



Brooke Jenkins
District Attorney

December 20, 2023

Connie Chan
Chair, Budget and Finance Committee
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear Chair Chan:

Attached please find a copy of the proposed Resolution for the Board of Supervisors approval, which retroactively authorizes the Office of the District Attorney to accept and expend a Sustainability grant in the amount of \$1,200,000 from the John D. and Catherine T. MacArthur Foundation for the grant period January 1, 2023, through December 31, 2025.

This "retroactive" request is administrative in nature. The John D. and Catherine T. MacArthur Foundation awarded foundation funds to the City and County of San Francisco (CCSF) as part of its Safety and Justice Challenge (SJC) Initiative. The agreement for this Sustainability grant between the John D. and Catherine T. MacArthur Foundation and our office was signed on May 25, 2023. This Sustainability agreement supplements two existing SJC grants (i.e., Implementation and Renewal grants). At the time the Sustainability agreement was signed we started the process to interview for the SJC Director, a position that is critical to administering the grant and devising the programmatic deliverables. The SJC Director position was eventually filled on July 18, 2023, and the on-boarding process commenced. Concurrently, remaining balances on the two existing SJC grants, which are primarily associated with position vacancies, continue to be spent. Upon approval of the programmatic deliverables associated with SJC Sustainability Grant, as well as focused reflection to ensure both fiscal and purpose alignment with the existing SJC Implementation and Renewal grants, staff began preparing for the Accept & Expend process. No Sustainability grant activities have begun, and no Sustainability grant expenditures have been incurred.

The purpose of the grant is to support and sustain the City and County of San Francisco's comprehensive efforts to reduce jail incarceration and racial and ethnic disparities in jail usage as a site in the Safety and Justice Challenge. This grant is being submitted currently as it is the earliest the Department could submit due to the timeframe it takes to process this grant for Board submission. Below is the timeline of activities leading up to the point of submission:



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Timeline:

- 05/30/2023 received fully executed grant agreement from grantor;
- 07/19/2023 filled critical grant director position;
- 09/30/2023 completed initial partner outreach;
- 10/27/2023 completed internal programmatic reflection and review;
- 11/08/2023 completed internal programmatic and administrative review;
- 11/08/2023 sent A&E documents to City Attorney for review;
- 11/16/2023 City Attorney review completed;
- 11/20/2023 sent A&E documents to Controller for review;
- 12/05/2023 Controller completed review;
- 12/05/2023 forwarded documents to Mayor for review;
- 12/12/2023 received MBO approval.

The following is a list of accompanying documents:

- Grant Information Form
- Grant Budget
- Grant Application
- Grant Award Letter

We respectfully request review and approval of this resolution. If you have any questions, please contact Eddie McCaffrey at Edward.McCaffrey@sfgov.org.

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A handwritten signature in blue ink, appearing to read "Eugene Clendinen".

Eugene Clendinen
Chief, Administration &
Finance