

File No. 221081

Committee Item No. 10

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee
Board of Supervisors Meeting

Date November 9, 2022
Date _____

Cmte Board

- Motion
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- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
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- Application
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OTHER (Use back side if additional space is needed)

- Grant Funding Allocations
- Program Description 6/15/2022
- DPH Staffing Plan
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Brent Jalipa Date November 3, 2022

Completed by: Brent Jalipa Date _____

1 [Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention - CDC
2 Crisis Response: COVID 19 Public Workforce San Francisco - \$262,496.50]

3 **Resolution retroactively authorizing the Department of Public Health to accept and**
4 **expend a grant in the amount of \$262,496.50 from the Centers for Disease Control and**
5 **Prevention through the California Department of Public Health for participation in a**
6 **program, entitled “Centers for Disease Control and Prevention Crisis Response:**
7 **Coronavirus Disease 2019 Public Workforce San Francisco,” for the period of July 1,**
8 **2022, through June 30, 2023.**

9
10 WHEREAS, The Centers for Disease Control and Prevention (CDC), through the
11 California Department of Public Health (CDPH) has agreed to fund the Department of Public
12 Health (DPH) in the amount of \$262,496.50 for participation in a program, entitled “Centers for
13 Disease Control and Prevention Crisis Response: Coronavirus Disease 2019 Public
14 Workforce San Francisco,” for the period of July 1, 2022, through June 30, 2023; and

15 WHEREAS, Many children in California are behind on their routine immunizations, and
16 immunization rate against Coronavirus Disease 2019 (COVID-19) in the five to eleven year
17 old population remain low; and

18 WHEREAS, Many schools and families have faced major challenges in ensuring
19 immunization during the pandemic; and

20 WHEREAS, Many schools in California have kindergarten immunization rates below
21 90%, making them vulnerable to vaccine-preventable diseases, such as measles, pertussis
22 and chickenpox, that are expected to return over the next years; and

23 WHEREAS, Preliminary analyses of the most recent school years indicate that overdue
24 rates have increased as up-to-date levels have decreased; and

1 WHEREAS, With this grant funding, staff can be hired to support immunizations in
2 school; and

3 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

4 WHEREAS, A request for retroactive approval is being sought because DPH received
5 the award letter on June 28, 2022, for a project start date of July 1, 2022; and

6 WHEREAS, The grant budget includes a provision for indirect costs in the amount of
7 \$51,956.95; now, therefore, be it

8 RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant
9 in the amount of \$262,496.50 from the CDC through CDPH; and, be it

10 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
11 expend the grant funds pursuant to Administrative Code, Section 10.170-1.

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1 Recommended:

Approved: /s/ _____

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Mayor

3 /s/ _____

4 Dr. Grant Colfax

Approved: /s/ _____

5 Director of Health

Controller

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File Number: 221081
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **CDC Crisis Response: COVID 19 Public Workforce San Francisco**
2. Department: **Department of Public Health
Epidemiology**
3. Contact Person: **David Stier** Telephone: **415-554-2648**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$262,496.50**
- 6a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable): **N.A.**
- 7a. Grant Source Agency: **Centers for Disease Control and Prevention**
b. Grant Pass-Through Agency (if applicable): **California Department of Public Health**
8. Proposed Grant Project Summary: **In the wake of the pandemic, many children in California are behind on their routine immunizations. In addition, immunization rates against COVID-19 in the 5 to 11 year old population remain low. To address this, we have time-limited funds to hire or designate staff to support immunizations in schools. There are about 1,000 schools in CA with kindergarten immunization rates below 90%, making them vulnerable to vaccine-preventable diseases, such as measles, pertussis and chickenpox, that are expected to return over the next years. Many schools and families have faced major challenges in ensuring immunization during the pandemic. Preliminary analyses of the most recent school years indicate that overdue rates have increased as up-to-date levels have decreased. Additionally, most of California's children could benefit from additional protection against COVID-19. This Immunization Champions funding originates from a CDC workforce development grant that must be spent on staff supporting schools and cannot be used to supplant other funding. Funds can be used to support TK and K-12 settings but not to support childcare populations.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **July 1, 2022** End-Date: **June 30, 2023**
- 10a. Amount budgeted for contractual services: **\$0**
b. Will contractual services be put out to bid? **N.A.**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **N.A.**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? **\$51,956.95**

b2. How was the amount calculated? **24.68% of Direct Costs**

c1. If no, why are indirect costs not included?

- Not allowed by granting agency To maximize use of grant funds on direct services
- Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment and partially reimburses the department for the existing position:

No.	Class	Job Title	FTE	Start Date	End Date
1	P103	Special Nurse	1.00	07/01/2022	06/30/2023

We respectfully request for approval to accept and expend these funds retroactive to July 1, 2022. The Department received the award letter on June 28, 2022. The CFDA # for this grant is 93.354.

Project Description: HD EPI PD29 2223 Immunization

Project ID: 10038171

Proposal ID: CTR00002661

Fund ID: 11580

Version ID: V101

Authority ID: 11580

Activity ID: 0007 - HD EPI PD29 2223 COVID WFD

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 9/12/2022 | 10:11 AM PDT

DocuSigned by:
Toni Rucker
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 9/14/2022 | 3:00 PM PDT

DocuSigned by:
Greg Wagner
(Signature Required)

Award Information

Centers for Infectious Disease
Crisis Response Cooperative Agreement:
COVID-19 Public Health Workforce Supplemental Funding
Award # 1 NU90TP922174-01-00
FAIN # NU90TP922174
Federal Award Date: 05/19/2021
Recipient: California Department of Public Health
CFDA # 93.354
Budget Period Start Date: 07/01/2022 End Date 06/30/2023

Subrecipient: Local Health Jurisdiction

Budget Summary Instructions: The numbers below correspond to the numbers listed on the Budget Summary Tab.

1. Local Entity Name: Enter Local Health Department name
 2. Date: Enter the date of the budget.
 3. Allocation: Enter the Total Allocation.
 4. If applicable, CID will deduct costs charged to CDPH contract for services conducted on behalf of the LHJ (i.e. vaccinators). Date, Contract Name and Amount are entered by CID.
 5. Balance: This cell has a formula that calculates the Balance; Balance equals the Allocation minus Deductions, if applicable, see number 4.
 6. Select Indirect Costs rate method (Personnel or Direct Costs) based on Local Entity's approved Indirect Cost Rate from CDPH.
 7. Enter the Indirect Cost rate percentage.
- All other sections on this tab are driven by formula and do not require Local Entity data entry.

Budget FY22-23 Instructions:**Personnel**

1. Enter name of Person (Last Name, First) or TBD.
 2. Enter position title (this needs to be spelled out).
 3. Select position type from the drop down menu.
 4. Enter justification, must be specific to role and include how it supports activities.
 5. Enter annual salary of the person, for Year 2.
 6. Enter FTE, percent of time to work, for example, a full-time employee is 100%. For Year 2.
 7. Enter number of months to work, a number 1 through 12. For Year 2.
- Enter total amount of Fringe for this person, it must reflect the percentage in the Justification.
Additional rows are hidden, unhide the amount of rows needed.

Operating Expenses

11. Enter the Expenses Name/Topic.
12. Select the position the Operating Expenses support from the drop down menu.
13. Enter the justification for the Operating Expenses.
- 14-15. Enter the Total Costs for Year 2.

Equipment

Follow the steps above, include the quantity of each equipment item to be purchased.

Travel In State

Similar steps to above, include the name of traveler and destination.

Travel Out of State

Follow the steps above.

Other Costs

Similar to the steps for Operating Expenses.

Contracts

1. Enter name of Contract or TBD.
2. Enter position title this contract supports.
3. Select position type from the drop down menu.
4. Enter justification, must be specific to role and include how it supports activities.
5. Enter annual salary of the person, for Year 2.

Reporting

The reporting worksheet is setup for quarterly reporting, each expenditure column header includes the time period and the date the report is due. The budget column is pulled directly from the Budget Summary. Enter expenditures under the appropriate

→ Enter expenditures under the appropriate quarter report column and row that aligns with the budget category.

→ PERSONNEL - Enter the Start date and End date for each of the personnel budgeted.

→ CONTRACT Personnel - Enter the FTE, Start date and End date for each of the Contract staff budgeted.

Submit this entire spreadsheet to CDPHSchoolsWFD@cdph.ca.gov no later than the due date listed in the Allocation Letter tab.

