

File No. 090960

Committee Item No. 4

Board Item No. 26

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Date November 19, 2009

Board of Supervisors Meeting Date 12-8-09

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form SFEC-126: Notification of Contract Approval |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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Completed by: Alisa Somera Date November 16, 2009

Completed by: L.W. Date 11-25-09

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file and the online version.

28

1 [Honoring small local businesses during Small Business Month.]

2
3 **Ordinance amending the San Francisco Administrative Code by requiring the Small**
4 **Business Commission to declare one month out of the year "Small Business Month"**
5 **and to recognize small local businesses during the Small Business Month.**

6 NOTE: Additions are single-underline italics Times New Roman;
7 deletions are ~~strike-through italics Times New Roman~~.
8 Board amendment additions are double-underlined;
9 Board amendment deletions are ~~strikethrough normal~~.

9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. The San Francisco Administrative Code is hereby amended by amending
11 Section 2A.240, to read as follows:

12 SEC. 2A.240. SMALL BUSINESS COMMISSION; POWERS AND DUTIES.

13 (a) The Small Business Commission shall:

14 1. Formulate and evaluate goals, objectives, plans, and programs and set policies for
15 the City regarding small businesses, consistent with any overall objectives established by the
16 Mayor and the Board of Supervisors through the adoption of legislation, in order to promote
17 the economic health of the small business community in San Francisco, its employees, and its
18 customers;

19 2. Develop and keep current an annual statement of purpose outlining its areas of
20 jurisdiction, authorities, purpose and goals, subject to review and approval by the Mayor and
21 the Board of Supervisors;

22 3. Recommend to the Mayor for submission to the Board of Supervisors rates, fees
23 and similar charges with respect to appropriate items coming within its jurisdiction;

24 4. Prepare and recommend to the Mayor an annual budget for the Commission's
25 activities;

1 5. Oversee grants and programs concerning and benefiting small businesses and
2 neighborhood business districts;

3 6. Review all legislation affecting small businesses and make recommendations to the
4 Board of Supervisors;

5 7. Declare one month out of the year Small Business Month;

6 8. Establish an application and selection process to provide recognition during at least one
7 public event during Small Business Month to outstanding local small businesses that contribute to the
8 vitality of San Francisco. Solicitation for honorees shall come from the Mayor, individual members of
9 the Board of Supervisors, individual members of the Commission, and the general public;

10 9.7. Review rules and regulations adopted by City departments that affect small
11 businesses and recommend modifications that would promote the health of small businesses;

12 10.8. Collect and analyze information about the small business economy in San
13 Francisco, as well as conduct investigations under its power of inquiry into any aspect of
14 governmental operations affecting small businesses, including holding hearings and taking
15 testimony, and make recommendations to the Mayor or the Board of Supervisors; and

16 11.(b) The Commission may adopt such rules and regulations consistent with the
17 provisions of this Section as are necessary for the conduct of its business. Such rules and
18 regulations shall be available for public review and comment for 10 days before they are
19 finally adopted by the Commission.

20 APPROVED AS TO FORM:
21 DENNIS J. HERRERA, City Attorney

22 By: 
23 _____

24 ALICIA CABRERA
25 Deputy City Attorney

BOARD of SUPERVISORS



City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

TO: Small Business Commission
FROM: Angela Calvillo, Clerk of the Board
DATE: August 12, 2009
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS
Rules Committee

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2009 AUG 14 AM 9:00

The Board of Supervisors Rules Committee has received the following proposed ordinance, which is being referred to the Small Business Commission for comment and recommendation.

File: 090960

Ordinance amending the San Francisco Administrative Code by requiring the Small Business Commission to declare one month out of the year "Small Business Month" and to recognize small local businesses during the Small Business Month.

Please return this cover sheet with the Commission's response to **Linda Wong, Clerk, Rules Committee.**

RESPONSE FROM SMALL BUSINESS COMMISSION - Date: 8/13/09

No Comment
 Recommendation Attached

Signature



SMALL BUSINESS COMMISSION
OFFICE OF SMALL BUSINESS



CITY AND COUNTY OF SAN FRANCISCO
GAVIN NEWSOM, MAYOR

August 13, 2009

Ms. Angela Calvillo, Clerk of the Board
Board of Supervisors
City Hall room 244
1 Carlton B. Goodlett Place
San Francisco, CA 94102-4694

RE: **File # 090960:** [Honoring Small Local Businesses during Small Business Month]
Ordinance amending the San Francisco Administrative Code by requiring the Small Business Commission to declare one month out of the year "Small Business Month" and to recognize small local businesses during the Small Business Month

Small Business Commission Recommendation: Approval

Dear Ms. Calvillo:

On August 10, 2009, the Small Business Commission heard and recommends approval to the Board of Supervisors for File #090960.

The Small Business Commission appreciates the opportunity to broaden the City's ability to recognize the small business in each of the 11 Supervisorial districts and Citywide.

The Small Business Commission looks forward to working with Supervisor Alioto-Pier to establish an application and selection process to provide recognition during at least one public event during Small Business Month to outstanding local small business.

Sincerely,

Regina Dick-Endrizzi
Director, Office of Small Business

cc. Board of Supervisors
Starr Terrell
Linda Wong, Clerk of Rules Committee

SMALL BUSINESS ASSISTANCE CENTER/ SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, ROOM 110 SAN FRANCISCO, CALIFORNIA 94102-4681
(415) 554-6481