

1 [Police Code - Expanding Protections - Fair Chance Ordinance]

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3 **Ordinance amending the Police Code to modify provisions of the Fair Chance**
 4 **Ordinance that regulate the use of criminal history in certain employment and housing**
 5 **decisions specifically by providing that employers and affordable housing providers**
 6 **may not use out-of-state criminal convictions or arrests for conduct that is lawful in**
 7 **California related to abortion-related healthcare, drag performances, gender-affirming**
 8 **care, and spontaneous abortion, as defined, in making certain employment or housing-**
 9 **related decisions; giving enforcement and rulemaking authority for the employment**
 10 **provisions to the Human Rights Commission in place of the Office of Labor Standards**
 11 **Enforcement; increasing administrative penalties for violations; and increasing**
 12 **liquidated damages available in a lawsuit.**

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14 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
 15 **Additions to Codes** are in *single-underline italics Times New Roman font*.
 16 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
 17 **Board amendment additions** are in double-underlined Arial font.
Board amendment deletions are in ~~strikethrough Arial font~~.
Asterisks (* * * *) indicate the omission of unchanged Code
 subsections or parts of tables.

18 Be it ordained by the People of the City and County of San Francisco:

19 Section 1. Article 49 of the Police Code is hereby amended by revising Sections 4902,
 20 4903, 4904, 4905, 4906, 4908, 4909, 4910, 4911, 4913, 4914, and 4916, to read as follows:

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22 **SEC. 4902. FINDINGS.**

23 After public hearings and consideration of testimony and documentary evidence, the
 24 Board of Supervisors finds and declares that the health, safety, and well-being of San

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1 Francisco's communities depend on increasing access to employment and housing
2 opportunities for people with arrest or conviction records in order for them to effectively
3 reintegrate into the community and provide for their families and themselves. Barriers to these
4 opportunities for people with arrest or conviction records increase recidivism and thereby
5 jeopardize the safety of the public, disrupt the financial and overall stability of affected families
6 and of our communities, and impede the City's achieving its maximum potential of economic
7 growth. Further, establishing procedures for the lawful use of criminal history information in
8 employment and housing decisions can assist employers and housing providers by preventing
9 the automatic exclusion of individuals who may be qualified, and in some cases well-qualified,
10 employees or tenants.

11 In San Francisco, as across the country, individuals are often plagued by old or minor
12 arrest or conviction records that discourage them from applying for jobs or housing because a
13 "box" on the application requires disclosure of criminal history information that likely will
14 automatically exclude them from consideration. Precise statistics in this area are difficult to
15 come by, but by any measure the problem is major, affecting a large number of individuals
16 and families. By one measure, some sixty-five million Americans have a criminal record that
17 may show up on a routine background check report. In California, it has been estimated that
18 almost one in four adults have arrest or conviction records. Many thousands of people in our
19 local community are directly impacted by barriers to reintegration based on these records.

20 In today's digital age, there has been widespread proliferation in the use of criminal
21 background checks, with hundreds of companies offering over the internet low-cost criminal
22 background checks. Surveys have shown that as many as ninety percent of employers and
23 eighty percent of private housing providers conduct background checks. And the information
24 that such background checks may yield can have a devastating impact on the employment
25 and housing opportunities of persons with a criminal history, with damaging spillover effects

1 on families and communities. One study found that two-thirds of employers surveyed in five
2 major U.S. cities would not knowingly hire a person with a criminal record, regardless of the
3 offense. Another study found that a criminal record reduces the likelihood of a job callback or
4 offer by nearly fifty percent. Among those seeking assistance from the San Francisco Public
5 Defender's Clean Slate program, a pool of individuals with a criminal record, only about one-
6 third are employed, and the majority of those employed earn an annual income of \$3,000 or
7 less.

8 The problems presented by employers and housing providers who use a person's
9 criminal history to deny that person employment or housing opportunities are growing rather
10 than diminishing. In response to this challenge, more than fifty cities and counties in the
11 United States have adopted policies that to one degree or another regulate the inquiry into an
12 individual's criminal history, at least as to individuals employed by those localities. Eleven of
13 those localities apply their policies to those who contract with them. The cities of Philadelphia,
14 Newark, Seattle, and Buffalo have applied their policies to all private employers within their
15 boundaries. At the state level, ten states have adopted policies to address this challenge and
16 four states – Hawaii, Massachusetts, Minnesota and Rhode Island – have applied their
17 policies to private employers. The economic rationale often cited for these reforms is to
18 maximize the pool of talented, qualified workers for employers and to fully utilize the
19 productive capacity of people with prior arrests or convictions, for the improvement of the
20 economy.

21 Regulating inquiries into an individual's criminal history is gaining traction as one
22 facet of the nationwide effort to reduce the recidivism that leads to serial incarceration. A
23 major rationale for this movement is the growing awareness that incarceration has devastating
24 socioeconomic consequences. Researchers have found that more incarceration has the
25 perverse effect of increasing the crime rate in some communities. Children suffer

1 academically and socially, and have decreased economic mobility, after the incarceration of a
2 parent. Incarceration is also linked to homelessness, impacting public health and safety.
3 Twenty-six percent of homeless people surveyed in San Francisco had been incarcerated
4 within the previous twelve months, and an estimated thirty to fifty percent of parolees in San
5 Francisco are homeless.

6 On October 1, 2011, San Francisco and the rest of California implemented AB 109, a
7 “Realignment” of California’s criminal justice system, which seeks to produce budgetary
8 savings by reducing recidivism and promoting rehabilitation. As stated by Governor Edmund
9 G. Brown, Jr. in signing AB 109, cycling people through the revolving door of “state prisons
10 wastes money, aggravates crowded conditions, thwarts rehabilitation, and impedes local law
11 enforcement supervision.” Added by AB 109, Section 3451 of the California Penal Code
12 states that counties must focus on alternatives to incarceration that have a proven track
13 record of reducing recidivism. Moreover, Section 17.5 of the Penal Code states that criminal
14 justice policies that rely on building and operating more prisons to address community safety
15 concerns are not sustainable, and will not result in improved public safety. Removing
16 unnecessary obstacles to employment and housing that impede reintegration and
17 rehabilitation supports the goals for “Realignment.”

18 Lack of employment and housing are significant causes of recidivism; people who are
19 employed and have stable housing are significantly less likely to be re-arrested. For example,
20 one study of 1,600 individuals recently released from prison in Illinois found that only eight
21 percent of those who were employed for a year committed another crime, compared to the
22 state’s average recidivism rate of fifty-four percent. In another study, researchers found that
23 from 1992 to 1997, the slightly more than forty percent of the decline in the overall property
24 crime rate could be attributed to the thirty-three percent decline in the unemployment rate
25 during the same period. Still another study in New York reported that a person without stable

1 housing was seven times more likely to re-offend after returning from prison. There is little
2 doubt that a policy designed to improve the employment and housing prospects of persons
3 with arrest or conviction history will enhance their prospects for becoming productive
4 members of the community, and thereby benefitting all of us.

5 Policies that encourage reintegration and reduce recidivism can also help reduce
6 criminal justice costs. The Legislative Analyst Office estimated that in 2005-2006, counties in
7 California spent on average about \$28,000 per year to incarcerate an adult in jail and about
8 \$1,250 per year to supervise an adult on probation in the community. One study estimated
9 that in terms of court, prosecution, and law enforcement costs, the County spends an average
10 of \$16,379 to process a person who has committed a drug offense through the criminal justice
11 system. When a person successfully reintegrates and does not return to the criminal justice
12 system, these costs are avoided, allowing scarce public dollars to be reinvested in programs
13 that make our communities stronger and safer.

14 Not only is it a matter of public safety to ensure that workers have job and housing
15 opportunities, but it is also critical for a stable economy. Economists at the Center for
16 Economic and Policy Research used Bureau of Justice Statistics data to estimate that in
17 2008, the United States had between 12 and 14 million formerly incarcerated people and
18 people with felonies of working age. Citing this population's greatly reduced job prospects, the
19 researchers estimated that the total male employment that year was reduced by 1.5 to 1.7
20 percentage points and that the cost to the U.S. economy was between \$57 and \$65 billion in
21 lost output.

22 The expansion of the criminal justice system and all of its attendant consequences
23 described herein, coupled with the growth of the for-profit criminal background check industry,
24 has created a need for local regulations on the use of arrest and conviction records. On March
25 29, 2011, the Reentry Council of the City & County of San Francisco, chaired by the Chief

1 Adult Probation Officer, and comprised of that official and the District Attorney, Mayor, Public
2 Defender, and Sheriff urged the enactment of an ordinance to reduce unnecessary barriers to
3 housing and employment for individuals based on arrest or conviction records. This Article is
4 an important part of implementing that general recommendation.

5 Between the time that this Article was first adopted and 2026, reproductive rights and LGBTQ+
6 rights have come under attack in an unprecedented manner across the nation. In many states, activities
7 that are typically considered basic human rights are being criminalized, including gender affirming
8 care, drag performances, and reproductive healthcare, particularly abortion and miscarriage care. In
9 2022, the U.S. Supreme Court decision in Dobbs v. Jackson Women’s Health Org., 597 U.S. 215, ended
10 fifty years of federal protection for privacy rights, reproductive freedom, and access to abortion. The
11 result is a patchwork of regressive and harmful state legislation across the country, including bans on
12 abortion without exceptions for rape, incest, or the health of a birthing person, and restrictions on
13 access to contraception. Often the state penal codes used for these charges imply that these activities
14 are criminalized to protect health and safety, when they in fact penalize access to life saving healthcare
15 and self-expression. As of May 2026, 13 states have criminalized abortion and abortion-related
16 healthcare, with several states targeting individuals and healthcare providers performing care with
17 serious criminal penalties. Additionally, 27 states have imposed limitations on gender affirming care,
18 of which 24 states impose various civil, criminal, and/or professional licensing penalties on
19 individuals, including physicians, other healthcare providers, and parents of transgender youth seeking
20 or receiving this care. Two states explicitly ban drag performances if minors are present, and another
21 four states have enacted laws regarding drag performances, such as by limiting them from taking place
22 in public or using public funding.

23 As individuals targeted by these draconian laws seek refuge in other states – such as California
24 – the criminalization of these activities and the convictions that result could lead to unjust denials for
25 affordable housing or employment in San Francisco. Thus, this Article ensures that no one living in San

1 Francisco is adversely impacted while seeking affordable housing or employment due to cruel or
2 discriminatory laws in other states.

3 ~~But there are some senses in which this Article is of limited scope.~~ This Article does not
4 intend, and shall not be construed, to require an employer to give preference to anyone or to
5 hire an unqualified person with an arrest or conviction record. Nor does it require a housing
6 provider to give preference to anyone or to rent to an unqualified tenant with an arrest or
7 conviction record. Moreover, this Article shall not be construed to limit an employer or a
8 housing provider's ability to choose the most qualified and appropriate candidate from
9 applicants for employment or housing.

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11 **SEC. 4903. DEFINITIONS.**

12 For the purposes of this Article 49, the following words and phrases shall mean and
13 include:

14 "Abortion-Related Healthcare Conviction" shall mean an out-of-state Conviction or
15 Unresolved Arrest for conduct that is lawful under California law, and has the primary aim of seeking,
16 performing, providing, receiving, or facilitating the services by or of a physician or other medical
17 professional to terminate a pregnancy.

18 "Adverse Action" in the context of employment shall mean to fail or refuse to hire, to
19 discharge, or to not promote any individual; or to limit, segregate or classify employees in any
20 way which would deprive or tend to deprive any individual of employment opportunities, or
21 otherwise adversely affect his/her status as an employee. The "Adverse Action" must relate to
22 employment in whole or substantial part in the City. "Adverse Action" in the context of housing
23 shall mean to evict from, fail or refuse to rent or lease real property to an individual, or fail or
24 refuse to continue to rent or lease real property to an individual, or fail or refuse to add a
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1 household member to an existing lease, or to reduce any tenant subsidy. The “Adverse
2 Action” must relate to real property in the City.

3 “Affordable Housing” means any residential building in the City that has received
4 funding from the City, connected in whole or in part to restricting rents, the funding being
5 provided either directly or indirectly through funding to another entity that owns, master
6 leases, or develops the building. Affordable Housing also includes “affordable units” in the City
7 as that term is defined in Article 4 of the Planning Code. Projects that are financed using City-
8 issued tax exempt bonds but that receive no other funding from the City or are not otherwise
9 restricted by the City shall not constitute Affordable Housing.

10 “Arrest” shall mean a record from any jurisdiction that does not result in a conviction
11 and includes information indicating that a person has been questioned apprehended taken
12 into custody or detained, or held for investigation, by a law enforcement, police, or
13 prosecutorial agency and/or charged with, indicted, or tried and acquitted for any felony,
14 misdemeanor or other criminal offense. “Arrest” is a term that is separate and distinct from,
15 and that does not include, “Unresolved Arrest.”

16 “Background Check Report” shall mean any criminal history report, including but not
17 limited to those produced by the California Department of Justice, the Federal Bureau of
18 Investigation, other law enforcement or police agencies, or courts, or by any consumer
19 reporting agency or business, employment screening agency or business, or tenant screening
20 agency or business.

21 “City” shall mean the City and County of San Francisco.

22 “Conviction” shall mean a record from any jurisdiction that includes information
23 indicating that a person has been convicted of a felony or misdemeanor; provided that the
24 conviction is one for which the person has been placed on probation, fined, imprisoned, or
25 paroled. Those matters identified in Section 4904(a) and/or Section 4906(a) about which an

1 Employer and/or Housing Provider may not inquire and as to which they may not base an
2 Adverse Action, are not considered “Convictions.”

3 “Conviction History” shall mean information regarding one or more Convictions or
4 Unresolved Arrests, transmitted orally or in writing or by any other means, and obtained from
5 any source, including but not limited to the individual to whom the information pertains and a
6 Background Check Report.

7 “Directly-Related Conviction” in the employment context shall mean that the conduct
8 for which a person was convicted or that is the subject of an Unresolved Arrest has a direct
9 and specific negative bearing on that person’s ability to perform the duties or responsibilities
10 necessarily related to the employment position. In determining whether the conviction or
11 Unresolved Arrest is directly related to the employment position, the Employer shall consider
12 *the nature and gravity of the offense*, whether the employment position offers the opportunity for
13 the same or a similar offense to occur, and whether circumstances leading to the conduct for
14 which the person was convicted or that is the subject of an Unresolved Arrest will recur in the
15 employment position. “Directly-Related Conviction” in the housing context shall mean that the
16 conduct for which a person was convicted or that is the subject of an Unresolved Arrest has a
17 direct and specific negative bearing on the safety of persons or property, given the nature of
18 the housing. In determining whether the conviction or Unresolved Arrest is directly related to
19 the housing, the Housing Provider shall consider *the nature and gravity of the offense*, whether
20 the housing offers the opportunity for the same or a similar offense to occur and whether
21 circumstances leading to the conduct for which the person was convicted will recur in the
22 housing, and whether supportive services that might reduce the likelihood of a recurrence of
23 such conduct are available on-site. Those matters identified in Sections 4904(a) and/or
24 Sections 4906(a) about which an Employer and/or Housing Provider may not inquire and as to
25 which they may not base an Adverse Action may not qualify as “Directly-Related Convictions.”

1 A Conviction or Unresolved Arrest that the record of conviction and/or additional information
2 submitted by an applicant or employee demonstrates is an Abortion-Related Healthcare Conviction, a
3 Drag Conviction, a Gender Affirming Care Conviction, and/or a Spontaneous Abortion-Related
4 Conviction shall not be a “Directly-Related Conviction.”

5 “Drag-Related Conviction” shall mean an out-of-state Conviction or Unresolved Arrest for
6 conduct that is lawful under California law and that is related to a public, artistic performance
7 characterized by exaggerated displays of femininity or masculinity, in some instances demonstrated by
8 wearing clothing associated with a different gender than the person’s assigned gender at birth.

9 “Employer” shall mean any individual, firm, corporation, partnership, labor
10 organization, group of persons, association, or other organization however organized, that is
11 located or doing business in the City, and that employs five or more persons regardless of
12 location, including the owner or owners and management and supervisory employees.

13 “Employer” includes job placement and referral agencies and other employment agencies.

14 “Employer” does not include the City and County of San Francisco, any other local
15 governmental unit, or any unit of the state government or the federal government.

16 “Employment” shall mean any occupation, vocation, job, or work, including but not
17 limited to temporary or seasonal work, part-time work, contracted work, contingent work, work
18 on commission, and work through the services of a temporary or other employment agency,
19 or any form of vocational or educational training with or without pay. The physical location of
20 the employment or prospective employment of an individual as to whom Section 4904 applies
21 must be at least eight hours per week within the City.

22 “Evidence of Rehabilitation or Other Mitigating Factors” may include but is not limited
23 to a person’s satisfactory compliance with all terms and conditions of parole and/or probation
24 (however, inability to pay fines, fees, and restitution due to indigence shall not be considered
25 noncompliance with terms and conditions of parole and/or probation); employer

1 recommendations, especially concerning a person’s post-conviction employment; educational
2 attainment or vocational or professional training since the conviction, including training
3 received while incarcerated; completion of or active participation in rehabilitative treatment
4 (e.g., alcohol or drug treatment); letters of recommendation from community organizations,
5 counselors or case managers, teachers, community leaders, or parole/probation officers who
6 have observed the person since his or her conviction; and age of the person at the time of the
7 conviction. Examples of mitigating factors that are offered voluntarily by the person may
8 include but are not limited to explanation of the precedent coercive conditions, intimate
9 physical or emotional abuse, or untreated substance abuse or mental illness that contributed
10 to the conviction.

11 “Gender Affirming Care Conviction” shall mean an out-of-state Conviction or Unresolved
12 Arrest for conduct that is lawful under California law, and that is related to seeking, performing,
13 providing, receiving, or facilitating medical care, support, or advocacy for the purpose of addressing
14 disparities between any person’s gender identity and their physiology or perceived gender identity,
15 including but not limited to hormone replacement therapy, surgical procedures, and changes to a
16 person’s name or gender marker. This includes a Conviction for use of a gendered facility
17 that corresponds with one’s gender identity and/or playing sports on a team that corresponds with
18 one’s gender identity.

19 “Housing Provider” shall mean an entity that owns, master leases, or develops
20 Affordable Housing in the City. “Housing Provider” also includes owners and developers of
21 below market rate housing in the City or “affordable units,” as that term is defined in Article 4
22 of the Planning Code, in the City. Any agent, such as a property management company, that
23 makes tenancy decisions on behalf of the above described entities shall also be considered a
24 Housing Provider.

25

1 “HRC” shall mean the Human Rights Commission or any successor department or
2 office. The “Director” of HRC shall mean the department head of the HRC.

3 “Inquire” shall mean any direct or indirect conduct intended to gather information from
4 or about an applicant, candidate, potential applicant or candidate, or employee, using any
5 mode of communication, including but not limited to application forms, interviews, and
6 Background Check Reports.

7 ~~“OLSE” shall mean the Office of Labor Standards Enforcement or any successor department
8 or office. The “Director” of OLSE shall mean the head of the OLSE.~~

9 “Person” shall mean any individual, person, firm, corporation, business or other
10 organization or group of persons however organized.

11 “Spontaneous Abortion-Related Conviction” shall mean an out-of-state Conviction or
12 Unresolved Arrest for conduct that is lawful under California law, and is related to actions taken by a
13 person regarding their own noninduced pregnancy loss before 20 weeks of pregnancy, also known as a
14 miscarriage, or seeking, performing, providing, receiving, or facilitating the services by or of a
15 physician or other medical professional related to such type of pregnancy loss. This includes a
16 Conviction for conduct related to a stillbirth, which is pregnancy loss after 20 weeks of pregnancy.

17 “Unresolved Arrest” shall mean an Arrest that is undergoing an active pending
18 criminal investigation or trial that has not yet been resolved. An Arrest has been resolved if the
19 arrestee was released and no accusatory pleading was filed charging him or her with an
20 offense, or if the charges have been dismissed or discharged by the district attorney or the
21 court.

22
23 **SEC. 4904. PROCEDURES FOR USE OF CRIMINAL HISTORY INFORMATION IN**
24 **EMPLOYMENT DECISIONS.**

25 * * * *

1 (f) In making an employment decision based on an applicant's or employee's
2 Conviction History, an Employer shall conduct an individualized assessment, considering only
3 Directly-Related Convictions, the time that has elapsed since the Conviction or Unresolved
4 Arrest, and any evidence of inaccuracy or Evidence of Rehabilitation or Other Mitigating
5 Factors.

6 (g) If an Employer intends to base an Adverse Action on an item or items in the
7 applicant's or employee's Conviction History, prior to taking any Adverse Action the Employer
8 shall provide the applicant or employee with a copy of the Background Check Report, if any,
9 and shall notify the applicant or employee of the prospective Adverse Action and the items
10 forming the basis for the prospective Adverse Action.

11 (h) If, within seven days of the date that the notice described in subsection (g) is
12 provided by the Employer to the applicant or employee, the applicant or employee gives the
13 Employer notice, orally or in writing, of evidence of the inaccuracy of the item or items of
14 Conviction History or any Evidence of Rehabilitation or Other Mitigating Factors, the Employer
15 shall provide a response confirming receipt of the notice from the applicant or employee within 14
16 days, shall delay any Adverse Action for a reasonable period after providing a response to
17 confirm receipt of the information, and during that time shall reconsider the prospective
18 Adverse Action in light of the information. If, in the notice given to the Employer by the applicant or
19 employee, the applicant or employee makes a reasonable factual showing that the proposed Adverse
20 Action is based solely on a conviction that is not a Directly-Related Conviction, the Employer must
21 withdraw the Adverse Action.

22 (i) Upon taking any final Adverse Action based upon the Conviction History of an
23 applicant or employee, an Employer shall notify the applicant or employee of the final Adverse
24 Action within 30 days of receipt of notice received from applicant or employee in (h) or, if the
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1 applicant or employee does not provide notice contemplated by (h), within 30 days of the notice
2 provided by the Employer in (g).

3 (j) It shall be unlawful for any Employer to engage in any communication that is
4 intended and reasonably likely to reach persons who are reasonably likely to seek
5 employment in the City, and that expresses, directly or indirectly, that any person with an
6 Arrest or Conviction will not be considered for employment or may not apply for employment.
7 For purposes of this subsection (j), engaging in a communication includes but is not limited to
8 making a verbal statement or producing or disseminating any solicitation, advertisement, or
9 signage.

10 (k) Nothing in this Section 4904 shall be construed to prohibit an Employer from
11 observing the conditions of a seniority system or an employee benefit plan, provided such
12 systems or plans are not a subterfuge to evade the purposes or requirements of this Article.
13

14 **SEC. 4905. NOTICE AND POSTING REQUIREMENTS FOR EMPLOYERS.**

15 (a) The Employer shall state in all solicitations or advertisements for employees that
16 are reasonably likely to reach persons who are reasonably likely to seek employment in the
17 City, that the Employer will consider for employment qualified applicants with criminal histories
18 in a manner consistent with the requirements of this Article 49.

19 (b) The HRC OLSE shall, ~~by the operative date of this Article 49,~~ publish and make
20 available to Employers, in English, Spanish, Chinese, and all languages spoken by more than
21 5% of the San Francisco workforce, a notice suitable for posting by Employers in the
22 workplace informing applicants and employees of their rights under this Article 49. The HRC
23 OLSE shall update this notice on December 1 of any year in which there is a change in the
24 languages spoken by more than 5% of the San Francisco workforce.
25

1 (c) Employers shall post the notice described in subsection (b) in a conspicuous
2 place at every workplace, job site, or other location in San Francisco under the Employer's
3 control frequently visited by their employees or applicants, and shall send a copy of this notice
4 to each labor union or representative of workers with which they have a collective bargaining
5 agreement or other agreement or understanding, that is applicable to employees in San
6 Francisco. The notice shall be posted in English, Spanish, Chinese, and any language spoken
7 by at least 5% of the employees at the workplace, job site, or other location at which it is
8 posted.

9
10 **SEC. 4906. PROCEDURES FOR USE OF CRIMINAL HISTORY INFORMATION IN**
11 **HOUSING DECISIONS.**

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13 * * * *

14 (g) If a Housing Provider intends to base an Adverse Action related to Affordable
15 Housing on an item or items in the applicant's Conviction History, prior to taking any Adverse
16 Action the Housing Provider shall provide the applicant with a copy of the Background Check
17 Report, and shall notify the applicant of the prospective Adverse Action and the items forming
18 the basis for the prospective Adverse Action.

19 (h) If, within 14 days of the date that the notice described in subsection (g) is
20 provided by the Housing Provider to the applicant, the applicant gives the Housing Provider
21 notice, orally or in writing, of evidence of the inaccuracy of the item or items of Conviction
22 History and/or Evidence of Rehabilitation or Other Mitigating Factors, the Housing Provider
23 shall provide a response confirming receipt of the notice from the applicant within 14 days, shall delay
24 any Adverse Action for a reasonable period after providing a response to confirm receipt of the
25 information and during that time shall reconsider the prospective Adverse Action in light of the

1 information. If, in the notice given to the Housing Provider by the applicant, the applicant makes a
2 reasonable factual showing that the proposed Adverse Action is based solely on a conviction that is not
3 a Directly-Related Conviction, the Housing Provider must withdraw the Adverse Action.

4 (i) Upon taking any final Adverse Action based upon the Conviction History of an
5 applicant, the Housing Provider shall notify the applicant of the final Adverse Action within 30
6 days of receipt of notice received from applicant in (h), or, if the applicant does not provide notice
7 contemplated by (h), within 30 days of the notice provided by the Housing Provider in (g).

8 (j) It shall be unlawful for any Housing Provider to engage in any communication
9 related to Affordable Housing that expresses, directly or indirectly, that any person with an
10 arrest or conviction record will not be considered for the rental or lease of real property or may
11 not apply for the rental or lease of real property, except as required by local, state, or federal
12 law. For purposes of this subsection (j), engaging in a communication includes but is not
13 limited to making a verbal statement or producing or disseminating any solicitation,
14 advertisement, or signage.

15 * * * *

16
17 **SEC. 4908. EXERCISE OF RIGHTS PROTECTED; RETALIATION PROHIBITED.**

18 (a) It shall be unlawful for an Employer, Housing Provider, or any other person to
19 interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected
20 under this Article.

21 (b) It shall be unlawful for an Employer to refuse to hire an applicant, or to
22 discharge, threaten to discharge, demote, suspend or otherwise take Adverse Action against
23 an employee in retaliation for exercising rights protected under this Article. Such rights include
24 but are not limited to:

1 (1) the right to file a complaint or inform any person about any Employer's alleged
2 violation of this Article;

3 (2) the right to inform any person about an Employer's alleged violation of this
4 Article;

5 (3) the right to cooperate with the HRC ~~OLSE~~ or other persons in the investigation
6 or prosecution of any alleged violation of this Article;

7 (4) the right to oppose any policy, practice, or act that is unlawful under this
8 Article; or

9 (5) the right to inform any person of his or her rights under this Article.

10 (c) It shall be unlawful for a Housing Provider to interrupt, terminate, or fail or refuse
11 to initiate or conduct a transaction involving the rental or lease of residential real property,
12 including falsely representing that a residential unit is not available for rental or lease, or
13 otherwise take Adverse Action against a person in retaliation for exercising rights protected
14 under this Article. Such rights include but are not limited to:

15 (1) the right to file a complaint or inform any person about any Housing Provider's
16 alleged violation of this Article;

17 (2) the right to inform any person about a Housing Provider's alleged violation of
18 this Article;

19 (3) the right to cooperate with the HRC or other persons in the investigation or
20 prosecution of any alleged violation of this Article;

21 (4) the right to oppose any policy, practice, or act that is unlawful under this
22 Article; or

23 (5) the right to inform any person of his or her rights under this Article.

24 (d) Protections of this Section 4908 shall apply to any person who mistakenly but in
25 good faith alleges violations of this Article.

1 (e) Taking Adverse Action against a person within 90 days of the exercise of one or
2 more of the rights described in this Section 4908 shall create a rebuttable presumption that
3 such Adverse Action was taken in retaliation for the exercise of those rights.
4

5 **SEC. 4909. IMPLEMENTATION AND ENFORCEMENT OF EMPLOYMENT**
6 **PROVISIONS.**

7 (a) Administrative Enforcement.

8 (1) With regard to the employment provisions of this Article 49, the HRC OLSE is
9 authorized to take appropriate steps to enforce this Article and coordinate enforcement,
10 including the investigation of any possible violations of this Article. Where the HRC OLSE has
11 reason to believe that a violation has occurred, it may order any appropriate temporary or
12 interim relief to mitigate the violation or maintain the status quo pending completion of a full
13 investigation or hearing. ~~The HRC OLSE shall not find a violation based on an Employer's decision~~
14 ~~that an applicant or employee's Conviction History is Directly Related, but otherwise~~ may find a
15 violation of this Article, ~~including if the~~ based on a finding that an Employer failed to conduct the
16 individualized assessment as required under Section 4904(f) or that an Employer issued an
17 Adverse Decision based in whole or in part on an employee or applicant's Abortion-Related
18 Healthcare Conviction, Drag Conviction, Gender Affirming Care Conviction, or Spontaneous
19 Abortion-Related Conviction as prohibited by Section 4904(f). The HRC shall not find a violation based
20 on an Employer's determination that an applicant or employee's Conviction, other than an Abortion-
21 Related Healthcare Conviction, Drag Conviction, Gender Affirming Care Conviction, or Spontaneous
22 Abortion-Related Conviction, is a Directly-Related Conviction.

23 (2) ~~Where the OLSE determines that a violation has occurred, it may issue a determination~~
24 ~~and order any appropriate relief, provided however, that for a first violation, or for any violation~~
25 ~~during the first twelve months following the operative date of this Article, the OLSE must issue~~

1 ~~warnings and notices to correct, and offer the Employer technical assistance on how to comply with the~~
2 ~~requirements of this Article. For a second violation, the OLSE may impose an administrative penalty of~~
3 ~~no more than \$50.00 that the Employer must pay to the City for each employee or applicant as to whom~~
4 ~~the violation occurred or continued. Thereafter, for subsequent violations, the penalty may increase to~~
5 ~~no more than \$100, payable to the City for each employee or applicant whose rights were, or continue~~
6 ~~to be, violated. Such funds shall be allocated to the OLSE and used to offset the costs of implementing~~
7 ~~and enforcing this Article.~~

8 (3)(2) If multiple employees or applicants are impacted by the same procedural
9 violation at the same time (e.g. all applicants for a certain job opening are asked for their
10 Conviction History on the initial application), the violation shall be treated as a single violation
11 rather than multiple violations.

12 (4)(3) Where prompt compliance is not forthcoming, the HRC OLSE may refer the
13 action to the City Attorney to consider initiating a civil action pursuant to Subsection (b).

14 (5) ~~Subsections (a)(2), (a)(3), and (a)(4) apply to violations occurring prior to the effective~~
15 ~~date of the ordinance in Board of Supervisors File No. 171170 amending this Section 4909. Subsections~~
16 ~~(a)(6) and (a)(7) apply to violations occurring on or after the effective date of that ordinance.~~

17 (6)(4) Where the HRC OLSE determines that a violation has occurred, it may issue
18 a determination and order any appropriate relief. If multiple employees or applicants are
19 impacted by the same procedural violation at the same time (e.g., all applicants for a certain
20 job opening are asked for their Conviction History on the initial application), the violation shall
21 be treated as one violation for each impacted employee or applicant.

22 (7)(5) For a first violation ~~on or after the effective date of the ordinance in Board of~~
23 ~~Supervisors File No. 171170 amending this Section 4909~~, the HRC OLSE may impose an
24 administrative penalty of no more than ~~\$500~~ \$1,000 for each employee or applicant as to whom
25 the violation occurred or continued. For a second violation ~~on or after the effective date of that~~

1 ~~ordinance~~, the HRC OLSE may impose an administrative penalty of no more than ~~\$1,000~~ \$2,000
2 for each employee or applicant as to whom the violation occurred or continued. Thereafter, for
3 subsequent violations ~~on or after the effective date of that ordinance~~, the HRC OLSE may impose
4 an administrative penalty of no more than ~~\$2,000~~ \$4,000 for each employee or applicant whose
5 rights were, or continue to be, violated. The administrative penalties for each violation ~~on or~~
6 ~~after the effective date of that ordinance~~ shall be paid to the employee or applicant as to whom
7 the violation occurred or continued. Notwithstanding the previous sentences in this subsection
8 (a)~~(7)~~(5), if multiple employees or applicants are impacted by the same procedural violation at
9 the same time (e.g., all applicants for a certain job opening are asked for their Conviction
10 History on the initial application), the Employer shall be assessed the same administrative
11 penalty for each of the employees or applicants affected by that procedural violation.

12 ~~(8)~~(6) An employee, applicant or other person may report to the HRC OLSE any
13 suspected violation of this Article 49 within 60 days of the date the suspected violation
14 occurred. The HRC OLSE shall encourage reporting pursuant to this subsection by keeping
15 confidential, to the maximum extent permitted by applicable laws, the name and other
16 identifying information of the employee, applicant or person reporting the violation; provided,
17 however, that with the authorization of such person, the HRC OLSE may disclose ~~his or her~~
18 their name and identifying information as necessary to enforce this Article or for other
19 appropriate purposes.

20 ~~(9)~~ (7) The Director of the HRC OLSE shall establish rules governing the
21 administrative process for determining and appealing violations of this Article 49. Any rules
22 governing the administrative process adopted by the Director of the Office of Labor Standards
23 Enforcement before the effective date of the ordinance in Board File No. 260540 shall remain in full
24 effect until superseded by rules adopted by the Director of the HRC. The Rules shall include
25 procedures for:

- 1 (A) providing the Employer with notice that it may have violated this Article;
- 2 (B) providing the Employer with a right to respond to the notice;
- 3 (C) providing the Employer with notice of the HRC's OLSE's determination of a
4 violation;
- 5 (D) providing the Employer with an opportunity to appeal the HRC's OLSE's
6 determination to a hearing officer, who is appointed by the City Controller or his or her or their
7 designee.

8 ~~(10)~~(8) If there is no appeal of the HRC's OLSE's determination of a violation, that
9 determination shall constitute a failure to exhaust administrative remedies, which shall serve
10 as a complete defense to any petition or claim brought by the Employer against the City
11 regarding the HRC's OLSE's determination of a violation.

