	10001705	HS PA County Expense Claim	10000	Operating	536440	\$2,364,425	\$2,364,425	\$53,684	\$8,308	\$1,726,473	CalWORKs Wage Subsidy	Temporarily pays wages of CalWORKs clients that are employed and being trained by private employers, as a means of helping the client to attain work skills and experience.	Shifted budget to other self-sufficiency programs that have seen increased demand in the past fiscal year	This budget shift will result in 40 fewer Wage Subsidy placements for CalWORKs clients
149673	HSA BFS Workforce Develop	10020	GF Continuing Authority Ctrl	10024561	HS PA Jobs Now Programs	17562	HS Jobs Now Programs	536340	\$2,218,265	\$2,218,265	\$2,491,687	\$619,214	\$2,212,251	Non-CalWORKs Wage Subsidy	Temporarily pays wages of non-CalWORKs clients that are employed and being trained by private employers, as a means of helping the client to attain work skills and experience.	Shifted some dollars to work order within same authority that has growing staffing costs	Negligible impact on services
210713	HSA AM Planning & Comms	10020	GF Continuing Authority Ctrl	10036578	CoVid OPS Feeding	21481	CoVid Operations Section	538010	\$1,967,023	\$1,817,023	\$438,953	\$811,048	\$0	Food Assistance Program	Community food pantries, grocery vouchers, meals, and markets to combat hunger and bridge the gap left by State and Federal food programs	Shifting Food Assistance Program budget to new chartfields. No longer using COVID-related chartfields.	Shifting Food Assistance Program budget to new chartfields

\$70,382,903

\$34,633,340

Total Reduction

\$35,749,563

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$256,498,457 budget for FY 2023-24, as proposed by the Mayor, is \$15,191,463 or 6.3% more than the original FY 2022-23 budget of \$241,306,994.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 988.91 FTEs, which are 41.65 FTEs more than the 947.26 FTEs in the original FY 2022-23 budget. This represents a 4.4% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$167,957,101 in FY 2023-24 are \$14,130,596 or 9.2% more than FY 2022-23 revenues of \$153,826,505.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$261,163,781 budget for FY 2024-25, as proposed by the Mayor, is \$4,665,324 or 1.8% more than the Mayor’s proposed FY 2023-24 budget of \$256,498,457.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 997.41 FTEs, which are 8.50 FTEs more than the 988.91 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.9% increase in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$169,325,882 in FY 2024-25 are \$1,368,781 or 0.8% more than FY 2023-24 estimated revenues of \$167,957,101.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: REC – RECREATION AND PARK COMMISSION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Recreation and Park Commission	219,570,100	231,586,029	243,275,382	241,306,994	256,498,457
FTE Count	939.65	911.71	925.23	947.26	988.91

The Department’s budget increased by \$36,928,357 or 16.8% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 49.26 or 5.2% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$15,191,463 largely due to funding of new park rangers, increased capital investments, and an increase in salaries and benefits.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$4,665,324 largely due to increases in salaries and benefits.

Budget Reductions

The Department prioritized programs and services for FY 2023-24 and identified savings in the Park Stop (\$500,000) and equipment (\$250,000) budgets that complied with the Mayor's budget directives. The Mayor’s Office also requested the Department to remove budgets from Heron Watch and Nature Program (\$15,000) and Nob Hill maintenance (\$250,000).

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: REC – RECREATION AND PARK COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$850,000 in FY 2023-24, all of which are ongoing. These reductions would still allow an increase of \$14,341,463 or 5.9% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$117,551, for total General Fund savings of \$117,551.

Our policy recommendations total \$1,062,813 in FY 2023-24, \$204,000 of which are one-time and \$858,813 of which are ongoing.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$750,000 in FY 2024-25, all of which are ongoing savings. These reductions would still allow an increase of \$3,915,324 or 1.5% in the Department’s FY 2024-25 budget.

Our policy recommendations total \$1,109,652 in FY 2024-25, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget**

REC - Recreation and Parks Department

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
REC-1	REC Operations												
	Attrition Savings		(1,771,549)	(\$1,914,735)	\$143,186	x			(\$1,775,599)	(1,918,574)		\$142,975	x
	Mandatory Fringe Benefits		(702,930)	(\$759,744)	\$56,814	x			(\$708,190)	(\$765,215)		\$57,025	x
			<i>Total Savings</i>	\$200,000				<i>Total Savings</i>	\$200,000				
	Increase attrition by \$200,000 due to projected year-end salary savings exceeding \$1 million.												
			\$115,472	\$15,472	\$100,000	x			\$114,145	\$14,145		\$100,000	x
			<i>Total Savings</i>	\$100,000				<i>Total Savings</i>	\$100,000				
REC-2	Reduce Temp Misc Regular Salaries by \$100,000. The Department is increasing this account by \$548,369 in the budget year.												
	REC Admin Services												
	Materials & Supplies-Budget		\$75,000	\$25,000	\$50,000	x			\$67,500	\$17,500		\$50,000	x
REC-3	Reduce Materials & Supplies-Budget by \$50,000 in the GF Annual Account. The Department has carried forward more than \$100,000 in unspent materials and supplies funding in the current and prior fiscal years, indicating the account is overbudgeted.												
			\$219,139	\$119,139	\$100,000	x			\$219,139	\$119,139		\$100,000	x
REC-4	Reduce Materials & Supplies-Budget by \$100,000 in the GF Overhead-Recreation & Parks Fund. The Department has carried forward more than \$200,000 in unspent materials and supplies funding in the current and prior fiscal years, indicating the account is overbudgeted.												
			\$231,000	\$31,000	\$200,000	x			\$231,000	\$131,000		\$100,000	x
REC-5	Reduce Other Current Expenses - Bdg't. The Department is showing substantial year-end savings for Non-Personnel Services in the GF Overhead-Recreation & Parks Fund (\$1,728,107 in FY 2022-23 and \$961,684 in FY 2021-22).												
			\$250,000	\$225,000	\$25,000	x			\$250,000	\$225,000		\$25,000	x
REC-6	Reduce Credit Card Processing Fees by \$100,000 in the GF Annual Account Ctrl. The Department is showing year-end savings of \$234,223 in FY 2021-22 and \$201,986 in FY 2022-23.												
			\$3,027,041	\$2,927,041	\$100,000	x			\$3,027,041	\$2,927,041		\$100,000	x
REC-7	Reduce Scavenger Services by \$100,000 in the GF Overhead-Recreation & Parks Fund. The Department expects to expend \$2.8 million of its \$3 million budget in the current year.												
			\$93,638	\$43,638	\$50,000	x			\$93,638	\$43,638		\$50,000	x
REC-8	Reduce Prof & Specialized Svcs-Bdg't in the GF Overhead-Recreation & Parks Fund. The Department did not expend from this account in the current or the prior fiscal year.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget**

REC - Recreation and Parks Department

Rec #	Account Title	FY 2023-24				FY 2024-25									
		FTE		Amount		FTE		Amount							
		From	To	From	To	From	To	From	To						
REC-9	Software Licensing Fees			\$350,000	\$325,000			\$350,000	\$325,000						
				\$25,000	x									\$25,000	x
		Reduce Software Licensing Fees by \$50,000 in the GF Overhead-Recreation & Parks Fund. The Department had year-end savings of \$79,648 in FY 2021-22 and \$137,692 in FY 2022-23; in addition, the Department carried forward \$143,214 from FY 2020-21 to FY 2021-22 and \$203,942 from FY 2021-22 to FY 2022-23.													
		Ongoing savings													

FY 2023-24

Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$850,000	\$850,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$850,000	\$850,000

FY 2024-25

Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$750,000	\$750,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$750,000	\$750,000

Policy Recommendations

Rec #	Account Title	FTE		Amount		Savings		GF		1T	
		From	To	From	To	From	To	From	To	From	To
REC-10	8208 Park Ranger Mandatory Fringe Benefits	6.32	0.00	\$572,568	\$0	\$572,568	x				
				\$246,664	\$0	\$246,664	x				
				Total Savings		\$819,232					
		The department proposes to hire eight additional Park Rangers (10 were approved in the current-year budget) to improve the cleanliness and safety of parks and streets, support healthy and vibrant neighborhoods, and to focus on being responsive to residents. The approval of some or all of these positions is a policy matter for the Board of Supervisors.									
	Equipment Purchase-Budget			204,000	\$0	\$204,000	x	x			
REC-11		The department requests four new SUVs for the new Park Rangers. We consider the approval of the new Park Rangers and their associated new vehicles to be a policy matter for the Board of Supervisors.									

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget**

REC - Recreation and Parks Department

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To	From	To		
	REC Admin Services												
	0932 Manager IV	1.00	0.00	\$200,852	\$0	\$200,852	x	1.00	0.00	\$206,800	\$0	\$206,800	x
	Mandatory Fringe Benefits			\$69,277	\$0	\$69,277	x			\$71,089	\$0	\$71,089	x
	1825 Principal Administrative Analyst II	0.00	1.00	\$0	\$190,265	-\$190,265	x	0.00	1.00	\$0	\$195,900	-\$195,900	x
	Mandatory Fringe Benefits			\$0	\$62,127	-\$62,127	x			\$0	\$63,508	-\$63,508	x
				Total Savings	-\$17,737					Total Savings	-\$18,481		
REC-12		<p>Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing a 0932 Manager IV position in FY 2023-24 at a net cost of \$17,737. Given the high cost of this position and the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.</p>											
		Ongoing savings											
	0932 Manager IV	1.00	0.00	\$200,852	\$0	\$200,852	x	1.00	0.00	\$206,800	\$0	\$206,800	x
	Mandatory Fringe Benefits			\$69,277	\$0	\$69,277	x			\$71,089	\$0	\$71,089	x
	1246 Principal Human Resources Analyst	0.00	1.00	\$0	\$187,706	-\$187,706	x	0.00	1.00	\$0	\$193,264	-\$193,264	x
	Mandatory Fringe Benefits			\$0	\$60,579	-\$60,579	x			\$0	\$61,886	-\$61,886	x
				Total Savings	\$21,844					Total Savings	\$22,739		
REC-13		<p>Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing a 0932 Manager IV position in FY 2023-24 at a net cost of \$17,737. Given the high cost of this position and the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.</p>											
		Ongoing savings											

FY 2023-24

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$204,000	\$858,813	\$1,062,813
Non-General Fund	\$0	\$0	\$0
Total	\$204,000	\$858,813	\$1,062,813

FY 2024-25

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$1,109,652	\$1,109,652
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$1,109,652	\$1,109,652

REC - Recreation and Park Department

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
79661	2017	150654	10000	24257	BIRITE FOOD SERVICE DISTRIBUTORS	10001740	\$168
79667	2017	150659	10000	8690	VERSALAR TRNSPTN LLC DBA PRONTO TRNS	10001740	\$719
82223	2017	262669	10080	13486	PARTNERS IN COMMUNICATION LLC	10001738	\$842
82528	2017	150680	10000	23145	CENTER HARDWARE CO INC	10001737	\$255
85892	2017	232221	10010	11490	SAN FRANCISCO ZOOLOGICAL SOCIETY	10024377	\$49,999
90625	2017	150678	10000	11002	SIERRA PACIFIC TURF SUPPLY	10001737	\$219
110165	2017	262666	10080	19179	GUIDEKICK INC	10001738	\$1,500
185219	2018	262661	10080	9580	THE URBAN FARMER STORE INC	10001738	\$83
190471	2018	262661	10080	9434	TIMBUK2 DESIGNS INhttps://epufspi-bifroC	10001738	\$241
190488	2018	262684	10080	13630	PACIFIC NURSERIES	10001738	\$316
199329	2018	150689	10010	13630	PACIFIC NURSERIES	10001737	\$235
205385	2018	262672	10010	17468	JOHNSTONE SUPPLY	10001742	\$783
206000	2018	262672	10010	15952	MACBEATH HARDWOOD COMPANY	10001742	\$783
210981	2018	150711	10010	18490	IMAGE SALES INC	10001737	\$38
238730	2018	150723	10010	29923	The Urban Farmer Store, LP	10001737	\$196
239001	2018	150723	10010	29923	The Urban Farmer Store, LP	10001737	\$157
256002	2018	262684	10080	26282	ACME SURPLUS STORE	10001737	\$119
294856	2019	150654	10010	12062	ROBERTS HARDWARE	10001740	\$25
300078	2019	262672	10010	19315	GRAINGER	10001742	\$48
311685	2019	150648	10010	16764	KRYOLAN CORP	10001740	\$16
340553	2019	262666	10080	8003	XTECH	10001738	\$480
439119	2020	262684	10080	10757	SONITROL OF SAN FRANCISCO	10001738	\$652
439168	2020	262692	10080	10525	STAPLES BUSINESS ADVANTAGE	10001739	\$186
440613	2020	262684	10080	9046	U S PURE WATER CORP	10001738	\$500
440649	2020	262684	10080	8072	WORDJET TRANSCRIPTION	10001738	\$39
442317	2020	150646	10010	8698	VERIZON WIRELESS	10001740	\$150
443668	2020	262672	10010	3351	CENTRAL CONCRETE SUPPLY CO INC	10001742	\$57
444802	2020	150646	10010	8698	VERIZON WIRELESS	10001740	\$266
447142	2020	262672	10010	15861	MALTBY ELECTRIC SUPPLY CO INC	10001742	\$5
448633	2020	150678	10010	13630	PACIFIC NURSERIES	10001737	\$644
449649	2020	150678	10010	13630	PACIFIC NURSERIES	10001737	\$782
450600	2020	262672	10010	19330	GOW SUPPLY COMPANY	10001742	\$206
450600	2020	262672	10010	19330	GOW SUPPLY COMPANY	10001742	\$9,329
450600	2020	262672	10010	19330	GOW SUPPLY COMPANY	10001742	\$206
450649	2020	262672	10010	24955	AT&T MOBILITY	10001742	\$50
451968	2020	150723	10010	8003	XTECH	10001737	\$363
453797	2020	262666	10080	24955	AT&T MOBILITY	10001738	\$50
453803	2020	150659	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$221
454311	2020	262672	10010	19315	GRAINGER	10001742	\$29
456086	2020	262672	10010	10525	STAPLES BUSINESS ADVANTAGE	10001742	\$184
456281	2020	262672	10010	18182	INTERSTATE TRAFFIC CONTROL PRODUCTS I	10001742	\$52
458024	2020	150678	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$214
459180	2020	262672	10010	19315	GRAINGER	10001742	\$240
473110	2020	150723	10010	11424	SANTORA SALES	10001737	\$1
475774	2020	262666	10080	24955	AT&T MOBILITY	10001738	\$110
475779	2020	150723	10010	13630	PACIFIC NURSERIES	10001737	\$3
477696	2020	262672	10010	24389	BERONIO LUMBER CO	10001742	\$3
477696	2020	262672	10010	24389	BERONIO LUMBER CO	10001742	\$483
478615	2020	150670	10010	19315	GRAINGER	10034956	\$266
479103	2020	150654	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001740	\$132
480869	2020	262672	10010	29923	The Urban Farmer Store, LP	10001742	\$73
483798	2020	150693	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$396

REC - Recreation and Park Department

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
485463	2020	262672	10010	12842	PROFESSIONAL CONTRACTOR SUPPLY (PCS)	10001742	\$60
486418	2020	150654	10010	13618	PACIFIC PRODUCE LLC	10001740	\$1,000
486637	2020	150680	10010	13630	PACIFIC NURSERIES	10001737	\$275
487692	2020	150680	10010	13630	PACIFIC NURSERIES	10001737	\$422
488461	2020	150723	10010	13630	PACIFIC NURSERIES	10001737	\$84
488798	2020	150680	10010	13630	PACIFIC NURSERIES	10001737	\$544
490282	2020	262672	10010	19315	GRAINGER	10001742	\$3,833
490471	2020	262666	10080	24955	AT&T MOBILITY	10001738	\$485
491335	2021	150678	10010	11424	SANTORA SALES	10001737	\$195
491888	2021	262672	10010	19315	GRAINGER	10001742	\$517
492109	2021	150680	10010	24955	AT&T MOBILITY	10001737	\$48
492187	2021	150706	10010	24955	AT&T MOBILITY	10001737	\$48
493873	2021	150685	10010	24955	AT&T MOBILITY	10001737	\$96
494234	2021	150723	10010	3012	WAXIE SANITARY SUPPLY	10001737	\$1
495410	2021	262672	10010	19146	Core & Main LP	10001742	\$197
495696	2021	262661	10080	24955	AT&T MOBILITY	10001738	\$48
496835	2021	150654	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$16
496910	2021	150670	10010	23205	CDW GOVERNMENT LLC	10001740	\$70
498646	2021	150685	10010	29923	The Urban Farmer Store, LP	10001737	\$7
498710	2021	150693	10010	3012	WAXIE SANITARY SUPPLY	10001737	\$2
500535	2021	150711	10010	23205	CDW GOVERNMENT LLC	10001737	\$28
501643	2021	150680	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$8
501677	2021	150711	10010	22081	CRITICAL REACH #50366	10001737	\$100
501906	2021	150723	10010	11424	SANTORA SALES	10001737	\$1
501947	2021	150723	10010	3012	WAXIE SANITARY SUPPLY	10001737	\$1
502018	2021	150670	10010	10525	STAPLES BUSINESS ADVANTAGE	10034956	\$59
503822	2021	150693	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$2,702
504536	2021	262672	10010	19315	GRAINGER	10001742	\$3,689
504659	2021	150646	10010	8698	VERIZON WIRELESS	10001740	\$274
505557	2021	262666	10080	8003	XTECH	10001738	\$415
507427	2021	150654	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$31
509187	2021	262666	10080	8003	XTECH	10001738	\$285
509324	2021	150682	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$48
511129	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$365
512081	2021	150666	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$9
512168	2021	262666	10080	24955	AT&T MOBILITY	10033788	\$380
512171	2021	262666	10080	24955	AT&T MOBILITY	10033788	\$2,010
512251	2021	262672	10010	15861	MALTBY ELECTRIC SUPPLY CO INC	10001742	\$2
512879	2021	150723	10010	3012	WAXIE SANITARY SUPPLY	10001737	\$2
513495	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$342
513589	2021	150680	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$8
513599	2021	150723	10010	29923	The Urban Farmer Store, LP	10001737	\$8
514721	2021	150654	10010	19315	GRAINGER	10001740	\$17
515036	2021	150678	10010	13630	PACIFIC NURSERIES	10001737	\$768
515955	2021	150723	10010	29923	The Urban Farmer Store, LP	10001737	\$34
516286	2021	150678	10010	24955	AT&T MOBILITY	10001737	\$4
516848	2021	262672	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10036852	\$524
516888	2021	262672	10010	24955	AT&T MOBILITY	10001742	\$19
516978	2021	150693	10010	11424	SANTORA SALES	10001737	\$50
517123	2021	262676	10080	10525	STAPLES BUSINESS ADVANTAGE	10001739	\$24
517781	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$157
518400	2021	150706	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$254

REC - Recreation and Park Department

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
518697	2021	150680	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$560
522327	2021	262672	10010	12842	PROFESSIONAL CONTRACTOR SUPPLY (PCS)	10001742	\$1,384
522433	2021	262692	10080	24955	AT&T MOBILITY	10001739	\$66
523420	2021	262666	10080	8698	VERIZON WIRELESS	10001738	\$5
524154	2021	150708	10010	26079	AGURTO CORPORATION DBA PESTEC	10001737	\$2
524548	2021	150680	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$314
525105	2021	150648	10010	19315	GRAINGER	10001740	\$21
525412	2021	262666	10080	10525	STAPLES BUSINESS ADVANTAGE	10001738	\$26
525996	2021	150659	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$4
526386	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$98
526713	2021	150693	10010	11424	SANTORA SALES	10001737	\$27
527631	2021	150654	10010	24955	AT&T MOBILITY	10001740	\$153
527633	2021	262692	10080	24955	AT&T MOBILITY	10001739	\$51
527945	2021	262672	10010	3351	CENTRAL CONCRETE SUPPLY CO INC	10001742	\$68
528324	2021	262683	10080	24955	AT&T MOBILITY	10001738	\$53
528759	2021	150659	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$610
528797	2021	262666	10080	24955	AT&T MOBILITY	10001738	\$478
529481	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$26
535529	2021	262684	10080	10525	STAPLES BUSINESS ADVANTAGE	10001738	\$9
535825	2021	150693	10010	11424	SANTORA SALES	10001737	\$10
536003	2021	150693	10010	29923	The Urban Farmer Store, LP	10001737	\$5
536179	2021	150678	10010	29923	The Urban Farmer Store, LP	10001737	\$6
536183	2021	150678	10010	29923	The Urban Farmer Store, LP	10001737	\$3
536587	2021	150693	10010	3012	WAXIE SANITARY SUPPLY	10001737	\$128
538279	2021	150682	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$100
538279	2021	150682	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$282
538285	2021	150682	10010	29923	The Urban Farmer Store, LP	10001737	\$195
538420	2021	262672	10010	19315	GRAINGER	10001742	\$155
538428	2021	262672	10010	12842	PROFESSIONAL CONTRACTOR SUPPLY (PCS)	10001742	\$280
538799	2021	150723	10010	29923	The Urban Farmer Store, LP	10001737	\$9
538890	2021	150654	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$128
541491	2021	150711	10010	22081	CRITICAL REACH #50366	10001737	\$100
541509	2021	150723	10010	29923	The Urban Farmer Store, LP	10001737	\$1
541617	2021	150693	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$60
541882	2021	150693	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$150
541884	2021	150693	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$80
542010	2021	150682	10010	29923	The Urban Farmer Store, LP	10001737	\$302
542052	2021	150685	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$346
542512	2021	150659	10010	12537	RAINBOW GROCERY COOPERATIVE INC	10001740	\$30
542512	2021	150659	10010	12537	RAINBOW GROCERY COOPERATIVE INC	10001740	\$269
543102	2021	150685	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$833
543549	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$241
543559	2021	150680	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$1,491
543738	2021	150680	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$61
543778	2021	150689	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$101
544358	2021	150680	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$606
545412	2021	262672	10010	10525	STAPLES BUSINESS ADVANTAGE	10001742	\$117
545416	2021	150693	10010	13630	PACIFIC NURSERIES	10001737	\$268
545417	2021	150678	10010	13630	PACIFIC NURSERIES	10001737	\$104
545421	2021	150678	10010	13630	PACIFIC NURSERIES	10001737	\$187
545431	2021	150682	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$33
545573	2021	150647	10010	11424	SANTORA SALES	10001740	\$258

REC - Recreation and Park Department

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
545580	2021	262672	10010	23918	BUCKLES-SMITH ELECTRIC CO	10001742	\$388
549485	2021	150678	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$242
549495	2021	262685	10010	15861	MALTBY ELECTRIC SUPPLY CO INC	10016944	\$1,060
554162	2021	150682	10010	24955	AT&T MOBILITY	10001737	\$378
554179	2021	150682	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$429
554181	2021	150723	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$1,594
557219	2021	150682	10010	8348	WEST COAST CONTRACTORS SERVICES	10001737	\$2,000
557605	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$105
557605	2021	150680	10010	13630	PACIFIC NURSERIES	10001737	\$10
558321	2021	262692	10080	24955	AT&T MOBILITY	10001739	\$9
559416	2021	150648	10010	8698	VERIZON WIRELESS	10001740	\$137
559915	2021	262672	10010	13917	OMEGA PACIFIC ELECTRICAL SUPPLY INC	10001742	\$79
560353	2021	150680	10010	24955	AT&T MOBILITY	10001737	\$9
560862	2021	150693	10010	11424	SANTORA SALES	10001737	\$178
563260	2021	150654	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001740	\$265
564314	2021	150654	10010	24955	AT&T MOBILITY	10001740	\$9
564744	2021	150675	10010	5249	WILLIAMS SCOTSMAN INC	10001740	\$78
564938	2021	150659	10010	24955	AT&T MOBILITY	10001740	\$320
564961	2021	150723	10010	11424	SANTORA SALES	10001737	\$97
564961	2021	150723	10010	11424	SANTORA SALES	10001737	\$3
565790	2021	262672	10010	19315	GRAINGER	10001742	\$40
567192	2021	150693	10010	24955	AT&T MOBILITY	10001737	\$9
567197	2021	262672	10010	19315	GRAINGER	10001742	\$105
567199	2021	262672	10010	13917	OMEGA PACIFIC ELECTRICAL SUPPLY INC	10001742	\$511
567212	2021	150682	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$1
567671	2021	150708	10010	24955	AT&T MOBILITY	10001737	\$9
567996	2021	150670	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001740	\$703
568360	2021	150693	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$398
568887	2021	150670	10010	10525	STAPLES BUSINESS ADVANTAGE	10034956	\$1,512
570409	2021	262661	10080	11052	SHOE DEPOT INC	10001738	\$1
573877	2021	150682	10010	24955	AT&T MOBILITY	10001737	\$23
573897	2021	262692	10080	24955	AT&T MOBILITY	10001739	\$38
578239	2021	150670	10010	10525	STAPLES BUSINESS ADVANTAGE	10034956	\$261
578958	2021	150693	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$116
580411	2021	150646	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$290
580872	2021	150680	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$6
581021	2021	150675	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$764
582217	2021	150659	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$275
582429	2021	150659	10010	24955	AT&T MOBILITY	10001740	\$231
584059	2021	150706	10010	10525	STAPLES BUSINESS ADVANTAGE	10001737	\$2
584120	2021	150711	10010	8003	XTECH	10001737	\$4
584120	2021	150711	10010	8003	XTECH	10001737	\$5
585806	2021	150693	10010	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10001737	\$44
585838	2021	150670	10010	10525	STAPLES BUSINESS ADVANTAGE	10001740	\$240
Total							\$117,551

REC - Recreation and Park Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
Various	Various	10020	GF Continuing Authority Ctrl	10001742	RP Facilities Maintenance	20361	RP Equipment	560000	1,759,330	5,820,757	3,301,040	1,245,775	1,500,899	Equipment	Equipment replacement	Equipment budget is reduced from \$1.75M to \$1.5M to meet General Fund reduction	Delay for Rec & Park staff to properly service our properties and maintain the park standards the public has come to expect.
262676	REC Capital Projects	10020	GF Continuing Authority Ctrl	10039071	RP Lower Nob Hill OS Aqu & Mai	19701	RP BOS District Projects	567000	250,000	250,000	-	-	-	FY23-24 Lower Nob Hill OS Acquisition and Maintenance	Acquisition of Lower Nob Hill	To meet General Fund reduction	Unable to acquire new properties for parks. No impact to existing services.
150705	REC Park Support-General	10020	GF Continuing Authority Ctrl	10037846	RP Heron Watch and Nature Prog	19701	RP BOS District Projects	506070	15,000	25,000	15,000	-	-	Heron Watch Board Addback	Nature program	To meet General Fund reduction	Nature programming for neighborhood communities would be reduced.
150705	REC Park Support-General	10020	GF Continuing Authority Ctrl	10034587	RP - Park Stop Program	21673	Park Health and Safety	506070	1,082,024	2,455,780	394,903	-	582,024	Park Stop Program	Restroom Monitors at park restrooms.	To meet General Fund reduction	Reduce prior year balance accumulated during the pandemic. Does not impact existing services.
									3,106,354				2,082,923				

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$50,179,904 budget for FY 2023-24, as proposed by the Mayor, is \$2,285,201 or 4.8% more than the original FY 2022-23 budget of \$47,894,703.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 203.49 FTEs, which are 4.00 FTEs less than the 207.49 FTEs in the original FY 2022-23 budget. This represents a 1.9% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$23,014,084 in FY 2023-24 are \$526,430 or 2.3% more than FY 2022-23 revenues of \$22,487,654.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$48,743,547 budget for FY 2024-25, as proposed by the Mayor, is \$1,436,357 or 2.9% less than the Mayor’s proposed FY 2023-24 budget of \$50,179,904.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 201.42 FTEs, which are 2.07 FTEs less than the 203.49 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 1.0% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$23,180,330 in FY 2024-25 are \$166,246 or 0.7% more than FY 2023-24 estimated revenues of \$23,014,084.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: TTX – TREASURER-TAX COLLECTOR

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Treasurer-Tax Collector	41,674,064	42,671,873	44,962,306	47,894,703	50,179,904
FTE Count	208.45	205.44	198.40	207.49	203.49

The Department’s budget increased by \$8,505,840 or 20.4% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 4.96 or 2.4% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$2,285,201 largely due to increases in programmatic projects and salaries. This increase is partially offset by reductions to fringe benefits and non-personnel services.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$1,436,357 largely due to reductions in programmatic projects and non-personnel services. This reduction is partially offset by increases to salaries and services of other departments.

Budget Reductions

The Department reports that the Mayor proposed \$396,730 in reductions in FY 2023-24, which are summarized in the table attached to this report. These reductions are offset by increases to other areas, as shown in the Department’s overall budget increase of \$2,285,201 above.

The Department’s proposed FY 2023-24 budget includes a reduction of \$222,532 in non-personnel services due to changes in contracting for professional services. The deletion of 6.25 vacant FTEs and downward substitution of positions reduced the personnel budget by \$607,598. The proposed FY 2024-25 budget includes a reduction of \$288,000 in software licensing, an additional 2.00 FTEs deletion, and a \$100,000 one-time reduction in programmatic project budget.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: TTX – TREASURER-TAX COLLECTOR

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$321,143 in FY 2023-24. Of the \$321,143 in recommended reductions, \$10,000 are ongoing savings and \$311,143 are one-time savings. These reductions would still allow an increase of \$1,964,058 or 4.1% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$12,102, for total General Fund savings of \$333,245.

Our policy recommendations total \$53,468 in FY 2023-24, all of which are ongoing.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$10,000 in FY 2024-25. All of the \$10,000 in recommended reductions are ongoing savings.

Our policy recommendations total \$56,173 in FY 2023-24, all of which are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

TTX - Treasurer-Tax Collector

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To				
	TTX Management												
TTX-1	Materials & Supplies-Budget		\$21,000	\$11,000	\$10,000	X			\$18,900	\$8,900	\$10,000	X	
	Reduce Materials and Supplies due to historical underspending in this area.												
	1093 IT Operations Support Administrator III	1.00	0.00	\$122,165	\$0	\$122,165	X				\$0		
	Mandatory Fringe Benefits			\$47,613	\$0	\$47,613	X				\$0		
TTX-2			Total Savings	\$169,778					Total Savings	\$0			
	Eliminate vacant 1.00 FTE 1093 IT Operations Support Administrator III. The Department plans to eliminate this position in FY 2024-25 and does not plan to fill the position in FY 2023-24.												
	TTX Collection												
	Prof & Specialized Svcs-Bdgt			\$88,136	\$78,136	\$10,000	X	X			\$0		
TTX-3													
	Reduce Professional and Specialized Services due to historical underspending in this area.												
	1632 Senior Account Clerk	1.00	0.00	\$91,779	\$0	\$91,779	X	X			\$0		
	Mandatory Fringe Benefits			\$39,586	\$0	\$39,586	X	X			\$0		
TTX-4			Total Savings	\$131,365					Total Savings	\$0			
	Eliminate vacant 1.00 FTE 1632 Senior Account Clerk. The Department plans to eliminate this position in FY 2024-25 and does not plan to fill the position in FY 2023-24.												