**Workforce Development Funding
Local Budget and Reporting**

1) Local Entity Name:	San Francisco
3) Allocation:	262496.50
4)	
5) Balance:	262496.50
6) Indirect Cost based on:	Personnel Costs
7) Personnel Costs Rate:	25%

2) Date:

} Deductions, if applicable

Budget Category	Total	% Allocation
Personnel	\$193,155.55	74%
Fringe	\$17,384.00	7%
Operating Expenses	\$0.00	0%
Equipment	\$0.00	0%
In State Travel	\$0.00	0%
Out of State Travel	\$0.00	0%
Contracts	\$0.00	0%
Other Costs	\$0.00	0%
Total Direct	\$210,539.55	80%
Total Indirect Cost	\$51,956.95	
Total Budget	\$262,496.50	
Balance	\$0.00	

Workforce Development (WFD) Budget Detail				Fiscal Year 2022-23					Fiscal Year 2022-23						
PERSONNEL (Salaries & Fringe)															
No.	1 Name of Personnel (or TBD)	2 Position Title (Non-Contractual)	3 Position Type	4 Justification (include fringe percentage)	5 Annual Salary	6 FTE	7 No. of Months	Fringe	Salary (Year 1)				Fringe	Salary (Year 2)	Total of Years 1 & 2 Personnel
	Nicole Howard	Special Nurse	Professional or Clinical Staff	Received additional funding from CDPH specifically for staffing to work on increasing routine vaccinations among school-aged children. This P103 role will work with SFUSD in administrative and clinical functions to further that goal. Fringe percentage is 9%							100.00%	12.00	\$0	\$0	\$210,540
WFDP001					\$193,156	100.00%	12.00	\$17,384	\$193,156						
WFDP002						100.00%	12.00	\$0	\$0		100.00%	12.00	\$0	\$0	\$0
WFDP003						100.00%	12.00	\$0	\$0		100.00%	12.00	\$0	\$0	\$0
WFDP004						100.00%	12.00	\$0	\$0		100.00%	12.00	\$0	\$0	\$0
WFDP005						100.00%	12.00	\$0	\$0		100.00%	12.00	\$0	\$0	\$0
WFDP006						100.00%	12.00	\$0	\$0		100.00%	12.00	\$0	\$0	\$0
TOTALS					\$193,155.55	6.00	72.00	\$17,384.00	\$193,155.55	\$0.00	6.00	72.00	\$0.00	\$0.00	\$210,539.55

OPERATING EXPENSES						
No.	¹¹ Expense Name/Topic	¹² Position(s) Operating Expense Supports	¹³ Justification	¹⁴ Total	¹⁵ Total	
TOTALS				\$0.00	\$0.00	\$0.00

EQUIPMENT										
No.	Equipment Name	Position(s) Equipment Supports	Justification	Cost	Quantity	Total	Cost	No	Total	
WFDE001					6	\$0.00	\$0		\$0.00	\$0.00
WFDE002					5	\$0.00	\$0		\$0.00	\$0.00
WFDE003					3	\$0.00	\$0		\$0.00	\$0.00
WFDE004					4	\$0.00			\$0.00	\$0.00
WFDE005					6	\$0.00			\$0.00	\$0.00
WFDE006					2	\$0.00			\$0.00	\$0.00
TOTALS				\$0.00	26	\$0.00	\$0.00	0	\$0.00	\$0.00

DocuSign Envelope ID: E74B2129-3F12-43D8-A756-2439932DA6A4

TRAVEL						Total
No.	Travel - In State (Name(s) and destination)	Position of Traveler	Justification	Total	Total	of Years 1 & 2 Travel In State
TOTAL				\$0.00	\$0.00	\$0.00

DocuSign Envelope ID: E74B2129-3F12-43D8-A756-2439932DA6A4

No.	Travel - Out of State (Name(s) and destination)	Position of Traveler	Justification	Total	Total	Total of Years 1 & 2 Travel Out of State
TOTAL				\$0.00	\$0.00	\$0.00

OTHER						
No.	Other Expenses (Training, Exercises and Materials)	Position(s) Expense Supports	Justification	Total	Total	Total of Years 1 & 2 Other
WFDO01						\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

CONTRACTS								Total of Years 1 & 2 Contracts
No.	Contractor Name	Position(s) Contract Supports	Position(s) Type Supplied	Justification (Contractors will be required to provide the same level of staffing detail)	Community Based Organizations (Identify the specific communities the organization supports.)	Total	Total	
WFDC001								\$0.00
WFDC002								\$0.00
WFDC003								\$0.00
WFDC004								\$0
WFDC005								\$0.00
WFDC006								\$0.00
TOTAL						\$0.00	\$0.00	\$0.00

