



Committee on Information Technology

Office of the City Administrator

To: Members of the Board of Supervisors

From: Carmen Chu, City Administrator

Katharine Petrucione, Deputy City Administrator, City Administrator

Date: October 7, 2024

Subject: Legislation introduced to approve Surveillance Technology Policy Amendments for the Airport's Automated License Plate Readers (ALPR) – Ground Transportation Management System (GTMS) Airport and Park Assist – Parking Guidance System.

In compliance with Section 19B of the City and County of San Francisco's Administrative Code, the City Administrator's Office is pleased to submit the Surveillance Technology Policy for the Airport's Automated License Plate Readers (ALPR) – Ground Transportation Management System (GTMS) Airport and Park Assist – Parking Guidance System.

To engage the public in discussion on the role of government surveillance, the Committee on Information Technology (COIT) and its subcommittee the Privacy and Surveillance Advisory Board (PSAB) held 2 public meetings for Automated License Plate Readers (ALPR) – Ground Transportation Management System (GTMS) Airport and Park Assist – Parking Guidance System. between June and September 2024 to review and approve the policy. All details of these discussions are available at sf.gov/coit.

The following page provides greater detail on the review process for the Surveillance Technology Policy, and COIT's recommended course of action.

If you have questions on the review process please direct them to Katharine Petrucione, Deputy City Administrator of the City Administrator's Office.

ALPR

Department	Authorized Uses
Airport	<ol style="list-style-type: none"><li data-bbox="565 289 1321 394">1. To track the activity of permitted commercial ground transportation at the Airport. Also, to use as a method for collecting trip fees or assessing citations.<li data-bbox="565 401 1377 617">2. To support the Airport and local, state, federal, and regional public safety departments in the identification of vehicles associated with targets of investigations, including locating stolen, wanted, and or other vehicles that are the subject of investigation; and/or locating victims, witnesses, suspects, and others associated with a law enforcement investigation.<li data-bbox="565 623 1263 655">3. To help guide customers to available parking spaces.<li data-bbox="565 661 1344 730">4. To help customers locate their vehicles if they forget where they parked.

ALPR Public Meeting Dates

Date	Meeting
June 27, 2024	Privacy and Surveillance Advisory Board (PSAB)
September 19, 2024	Committee on Information Technology (COIT)

COIT recommends the following action be taken on the policy:

- Approve the Automated License Plate Readers (ALPR) – Ground Transportation Management System (GTMS) Airport and Park Assist – Parking Guidance System for the Airport