FY 2023-24

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$311,143	\$10,000	\$321,143
Non-General Fund	\$0	\$0	\$0
Total	\$311,143	\$10,000	\$321,143

FY 2024-25

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$10,000	\$10,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$10,000	\$10,000

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

TTX - Treasurer-Tax Collector

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		

Policy Recommendations

Rec #	Account Title	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
		Total Savings											
TTX Collection													
	0933 Manager V	0.13	0.00	\$28,166	\$0	\$28,166	X	0.13	0.00	\$29,001	\$0	\$29,001	X
	Mandatory Fringe Benefits			\$9,369	\$0	\$9,369	X			\$9,594	\$0	\$9,594	X
	0933 Manager V	0.15	0.00	\$32,500	\$0	\$32,500	X	0.15	0.00	\$33,462	\$0	\$33,462	X
	Mandatory Fringe Benefits			\$10,811	\$0	\$10,811	X			\$11,069	\$0	\$11,069	X
	0933 Manager V	0.60	0.00	\$129,999	\$0	\$129,999	X	0.60	0.00	\$133,849	\$0	\$133,849	X
	Mandatory Fringe Benefits			\$43,242	\$0	\$43,242	X			\$44,280	\$0	\$44,280	X
	0933 Manager V	0.12	0.00	\$26,000	\$0	\$26,000	X	0.12	0.00	\$26,770	\$0	\$26,770	X
	Mandatory Fringe Benefits			\$8,649	\$0	\$8,649	X			\$8,856	\$0	\$8,856	X
	0931 Manager III	0.00	0.13	\$0	\$24,328	(\$24,328)	X	0.00	0.13	\$0	\$25,351	(\$25,351)	X
	Mandatory Fringe Benefits			\$0	\$8,692	(\$8,692)	X			\$0	\$8,427	(\$8,427)	X
	0931 Manager III	0.00	0.15	\$0	\$28,071	(\$28,071)	X	0.00	0.15	\$0	\$29,252	(\$29,252)	X
	Mandatory Fringe Benefits			\$0	\$10,029	(\$10,029)	X			\$0	\$9,723	(\$9,723)	X
	0931 Manager III	0.00	0.60	\$0	\$112,285	(\$112,285)	X	0.00	0.60	\$0	\$117,007	(\$117,007)	X
	Mandatory Fringe Benefits			\$0	\$40,115	(\$40,115)	X			\$0	\$38,893	(\$38,893)	X
	0931 Manager III	0.00	0.12	\$0	\$22,457	(\$22,457)	X	0.00	0.12	\$0	\$23,401	(\$23,401)	X
	Mandatory Fringe Benefits			\$0	\$8,023	(\$8,023)	X			\$0	\$7,779	(\$7,779)	X
TTX-5		Total Savings \$34,737											
		Total Savings \$37,049											
		Ongoing savings											
		<p>Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers.</p> <p>The Department is proposing an upward substitution of 1.00 FTE 0931 Manager III position to an 0933 Manager V position in FY 2023-24 at a cost of \$34,737 for the Bureau of Delinquent Revenue Director.</p> <p>Given the high cost of this position and the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.</p>											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

TTX - Treasurer-Tax Collector

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
	0941 Manager VI	0.15	0.00	\$34,888	\$0	X	\$34,888	0.15	0.00	\$35,921	\$0	X	\$35,921
	Mandatory Fringe Benefits			\$11,233	\$0	X	\$11,233			\$11,480	\$0	X	\$11,480
	0941 Manager VI	0.15	0.00	\$34,888	\$0	X	\$34,888	0.15	0.00	\$35,921	\$0	X	\$35,921
	Mandatory Fringe Benefits			\$11,233	\$0	X	\$11,233			\$11,480	\$0	X	\$11,480
	0941 Manager VI	0.15	0.00	\$34,888	\$0	X	\$34,888	0.15	0.00	\$35,921	\$0	X	\$35,921
	Mandatory Fringe Benefits			\$11,233	\$0	X	\$11,233			\$11,480	\$0	X	\$11,480
	0941 Manager VI	0.45	0.00	\$104,663	\$0	X	\$104,663	0.45	0.00	\$107,763	\$0	X	\$107,763
	Mandatory Fringe Benefits			\$33,695	\$0	X	\$33,695			\$34,438	\$0	X	\$34,438
	0941 Manager VI	0.10	0.00	\$23,258	\$0	X	\$23,258	0.10	0.00	\$23,947	\$0	X	\$23,947
	Mandatory Fringe Benefits			\$7,488	\$0	X	\$7,488			\$7,652	\$0	X	\$7,652
	0933 Manager V	0.00	0.15	\$0	\$32,500	X	(\$32,500)	0.00	0.15	\$0	\$33,462	X	(\$33,462)
	Mandatory Fringe Benefits			\$0	\$10,811	X	(\$10,811)			\$0	\$11,070	X	(\$11,070)
	0933 Manager V	0.00	0.15	\$0	\$32,500	X	(\$32,500)	0.00	0.15	\$0	\$33,462	X	(\$33,462)
	Mandatory Fringe Benefits			\$0	\$10,811	X	(\$10,811)			\$0	\$11,070	X	(\$11,070)
	0933 Manager V	0.00	0.45	\$0	\$97,499	X	(\$97,499)	0.00	0.45	\$0	\$100,386	X	(\$100,386)
	Mandatory Fringe Benefits			\$0	\$32,432	X	(\$32,432)			\$0	\$33,209	X	(\$33,209)
TTX-6	0933 Manager V	0.00	0.10	\$0	\$21,667	X	(\$21,667)	0.00	0.10	\$0	\$22,308	X	(\$22,308)
	Mandatory Fringe Benefits			\$0	\$7,207	X	(\$7,207)			\$0	\$7,380	X	(\$7,380)
				Total Savings						Total Savings			
				\$18,731						\$19,124			
				Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers.									
				The Department is proposing an upward substitution of 1.00 FTE 0933 Manager V position to an 0941 Manager VI position in FY 2023-24 at a cost of \$18,731 for the Compliance Director.									
				Given the high cost of this position and the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.				Ongoing savings					

FY 2023-24

Total Policy Recommendations

One-Time		Ongoing	Total
General Fund	\$0	\$53,468	\$53,468
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$53,468	\$53,468

FY 2024-25

Total Policy Recommendations

One-Time		Ongoing	Total
General Fund	\$0	\$56,173	\$56,173
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$56,173	\$56,173

TTX - Treasurer-Tax Collector

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
295271	2019	232352	10000	13041	POINTNORTH SOLUTIONS LLC	10001751	\$3,975
552863	2021	232344	10000	16220	LINKEDIN CORPORATION	10001748	\$3,000
542623	2021	207947	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10001750	\$1,893
534324	2021	232353	10000	20546	ERGO WORKS INC	10001751	\$434
534328	2021	232348	10000	20546	ERGO WORKS INC	10001748	\$434
534331	2021	232351	10000	20546	ERGO WORKS INC	10001751	\$434
534342	2021	232356	10000	20546	ERGO WORKS INC	10001751	\$434
534344	2021	207947	10000	20546	ERGO WORKS INC	10001750	\$434
456864	2020	232344	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10001748	\$346
534311	2021	232344	10000	20546	ERGO WORKS INC	10001748	\$273
534330	2021	232358	10000	20546	ERGO WORKS INC	10001753	\$217
456864	2020	232344	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10001748	\$174
542623	2021	207947	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10001750	\$25
456566	2020	232358	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10001753	\$23
456566	2020	232358	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA I	10001753	\$6
Total							\$12,102

TTX - Treasurer/Tax Collector
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	FUND ID	PROJECT ID	AUTHORITY ID	ACCOUNT	FY 2023-24 ORIGINAL	FY2022-23 Original	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	TTX INTERNAL- DELETE AT FINAL	PROGRAM NAME	EXPLANATION/DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232344	10000	10001748	10000	535000	5,800	5,800	5,800	-	-	5,620	(180)	TTX Management - Admin	Overhead cost charged in TTX performing workorders	5210 Reduction of Other Current Expenses	None
232344	10000	10001748	10000	520190	(537,321)	(536,611)	(536,611)	(246,005)	-	(627,691)	(903,770)	TTX Management - Admin	Professional services will end by 6/30/23	5200 Department Overhead	None
232348	10000	10001751	10000	527000	208,298	208,298	208,298	-	170,000	146,298	(62,000)	TTX Treasury - Cashier	Professional services will end by 6/30/23	5210 Reduction for Non-personnel services	Reduced due to changes in contracting.
232348	10000	10001751	10000	535960	100,000	100,000	104,500	-	-	50,000	(50,000)	TTX Treasury - Cashier	Professional services will end by 6/30/23	5210 Reduction for Non-personnel services	Reduced due to changes in contracting.
232349	10000	10001751	10000	527220	112,900	112,900	112,900	-	-	97,900	(15,000)	TTX Treasury - Investment	Professional services for bank and investment analysis will end by 6/30/23	5210 Reduction for Non-personnel services	Reduced due to changes in contracting.
232349	10000	10001751	10000	527990	360,000	360,000	717,555	403,975	349,146	339,648	(20,352)	TTX Treasury - Investment	Professional services for bank and investment analysis will end by 6/30/23	5210 Reduction for Non-personnel services	Reduced due to changes in contracting.
232349	10000	10001751	10000	527000	191,647	191,647	191,647	-	-	116,647	(75,000)	TTX Treasury - Investment	Professional services for bank and investment analysis will end by 6/30/23	5210 Reduction for Non-personnel services	Reduced due to changes in contracting.
232348	10000	10001751	10000	505010	83,118	83,118	83,118	-	-	-	(83,118)	TTX Treasury - Cashier	Temporary staffing needed while hiring for permanent.	Reduction for temporary salaries	
232352	10000	10001751	10000	5010/5130	431,882	431,882	-	-	-	-	(431,882)	TTX Collection - Business Tax	Vacant positions in our Business Tax section for Account Clerks and Senior Account Clerk.	Deletion of vacant positions	Would require staff allocation if new taxes are authorized
232351	10020	10025092	17621	5010/5130	115,037	115,037	-	-	-	-	(115,037)	Gross Receipt Project	Vacant 1630 Account Clerk.	Deletion of vacant positions	Would require staff allocation if new taxes are authorized
232352	10000	10001751	10000	5010/5130	215,483	215,483	-	-	-	208,104	(7,379)	Admin-HR section	Substitution of 1824 down to 1244	Substitution approved	None
232353	10000	10001751	10000	5010/5130	124,681	124,681	-	-	-	108,897	(15,784)	Compliance section	Substitution of 1825 down to 1824	Substitution approved	None
210665	10010	10025093	17622	5010/5130	172,862	172,862	-	-	-	154,115	(18,747)	Office of Financial Empowerment section	Substitution of 1844 down to 1842	Substitution approved	None
210666	10010	10025086	17617	5010/5130	153,001	153,001	-	-	-	137,783	(15,218)	Office of Financial Empowerment section	Substitution of 1842 down to 1840	Substitution approved	None
	10000			4600 and 478902	3,860,609					4,309,350	448,741	TTX Department wide	Charges for services	Increase to total revenue based on actuals over the last five years	None

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$81,343,574 budget for FY 2023-24, as proposed by the Mayor, is \$11,501,353 or 12.4% less than the original FY 2022-23 budget of \$92,844,927.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 269.24 FTEs, which are 2.30 FTEs more than the 266.94 FTEs in the original FY 2022-23 budget. This represents a 0.9% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$81,343,574 in FY 2023-24 are \$11,501,353 or 12.4% less than FY 2022-23 revenues of \$92,844,927.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$83,030,884 budget for FY 2024-25, as proposed by the Mayor, is \$1,687,310 or 2.1% more than the Mayor's proposed FY 2023-24 budget of \$81,343,574.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 268.45 FTEs, which are 0.79 FTEs less than the 269.24 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.3% decrease in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$83,030,884 in FY 2024-25 are \$1,687,310 or 2.1% more than FY 2023-24 estimated revenues of \$81,343,574.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DBI – BUILDING INSPECTION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Building Inspection	96,501,543	89,501,462	89,590,317	92,844,927	81,343,574
FTE Count	269.08	265.49	266.97	266.94	269.24

The Department’s budget decreased by \$15,157,969 or 15.7% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 0.16 or 0.1% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$11,501,353 largely due to reductions in programmatic projects, City grant programs, services of other departments, and non-personnel services. These reductions are partially offset by increases to salaries.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$1,687,310 largely due to increases in salaries and fringe benefits. These increases are partially offset by reductions in non-personnel services.

Budget Reductions

The Department reports that the Mayor proposed \$16,136,152 in reductions in FY 2023-24, which are summarized in the table attached to this report. These reductions are partially offset by increases in other areas, as shown in the overall budget reduction of \$11,501,353 above.

Major reductions include \$6,802,359 of one-time programmatic projects for records management and illegal in-law apartments; \$5,255,314 of City Grant Program expenditures including the Code Enforcement Outreach Program and the Single Room Occupancy Outreach Program; \$3,037,429 of Services of Other Departments including Assessor’s Office and Fire Department, and \$930,460 of operating materials and supplies and non-personnel expenditures.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DBI – BUILDING INSPECTION

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$40,000 in FY 2023-24, all of which are ongoing savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$60,412 and current year surplus project appropriations of \$60,801.

Our policy recommendations total \$62,053 in FY 2023-24, all of which are ongoing.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$40,000 in FY 2024-25, all of which are ongoing savings. These reductions would still allow an increase of \$1,647,310 or 2.0% in the Department’s FY 2024-25 budget.

Our policy recommendations total \$63,765 in FY 2023-24, all of which are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DBI - Building Inspection

Rec #	Account Title	FY 2023-24						FY 2024-25										
		FTE		Amount		Savings		FTE		Amount		Savings						
		From	To	From	To	From	To	From	To	From	To	From	To					
	DBI Administration																	
	Training - Budget			\$30,000	\$0	\$30,000				\$30,000	\$0	\$30,000						
DBI-1	Reduce Training due to historical underspending in this area. The Department has curtailed its trainings to reduce its operating deficit and projects to underspend its budget in FY 2022-23 by approximately \$90,000.			\$250,000	\$240,000	\$10,000				\$250,000	\$240,000	\$10,000						
DBI-2	Reduce Materials and Supplies. The Department has curtailed spending in this area to reduce its operating deficit and projects to underspend its budget in FY 2022-23 by approximately \$78,000.																	

FY 2023-24

Total Recommended Reductions

General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$40,000	\$40,000
Total	\$0	\$40,000	\$40,000

FY 2024-25

Total Recommended Reductions

General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$40,000	\$40,000
Total	\$0	\$40,000	\$40,000

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DBI - Building Inspection

Rec #	Account Title	FY 2023-24				FY 2024-25				
		FTE		Amount		FTE		Amount		
		From	To	From	To	From	To	From	To	

Policy Recommendations

DBI-3	DBI Inspection Services	DBI Inspection Services		DBI Inspection Services		DBI Inspection Services		DBI Inspection Services				
		From	To	From	To	From	To	From	To			
	0922 Manager I	1.00	0.00	\$161,657	\$0	\$161,657	\$0	1.00	0.00	\$166,444	\$0	\$166,444
	Mandatory Fringe Benefits			\$62,004		\$62,004				\$63,379	\$0	\$63,379
	6323 Permit Technician III	0.00	1.00	\$0	\$116,024	(\$116,024)		0.00	1.00	\$0	\$119,460	(\$119,460)
	Mandatory Fringe Benefits			\$0	\$45,584	(\$45,584)				\$0	\$46,598	(\$46,598)
				Total Savings			\$62,053			Total Savings		\$63,765
		<p>Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services.</p> <p>The Department is proposing an upward substitution of 1.00 FTE 6323 Permit Technician III position to an 0922 Manager I position at an added cost of \$62,053 in FY 2023-24. This position is being proposed for the Inspection Services Administrative Support Division Manager.</p> <p>Given the high cost of this position and the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.</p>										

FY 2023-24

Total Policy Recommendations

One-Time	\$0	\$0	\$0
Ongoing	\$0	\$62,053	\$62,053
Total	\$0	\$62,053	\$62,053

FY 2024-25

Total Policy Recommendations

One-Time	\$0	\$0	\$0
Ongoing	\$0	\$63,765	\$63,765
Total	\$0	\$63,765	\$63,765

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

Current Year Savings

DBI - Building Inspection

Rec #	Account Title	FY 2022-23				
		Amount		Savings	GF	1T
		From	To			
CY DBI-1						
	Sr-DPW-Building Repair	\$47,263	\$0	\$47,263		X
	Programmatic Proj-Bdgt-Cfwd	\$13,538	\$0	\$13,538		X
		<i>Total Savings</i>		<i>\$60,801</i>		
	Reduce existing appropriations for Repair & Demolition. This is surplus appropriation from past projects that have been completed.					

Current Year Savings			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$60,801	\$0	\$60,801
Total	\$60,801	\$0	\$60,801

GF = General Fund
1T = One Time

DBI - Building Inspection

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
553456	2021	229346	10190	14636	MYTHICS, LLC	10001655	\$43,570
442380	2020	229346	10190	8003	XTECH	10001655	\$8,421
538224	2021	229346	10190	8003	XTECH	10001655	\$8,421
Total							\$60,412

DBI - Department of Building Inspection
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

Fund Code	Fund Description	Account Lvl 5 Code	Account Lvl 3 Description	FY 2022-23					Proposed FY 2023-24 Mayor	Change	Comments
				Original Budget	Revised Budget Pre-Close	Actuals	Encumbrance				
10190	SR BIF Operating Project	5210	Non-Personnel Services	4,565,460	7,331,529	1,475,900	3,258,158	3,761,000	(804,460)	1) Permit Services, Inspection Services, Administration; 3) Delay implementation of some cloud service migration	
10190	SR BIF Operating Project	5380	City Grant Program	5,255,314	6,342,266	2,774,676	2,003,140	-	(5,255,314)	1) SRO and Code Enforcement Outreach; 2) Community outreach; 3) Less outreach	
10190	SR BIF Operating Project	5400	Materials & Supplies	578,000	763,622	319,738	133,668	452,000	(126,000)	1) Permit Services, Inspection Services, Administration; 3) Less office expenses	
10190	SR BIF Operating Project	5810	Services Of Other Depts	20,524,947	20,990,024	12,796,206	-	17,487,518	(3,037,429)	1) ASR and FIR; 3) None	
10230	SR BIF-Continuing Projects	5060	Programmatic Projects	6,390,000	8,968,276	-	-	-	(6,390,000)	One-Time continuing projects	
10230	SR BIF-Continuing Projects	5130	Mandatory Fringe Benefits	359	(2,911,039)	353,527	-	-	(359)	One-Time continuing projects	
10230	SR BIF-Continuing Projects	5210	Non-Personnel Services	400,000	(1,686,069)	238,538	118,616	-	(400,000)	One-Time continuing projects	
10230	SR BIF-Continuing Projects	5400	Materials & Supplies	12,000	152,177	98,395	49,783	-	(12,000)	One-Time continuing projects	
10250	SR PW-Strong Motion Admin	5810	Services Of Other Depts	110,590	942,917	340,203	-	-	(110,590)	1) Strong Motion Instrumentation Program; 2) Seismic; 3) N/A	
Total									(16,136,152)		

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$690,299,204 budget for FY 2023-24, as proposed by the Mayor, is \$18,279,400 or 2.7 % more than the original FY 2022-23 budget of \$672,019,804.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 255.34 FTEs, which are 26.65 FTEs more than the 228.69 FTEs in the original FY 2022-23 budget. This represents an 11.7% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$387,072,435 in FY 2023-24 are \$90,915 or 0.0% more than FY 2022-23 revenues of \$386,981,520.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$660,614,069 budget for FY 2024-25, as proposed by the Mayor, is \$29,685,135 or 4.3% less than the Mayor’s proposed FY 2023-24 budget of \$690,299,204.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 263.83 FTEs, which are 8.49 FTEs more than the 255.34 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 3.3% increase in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$365,284,211 in FY 2024-25 are \$21,788,224 or 5.6% less than FY 2023-24 estimated revenues of \$387,072,435.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: HOM –HOMELESSNESS AND SUPPORTIVE HOUSING

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Homelessness & Supportive Housing	367,690,818	852,119,737	667,830,310	672,019,804	690,299,204
FTE Count	132.34	156.97	217.21	228.69	255.34

The Department’s budget increased by \$322,608,386 or 87.7% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 123.00 or 92.9% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$18,279,400 largely due to an increase in one-time state funding, as well as increased spending on salary and benefits, and services performed by other City departments. The proposed FY 2023-24 budget also reallocates unspent Our City, Our Home (OCOH) funds to support additional emergency rental assistance, new PSH units, capital funding for legacy sites, and expansion of shelter beds. As noted in last year’s report, the annual budget amounts do not reflect funds carried forward from prior years, which will increase the Department’s actual spending authority in FY 2023-24.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$29,685,135 largely due to expiring one-time state funding.

While the proposed FY 2024-25 budget reflects a decrease in the Department’s budget, as noted above, the Department has historically carried forward significant unspent funds from prior years, so actual spending authority has been higher than the annual budgeted amount.

Budget Reductions

The Department reports that the Mayor proposed \$5,113,622 in reductions in FY 2023-24, which are summarized in the table attached to this report. The Mayor's Proposed Budget de-appropriates and/or reallocates prior General Fund support to other homelessness priorities as part of the proposed budget and made no significant service or staffing reductions.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: HOM –HOMELESSNESS AND SUPPORTIVE HOUSING

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$6,248,510 in FY 2023-24. Of the \$6,248,510 in recommended reductions, \$865,624 are ongoing savings and \$5,382,886 are one-time savings. These reductions would still allow an increase of \$12,030,890 or 1.8 % in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$666,579, for total General Fund savings of \$6,915,089.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,122,103 in FY 2024-25. All of the \$1,122,103 in recommended reductions are ongoing savings.

HOM - Homelessness and Supportive Housing

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		
	HOM Programs												
	2917 Program Support Analyst	0.48	0.00	\$69,631	\$0	x		1.00	0.00	\$147,518		x	\$147,518
	Mandatory Fringe Benefits			\$25,477	\$0	x				\$53,551	\$0	x	\$53,551
				<i>Total Savings</i>	<i>\$95,108</i>					<i>Total Savings</i>	<i>\$201,069</i>		
HOM-1		<p>Deny 0.48 FTE new 2917 Program Support Analyst. The Department has 62 vacancies, 25 of which were newly authorized positions in FY 2022-23, including 6 interim exceptions. The Department should prioritize filling these critical existing administrative and programmatic positions to maximize operational performance. Of the 14 additional new positions requested by the Department in this budget, the BLA recommends approval of 10.</p>											
	0931 Manager III	0.79	0.00	\$147,977	\$0	x		1.00	0.00	\$192,683	\$0	x	\$192,683
	Mandatory Fringe Benefits			\$53,532	\$0	x				\$68,739	\$0	x	\$68,739
				<i>Total Savings</i>	<i>\$201,509</i>					<i>Total Savings</i>	<i>\$261,422</i>		
HOM-2		<p>Deny 0.79 FTE new 0931 Manager III. The Department has 62 vacancies, 25 of which were newly authorized positions in FY 2022-23, including 6 interim exceptions. The Department should prioritize filling these critical existing administrative and programmatic positions to maximize operational performance. Of the 14 additional new positions requested by the Department in this budget, the BLA recommends approval of 10.</p> <p>Additionally, over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services.</p>											
		Ongoing savings											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HOM - Homelessness and Supportive Housing

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
		From	To	From	To			From	To	From	To		
	2917 Program Support Analyst	0.79	0.00	\$113,214	\$0	\$113,214	x	1.00	0.00	\$147,518		\$147,518	x
	Mandatory Fringe Benefits			\$41,334	\$0	\$41,334	x			\$53,551	\$0	\$53,551	x
		<i>Total Savings</i>		\$154,548				<i>Total Savings</i>		\$201,069			
HOM-3	Deny 0.79 FTE new 2917 Program Support Analyst. The Department has 62 vacancies, 25 of which were newly authorized positions in FY 2022-23, including 6 interim exceptions. The Department should prioritize filling these critical existing administrative and programmatic positions to maximize operational performance. Of the 14 additional new positions requested by the Department in this budget, the BLA recommends approval of 10.												
	Attrition Savings			(\$1,053,535)	(\$1,500,000)	\$446,465	x						
	Mandatory Fringe Benefits			(\$418,090)	(\$595,267)	\$177,177	x						
		<i>Total Savings</i>		\$623,642				<i>Total Savings</i>					
HOM-4	Increase attrition savings to reflect ongoing vacancies and realistic hiring timelines.												
		<i>Total Savings</i>						<i>Total Savings</i>					

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HOM - Homelessness and Supportive Housing

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T		
		From	To	From	To			From	To	From	To				
	Programmatic Projects - Budget			\$3,000,000	\$1,000,000	\$2,000,000	X	X							
HOM-5		Reduce Programmatic Projects Budget. The Department received \$3 million in FY 2022-23 for this project, which has not been spent and will carry forward. This is a work order to MOHCD for rental subsidies and housing navigation for transgender and non-conforming individuals. MOHCD reports that the associated contracts were not in place until April 2023, and the Department expects to spend a quarter of the FY 2022-23 budget. The remaining carry forward from FY 2022-23 (estimated at \$2.25M) will be more than sufficient to meet the operational need for FY 2023-24 with this reduction.													
	Prof & Specialized Svcs - Budget			\$267,800	\$0	\$267,800	x					\$267,800	\$0	\$267,800	x
HOM-6		Reduce Professional and Specialized Services budget to reflect actual need. The Department funds budgeted for Shelter Hygiene Services that support shower and portapotty services at a VTC site. While this was needed during COVID, these costs have shifted to now be included within CBO budgets and is no longer needed as a direct contract held by the Department. Any additional hygiene or sanitation needs will be absorbed at the provider level.													
	Prof & Specialized Svcs - Budget			\$7,613,835	\$7,175,835	\$438,000	x	x							
HOM-7		Reduce Professional and Specialized Services budget to reflect actual need. The City has secured Round 2 of the Encampment Resolution Fund Grant from the State. Part of this grant application is for SFHOT services that will allow for one-time savings for Outreach services to be recognized in the General Fund.													
	Community Based Organizations			\$20,563,340	\$18,563,340	\$2,000,000	x	x							
HOM-8		Reduce Community Based Organizations budget to reflect actual spending. The Department has carried forward funds in this account for the past three years. This recommendation still allows for \$15.5 million (nearly 100 percent) increase in this overall project budget in FY 2023-24 as compared to the current year budget.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

HOM - Homelessness and Supportive Housing

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
HOM-9	HOM Administration														
	Attrition Savings	(4.12)		(\$520,166)		\$230,000	X	X							
	Mandatory Fringe Benefits			(\$206,355)		\$91,243	X	X							
				<i>Total Savings</i>		\$321,243									
	Increase attrition savings to reflect ongoing vacancies and realistic hiring timelines.														
	1232 Training Officer	0.79	0.00	\$107,143	\$0	\$107,143	X		1.00	0.00	\$139,513	\$0	\$139,513	X	
	Mandatory Fringe Benefits			\$39,516	\$0	\$39,516	X				\$51,230	\$0	\$51,230	X	
				<i>Total Savings</i>		\$146,659					<i>Total Savings</i>		\$190,743		
HOM-10	Deny 0.79 FTE new 1232 Training Officer. The Department has 62 vacancies, 25 of which were newly authorized positions in FY 2022-23, including 6 interim exceptions. The Department should prioritize filling these critical existing administrative and programmatic positions to maximize operational performance. Of the 14 additional new positions requested by the Department in this budget, the BLA recommends approval of 10.														

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$5,382,886	\$865,624
Non-General Fund	\$0	\$0
Total	\$5,382,886	\$865,624

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$1,122,103
Non-General Fund	\$0	\$0
Total	\$0	\$1,122,103

HOM - Department of Homelessness and Supportive Housing

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
199172	2018	203646	10000	16443	LE NAIN SF LLC	10026740	\$124
326143	2019	203646	10000	21337	DISCOUNT PLUMBING & HEATING INC	10026740	\$614
330581	2019	203646	10000	26639	220 GOLDEN GATE ASSOCIATES LP	10026740	\$180
331013	2019	203646	10000	9556	THEISEN GLASS CO	10026740	\$490
332517	2019	203646	10000	30013	W.Y.L. Orion Properties, LLC	10026740	\$7,860
335290	2019	203646	10000	24835	AYOOB & PEERY PLUMBING CO INC	10026740	\$1,625
335292	2019	203646	10000	37541	Razor Construction Inc	10026740	\$200
335360	2019	203646	10000	26428	A&H DOOR & ACCESS CONTROL	10026740	\$1,545
335395	2019	203646	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10026740	\$3,000
335400	2019	203646	10000	20515	ERIE AUTO-TRUCK REPAIR	10026740	\$1,000
335406	2019	203646	10000	18224	INTERNATIONAL FIRE INC	10026740	\$407
335406	2019	203646	10000	18224	INTERNATIONAL FIRE INC	10026740	\$256
335472	2019	203646	10000	16311	LEXISNEXIS RISK SOLUTIONS FL INC	10026740	\$450
335559	2019	203646	10000	15084	MICROBIZ SECURITY CO INC	10026740	\$705
335559	2019	203646	10000	15084	MICROBIZ SECURITY CO INC	10026740	\$55
335559	2019	203646	10000	15084	MICROBIZ SECURITY CO INC	10026740	\$758
359877	2019	203646	10000	26079	AGURTO CORPORATION DBA PESTEC	10026740	\$114
359877	2019	203646	10000	26079	AGURTO CORPORATION DBA PESTEC	10026740	\$140
359877	2019	203646	10000	26079	AGURTO CORPORATION DBA PESTEC	10026740	\$2,680
359877	2019	203646	10000	26079	AGURTO CORPORATION DBA PESTEC	10026740	\$137
366983	2019	203646	10000	17018	KELLY-MOORE PAINT CO INC	10026740	\$616
366983	2019	203645	10020	17018	KELLY-MOORE PAINT CO INC	10030964	\$457
374750	2019	203645	10020	11058	SHIP ART INTERNATIONAL INC	10030964	\$620
374750	2019	203645	10020	11058	SHIP ART INTERNATIONAL INC	10030964	\$100
376606	2019	203645	10000	26442	A T & T	10026736	\$1
378827	2019	203646	10000	13966	OFFICE RELIEF INC	10026740	\$97
378827	2019	203646	10000	13966	OFFICE RELIEF INC	10026740	\$39
378827	2019	203646	10000	13966	OFFICE RELIEF INC	10026740	\$24
378827	2019	203646	10000	13966	OFFICE RELIEF INC	10026740	\$107
378827	2019	203646	10000	13966	OFFICE RELIEF INC	10026740	\$12
382501	2019	203646	10020	25582	AMERICAN MECHANICAL INC	10031196	\$159
382501	2019	203646	10020	25582	AMERICAN MECHANICAL INC	10031196	\$2,005
397694	2020	203646	10000	13132	PINNACLE PRINT SOLUTIONS INC	10026740	\$175
397694	2020	203646	10000	13132	PINNACLE PRINT SOLUTIONS INC	10026740	\$60
397694	2020	203646	10000	13132	PINNACLE PRINT SOLUTIONS INC	10026740	\$25
397694	2020	203646	10000	13132	PINNACLE PRINT SOLUTIONS INC	10026740	\$38
397694	2020	203646	10000	13132	PINNACLE PRINT SOLUTIONS INC	10026740	\$25
397694	2020	203646	10000	13132	PINNACLE PRINT SOLUTIONS INC	10026740	\$30
416507	2020	203646	10020	21340	DISCOUNT BUILDERS SUPPLY	10031196	\$18
416507	2020	203646	10020	21340	DISCOUNT BUILDERS SUPPLY	10031196	\$6,639
416531	2020	203646	10020	23145	CENTER HARDWARE CO INC	10031196	\$5,035
437231	2020	203646	10000	30256	BIG DOG CITY CORPORATION	10026740	\$5,000
445267	2020	203646	10000	24835	AYOOB & PEERY PLUMBING CO INC	10026740	\$426
445281	2020	203646	10000	9556	THEISEN GLASS CO	10026740	\$2,075
445281	2020	203646	10020	9556	THEISEN GLASS CO	10031196	\$3,475
445281	2020	203646	10000	9556	THEISEN GLASS CO	10026740	\$15
445281	2020	203646	10020	9556	THEISEN GLASS CO	10031196	\$786
445289	2020	203646	10000	21337	DISCOUNT PLUMBING & HEATING INC	10026740	\$559
445301	2020	203646	10020	15888	MAINLINE SECURITY INC.	10031196	\$395
445301	2020	203646	10020	15888	MAINLINE SECURITY INC.	10031196	\$3,033
445313	2020	203646	10000	26428	A&H DOOR & ACCESS CONTROL	10026740	\$1,423
461686	2020	203646	10000	23136	CENTRAL BUILDERS SUPPLY	10026740	\$50
461686	2020	203646	10020	23136	CENTRAL BUILDERS SUPPLY	10031196	\$50
461686	2020	203646	10000	23136	CENTRAL BUILDERS SUPPLY	10026740	\$464
461686	2020	203646	10020	23136	CENTRAL BUILDERS SUPPLY	10031196	\$546