12 ~~(11)~~(9) If there is an appeal of the HRC's OLSE's determination of a violation, the
13 hearing before the hearing officer shall be conducted in a manner that satisfies the
14 requirements of due process. In any such hearing, the HRC's OLSE's determination of a
15 violation shall be considered prima facie evidence of a violation, and the Employer shall have
16 the burden of proving, by a preponderance of the evidence, that the HRC's OLSE's
17 determination of a violation is incorrect. The hearing officer's decision of the appeal shall
18 constitute the City's final decision. The sole means of review of the City's final decision,
19 rendered by the hearing officer, shall be by filing in the San Francisco Superior Court a
20 petition for writ of mandate under Section 1094.5 of the California Code of Civil Procedure.
21 The HRC OLSE shall notify the Employer of this right of review after issuance of the City's final
22 decision by the hearing officer.

23 (b) Civil Enforcement. The City or any employee or applicant whose rights under
24 this Article 49 have been violated may bring a civil action in a court of competent jurisdiction
25 against the Employer or other person violating this Article, and, upon prevailing, shall be

1 entitled to such legal or equitable relief as may be appropriate to remedy the violation
2 including, but not limited to: reinstatement; back pay; the payment of benefits or pay
3 unlawfully withheld; the payment of an additional sum as liquidated damages in the amount of
4 ~~\$500~~ \$1,000 to each employee, applicant or other person whose rights under this Article were
5 violated for each day such violation continued or was permitted to continue; appropriate
6 injunctive relief; and, further shall be awarded reasonable attorney's fees and costs. An
7 employee or applicant may institute a civil action under this subsection (b) only if:

8 (1) The employee or applicant has filed a complaint with the Director of the HRC
9 ~~OLSE~~;

10 (2) 90 days have passed since the filing of the complaint;

11 (3) After such 90-day period has passed, the employee or applicant provides 30-
12 day written notice to the Director of the HRC ~~OLSE~~ and the City Attorney's Office of ~~his or her~~
13 their intent to initiate civil proceedings; and

14 (4) The City Attorney's Office has not provided notice to the employee or applicant
15 of the City's intent to initiate civil proceedings by the end of the 30-day period.

16 (c) Interest. In any administrative or civil action brought under this Article, the HRC
17 ~~OLSE~~ or court, as the case may be, shall award interest on all amounts due and unpaid at the
18 rate of interest specified in subdivision (b) of Section 3289 of the California Civil Code.

19 (d) Remedies Cumulative. The remedies, penalties, and procedures provided under
20 this Article are cumulative.

21 (e) Limitation on Actions. Civil Actions to enforce the employment provisions of this
22 Article must be filed within one year after the date of the violation. This limitations period shall
23 not commence until the date the violation was discovered or could reasonably have been
24 discovered.

1 (f) Tracking of Complaints. *The HRC OLSE* shall maintain a record of the number and
2 types of complaints it receives alleging violations of this Article, and the resolution of those
3 complaints. *The HRC OLSE* shall report this information to the Board of Supervisors ~~within six~~
4 ~~months of the operative date of the ordinance in Board of Supervisors File No. 171106 and then~~
5 annually thereafter.

6
7 **SEC. 4910. EMPLOYER RECORDS.**

8 (a) An Employer shall retain records of employment, application forms, and other
9 pertinent data and records required under this Article, for a period of three years, and shall
10 allow the *HRC OLSE* access to such records, with appropriate notice and at a mutually
11 agreeable time, to monitor compliance with the requirements of this Article.

12 (b) An Employer shall provide information to the *HRC OLSE*, or the *HRC's OLSE's*
13 designee, on an annual basis ~~(with the exception of reporting on calendar year 2019 and 2020~~
14 ~~compliance)~~ as may be required to verify the Employer's compliance with this Article.

15 (c) In no event shall the *HRC OLSE* require an Employer to provide any information
16 or documents the disclosure of which would violate state or federal law.

17 (d) Where an Employer does not maintain or retain adequate records documenting
18 compliance with this Article or does not allow the *HRC OLSE* reasonable access to such
19 records, it shall be presumed that the Employer did not comply with this Article, absent clear
20 and convincing evidence otherwise. The Office of Treasurer and Tax Collector shall have the
21 authority to provide any and all nonfinancial information to *the HRC OLSE* necessary to fulfill
22 *HRC's OLSE's* responsibilities as the enforcing agency under this Article. With regard to all
23 such information provided by the Office of Treasurer and Tax Collector, *HRC OLSE* shall be
24 subject to the confidentiality provisions of Subsection (a) of Section 6.22-1 of the San
25 Francisco Business and Tax Regulations Code.

1 (e) Pursuant to its rulemaking authority under this Article, the ~~HRC OLSE~~ shall adopt
2 rules that establish procedures for Employers to maintain and retain accurate records and to
3 provide annual reporting of compliance to ~~the HRC OLSE~~ in a manner that does not require
4 disclosure of any information that would violate State or Federal privacy laws.

5
6 **SEC. 4911. IMPLEMENTATION AND ENFORCEMENT OF HOUSING PROVISIONS.**

7 (a) Administrative Enforcement.

8 (1) With regard to the housing provisions of this Article 49, the HRC, in
9 consultation with the Mayor's Office of Housing and Community Development, is authorized to
10 take appropriate steps to enforce this Article and coordinate enforcement, including the
11 investigation of any possible violations of this Article 49. The HRC ~~shall not find a violation~~
12 ~~based on a Housing Provider's decision that an applicant's Conviction History is Directly Related, but~~
13 ~~otherwise~~ may find a violation of this Article, ~~including if the~~ based on a finding that a Housing
14 Provider failed to conduct the individualized assessment as required under Section 4906(f) or
15 that a Housing Provider issued an Adverse Decision based in whole or in part on an applicant's
16 Abortion-Related Healthcare Conviction, Drag Conviction, Gender Affirming Care Conviction, or
17 Spontaneous Abortion-Related Conviction as prohibited by Section 4906(f). The HRC shall not find a
18 violation based on a Housing Provider's determination that an applicant's Conviction, other than an
19 Abortion-Related Healthcare Conviction, Drag Conviction, Gender Affirming Care Conviction, or
20 Spontaneous Abortion-Related Conviction, is a Directly-Related Conviction.

21 ~~(2) Where the Director of HRC determines that a violation has occurred, he or she may~~
22 ~~issue a determination and order any appropriate relief; provided, however, that for a first violation, or~~
23 ~~for any violation during the first twelve months following the operative date of this Article 49, the~~
24 ~~Director must issue warnings and notices to correct, and offer the Housing Provider technical~~
25 ~~assistance on how to comply with the requirements of this Article 49. For a second violation, the~~

1 ~~Director may impose an administrative penalty of no more than \$50.00 that the Housing Provider must~~
2 ~~pay for each applicant as to whom the violation occurred or continued. Thereafter, for subsequent~~
3 ~~violations, the penalty may increase to no more than \$100, payable to the City for each applicant~~
4 ~~whose rights were, or continue to be, violated. Such funds shall be allocated to the HRC and used to~~
5 ~~offset the costs of implementing and enforcing this Article.~~

6 (3)(2) If multiple applicants are impacted by the same procedural violation at the
7 same time (e.g. all applicants for a certain housing unit are asked for their Conviction History
8 on the initial application), the violation shall be treated as a single violation rather than multiple
9 violations.