Administrative Support Staff	All Positions	Personnel Costs
Professional or Clinical Staff	Mainly Administrative Support Staff	Direct Costs
Disease investigation Staff	Mainly Professional or Clinical Staff	
Program Management Staff	Mainly Disease investigation Staff	
School Health Staff	Mainly Program Management Staff	
	Mainly School Health Staff	
	Administrative Support Staff	
	Professional or Clinical Staff	
	Disease investigation Staff	
	Program Management Staff	
	School Health Staff	

San Francisco Department of Public Health (SFDPH)
 Population Health Division – Center for Public Research
 CDC Crisis Response: COVID 19 Public Workforce
BUDGET JUSTIFICATION
 July 1, 2022 to June 30, 2023

A. PERSONNEL

1. 1.00 P103 – Special Nurse: Nicole Howard
 Annual Salary \$193,156 x 1.00 FTE for 12 months = \$193,155.55

B. MANDATORY FRINGE

2. Mandatory Fringe Benefits (@ 9%) = \$17,384.00

Total Salaries	\$193,155.55
Total Fringe	\$17,384.00

TOTAL PERSONNEL: \$210,539.55

C. TRAVEL \$0

D. EQUIPMENT \$0

E. SUPPLIES \$0

F. CONTRACTUAL \$0

G. OTHER \$0

TOTAL DIRECT COSTS \$210,539.55

H. INDIRECT COSTS (25% of total direct costs) \$51,956.95

TOTAL BUDGET: \$262,496.50

Workforce Development Grant Funding Allocations

County	Funding Amount
Alameda	\$448,696.00
Amador	\$86,331.00
Butte	\$155,809.00
Colusa	\$82,351.00
Contra Costa	\$390,488.00
El Dorado	\$129,881.00
Fresno	\$541,458.00
Humboldt	\$132,656.50
Kern	\$470,354.00
Kings	\$135,375.00
Lake	\$101,977.00
Madera	\$140,586.50
Marin	\$142,352.50
Mendocino	\$106,634.50
Mono	\$79,112.50
Placer	\$176,674.00
Plumas	\$81,388.50
Riverside	\$866,080.00
Sacramento	\$608,604.00
San Bernardino	\$842,864.50
San Diego	\$1,109,770.00
San Francisco	\$342,496.50
San Mateo	\$267,743.00
Santa Clara	\$562,929.00
Santa Cruz	\$159,524.50
Shasta	\$137,471.00
Sonoma	\$204,846.00
Stanislaus	\$268,072.50
Tulare	\$282,512.50
Ventura	\$309,487.00
Yolo	\$164,357.50



Immunization Champions Program Description

Supporting Schools with Immunizations

(Accompaniment to WFD Safe Schools Direct Allocation Letter to LHJs)

Funds to Support Schools and Immunizations

In the wake of the pandemic, many children in California are behind on their routine immunizations. In addition, immunization rates against COVID-19 in the 5–11-year-old population remain low. To address this, we have time-limited funds to hire or designate staff to support immunizations in schools.

There are about 1,000 schools in CA with kindergarten immunization rates below 90%, making them vulnerable to vaccine-preventable diseases, such as measles, pertussis and chickenpox, that are expected to return over the next years. Many schools and families have faced major challenges in ensuring immunization during the pandemic. Preliminary analyses of the most recent school years indicate that overdue rates have increased as up-to-date levels have decreased. Additionally, most of California's children could benefit from additional protection against COVID-19.

How can these funds be used for staffing?

This *Immunization Champions* funding originates from a CDC workforce development grant that must be spent on **staff** supporting **schools** and cannot be used to supplant other funding. Funds can be used to support TK and K-12 settings but **not** to support childcare populations.

Funds can be used for:

- Hiring internally (which may include contract staff or interns)
- Subcontracting to Community Based Organizations to support schools (Note: Any CBO's contracted with may only use the funds to hire staff to perform the scope of activities noted below)
- Hiring through staffing agencies with whom you might have existing contracts (e.g. Maxim, Ro Health, Cross Country etc.) to support schools
- Increasing the hours of part-time staff to full-time, expanding staff hours or clinical hours
- Paying for staff who have been redirected for COVID-19 vaccine activities in schools

- Paying for licensed or unlicensed staff to work in back-to-school events or school-located vaccine events
- Covering benefits, equipment, travel for hired staff

What types of activities can staff funded with this grant do?