HOM - Department of Homelessness and Supportive Housing

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
463843	2020	203646	10020	21257	DOLORES STREET COMMUNITY SERVICES IN	10031196	\$241,293
464208	2020	203646	10020	6542	HANSON & FITCH, INC.	10036576	\$75
464208	2020	203646	10020	6542	HANSON & FITCH, INC.	10036576	\$23
464208	2020	203646	10020	6542	HANSON & FITCH, INC.	10036576	\$163
471387	2020	203646	10000	3433	A1 PROTECTIVE SERVICES INC	10026740	\$7,677
516589	2021	203646	10020	18224	INTERNATIONAL FIRE INC	10036576	\$270
516589	2021	203646	10020	18224	INTERNATIONAL FIRE INC	10036576	\$64
516589	2021	203646	10020	18224	INTERNATIONAL FIRE INC	10036576	\$18
516589	2021	203646	10020	18224	INTERNATIONAL FIRE INC	10036576	\$35
516589	2021	203646	10020	18224	INTERNATIONAL FIRE INC	10036576	\$42
516589	2021	203646	10020	18224	INTERNATIONAL FIRE INC	10036576	\$602
522876	2021	203646	10020	25582	AMERICAN MECHANICAL INC	10031196	\$180
538414	2021	203646	10020	26079	AGURTO CORPORATION DBA PESTEC	10036576	\$2,988
538414	2021	203646	10020	26079	AGURTO CORPORATION DBA PESTEC	10036576	\$30
539717	2021	203646	10000	26428	A&H DOOR & ACCESS CONTROL	10026740	\$293
539720	2021	203646	10000	23145	CENTER HARDWARE CO INC	10026740	\$10
539720	2021	203646	10020	23145	CENTER HARDWARE CO INC	10031196	\$10
539720	2021	203646	10000	23145	CENTER HARDWARE CO INC	10026740	\$755
539720	2021	203646	10020	23145	CENTER HARDWARE CO INC	10031196	\$608
539736	2021	203646	10000	21340	DISCOUNT BUILDERS SUPPLY	10026740	\$9
539736	2021	203646	10020	21340	DISCOUNT BUILDERS SUPPLY	10031196	\$3
539736	2021	203646	10000	21340	DISCOUNT BUILDERS SUPPLY	10026740	\$6
539736	2021	203646	10000	21340	DISCOUNT BUILDERS SUPPLY	10026740	\$250
539736	2021	203646	10020	21340	DISCOUNT BUILDERS SUPPLY	10031196	\$171
539747	2021	203646	10000	24835	AYOOB & PEERY PLUMBING CO INC	10026740	\$7,578
539751	2021	203646	10000	9556	THEISEN GLASS CO	10026740	\$848
539751	2021	203646	10020	9556	THEISEN GLASS CO	10031196	\$1,982
539751	2021	203646	10000	9556	THEISEN GLASS CO	10026740	\$116
539767	2021	203646	10020	15888	MAINLINE SECURITY INC.	10031196	\$898
539767	2021	203646	10020	15888	MAINLINE SECURITY INC.	10031196	\$1,904
540493	2021	203646	10000	18466	IMPARK	10026739	\$68
551102	2021	203646	10000	20568	EPISCOPAL COMMUNITY SVCS OF S F INC	10035945	\$4,380
551381	2021	203646	10000	14943	MISSION NEIGHBORHOOD HEALTH CENTER	10037475	\$20,000
559417	2021	203646	10000	14963	MISSION CREEK SENIOR COMMUNITY	10035945	\$3,400
559888	2021	203646	10000	3433	A1 PROTECTIVE SERVICES INC	10026740	\$181,664
561441	2021	203646	10000	19220	GREYHOUND LINES INC	10026739	\$461
565907	2021	203645	10000	23404	CAPTMOND & BONNIE LAU	10026736	\$22,557
567143	2021	203646	10000	45189	Central Refrigeration Company Inc.	10026740	\$890
567143	2021	203646	10000	45189	Central Refrigeration Company Inc.	10026740	\$512
567644	2021	203646	10020	26079	AGURTO CORPORATION DBA PESTEC	10031196	\$215
575403	2021	203646	10020	26079	AGURTO CORPORATION DBA PESTEC	10036576	\$1,870
575403	2021	203646	10020	26079	AGURTO CORPORATION DBA PESTEC	10036576	\$972
578963	2021	203646	10000	47960	Transgender, Gender Variant, Intersex Ju	10037476	\$243
580253	2021	203646	10000	24522	BAYVIEW HUNTERS PT FNDRN FOR COMM II	10035945	\$84,618
580255	2021	203646	10000	24522	BAYVIEW HUNTERS PT FNDRN FOR COMM II	10035945	\$16,553
585942	2021	203646	10000	25582	AMERICAN MECHANICAL INC	10026740	\$840
585942	2021	203646	10020	25582	AMERICAN MECHANICAL INC	10031196	\$100
585942	2021	203646	10000	25582	AMERICAN MECHANICAL INC	10026740	\$891
585942	2021	203646	10020	25582	AMERICAN MECHANICAL INC	10031196	\$60
588155	2021	203646	10000	19220	GREYHOUND LINES INC	10026739	\$469
Total							\$666,579

**HOM - Homelessness and Supportive Housing
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions**

A: The Mayor's Proposed Budget de-appropriates and/or reallocates prior General Fund support to other homelessness priorities in the following areas but prioritized homeless services as part of her proposed budget and made no significant service or staffing reductions.

Program	FY23-24	FY24-25	Description	Rationale
Safe Parking Program	(3,500,000.00)	(3,500,000.00)	Funds for a 50-100 vehicle triage center in District 7; City has not been able to identify a location in the district for two years	Funds reallocated in FY23-24 in HSH's budget to fund existing shelter programs; Ongoing funding reduced in FY25
LOSP Program	(1,613,622.00)		Reduction to revised schedule to open new sites	No programmatic impact
Street Ambassador Program for D6 and D3 sites		(250,000.00)	Sunset of GF support for HSH's ambassador program	
HSH Materials and Supplies		(18,317.00)	citywide cut to materials and supplies	
HSH software and training		(66,278.00)	citywide cut to software	

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$324,548,422 budget for FY 2023-24, as proposed by the Mayor, is \$50,628,485 or 13.5% less than the original FY 2022-23 budget of \$375,176,907.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 65.96 FTEs, which are 1.79 FTEs more than the 64.17 FTEs in the original FY 2022-23 budget. This represents a 2.8% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$273,347,838 in FY 2023-24 are \$29,758,868 or 9.8% less than FY 2022-23 revenues of \$303,106,706.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$345,774,984 budget for FY 2024-25, as proposed by the Mayor, is \$21,226,562 or 6.5% more than the Mayor's proposed FY 2023-24 budget of \$324,548,422.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 65.96 FTEs, which are the same as the 65.96 FTEs in the Mayor's proposed FY 2023-24 budget, which represents no increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$284,682,631 in FY 2024-25 are \$11,334,793 or 4.1% more than FY 2022-23 revenues of \$273,347,838.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DEC – EARLY CHILDHOOD

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Early Childhood	n/a	n/a	n/a	375,176,907	324,548,22
FTE Count	n/a	n/a	n/a	64.17	65.96

The Department was established in FY 2022-23 by consolidating City and County programs from other departments, including the Human Services Agency and the Children’s and Families Commission.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$50,628,485 largely due to projected decreases in commercial rent tax (Proposition C) revenues, resulting in decreased grants to community-based organizations for early care and education programs.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$21,226,562, largely due to projected rebound in commercial rent tax (Proposition C) revenues, increasing associated grants to community-based organizations for early care and education programs.

Budget Reductions

The Department reports that the Mayor proposed \$22,967,717 in reductions in FY 2023-24, which are summarized in the table attached to this report.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DEC – EARLY CHILDHOOD

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,249,152 in FY 2023-24. Of the \$1,249,152 in recommended reductions, \$1,023,010 are ongoing savings and \$226,142 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$68,078, of which \$27,017 is in the General Fund, for total General Fund savings of \$721,211.

Our reserve recommendations total \$2,000,000 in FY 2023-24, all of which are one-time.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$3,037,925 in FY 2024-25. All of the \$3,037,925 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$18,188,637 or 5.6% in the Department’s FY 2024-25 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget

Rec #	Account Title	FY 2023-24								FY 2024-25								
		Amount				FTE				Amount				FTE				
		From	To	From	To	Savings	GF	1T		From	To	From	To	Savings	GF	1T		
		Early Care and Education (General Fund Annual Account)																
DEC-1	Health Service Retiree Subsidy			\$117,864	\$0	\$117,864	x										\$123,300	x
	Membership Fees			\$1,000	\$0	\$1,000	x										\$1,000	x
	Systems Consulting Services			\$5,832	\$0	\$5,832	x										\$5,832	x
	Eliminate residual appropriations that remain in the General Fund after the Mayor's proposed budget shifted programmatic costs to special revenue funds. On-going savings																	
DEC-2	GF-PUC - Light Heat & Power			\$190,000	\$0	\$190,000	x										\$190,000	x
	PUC Sewer Service Charge			\$42,532	\$0	\$42,532	x										\$50,268	x
	Ef - PUC Water Charges			\$25,362	\$0	\$25,362	x										\$28,101	x
	Admin - Real Estate Spec Svcs			\$17,113	\$0	\$17,113	x										\$18,385	x
	Sr - DPW - Building Repair			\$19,491	\$0	\$19,491	x										\$20,406	x
	Sr - DPW - Urban Forestry			\$200,000	\$0	\$200,000	x										\$200,000	x
	Community Based Org Svcs			\$75,000	\$0	\$75,000	x										\$75,000	x
	GF-PUC - Light Heat & Power			\$0	\$190,000	(\$190,000)											\$0	
	PUC Sewer Service Charge			\$0	\$42,532	(\$42,532)											\$0	
	Ef - PUC Water Charges			\$0	\$25,362	(\$25,362)											\$0	
	Admin - Real Estate Spec Svcs			\$0	\$17,113	(\$17,113)											\$0	
	Sr - DPW - Building Repair			\$0	\$19,491	(\$19,491)											\$0	
	Sr - DPW - Urban Forestry			\$0	\$200,000	(\$200,000)											\$0	
			<i>Total Savings</i>								<i>Total Savings</i>							
			\$0								\$0							
		Move facilities costs associated with three City-owned childcare facilities for which the City contracts with childcare service providers out of the General Fund and into the Public Education Enrichment Fund. These costs were transferred to the Department from the Human Services Agency and should be accounted for with other childcare services that are programmatically accounted for in the Public Education Enrichment Fund. The Department notes that these services include infant and toddler rooms serving children under 3. According to San Francisco City Charter Section 16.123-4, the Public Education Enrichment Fund "may also be used to support the development of services for children from birth to three years old."																
		On-going savings																

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEC - Early Childhood													
Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount			
		From	To	From	To			From	To	From	To		
	1312 Public Information Officer Mandatory Fringe Benefits	1.00	0.00	\$110,285	\$0	\$110,285		1.00	0.00	\$113,551	\$0	\$113,551	
				\$44,673	\$0	\$44,673				\$45,740	\$0	\$45,740	
				<i>Total Savings</i>		<i>\$154,958</i>				<i>Total Savings</i>		<i>\$159,291</i>	
DEC-3		<p>Delete 1.00 FTE 1312 Public Information Officer position, which is currently vacant and proposed as a substitution from 1.00 FTE 1314 Public Relations Officer position. Approval of this action would deny the proposed substitution and delete the original 1314 Public Relations Officer position used, which does not appear to be necessary for the provision of departmental services.</p> <p>The Department added 1.00 FTE 1312 Public Information Officer position and 1.00 FTE 1314 Public Relations Officer position in FY 2022-23 as part of establishing the new department. In addition to these positions that were approved in FY 2022-23 and remain vacant, the proposed FY 2023-24 budget includes two <u>additional</u> public information/relations positions as substitutions: 1.00 FTE 1312 Public Information Officer (this recommendation, DEC-3) and 1.00 FTE 1314 Public Relations Officer (DEC-5), giving the Department a total of 2.00 FTE 1314 Public Relations Officer positions and 2.00 FTE 1312 Public Information Officer positions. Approval of DEC-3 and DEC-5 to deny these proposed substitutions will still leave the Department with 1.00 FTE 1314 Public Relations Officer position and 1.00 FTE 1312 Public Information Officer position.</p>											

On-going savings

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEC - Early Childhood		FY 2023-24						FY 2024-25							
		FTE		Amount		Savings		GF		FTE		Amount		Savings	
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
DEC-4	Other Professional Services			\$1,800,000	\$1,400,000	\$400,000					\$1,800,000	\$400,000	\$1,400,000		
		<p>Reduce the proposed \$1,800,000 budget for professional services by \$1,400,000 as follows:</p> <ol style="list-style-type: none"> Reduce the \$800,000 allocated for implementation of a communications strategy by \$400,000, to the current \$400,000 amount contracted for communications services. The proposed budget includes \$800,000 for implementation of a communications strategy. The Department issued a communications RFP for the development of a communications and engagement plan in 2022 and awarded a two-year contract effective July 1, 2022, with options to renew for an additional two years, at an annual cost of \$400,000. With the completion of the plan, these funds can be shifted to implementation. Eliminate \$1,000,000 of the \$2,000,000 increase in the proposed budget for year 2 of program evaluation. The other \$1,000,000 is budgeted in the Public Education Enrichment Special Revenue Fund and recommended for elimination in DEC-8 below. This funding is for comprehensive program evaluation of DEC's major initiatives: early care and education (ECE) access and enrollment, ECE program quality improvement, ECE compensation and workforce development, universal screening and early intervention, family resource centers, and early childhood mental health consultation. The Department has never procured this level of professional services for program evaluation and is still in the planning stages. An RFP has not yet been issued, the scope of services is not finalized, and the ultimate timing and cost for these services is undetermined. <p>In DEC-9 below, the Budget and Legislative Analyst is recommending funding for year 1 of program evaluation be placed on reserve until the Department has completed the RFP process and has a better understanding of scope of services and cost.</p>													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEC - Early Childhood		FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
DEC-5	1314 Public Relations Officer Mandatory Fringe Benefits	1.00	0.00	\$141,614	\$0	\$141,614	\$0	1.00	0.00	\$145,808	\$0	\$145,808	\$0
				\$51,742	\$0	\$51,742	\$0			\$52,694	\$0	\$52,694	\$0
		Total Savings		\$193,356				Total Savings		\$198,502			
		Delete 1.0 1314 Public Relations Officer position, which is currently vacant and proposed as a substitution from 1.00 FTE 1823 Senior Administrative Analyst position. Approval of this action would deny the proposed substitution and delete the original 1823 Senior Administrative Analyst position used, which does not appear to be necessary for the provision of departmental services.											
		The Department added 1.00 FTE 1312 Public Information Officer position and 1.00 FTE 1314 Public Relations Officer position in FY 2022-23 as part of establishing the new department. In addition to these positions that were approved in FY 2022-23 and remain vacant, the proposed FY 2023-24 budget includes two additional public information/relations positions as substitutions: 1.00 FTE 1312 Public Information Officer (DEC-3 above) and 1.00 FTE 1314 Public Relations Officer (this recommendation, DEC-5), giving the Department a total of 2.00 FTE 1314 Public Relations Officer positions and 2.00 FTE 1312 Public Information Officer positions. Approval of DEC-3 and DEC-5 to deny these proposed substitutions will still leave the Department with 1.00 FTE 1314 Public Relations Officer position and 1.00 FTE 1312 Public Information Officer position.											
				\$0	(\$161,530)	\$161,530	\$0						\$0
				\$0	(\$64,612)	\$64,612	\$0						\$0
		Total Savings		\$226,142				Total Savings		\$0			
DEC-6		Attrition Savings											
		Mandatory Fringe Benefits											
		If DEC-2 is approved, increase Attrition Savings to balance Public Education Enrichment Special Revenue Fund. The Department has no attrition savings overall despite a vacancy rate of approximately 39%.											
		One-time savings											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEC - Early Childhood		FY 2023-24						FY 2024-25							
		FTE		Amount		Savings		FTE		Amount		Savings			
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
DEC-7	Promotional and Entertainment Expense			\$150,000	\$0	\$150,000					\$150,000	\$0	\$150,000		
		Deny the proposed budget increase for \$150,000 in promotional and entertainment expense that the Department has requested for programmatic collateral. These funds are not a prudent use of dedicated taxpayer resources.													
	Other Professional Services					\$0					\$1,000,000	\$0	\$1,000,000		
DEC-8		Eliminate \$1,000,000 of the \$2,000,000 increase in the proposed budget for year 2 of program evaluation. The other \$1,000,000 is budgeted in the Commercial Rent Tax Special Revenue Fund and recommended for elimination in DEC-4 above. This funding is for comprehensive program evaluation of DEC's major initiatives: early care and education (ECE) access and enrollment, ECE program quality improvement, ECE compensation and workforce development, universal screening and early intervention, family resource centers, and early childhood mental health consultation. The Department has never procured this level of professional services for program evaluation and is still in the planning stages. An RFP has not yet been issued, the scope of services is not finalized, and the ultimate timing and cost for these services is undetermined. In DEC-10 below, the Budget and Legislative Analyst is recommending funding for year 1 of program evaluation be placed on reserve until the Department has completed the RFP process and has a better understanding of scope of services and cost.													

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$694,194
Non-General Fund	\$226,142	\$328,816
Total	\$226,142	\$1,023,010

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$712,292
Non-General Fund	\$0	\$2,325,633
Total	\$0	\$3,037,925

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEC - Early Childhood													
Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
		From	To	From	To			From	To	From	To		

Reserve Recommendations

Rec #	Account Title	FY 2023-24				FY 2024-25							
		From	To	Savings	GF 1T	From	To	Savings	GF 1T				
DEC-9	Other Professional Services			\$0		\$1,000,000							\$0
		<p>Place \$1,000,000 of the \$2,000,000 increase in the proposed budget for program evaluation on Budget and Finance Committee Reserve, for a total reserve recommendation of \$2,000,000. The other \$1,000,000 is budgeted in the Public Education Enrichment Special Revenue Fund and recommended for reserve in DEC-10 below. This funding is for comprehensive program evaluation of DEC's major initiatives: early care and education (ECE) access and enrollment, ECE program quality improvement, ECE compensation and workforce development, universal screening and early intervention, family resource centers, and early childhood mental health consultation. The Department has never procured this level of professional services for program evaluation and is still in the planning stages. An RFP has not yet been issued, the scope of services is not finalized, and the ultimate timing and cost for these services is undetermined.</p>											
DEC-10	Other Professional Services			\$0		\$1,000,000							\$0
		<p>Place \$1,000,000 of the \$2,000,000 increase in the proposed budget for program evaluation on Budget and Finance Committee Reserve, for a total reserve recommendation of \$2,000,000. The other \$1,000,000 is budgeted in the Commercial Rent Tax Special Revenue Fund and recommended for reserve in DEC-9 above. This funding is for comprehensive program evaluation of DEC's major initiatives: early care and education (ECE) access and enrollment, ECE program quality improvement, ECE compensation and workforce development, universal screening and early intervention, family resource centers, and early childhood mental health consultation. The Department has never procured this level of professional services for program evaluation and is still in the planning stages. An RFP has not yet been issued, the scope of services is not finalized, and the ultimate timing and cost for these services is undetermined.</p>											

FY 2023-24

Total Reserve Recommendations			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$2,000,000	\$0	\$2,000,000
Total	\$2,000,000	\$0	\$2,000,000

FY 2024-25

Total Reserve Recommendations			
One-Time	Ongoing	Total	
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

DEC - Early Childhood

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
83683	2017	229047	11000	16689	LA MEDITERRANEE I INC	10022906	\$39
83683	2017	229047	11000	16689	LA MEDITERRANEE I INC	10022906	\$157
83683	2017	229047	11000	16689	LA MEDITERRANEE I INC	10022906	\$78
83683	2017	229047	11000	16689	LA MEDITERRANEE I INC	10022906	\$39
83683	2017	229047	11000	16689	LA MEDITERRANEE I INC	10022906	\$39
83697	2017	229047	11000	14950	MISSION LANGUAGE & VOCATIONAL SCHOC	10022906	\$78
83697	2017	229047	11000	14950	MISSION LANGUAGE & VOCATIONAL SCHOC	10022906	\$78
83697	2017	229047	11000	14950	MISSION LANGUAGE & VOCATIONAL SCHOC	10022906	\$39
214692	2018	186644	11140	16645	LAKESHORE LEARNING MATERIALS	10022908	\$737
269430	2019	186644	11140	11513	SAN FRANCISCO STATE UNIVERSITY	10022908	\$302
347043	2019	186644	11140	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10022908	\$3
347597	2019	186644	11140	11513	SAN FRANCISCO STATE UNIVERSITY	10022908	\$174
445644	2020	186644	11140	8025	WU YEE CHILDREN'S SERVICES	10022908	\$6,480
446103	2020	186644	11140	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10022908	\$32
450352	2020	186644	11140	39992	CLARITY SOCIAL RESEARCH GROUP	10022908	\$31,578
463813	2020	186644	11140	9989	TANDEM PARTNERS IN EARLY LEARNING	10022908	\$352
509618	2021	186644	10000	30413	INTERNATIONAL CONTACT INC	10001703	\$4,730
536905	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$1
536905	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$1
536919	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$22,065
536945	2021	186644	11201	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10036593	\$1
537215	2021	186644	11201	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10036593	\$385
537228	2021	186644	10020	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10024553	\$1
537228	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$1
537228	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$214
572230	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$3
572230	2021	186644	10000	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10001703	\$1
572230	2021	186644	11201	22965	CHILDREN'S COUNCIL OF SAN FRANCISCO	10036593	\$470
Total							\$68,079

DEC - Department of Early Child Care
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT	Comments
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	501010	\$ 1,347,342.00	\$ 1,347,342.00	\$ 1,016,131.50	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	513010	\$ 240,429.00	\$ 240,429.00	\$ 373,738.09	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	514010	\$ 79,217.00	\$ 79,217.00	\$ 5,429.72	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	514020	\$ 19,537.00	\$ 19,537.00	\$ 1,269.86	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	515010	\$ 42,639.00	\$ 42,639.00	\$ 8,922.47	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	515020	\$ 8,347.00	\$ 8,347.00	\$ 785.09	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	515030	\$ 5,124.00	\$ 5,124.00	\$ 116.71	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	515710	\$ 107,669.00	\$ 107,669.00	\$ -	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	516010	\$ 9,863.00	\$ 9,863.00	\$ 529.08	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	517010	\$ 1,347.00	\$ 1,347.00	\$ 87.53	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	519110	\$ 7,807.00	\$ 7,807.00	\$ 741.58	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	519120	\$ 3,760.00	\$ 3,760.00	\$ 120.72	\$ -	\$ -	Salaries & Benefits	Salaries & Benefits Funds childcare vouchers and family support initiatives	GF budget savings	No service impact. Personnel moved to alternative funding source	Includes activity 0001
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	538010	\$ 22,046,940.00	\$ 22,046,940.00	\$ 14,862,156.82	\$ 2,829,325.25	\$ 1,530,304.00	CHILD'S BASE		GF budget savings	No service impact. Move to alternative funding source.	Includes activity codes 0002 and 0003

DEC - Department of Early Child Care
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT	Comments
GF Annual Account Ctrl	10038707	DEC Children County Exp Claim	10000	Operating	527110	\$ 53,000.00	\$ 53,000.00	\$ 17,496.00	\$ -	\$ -	Contract concluded	Contract concluded	GF budget savings	n/a	
GF Continuing Authority Ctrl	10036606	Reinvestment Initiatives	21748	Reinvestment Initiatives	538010	\$ 525,000.00	\$ 525,000.00	\$ -	\$ -	\$ -	DKI Reinvestment Initiative	Dream Keepers Initiatives	GF budget savings	No service impact. Move to alternative funding source.	
							24,498,021.00			\$ 1,530,304.00					

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$152,569,988 budget for FY 2023-24, as proposed by the Mayor, is \$11,369,282 or 6.9% less than the original FY 2022-23 budget of \$163,939,270.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 116.58 FTEs, which are 4.08 FTEs more than the 112.50 FTEs in the original FY 2022-23 budget. This represents a 3.6% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$48,315,245 in FY 2023-24 are \$18,054,552 or 59.7% more than FY 2022-23 revenues of \$30,260,693.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$124,127,616 budget for FY 2024-25, as proposed by the Mayor, is \$28,442,372 or 18.6% less than the Mayor’s proposed FY 2023-24 budget of \$152,569,988.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 115.27 FTEs, which are 1.31 FTEs less than the 116.58 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 1.1% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$42,707,342 in FY 2024-25 are \$5,607,903 or 11.6% less than FY 2023-24 estimated revenues of \$48,315,245.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Economic & Workforce Development	\$86,874,531	\$96,149,625	\$152,580,977	\$163,939,270	\$152,569,988
FTE Count	105.66	104.69	109.67	112.50	116.58

The Department’s budget increased \$65,695,457 or 75.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 10.92 or 10.3% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$11,369,282 largely due to one-time economic recovery investments funded in FY 2022-23.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$28,442,372 largely due to the expiration of one-time economic recovery investments in the proposed FY 2023-24 budget.

Budget Reductions

The Department reports that the Mayor proposed \$18.8 million in reductions in FY 2023-24, which are summarized in the table attached to this report.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,959,753 in FY 2023-24. Of the \$1,959,753 in recommended reductions, \$153,649 are ongoing savings and \$1,806,104 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended projects of \$210,914, for total General Fund savings of \$2,170,667.

Our policy recommendations total \$33,818,234 in FY 2023-24, \$14,668,234 of which are one-time and \$19,150,000 of which are ongoing.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$153,904 in FY 2024-25, which are ongoing.

Our policy recommendation totals \$19,150,000 in FY 2024-25.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

ECN - Economic & Workforce Development

Rec #	Account Title	FY 2023-24				FY 2024-25															
		FTE		Amount		FTE		Amount													
		From	To	From	To	From	To	From	To												
	Attrition Savings			(\$56,329)				\$20,000	X	X											
	Mandatory Fringe Benefits			(\$22,351)				\$7,936	X	X											
	<i>Total Savings</i>			\$27,936																	
ECN-1		Increase budgeted attrition to account for delays in hiring vacant position.																			
		Economic Development																			
	Attrition Savings			(\$112,775)				(\$157,775)						(\$112,775)				\$55,000	X	X	
	Mandatory Fringe Benefits			(\$44,750)				(\$62,606)						(\$44,971)				\$21,932	X	X	
	Attrition Savings			(\$89,194)				(\$109,194)						(\$89,194)				\$20,000	X	X	
	Mandatory Fringe Benefits			(\$35,392)				(\$43,328)						(\$35,568)				\$7,975	X	X	
	Attrition Savings			(\$15,350)				(\$60,350)						(\$26,509)				\$35,000	X	X	
	Mandatory Fringe Benefits			(\$6,091)				(\$23,947)						(\$10,601)				\$13,997	X	X	
	Attrition Savings			(\$92,882)				(\$162,882)													
	Mandatory Fringe Benefits			(\$36,856)				(\$64,632)													
	<i>Total Savings</i>			\$251,425										<i>Total Savings</i>				\$153,904			
ECN-2		Increase budgeted attrition to account for vacancies and delays in hiring. The Department had 23 vacant positions in Economic Development and Workforce Development programs as of May 2023.																			
		Ongoing Savings																			

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget
ECN - Economic & Workforce Development**

Rec #	Account Title	FY 2023-24				FY 2024-25								
		FTE		Amount		FTE		Amount						
		From	To	From	To	From	To	From	To					
	Temporary Salaries		\$311,588	\$145,557			\$166,031							
	Mandatory Fringe Benefits		\$26,952	\$12,591			\$14,361							
			<i>Total Savings</i>		\$180,392									
ECN-3		<p>The Mayor's proposed FY 2023-24 budget includes temporary salaries for two positions for the Neighborhood Activations program. One position is for a Community Development Specialist to provide program and grant administration for the existing \$2,500,000 appropriation for the Downtown Economic Core Recovery program and Civic Center and Fulton Corridor activations. The other position is for a Senior Community Development Specialist, for whom the role is not defined and for whom funding is for only one year, which we recommend for deletion.</p>												
	Community Based Organizations		\$14,100,000	\$12,600,000			\$1,500,000							
	Community Based Organizations		\$17,400,000	\$17,400,000			\$0							
			<i>Total Savings</i>		\$1,500,000									
ECN-4		<p>The Mayor's proposed FY 2023-24 budget includes \$31.5 million for the Community Ambassador program, of which \$21.5 million is for Mid-Market and the Tenderloin, \$5 million is for Downtown, \$3 million is for BART attendants, and \$2 million is for the Mission community. This amount reduces to \$19.15 million in FY 2024-25, of which \$16 million is for Mid-Market and the Tenderloin and \$3.15 million is for Downtown. The proposed \$1.5 million reduction reflects the Department's revised deployment to the Mid-Market/Tenderloin (\$500,000) and Downtown Ambassador contracts (\$1,000,000)</p>												

FY 2023-24

Total Recommended Reductions		Total	
One-Time	Ongoing	One-Time	Ongoing
General Fund	\$1,806,104	\$153,649	\$1,959,753
Non-General Fund	\$0	\$0	\$0
Total	\$1,806,104	\$153,649	\$1,959,753

FY 2024-25

Total Recommended Reductions		Total	
One-Time	Ongoing	One-Time	Ongoing
General Fund	\$0	\$153,904	\$153,904
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$153,904	\$153,904

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

ECN - Economic & Workforce Development

Rec #	Account Title	FY 2023-24				FY 2024-25							
		FTE		Amount		FTE		Amount					
		From	To	From	To	From	To	From	To				

Policy Recommendations

ECN	Account Title	Economic Development		Savings	GF	1T	From	To	Savings	GF	1T	From	To	Savings	GF	1T
		From	To													
ECN-5	Community Based Organizations		\$12,600,000	\$0	x	x			\$1,750,000					\$1,750,000	\$0	x
	Community Based Organizations		\$17,400,000	\$0	x	x			\$17,400,000					\$17,400,000	\$0	x
		<i>Total Savings</i>		\$0										<i>Total Savings</i>	\$0	
		<p>The Mayor's proposed FY 2023-24 budget includes \$31.5 million for the Community Ambassador program, of which \$21.5 million is for Mid-Market and the Tenderloin, \$5 million is for Downtown, \$3 million is for BART attendants, and \$2 million is for the Mission community. This amount reduces to \$19.15 million in FY 2024-25, of which \$16 million is for Mid-Market and the Tenderloin and \$3.15 million is for Downtown. We consider approval of the Community Ambassador project to be a policy matter for the Board of Supervisors.</p> <p align="center">Continuing Project</p>														
ECN-6	Community Based Organizations		\$3,818,234	\$0	x											
		<p>The Mayor's proposed FY 2023-24 budget includes one time funding to community based organizations for the Powell Street Corridor. This project would replace the existing metallic sidewalk extension to create a unified widened sidewalk from Market Street to Geary Street. These funds would also be used to jumpstart up to 10 new tenancies in storefronts along Powell Street, including subsidizing tenant improvements or other new business' start-up costs. We consider approval of the Powell Street Corridor project to be a policy matter for the Board.</p>														

FY 2023-24

Total Policy Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

FY 2024-25

Total Policy Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

Current Year Savings

ECN - Economic & Workforce Development

Rec #	Account Title	FY 2022-23				
		Amount		Savings	GF	1T
		From	To			
CY ECN-1	2019 COVID-19	\$154,272	\$0	\$154,272	x	x
		Remaining balance can be closed out				
CY ECN-2	FY 18-19 BOS Add Back	\$44,452	\$0	\$44,452	x	x
		Projected ended. Remaining balance can be closed out.				
CY ECN-3	FY 19-20 BOS Add Back	\$12,190	\$0	\$12,190	x	x
		Projected ended. Remaining balance can be closed out.				