10 (4) ~~Subsections (a)(2) and (a)(3) apply to violations occurring prior to the effective date of~~
11 ~~the ordinance in Board of Supervisors File No. 171170 amending this Section 4911. Subsections (a)(5)~~
12 ~~and (a)(6) apply to violations occurring on or after the effective date of that ordinance.~~

13 (5)(3) Where the Director of HRC determines that a violation has occurred, ~~he or~~
14 ~~she~~ the Director may issue a determination and order any appropriate relief. If multiple
15 applicants are impacted by the same procedural violation at the same time (e.g., all applicants
16 for a certain housing unit are asked for their Conviction History on the initial application), the
17 violation shall be treated as one violation for each impacted applicant.

18 (6)(4) For a first violation ~~on or after the effective date of the ordinance in Board of~~
19 ~~Supervisors File No. 171170 amending this Section 4909~~, the Director of HRC may impose an
20 administrative penalty of no more than ~~\$500~~ \$1,000 for each applicant as to whom the violation
21 occurred or continued. For a second violation ~~on or after the effective date of that ordinance~~, the
22 Director of HRC may impose an administrative penalty of no more than ~~\$1,000~~ \$2,000 for each
23 applicant as to whom the violation occurred or continued. Thereafter, for subsequent
24 violations ~~on or after the effective date of that ordinance~~, the Director of HRC may impose an
25 administrative penalty of no more than ~~\$2,000~~ \$4,000 for each applicant whose rights were, or

1 continue to be, violated. The administrative penalties for each violation ~~on or after the effective~~
2 ~~date of that ordinance~~ shall be paid to the applicant as to whom the violation occurred or
3 continued. Notwithstanding the previous sentences in this subsection (a)~~(6)(4)~~, if multiple
4 applicants are impacted by the same procedural violation at the same time (e.g., all applicants
5 for a certain housing unit are asked for their Conviction History on the initial application), the
6 Housing Provider shall be assessed the same administrative penalty for each of the
7 applicants affected by that procedural violation.

8 ~~(7)(5)~~ An applicant or other person may report to the HRC any suspected violation
9 of this Article 49 within 60 days of the date the suspected violation occurred. The HRC shall
10 encourage reporting pursuant to this subsection by keeping confidential, to the maximum
11 extent permitted by applicable laws, the name and other identifying information of the
12 employee, applicant or person reporting the violation; provided, however, that with the
13 authorization of such person, the HRC may disclose ~~his or her~~ their name and identifying
14 information as necessary to enforce this Article 49 or for other appropriate purposes.

15 ~~(8)(6)~~ The Director of the HRC, in consultation with the Mayor's Office of Housing
16 and Community Development, shall establish rules governing the administrative process for
17 determining and appealing violations of this Article 49. The Rules shall include procedures for:

- 18 (A) providing the Housing Provider with notice that it may have violated this
19 Article 49;
- 20 (B) providing the Housing Provider with a right to respond to the notice;
- 21 (C) providing the Housing Provider with notice of the Director's determination of
22 a violation;
- 23 (D) providing the Housing Provider with an opportunity to appeal the Director's
24 determination to the HRC.

1 ~~(9)~~(7) If there is no appeal of the Director’s determination of a violation, that
2 determination shall constitute a failure to exhaust administrative remedies, which shall serve
3 as a complete defense to any petition or claim brought by the Housing Provider against the
4 City regarding the Director’s determination of a violation.

5 ~~(10)~~(8) If there is an appeal of the Director’s determination of a violation, the City
6 Controller or ~~his or her~~ the Controller’s designee shall appoint a person, other than a member
7 of the Commission, to serve as a hearing officer. The hearing before the hearing officer shall
8 be conducted in a manner that satisfies the requirements of due process. In any such hearing,
9 the Director’s determination of a violation shall be considered prima facie evidence of a
10 violation, and the Housing Provider shall have the burden of proving, by a preponderance of
11 the evidence, that the Director’s determination of a violation is incorrect.

12 ~~(11)~~(9) If the hearing officer finds that the Housing Provider has engaged in
13 conduct in violation of this Article 49, the hearing officer shall issue an order requiring the
14 Housing Provider to cease and desist from the practice and to offer the housing
15 accommodation to the applicant or applicants under the terms for which the unit was offered
16 to the public. The Housing Provider shall not be required to offer the housing accommodation
17 if the unit has already been rented or leased to a tenant, but the Housing Provider shall be
18 required to offer a comparable unit, if available, to the applicant or applicants.

19 ~~(12)~~(10) The decision of the hearing officer shall be final unless the Commission
20 vacates his or her decision on appeal.

21 ~~(13)~~(11) Either party may file an appeal of the hearing officer’s decision with the
22 Commission. Such an appeal to the Commission from the determination of the hearing officer
23 must be made within 15 days of the mailing of the decision and findings of fact. The appeal
24 shall be in writing and must state the grounds for appellant’s claim that there was either error
25 or abuse of discretion on the part of the hearing officer. Each appeal shall be accompanied by

1 a \$15 filing fee; provided, however, the fee shall be waived for an individual who files an
2 affidavit under penalty of perjury stating that the individual ~~he or she~~ is an indigent person who
3 does not have and cannot obtain the money to pay the filing fee without using money needed
4 for the necessities of life. The filing of an appeal will not stay the effect of the hearing officer's
5 decision.

6 ~~(14)~~(12) Upon receipt of an appeal, the entire administrative record of the matter,
7 including the appeal, shall be filed with the Commission.

8 ~~(15)~~(13) The Commission may in its discretion determine to hear an appeal. In
9 deciding whether to hear an appeal, the Commission shall consider, among other things,
10 fairness to the parties, hardship to either party and promotion of the policies and purposes of
11 this Article 49. In determining whether to hear an appeal the Commission may also review
12 material from the administrative record of the matter as it deems necessary. A vote of the
13 majority of the Commission shall be required for an appeal to be heard.

14 ~~(16)~~(14) In those cases where the Commission is able to determine on the basis of
15 the documents before it that the hearing officer has erred, the Commission may without
16 determining whether to hear the appeal remand the case for further hearing in accordance
17 with its instructions without conducting an appeal hearing. Both parties shall be notified as to
18 the time of the re-hearing, which shall be conducted within 30 days of the remand by the
19 Commission. In those cases where the Commission is able to determine on the basis of the
20 documents before it that the hearing officer's findings contain numerical or clerical
21 inaccuracies, or require clarification, the Commission may continue the hearing for purposes
22 of referring the case back to said hearing officer in order to correct the findings.