Staff funded with this grant can assist in any of the following activities at schools. We recommend that you focus on high risk or more vulnerable schools.

- Review student immunization (IZ) records, advise/train school staff in follow-up with families whose students are behind on immunizations, ensure enrolled students are up-to-date.
- Conduct back-to-school immunization events and catch children up on missing vaccines.
- Coordinate immunization records needed during school outbreaks of COVID-19 and/or for additional state policies and requirements.
- Support school to comply with any future or local COVID-19 vaccine mandates.
- Help enroll school in and produce reports from the California Immunization Registry (CAIR) Schools Module.
- Provide technical assistance to school to report immunization coverage levels for students as required by California Law.
- Build capacity within the school to support COVID-19 vaccination and meet routine school requirements. Train and support permanent staff on current and future immunization reporting and support activities.
- Coordinate school-located immunization events for COVID-19 vaccines (and seasonal influenza or other infectious disease threats).
- Work with school staff to complete CDPH immunization trainings on school law, reporting, CAIR and school-located vaccinations to support school with all immunization-related activities.
- Support school staff in connecting families with resources to ensure children are up to date on vaccinations.

What are the reporting requirements for the funds?

Reporting requirements are minimal. Local Health Jurisdictions will be required to report the following every 6 months: the number of personnel hired, their status and the associated costs.

Timeline for Funds

These CDC funds intended for supporting immunizations and schools must be spent by June 30, 2023.

Tools/Resources

The following resources can help guide/train anyone working in schools to increase immunization coverage or put on vaccination events:

Website for all matters related to Schools and Immunizations	Shots for School (ca.gov) - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/shotsforschool.aspx
How to determine your most vulnerable schools – download an xls file of your county and search for all schools below 90% -- look for overdue and conditional entrant rates above 2% too	Transitional Kindergarten & 7th Grade- Reports https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/tk-12-reports.aspx
Information for schools on how to process medical exemptions	CDPH CAIR ME - https://cair.cdph.ca.gov/exemptions/home
Training resources to implement school immunization law	Implementation Tools (ca.gov) - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/resources-implementation.aspx
Resources for conducting school-located vaccine events	Resources for School-Located Vaccination - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/resources-clinics.aspx
Resources for annual reporting of school immunization rates	Immunization Reporting - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/reporting.aspx -
Resources for putting on Back-to-School events	#DontWaitVaccinate Toolkits – California IZ Coalition - https://www.immunizeca.org/DontWaitVaccinate/

Contact Information

- Questions about school immunization law or school located vaccine events can be directed to SchoolVaxTeam@cdph.ca.gov
- Questions about the Workforce Development Grant supporting immunizations in schools can be directed to CDPHSchoolsWFD@cdph.ca.gov

CDC - COVID-19 Public Health Workforce Development Funding (American Rescue Plan Act of 2021)

1. Local Health Jurisdiction Name: <Insert County>

Grant Number: 1 NU90TP922174-01-00

2. CID has provided the State's overall Staffing Plan and goal for Public Health Workforce Supplemental Funding IZ Program. Local Health Jurisdictions should review the State's Objectives, Outcomes and Activities for the primary Goals and align the LHJs objectives, Outcomes and Activities that differ from the State's.

CDPH has partnered with LHJs to conduct activities necessary to expand, train, and sustain a response-ready public health workforce at STLT levels. Building on that planning effort, objectives and goals were identified that described the scope of the COVID-19 response which could be used to prepare CDPH and LHJ's Activities.

GOAL: To establish, expand, train, and sustain the STLT public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs

Objectives	Outcomes	Local Activities
Coordinate immunization records needed during school outbreaks of COVID-19 and/or for additional state policies and requirements. 2. Provide technical assistance to school to report immunization coverage levels for students as required by California Law. 3. Support for vaccination (families and eligible students). 4. Communicate to families that it is safe to return to school this fall.	Outcome 1: >95% percent of K-12 schools in CA reopen for full in-person instruction for 2021-2022 school year. 2. Outcome 2: K-12 School districts and systems stay open for in-person instruction throughout the 2022-2023 school year. 3. Outcome 3: Number of school days lost is no more than 10% of average from pre-COVID school years (or something like that). 4. Outcome 4: Ensure at least 90% of students representing racial/ethnic and sociographic populations are attending full-time instruction.	1. Focusing on diversity, health equity, and inclusion by delineating goals for hiring and training a diverse work force across all levels who are representative of, and have language cultural competence for, local communities served. 2. Create virtual training for school staff and Immunization Champions. 3. Forming partnerships with academic institutions, creating student internship or fellowship opportunities, and building graduation-to-workforce pipelines.