Current Year Savings			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$210,914	\$0	\$210,914
Non-General Fund	\$0	\$0	\$0
Total	\$210,914	\$0	\$210,914

GF = General Fund
1T = One Time

ECN - Economic and Workforce Development
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	MYR Reduction	PROGRAM NAME	EXPLANATION/DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
207766	ECN Workforce Development	10010	GF Annual Authority Ctrl	10022546	BE Workforce Development	16663	EW Workforce Development	527000 - Prof & Specialized Svcs-Bdgt	342,039	516,027	318,535	145,527	192,693	(149,346)	Counseling services for regional workforce development coordination, Workforce Central program, and grantwriting and fund development	Prof & Specialized Svcs-Bdgt	Mandatory budget cut - Workforce	Elimination of funding for regional workforce development efforts; eliminating funding for grantwriting and fund development; decrease in funding to support WorkforceLinksSF job matching platform
207766	ECN Workforce Development	10010	GF Annual Authority Ctrl	10022546	BE Workforce Development	16663	EW Workforce Development	581890 - GF-Rent Paid To Real Estate	726,526	726,526	726,526	-	720,775	(5,751)	Office rent	GF-Rent Paid To Real Estate	Cost decrease from Department of Real Estate - 15VN 5th Floor	Rent cost saving
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10033788	2019 COVID-19	21481	CoVid Operations Section	538000 - CBO Services - Budget	6,000,000	12,582,134	2,372,782	4,238,216	-	(6,000,000)	Community Resource Hubs (previously COVID-19) Resource Hubs	Community Based Organization Services	One-time allocation	Allocation reduced, but annualized to \$2M each FY
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10037810	EW 21-22 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	60,000	-	-	-	-	(60,000)	FY 2021-22 Addback D3 Homesless Workforce	Community Based Organization Services	FY 2021-22 Addback annualized to general fund	Addback annualization. Cost neutral.
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10037810	EW 21-22 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	150,000	150,271	-	-	-	(150,000)	FY 2021-22 Addback D10 Employment Dreamkeepers	Community Based Organization Services	FY 2021-22 Addback ended in FY23	One-time program ended in FY23
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10037810	EW 21-22 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	100,000	100,000	-	100,000	-	(100,000)	FY 2021-22 Addback D10 Samoan Capacity Bid	Community Based Organization Services	FY 2021-22 Addback ended in FY23	One-time program ended in FY23
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10037810	EW 21-22 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	20,000	40,000	-	-	-	(20,000)	FY 2021-22 Addback D5 Young Girls & Women Career	Community Based Organization Services	FY 2021-22 Addback ended in FY23	One-time program ended in FY23
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	300,000	300,000	-	-	-	(300,000)	FY 2022-23 Addback CW Castro LGBTQ+ Youth	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	100,000	-	-	-	-	(100,000)	FY 2022-23 Addback CW Earn and Learn-SRO	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	50,000	50,000	-	50,000	-	(50,000)	FY 2022-23 Addback D3 Floral Design & Art	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207766	ECN Workforce Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	50,000	50,000	-	-	-	(50,000)	Not reduction	Community Based Organization Services	Moved from Dept 207766 to 207767	To realign with organization structure. Cost neutral.
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10022531	BE Economic Development Projec	16652	EW Economic Development Projec	535000 - Other Current Expenses - Bdgt	30,000	30,000	-	-	-	(30,000)	Fashion SF - provider 1 of 2	Other Current Expenses - Bdgt	Mandatory budget cut - Biz Dev	Eliminates this grant and has services with only one provider

ECN - Economic and Workforce Development
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	MYR Reduction	PROGRAM NAME	EXPLANATION/DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10022531	BE Economic Development Projec	16652	EW Economic Development Projec	538000 - CBO Services - Budget	1,032,159	1,060,257	(10,018)	42,125	455,455	(576,704)	Small Business Technical Assistance Grant (Various Small Businesses); Administrative Support	Community Based Organization Services	Mandatory budget cut - Shared Services	\$450K moved to City Attorney IDS Legal Services; \$126K Impact technical assistance grants to about 10 Small Businesses
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10022531	BE Economic Development Projec	16652	EW Economic Development Projec	581890 - GF-Rent Paid To Real Estate	54,523	54,523	54,523	-	-	(54,523)	1650 Mission Small Business Development Center	GF-Rent Paid To Real Estate	1650 Mission Small Business Development Center lease terminated	Small Business Development Center location eliminated
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10031173	EW Economic Development Projec	16652	EW Economic Development Projec	538000 - CBO Services - Budget	240,000	240,000	-	-	-	(240,000)	Small Business Technical Assistance Grant (Various Small Businesses)	Community Based Organization Services	Mandatory Budget Cut - CED	Impact technical assistance grants to ~20 Small Businesses
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034629	EW INVEST IN NEIGHBORHOODS	16652	EW Economic Development Projec	5010/5130 Personnel	2,557,040	2,557,040	859,501	-	2,026,740	(530,300)	Not reduction	Personnel	1.00 FTE 9772, 0.50 FTE 0922, and 3.00 FTE 9774 reassigned from IIN to IPC; 1.00 FTE 9775 reassigned from IIN to OSB; 0933 reassigned from Joint Dev Non-reimbursable to IIN and 0.50 FTE 0923 reassigned from IPC to IIN	To realign with organization structure. Cost neutral.
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034629	EW INVEST IN NEIGHBORHOODS	16652	EW Economic Development Projec	5010/5130 Personnel	350,927	350,927	-	-	356,962	6,035	CED CBD Assistance	Personnel	Minor Salary/Fringe Rate Changes	None
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034629	EW INVEST IN NEIGHBORHOODS	16652	EW Economic Development Projec	5010/5130 Personnel	177,891	177,891	-	-	180,393	2,502	CED Neighborhood Improvement	Personnel	Minor Salary/Fringe Rate Changes	None
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034630	EW BUSINESS DEVELOPMENT	16652	EW Economic Development Projec	538000 - CBO Services - Budget	150,000	159,734	54,058	74,982	50,000	(100,000)	Fashion SF & Accelerate PDR	Community Based Organization Services	Mandatory budget cut - Biz Dev	Eliminate FashionSF Grant; Reduces Accelerate PDR additional deliverables of grant to just preserve service delivery
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034630	EW BUSINESS DEVELOPMENT	16652	EW Economic Development Projec	538000 - CBO Services - Budget	45,000	45,000	-	-	-	(45,000)	D&R Support (Ren Center)	Community Based Organization Services	Mandatory budget cut - Biz Dev	Eliminate D&R Grant one year earlier than proposed
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034630	EW BUSINESS DEVELOPMENT	16652	EW Economic Development Projec	538000 - CBO Services - Budget	60,000	97,025	-	-	5,502	(54,498)	Discretionary Biz Dev	Community Based Organization Services	Mandatory budget cut - Biz Dev	Reduce budget for one-off projects that have previously been related to sector related nexus studies and programs such as SFBiz Connect
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034630	EW BUSINESS DEVELOPMENT	16652	EW Economic Development Projec	538000 - CBO Services - Budget	400,000	480,517	36,212	266,098	407,952	7,952	Business Attraction	Community Based Organization Services	Minor Increase	Minimal Impact

ECN - Economic and Workforce Development
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

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207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034959	EW MAYOR ENHANCEMENT TS	16652	EW Economic Development Projec	538000 - CBO Services - Budget	2,000,000	2,000,000	1,367,000	563,000	500,000	(1,500,000)	MVR Enhancement - Civic Center Fulton Activation	Community Based Organization Services	One-time MYR Enhancement ended FY23	One-time program ended in FY23
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034959	EW MAYOR ENHANCEMENT TS	16652	EW Economic Development Projec	538000 - CBO Services - Budget	26,300,000	26,510,428	25,668,070	6,958,410	31,500,000	5,200,000	MVR Enhancement ME Downtown Recovery	Community Based Organization Services	No Reduction	One-time enhancement increase of \$.2M compare to FY23 level for ambassador programs
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034959	EW MAYOR ENHANCEMENT TS	16652	EW Economic Development Projec	538000 - CBO Services - Budget	6,000,000	6,015,000	1,361,000	3,046,494	5,818,234	(181,766)	Downtown Economic Core Recovery	Community Based Organization Services	\$4M Base reduction; 3.8M MYR enhancement for Powell St. Corridor	None - Decrease primarily due to base reduction in FY24
207767	ECN Economic Development	10010	GF Annual Authority Ctrl	10034959	EW MAYOR ENHANCEMENT TS	16652	EW Economic Development Projec	538000 - CBO Services - Budget	14,300,000	650,000	297,492	2,877,508	10,020,000	(4,280,000)	Small Business Support / Activations	Community Based Organization Services	One-Time MYR Enhancement	None - Decrease primarily due to one-time MYR enhancement
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10022539	City Economic Development Prog	16657	EW City Economic Development P	538000 - CBO Services - Budget	418,098	10,030,440	4,114,879	4,411,675	-	(418,098)	Not reduction	Community Based Organization Services	Funding ended FY23	Funding ended FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10037810	EW 21-22 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	990,000	1,153,500	214,000	539,500	-	(990,000)	Not reduction	Community Based Organization Services	FY 2021-22 Addback annualized to general fund	Addback annualization. Cost neutral.
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10038564	Non-Profit Sustainability	16657	EW City Economic Development P	506070 - Programmatic Projects- Budget	175,000	175,000	-	-	-	(175,000)	Non-Profit Capacity Building	Programmatic Projects	Mandatory budget cut	Eliminate program
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10038564	Non-Profit Sustainability	16657	EW City Economic Development P	538000 - CBO Services - Budget	6,700,000	2,700,000	-	-	2,600,000	(4,100,000)	Non-Profit Sustainability	Community Based Organization Services	Mandatory budget cut	\$4M one-time program ended FY23; \$0.1M cut to reduce 1 organization for impact development for nonprofit sustainability
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	200,000	200,000	200,000	-	-	(200,000)	FY 2022-23 Addback CW Bayview Advocacy Svc	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	120,000	120,000	-	60,000	-	(120,000)	FY 2022-23 Addback CW Citywide Vendor Resource	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	150,000	150,000	-	-	-	(150,000)	FY 2022-23 Addback CW Fort Mason Ctr Cultural	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	161,833	161,833	81,833	80,000	-	(161,833)	FY 2022-23 Addback CW Latino Small Biz Assist	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	90,000	-	-	-	-	(90,000)	FY 2022-23 Addback CW North Mission Gathering	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23

ECN - Economic and Workforce Development
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DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	MYR Reduction	PROGRAM NAME	EXPLANATION/DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	70,000	70,000	-	70,000	-	(70,000)	FY 2022-23 Addback CW Portola Theatre Upgrades	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	300,000	-	-	-	-	(300,000)	FY 2022-23 Addback CW SF Pride Events	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	200,000	200,000	60,000	140,000	-	(200,000)	FY 2022-23 Addback CW Street Vendor CBO Grants	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	5,000	5,000	-	5,000	-	(5,000)	FY 2022-23 Addback D10 LaRaza Park School Supp	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	5,000	5,000	-	5,000	-	(5,000)	FY 2022-23 Addback D10 Visitation Valley Green	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	300,000	300,000	45,816	-	-	(300,000)	FY 2022-23 Addback D2 Economic Dev Fund	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	100,000	-	-	-	-	(100,000)	FY 2022-23 Addback D4 District 4 Asset Map	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	100,000	100,000	-	50,000	-	(100,000)	FY 2022-23 Addback D4 Merchant Corridor Arts	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	145,000	145,000	-	145,000	-	(145,000)	FY 2022-23 Addback D4 Sunset Activation&Event	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	17,000	17,000	-	-	-	(17,000)	FY 2022-23 Addback D4 Sunset Farmers Markets	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	25,000	25,000	-	-	-	(25,000)	FY 2022-23 Addback D5 Env Justice Intern Prog	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	25,000	25,000	25,000	-	-	(25,000)	FY 2022-23 Addback D5 Hayes Valley Lighting	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	45,000	-	-	-	-	(45,000)	FY 2022-23 Addback D5 Revitalize Tenderloin	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	25,000	25,000	-	25,000	-	(25,000)	FY 2022-23 Addback D5 Small Biz SF SAFE	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23

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207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	65,000	65,000	25,000	40,000	-	(65,000)	FY 2022-23 Addback D5 TL Big Belly Art	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	22,605	22,605	-	22,605	-	(22,605)	FY 2022-23 Addback D6 Jessie St Fair	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	100,000	100,000	-	-	-	(100,000)	FY 2022-23 Addback D7 Armenian Festivals	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	35,000	35,000	-	35,000	-	(35,000)	FY 2022-23 Addback D7 Commercial Corrid Safety	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	100,000	100,000	-	-	-	(100,000)	FY 2022-23 Addback D7 Economic Recovery	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	50,000	50,000	-	60,000	-	(50,000)	FY 2022-23 Addback D7 Small Biz Resiliency	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	200,000	200,000	150,000	50,000	-	(200,000)	FY 2022-23 Addback D8 Castro Shared Spaces	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	5,000	5,000	-	-	-	(5,000)	FY 2022-23 Addback D8 Glen Park Merchants	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	50,000	50,000	-	50,000	-	(50,000)	FY 2022-23 Addback D8 LGBTQ Film Festival	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	15,000	15,000	-	15,000	-	(15,000)	FY 2022-23 Addback D8 Queer & Trans API Week	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	325,000	325,000	245,000	80,000	-	(325,000)	FY 2022-23 Addback D9 Mission District Cleanin	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	75,000	75,000	-	75,000	-	(75,000)	FY 2022-23 Addback D9 Portola Dist Greening	Community Based Organization Services	One-time Addback ended in FY23	One-time program ended in FY23
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	-	-	-	-	50,000	50,000	FY 2022-23 Addback D1 Neighborhood Svc Hub	Community Based Organization Services	Moved from Dept 207766 to 207767	To realign with organization structure. Cost neutral.
207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	-	-	-	-	50,000	50,000	FY 2022-23 Addback CW Immigrant Merchant Org	Community Based Organization Services	Moved from Dept 207768 to 207767	To realign with organization structure. Cost neutral.

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207767	ECN Economic Development	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	-	-	-	-	25,000	25,000	FY 2022-23 Addback D6 Immigrant Merchant Org	Community Based Organization Services	Moved from Dept 207768 to 207767	To realign with organization structure. Cost neutral.
207767	ECN Economic Development	10855	SR Small Business Assistance	10037562	EW Small Biz Support Fund	21753	Vacancy Tax	506070 - Programmatic Projects-Budget	1,643,176	1,643,176	-	-	1,487,273	(155,903)	Vacancy Tax project budget rebalance to offset changes in TTX work order	Programmatic Projects	Vacancy Tax project budget rebalance to offset changes in TTX work order	Project rebalancing. Cost neutral.
207768	ECN Office of Small Business	10000	GF Annual Account Ctrl	10001692	EW Office of Small Business	10000	Operating	523020 - Local Field Exp	1,000	1,000	-	-	-	(1,000)	Employee Field Expenses	Local Field Exp	Budget savings	To reduce employee field expenses
207768	ECN Office of Small Business	10000	GF Annual Account Ctrl	10001692	EW Office of Small Business	10000	Operating	530310 - Misc Facilities Rental	10,000	10,000	-	-	-	(10,000)	Misc Facilities Rental	Misc Facilities Rental	Budget savings	To eliminate event facilities rental
207768	ECN Office of Small Business	10000	GF Annual Account Ctrl	10001692	EW Office of Small Business	10000	Operating	535000 - Other Current Expenses - Bgdt	2,000	2,000	-	-	-	(2,000)	Other Current Expenses	Other Current Expenses - Bgdt	Budget savings	To reduce other current expenses
207768	ECN Office of Small Business	10000	GF Annual Account Ctrl	10001692	EW Office of Small Business	10000	Operating	535520 - Printing	2,000	2,000	-	-	-	(2,000)	Printing	Printing	Budget savings	To move all printing services to ADM/Reproduction
207768	ECN Office of Small Business	10000	GF Annual Account Ctrl	10001692	EW Office of Small Business	10000	Operating	535710 - Subscriptions	600	600	-	-	-	(600)	Subscriptions	Subscriptions	Budget savings	To eliminate all subscriptions
207768	ECN Office of Small Business	10000	GF Annual Account Ctrl	10001692	EW Office of Small Business	10000	Operating	581280 - DT SFGov TV Services	61,399	65,112	49,762	-	59,895	(1,504)	SFGov TV Services	DT SFGov TV Services	Mandatory budget cut	Reduce SFGov TV services
207768	ECN Office of Small Business	10020	GF Continuing Authority Ctrl	10022538	Disability Access And Educatio	16656	EW Disability Access And Educa	506070 - Programmatic Projects-Budget	275,958	895,593	-	-	275,461	(497)	Disability Access And Education	Programmatic Projects	DAE Fund Rebalancing	DAE Fund Rebalancing. Cost neutral.
207768	ECN Office of Small Business	10020	GF Continuing Authority Ctrl	10022541	Legacy Business Preservation F	16659	EW Legacy Business Preservation	506070 - Programmatic Projects-Budget	75,500	453,000	-	-	-	(75,500)	Legacy Business	Programmatic Projects	Mandatory budget cut	Eliminates Temp staffing dedicated to the Legacy Business Program
207768	ECN Office of Small Business	10020	GF Continuing Authority Ctrl	10022541	Legacy Business Preservation F	16659	EW Legacy Business Preservation	538000 - CBO Services - Budget	1,000,000	1,570,697	687,753	-	771,776	(228,224)	Legacy Business	Community Based Organization Services	Mandatory budget cut	One-Time Reduction. Approximately 25 less awards to Legacy Businesses
207768	ECN Office of Small Business	10020	GF Continuing Authority Ctrl	10039097	EW 22-23 Board Addbacks	16657	EW City Economic Development P	538000 - CBO Services - Budget	75,000	75,000	-	-	-	(75,000)	Not reduction	Community Based Organization Services	Moved from Dept 207768 to 207767	To realign with organization structure. Cost neutral.
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	506070 - Programmatic Projects-Budget	(31,135)	(107,800)	-	-	(50,519)	(19,384)	Programmatic Projects	Programmatic Projects	Balancing cut	One-time reduction to reduce from prior year budget savings
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	521030 - Air Employees	4,000	21,343	393	-	2,000	(2,000)	Employee Travel	Air Travel - Employees	Balancing cut	Reduce Employee Travel
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	521050 - Non-Air Travel - Employees	3,000	11,675	931	-	1,500	(1,500)	Employee Travel	Non-Air Travel - Employees	Balancing cut	Reduce Employee Travel

ECN - Economic and Workforce Development
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207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	524010 - Membership Fees	1,000	2,800	-	-	500	(500)	Membership Fees	Membership Fees	Balancing cut	To reduce number of membership accounts						
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	535510 - Copy Machine	500	11,484	-	-	100	(400)	Copy Machine	Copy Machine	Balancing cut	Expecting reduced copy machine usage						
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	535520 - Printing	500	20,890	-	-	400	(100)	Printing	Printing	Balancing cut	To reduce printing of promotional materials						
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	535710 - Subscriptions	3,300	12,614	281	-	2,300	(1,000)	Subscriptions	Subscriptions	Balancing cut	Reduce Subscriptions						
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	535810 - Advertising	25,000	149,267	8,172	7,700	500	(24,500)	Advertising	Advertising	Balancing cut	To reduce advertising efforts						
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	540000 - Materials & Supplies-Budget	1,000	13,930	-	-	700	(300)	Materials & Supplies	Materials & Supplies	Balancing cut	To reduce materials & supplies usage						
207769	ECN Film Commission	11890	SR Mobed-Film Prod Sp	10022533	Film To Film Services	16654	EW Film Services	549210 - Data Processing Supplies	500	13,000	-	-	314	(186)	Data Processing Supplies	Data Processing Supplies	Balancing cut	To reduce data processing supplies usage						
207770	ECN Real Estate Development	10010	GF Annual Authority Ctrl	10022540	BE Public-Private Development	16658	EW Public-private Development	506070 - Programmatic Projects-Budget	3,198,023	295,628	-	-	3,194,256	(3,767)	Rebalancing	Programmatic Projects	Joint Development project rebalancing	None						
207770	ECN Real Estate Development	10010	GF Annual Authority Ctrl	10038682	EW Joint Dev Non-reimbursable	16658	EW Public-private Development	5010/5130 Personnel	1,178,281	1,178,281	404,349	-	1,133,306	(44,975)	Joint Development	Personnel	Joint Development project rebalancing	To realign with organization structure. Cost neutral.						
229991	ECN Economic and Workforce Dev	10000	GF Annual Account Ctrl	10026724	EW Administration	10000	Operating	520000 - Overhead-Budget	(3,856,939)	(3,856,939)	(132,592)	-	(4,032,140)	(175,201)	Overhead Rebalancing	Overhead	Overhead Rebalancing	Overhead Rebalancing						
Total														(18,871,976)						Total				

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$32,117,937 budget for FY 2023-24, as proposed by the Mayor, is \$614,581 or 2.0% more than the original FY 2022-23 budget of \$31,503,356.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 80.89 FTEs, which are 0.51 FTEs more than the 80.38 FTEs in the original FY 2022-23 budget. This represents a 0.6% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$32,117,937 in FY 2023-24 are \$614,581 or 2.0% more than FY 2022-23 revenues of \$31,503,356.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$30,882,858 budget for FY 2024-25, as proposed by the Mayor, is \$1,235,079 or 3.8% less than the Mayor's proposed FY 2023-24 budget of \$32,117,937.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 81.13 FTEs, which are 0.24 FTEs more than the 80.89 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.3% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$30,882,858 in FY 2024-25 are \$1,235,079 or 3.8% less than FY 2023-24 estimated revenues of \$32,117,937.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ENV – ENVIRONMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Environment Department	25,798,521	41,287,133	22,309,037	31,503,356	32,117,937
FTE Count	64.90	70.70	69.74	80.38	80.89

The Department’s budget increased by \$6,319,416 or 24.5% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 15.99 or 24.6% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$614,581 largely due to new federal and state funding, and investments to support staff working on the Climate Action Plan.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$1,235,079 largely due to the loss of one-time funding from FY 2023-24.

Budget Reductions

The Department reports that the Mayor proposed \$10,638,003 in reductions in FY 2023-24, which are summarized in the table attached to this report.

Major reductions to the department’s budget are due to the conclusion of a one-time Board addback in FY 2022-23, and an ongoing \$500,000 reduction in lease expenses, reflecting the department consolidating its office space.

Please note that these reductions may not be reflected in the overall change in the Department's budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ENV – ENVIRONMENT

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$175,000 in FY 2023-24. All of the \$175,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$439,581 or 1.40% in the Department’s FY 2023-24 budget.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$175,000 in FY 2024-25. All of the \$175,000 in recommended reductions are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

ENV - Environment

Rec #	Account Title	FY 2023-24						FY 2024-25					
		FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
		From	To	From	To			From	To	From	To		
	Other Professional Services		\$472,718	\$397,718	\$75,000				\$472,718	\$397,718	\$75,000		
ENV-1	Reduce the proposed budget for Other Professional Services in the SR-Solid Waste Non-Project Fund. Overall, the proposed FY 2023-24 budget increases the funding for Non-Personnel Services by more than \$134,000. However, the Department carried forward more than \$477,000 in Non-Personnel Services funding from FY 2021-22 into FY 2022-23, and as of June 1, 2023, more than \$158,000 of available funding had not been spent. This proposed reduction still allows for an increase in the Department's Non-Personnel Services budget for membership fees, training, and travel costs.												
	Attrition Savings		(\$546,649)	(\$618,241)	\$71,592				(\$546,649)	(\$618,241)	\$71,592		
	Mandatory Fringe Benefits		(\$216,911)	(\$245,319)	\$28,408				(\$217,988)	(\$246,396)	\$28,408		
			<i>Total Savings</i>		<i>\$100,000</i>				<i>Total Savings</i>		<i>\$100,000</i>		
ENV-2	Increase Attrition Savings in the SR-Solid Waste Non-Project Fund. The Department had more than \$280,000 in salary savings in this fund in FY 2021-22, and is projected to have more than \$1.8 million in salary savings at the end of FY 2022-23. This proposed reduction accounts for an increase of almost \$100,000 in attrition savings already proposed in the Mayor's FY 2023-24 budget, as well as an increase of more than \$285,000 of temporary salary budget in this fund.												

FY 2023-24

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$175,000
Total	\$0	\$175,000

FY 2024-25

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$175,000
Total	\$0	\$175,000

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229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	522020	19,476	19,476	3,546	0	5,169	Administration	Costs related to Racial Equity Training	One time in nature and the cost was covered by the Addback	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	549990	-1,490	N/A	N/A	N/A	-2,366	Unclear	Unclear	Not sure what this represents	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	581130	17,027	29,310	29,310	0	13,540	Con Internal Audits	Con Internal Audits	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	581170	3,110	3,110	3,110	0	3,072	Risk Manager	Risk Manager	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	581280	11,366	11,366	6,504	0	11,023	SFGov TV	SFGov TV	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	581600	1,448	1,448	0	0	1,427	DHR Tuition Reimbursement	DHR Tuition Reimbursement	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	581650	649,609	649,609	456,812	0	595,677	Leases paid to Real Estate	Leases paid to Real Estate for office space	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	527990	15,000	15,000	0	0	0	Outreach	Outreach services related to PUC work order	Costs shifted to other areas of the budget	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	524010	6,500	6,500	0	0	0	Climate	Climate services related to PUC work order	Costs shifted to other areas of the budget	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	520190	36,139	36,139	38,526	0	35,893	Department indirect	Indirect charged to specific types of grants	Nominal change in amount	none
229994	ENV Environment	12200	Operating- Non-Project	10026725	Environmental Services	10000	Operating	520190	102,569	102,569	0	0	0	Department indirect	Indirect charged to specific types of grants	Grant ended	none

ENV - Environment
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229994	ENV Environment	12200	SR Env- Operating- Non-Project	10026725	EV Environmental Services	10000	Operating	527990	1,550,000	1,550,000	652,457	778,543	735,255	FY 2023 is Addback funding and 2024 is personnel	This one is super complicated. We received \$2.6M in an Addback for FY 2023. Of this Addback, \$1.55M was for services and \$1.05 was for personnel. For FY 2024 and 2025 the GF is funding only the positions portion. For FY 2024 the \$735K represents the difference between the cost of the personnel (which you see in FY 2025 and the unused portion of the personnel funding in FY 3023.	See explanation of services. This funding is intended for personnel, though, not services. We will have to move it manually in FY 2024. This was added in the Mayor's Phase.	There is a reduction in services but this was expected so there is no impact.	
229994	ENV Environment	12200	SR Env- Operating- Non-Project	10026726	EV Urban Forestry	10000	Operating	527990	14,052	14,673	0	0	7,000	Urban Forestry	Services related to urban forestry and the Urban Forest Council	Reduced to reflect absorption of higher personnel costs and static PUC IDS recoveries	None expected. Funds were not utilized in this year because of delayed hiring. It's important to note that when the budget is not spent it is not charged to departments.	
229994	ENV Environment	12210	SR Env- Continuing Projects	10023193	Safe Drug Disposal Ordinance	19366	Construction & Demolition Ordinance	520190	47,376				39,439					
229994	ENV Environment	12210	SR Env- Continuing Projects	10035718	C&D Ordinance Fee	22131	Construction & Demolition Ordinance	581069	279,449	279,449	0	0	224,742	DPW Street Use & Mapping	Work order related to Construction & Demolition Ordinance	Department doesn't determine the costs for these IDS work orders	none	
229994	ENV Environment	12210	SR Env- Continuing Projects	10035718	C&D Ordinance Fee	22131	Construction & Demolition Ordinance	581930	55,888	55,888	0	0	22,133	GF - Sheriff	Work order related to Construction & Demolition Ordinance	Department doesn't determine the costs for these IDS work orders	none	
229994	ENV Environment	12230	Continuing SR Grants;	10036055	BayRen 2021	10001	Grants	520190	300,909	N/A	N/A		0		BayRen 2021 Grant	Grant ended	None	
229994	ENV Environment	12230	Continuing SR Grants;	10036055	BayRen 2021	10001	Grants	527990	3,799,091	N/A	N/A		0		BayRen 2021 Grant	Grant ended	None	
229994	ENV Environment	12230	Continuing SR Grants;	10038723	Used Oil OPP13 FY23	10001	Grants	520190	10,387	N/A	N/A		0		Used Oil OPP13 FY23	Grant ended	None	

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229994	ENV Environment	12230	SR Grants; ENV Continuing	10038723	Used Oil OPP13 FY23 SWMP	10001	Grants	527990	99,613	N/A	N/A		0		Used Oil OPP13 FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038724	Outreach Bottle Bill FY23 SWMP	10001	Grants	520190	46,515	N/A	N/A		0		SWMP Outreach Bottle Bill FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038724	Outreach Bottle Bill FY23	10001	Grants	527990	168,485	N/A	N/A		0		SWMP Outreach Bottle Bill FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038725	EV Clean Cities FY23	10001	Grants	520190	29,287	N/A	N/A		0		EV Clean Cities FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038725	EV Clean Cities FY23	10001	Grants	549990	10,115	N/A	N/A		0		EV Clean Cities FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038726	Ride Home FY23	10001	Grants	520190	22,396	N/A	N/A		0		Emergency Ride Home FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038726	Emergency Ride Home FY23	10001	Grants	527990	3,500	N/A	N/A		0		Emergency Ride Home FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038726	Emergency Ride Home FY23	10001	Grants	549990	3,500	N/A	N/A		0		Emergency Ride Home FY23	Grant ended	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038751	CalRecycles SB-1383 Implement	10001	Grants	527990	1,100,000	N/A	N/A		0		CalRecycles SB-1383 Implement	Grant ended One-time grant award. These budget lines are essentially placeholders for a grant we will be awarded but haven't set up a budget for at the time of submission. This is very common for our department.	None
229994	ENV Environment	12230	SR Grants; ENV Continuing	10038752	CalRecycles Reduce Food Waste	10001	Grants	527990	250,000	N/A	N/A		0		CalRecycles Reduce Food Waste	Grant ended One-time grant award. These budget lines are essentially placeholders for a grant we will be awarded but haven't set up a budget for at the time of submission. This is very common for our department.	None
229994	ENV Environment	13850	SR Cigarette Litter Abatement	10026725	EV Environmental Services	10000	Operating	581089	2,286,064	2,286,064	0	0	0	SAS Street Cleaning	Reassigned to DPW	Department doesn't determine the costs for these IDS work orders	none

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229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	521030	6,048				5,869	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	521050	6,674				6,476	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	522010	4,279				4,152	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none

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229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	522020	40,524				9,831	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	523020	13,508				13,108	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	524010	15,535				15,074	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none

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229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535210	709				688	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535510	16,210				15,729	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535610	142				138	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none

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229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535810	887				861	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535990	33,771				32,769	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	549410	2,881				2,795	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the Impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none

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229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	549510	9,966				9,671	Administration	This does not represent a decrease in the budget in this category	This is not a decrease in budget but a shift in costs from impound to non-impound based on the indirect ratio that is recalculated every year. For FY 2024 the impound ratio of indirect is 2% lower than it is in the current fiscal year so for each of the reductions you see here you will see a corresponding increase in fund 12200.	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	581130	35,431	65,107	65,107		28,176	Con Internal Audits	Con Internal Audits	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	581280	23,651	26,537	23,225		22,936	SFGov TV	SFGov TV	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	581650	934,802	934,802	657,363		857,193	Leases Paid to Real Estate	Leases paid to Real Estate for office space	Department doesn't determine the costs for these IDS work orders	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535710	100	100	0		0	Zero Waste	Budget transferred to other cost centers	Program realigning budget to better match spending priorities	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	549210	11,796	11,796	0		0	Zero Waste	Budget transferred to other cost centers	Program realigning budget to better match spending priorities	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	524010	26,950	26,950	18,866		22,000	Toxics Reduction	Budget transferred to other cost centers	Program realigning budget to better match spending priorities	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	535710	10,692	10,692	350		1,375	Toxics Reduction	Budget transferred to other cost centers	Program realigning budget to better match spending priorities	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	538010	85,000	85,000	0		37,500	Toxics Reduction	Budget transferred to other cost centers	Program realigning budget to better match spending priorities	none
229994	ENV Environment	13990	SR Solid Waste Non-Project	10026725	EV Environmental Services	10000	Operating	549990	2,992				0				
229994	ENV Environment	14000	SR Solid Waste Projects	10016233	EV Environmental Now Program	15740	EV Environment Now Program	527990	945,000	N/A	N/A		-1,230	Outreach	Does not reflect a reduction in budget	Does not reflect a reduction in the budget. These cost centers have been moved from Activity 0001 to Activity 0002 for better tracking.	none

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229994	ENV Environment	14000	SR Solid Waste Projects	10016233	EV Environment Now Program	15740	EV Environment Now Program	535310	15,189	N/A	N/A	N/A	0	Outreach	Does not reflect a reduction in budget	Does not reflect a reduction in the budget. These cost centers have been moved from Activity 0001 to Activity 0002 for better tracking.	none
229994	ENV Environment	14000	SR Solid Waste Projects	10016233	EV Environment Now Program	15740	EV Environment Now Program	535990	120,000	N/A	N/A	N/A	0	Outreach	Does not reflect a reduction in budget	Does not reflect a reduction in the budget. These cost centers have been moved from Activity 0001 to Activity 0002 for better tracking.	none
229994	ENV Environment	14000	SR Solid Waste Projects	10016233	EV Environment Now Program	15740	EV Environment Now Program	546990	5,000	N/A	N/A	N/A	0	Outreach	Does not reflect a reduction in budget	Does not reflect a reduction in the budget. These cost centers have been moved from Activity 0001 to Activity 0002 for better tracking.	none
229994	ENV Environment	14000	SR Solid Waste Projects	10016233	EV Environment Now Program	15740	EV Environment Now Program	549990	50,000	N/A	N/A	N/A	0	Outreach	Does not reflect a reduction in budget	Does not reflect a reduction in the budget. These cost centers have been moved from Activity 0001 to Activity 0002 for better tracking.	none
229994	ENV Environment	14820	SR ETF-Gift	10029309	EV Mayor's Earth Day Breakfast	10001	Grants	527990	25,000	N/A	N/A		0	EV Mayor's Earth Day Breakfast	Costs related to the now discontinued Mayor's Earth Day events	Program discontinued	None
229994	ENV Environment	14820	SR ETF-Gift	10029309	EV Mayor's Earth Day Breakfast	10001	Grants	549990	35,000	N/A	N/A		0	EV Mayor's Earth Day Breakfast	Costs related to the now discontinued Mayor's Earth Day events	Program discontinued	None