23 ~~(17)~~(15) Appeals accepted by the Commission shall be heard within 45 days of the
24 filing of an appeal. Within 30 days of the filing of an appeal, both parties shall be notified in
25 writing as to whether the appeal has been accepted. If the appeal has been accepted, the

1 notice shall state the time of the hearing and the nature of the hearing. Such notice must be
2 mailed at least 10 days prior to the hearing.

3 ~~(18)~~(16) At the appeal hearing, the parties shall have an opportunity to present oral
4 and written argument in support of their positions. The Commission may in its discretion allow
5 the parties to present additional evidence that was not considered by the hearing officer. After
6 such hearing and after any further investigation which the Commission may deem necessary,
7 the Commission may, upon hearing the appeal, affirm, reverse or modify the hearing officer's
8 decision or may remand the case for further hearing in accordance with its findings. The
9 Commission's decision must be rendered within 45 days of the completion of the hearing and
10 the parties must be notified of such decision.

11 ~~(19)~~(17) In accordance with the above subsection, the Commission shall give the
12 parties written notice of the decision. The notice shall state that the decision is final.

13 (b) Civil Enforcement. The City or any applicant whose rights under this Article 49
14 have been violated may bring a civil action in a court of competent jurisdiction against the
15 Housing Provider or other person violating this Article 49, and, upon prevailing, shall be
16 entitled to such legal or equitable relief as may be appropriate to remedy the violation
17 including, but not limited to: reinstatement; back pay; the payment of benefits or pay
18 unlawfully withheld; the payment of an additional sum as liquidated damages in the amount of
19 ~~\$500~~ \$1,000 to each employee, applicant or other person whose rights under this Article 49
20 were violated for each day such violation continued or was permitted to continue; appropriate
21 injunctive relief; and, further shall be awarded reasonable attorney's fees and costs. An
22 applicant may institute a civil action under this subsection (b) only if:

- 23 (1) The applicant has filed a complaint with the Director of HRC;
- 24 (2) 90 days have passed since the filing of the complaint;

1 (3) After such 90-day period has passed, the applicant provides 30-day written
2 notice to the Director of HRC and the City Attorney's Office of his or her or their intent to
3 initiate civil proceedings; and

4 (4) The City Attorney's Office has not provided notice to the applicant of the City's
5 intent to initiate civil proceedings by the end of the 30-day period.

6 (c) Interest. In any administrative or civil action brought under this Article, the HRC
7 or court, as the case may be, shall award interest on all amounts due and unpaid at the rate of
8 interest specified in subdivision (b) of Section 3289 of the California Civil Code.

9 (d) Remedies Cumulative. The remedies, penalties, and procedures provided under
10 this Article are cumulative.

11 (e) Limitation on Actions. Civil Actions to enforce the employment provisions of this
12 Article must be filed within one year after the date of the violation. This limitations period shall
13 not commence until the date the violation was discovered or could reasonably have been
14 discovered.

15 (f) Tracking of Complaints. HRC shall maintain a record of the number and types of
16 complaints it receives alleging violations of this Article, and the resolution of those complaints.
17 HRC shall report this information to the Board of Supervisors ~~within six months of the operative~~
18 ~~date of the ordinance in Board of Supervisors File No. 171170 and then~~ annually thereafter.

19 * * * *

20
21 **SEC. 4913. RULEMAKING.**

22 (a) The Director of HRC ~~OLSE~~ shall have authority to adopt regulations and
23 guidelines that implement the employment provisions of this Article or that relate to provisions
24 of this Article of general import or applicability; provided, that the Director of HRC ~~OLSE~~ may
25 adopt regulations or guidelines relating to provisions of general import or applicability only

1 after consultation with ~~the Director of HRC and~~ the Mayor's Office of Housing and Community
2 Development. Any regulations or guidelines adopted by the Director of the Office of Labor Standards
3 Enforcement before the effective date of the ordinance in Board File No. 260540 to implement the
4 employment provisions of this Article or that relate to provisions of this Article of general import or
5 applicability shall remain in effect until superseded by regulations or guidelines adopted by the
6 Director of HRC under this subsection (a).

7 (b) A designee of the Director of HRC ~~OLSE~~ shall not have the authority under
8 subsection (a) to adopt regulations or guidelines. But, at the discretion of the Director of HRC
9 ~~OLSE~~, a designee shall have the authority to conduct hearings leading to the adoption of
10 regulations or guidelines, and to consult with ~~the Director of HRC and~~ the Mayor's Office of
11 Housing and Community Development regarding regulations or guidelines relating to
12 provisions of general import or applicability.

13 (c) The HRC, in consultation with the Mayor's Office of Housing and Community
14 Development, shall have authority to adopt regulations and guidelines that implement the
15 housing provisions of this Article. The HRC may delegate this function to the Director of HRC.

16 (d) A designee of the Director of HRC shall not have the authority under subsection
17 (c) to adopt regulations or guidelines. But, at the discretion of the Director of HRC, a designee
18 shall have the authority to conduct hearings leading to the adoption of regulations or
19 guidelines, and to consult with ~~the Director of OLSE and~~ the Mayor's Office of Housing and
20 Community Development regarding regulations or guidelines relating to provisions of general
21 import or applicability.

22

23 **SEC. 4914. OUTREACH.**

24 (a) The HRC ~~OLSE~~ shall establish a community-based outreach program to conduct
25 education and outreach to employees, applicants, and potential applicants for employment

1 regarding rights and procedures under this Article. The program may be targeted at workers
2 or potential workers in industries or communities where, in the judgment of the HRC ~~OLSE~~, the
3 need for education and outreach is greatest.

4 (b) The HRC, in consultation with the Mayor’s Office of Housing and Community
5 Development, shall establish a community-based outreach program to conduct education and
6 outreach to applicants and potential applicants for housing regarding rights and procedures
7 under this Article. The program may be targeted at individuals or communities where, in the
8 judgment of the HRC, the need for education and outreach is greatest.

9 (c) In establishing outreach programs as required by subsections (a) and (b), ~~the~~
10 ~~OLSE and~~ the HRC may partner ~~with each other and/or~~ with community-based organizations.
11 Nothing in this Section 4914 shall preclude ~~the OLSE or~~ the HRC, by contract or grant, and
12 consistent with other provisions of City law, from engaging the services of such organizations
13 in establishing such community-based outreach programs, participating in such programs, or
14 developing materials for such programs. Nothing in this Section 4914 shall preclude ~~the OLSE~~
15 ~~or~~ the HRC from combining the outreach programs required by subsections (a) and (b) with
16 other related community outreach programs.

17 * * * *

18
19 **SEC. 4916. PREEMPTION.**

20 The City recognizes that in some circumstances state or federal law governs some of
21 the matters addressed in this Article. Nothing in this Article shall be interpreted or applied by a
22 court or an agency of City government so as to create any requirement, power, or duty in
23 conflict with federal or state law or with a requirement of any government agency, including
24 any agency of City government, implementing federal or state law. Consistent with the
25 foregoing preemption principle, for example, ~~the OLSE and~~ the HRC is are authorized to not