Local Objectives: CDPH objectives: #1 - Support programs for the recruitment and hiring of COVID-19 staff. #7 - Streamlining cost reporting for the emergency response.

Local Outcomes: Recruit, hire, and train the public health workforce necessary for COVID-19 prevention, preparedness, response and recovery activities. (2) Develop infrastructure to identify train and support at least 100 preceptors and mentors for across the pipeline (3) Disburse stipends for pipeline fellowships, internships for high school, undergraduate, and graduate students. (4) Reinforce the infrastructure to ensure close coordination between program managers, finance, and administration

Local Activities:



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

June 28, 2022

Susan Philip
MD, MPH
San Francisco
25 Van Ness, Suite 500
San Francisco, CA 94102

Authority:

Section 311(c)(1) of the Public Health Service Act
(42 USC 243(c)(1))

American Rescue Plan Act of 2021, ([P.L. 117-2](#))

**CDC Crisis Response: Covid 19 Public Workforce
San Francisco**

Dear Dr. Susan Philip:

This letter covers the reimbursement for the Cooperative Agreement for Emergency Response: Public Health Crisis Response funding through the American Rescue Plan Act of 2021, P.L. 117-2. This funding is intended to establish, expand, train, and sustain a response-ready public health workforce at STLT levels. Funding for activities is covered for the period July 1, 2022, through June 30, 2023.

Please review the IZ Champion Program Supplement (Attachment 1) which highlights IZ Champion Program allowable activities to support the hiring, recruiting, and training of a public health workforce.

Submission Requirements:

Complete a Staffing Plan (Attachment 2) and Expenditure Report (Attachment 3) by **July 22, 2022** and submit to CDPH at: CDPHSchoolsWFD@cdph.ca.gov. Your Agency should consider the following when developing your Staffing Plan and Expenditure Report:

CDPH Center for Infectious Disease, MS 0500 • P.O. Box 997377 • Sacramento, CA
95899-7377

(916) 650-6416 • (916) 650-6420 FAX
Internet Address: www.cdph.ca.gov



Reporting Requirements:

Submit Semi-Annual Staffing Plans and Expenditure reports to CDPH following the schedule below.

Year/Semi-Annual	Reporting Period	Due Date
Year 2/Q2 Year 2/Q3	April 1, 2022 – September 30, 2022	October 14, 2022
Year 2/Q4 Year 3/Q1	October 1, 2022 –March 31, 2023	April 14, 2023
Year 3/Q2 (Final)	April 1, 2023 – June 30, 2023	September 22, 2023

Reimbursement/Invoicing:

A detailed memo outlining invoicing instructions will be sent separate from the direct allocation letter.

If you have any questions or need further clarification, please reach out to CDPHSchoolsWFD@cdph.ca.gov.

Sincerely,

Amy Kile-Puente
Acting Division Chief
Division of Communicable Disease Control
CA Department of Public Health
California Department of Public Health

Attachments

- Attachment 1: IZ Champions Program Supplement
- Attachment 2: Staffing Plan
- Attachment 3: Expenditure Report
- Attachment 4: Funding Allocations

From: [Conine-Nakano, Susanna \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Paulino, Tom \(MYR\)](#); [Gee, Natalie \(BOS\)](#); [Wong, Greg \(DPH\)](#)
Subject: Mayor -- Resolution -- COVID 19 Public Workforce Program
Date: Tuesday, October 18, 2022 4:24:20 PM
Attachments: [Mayor -- Resolution -- COVID 19 Public Workforce Program.zip](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$262,496.50 from the Centers for Disease Control and Prevention through the California Department of Public Health for participation in a program, entitled "Centers for Disease Control and Prevention Crisis Response: Coronavirus Disease 2019 Public Workforce San Francisco," for the period of July 1, 2022, through June 30, 2023.

Please note that Supervisor Walton is a co-sponsor of this legislation.

Please let me know if you have any questions.

Best,
Susanna

Susanna Conine-Nakano
Office of Mayor London N. Breed
City & County of San Francisco
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San Francisco, CA 94102
415-554-6147