

File No. 170138

Committee Item No. 6  
Board Item No. \_\_\_\_\_

**COMMITTEE/BOARD OF SUPERVISORS**  
AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Sub-Committee Date March 9, 2017

Board of Supervisors Meeting Date \_\_\_\_\_

**Cmte Board**

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

**OTHER (Use back side if additional space is needed)**

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Completed by: Linda Wong Date March 3, 2017  
Completed by: Linda Wong Date \_\_\_\_\_

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Todd Rufo, Director, Office of Economic and Workforce Development  
Regina Dick-Endrizzi, Director, Office of Small Business  
Ben Rosenfield, City Controller, Office of the Controller  
John Rahaim, Director, Planning Department  
Tom Hui, Director, Department of Building Inspection

FROM: Linda Wong, Assistant Clerk, Budget and Finance Committee, Board of Supervisors

DATE: February 7, 2017

SUBJECT: HEARING MATTER INTRODUCED

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The Board of Supervisors' Budget and Finance Committee has received the following hearing request, introduced by Supervisor Tang:

**File No. 170138**

**Hearing on streamlining of the permitting process for restaurants, update on the recent implementation of the Small Business Acceleration Program, the next steps to address permitting and customer service challenges for businesses; and requesting the Office of Economic and Workforce Development, the Office of Small Business, Office of the Controller, the Planning Department, the Department of Building Inspection, and other City departments involved with the permitting process for businesses to report.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Ken Rich, Office of Economic and Workforce Development  
Lisa Pagan, Office of Economic and Workforce Development  
Menaka Mahajan, Office of Small Business  
Todd Rydstrom, Office of the Controller  
Tonia Lediju, Office of the Controller  
AnMarie Rodgers, Planning Department  
Aaron Starr, Planning Department  
William Strawn, Department of Building Inspection  
Carolyn Jayin, Department of Building Inspection

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Time stamp  
or meeting date

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Supervisor Katy Tang

**Subject:**

Follow-up to July 2015 hearing regarding streamlining of the restaurant permitting process.

**The text is listed below or attached:**

Follow-up hearing regarding streamlining of the permitting process for restaurants, an update on the recent implementation of the Small Business Acceleration Program, the next steps to address permitting and customer service challenges for businesses; and requesting the Office of Economic and Workforce Development, the Office of Small Business, the Controller, the Planning Department, the Department of Building Inspection, and other City departments involved with the permitting process for businesses to report.

Signature of Sponsoring Supervisor: Katy Tang

For Clerk's Use Only:

