

CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

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June 21, 2023

TO: Budget and Appropriations Committee

FROM: Budget and Legislative Analyst



SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2023-2024 to Fiscal Year 2024-2025 Budget.

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YEAR ONE: FY 2023-24

Budget Changes

The Department's \$200,154,962 budget for FY 2023-24, as proposed by the Mayor, is \$14,455,089 or 7.8% more than the original FY 2022-23 budget of \$185,699,873.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 720.92 FTEs, which are 14.11 FTEs more than the 706.81 FTEs in the original FY 2022-23 budget. This represents a 2.0% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$97,464,962 in FY 2023-24 are \$10,725,089 or 12.4% more than FY 2022-23 revenues of \$86,739,873.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$186,221,047 budget for FY 2024-25, as proposed by the Mayor, is \$13,933,915 or 7.0% less than the Mayor's proposed FY 2023-24 budget of \$200,154,962.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 723.56 FTEs, which are 2.64 FTEs more than the 720.92 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.4% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$80,311,047 in FY 2024-25 are \$17,153,915 or 17.6% less than FY 2023-24 estimated revenues of \$97,464,962.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: LIB – PUBLIC LIBRARY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Public Library	171,592,228	151,700,834	171,222,254	185,699,873	200,154,962
FTE Count	701.06	700.17	700.45	706.81	720.92

The Department’s budget increased by \$28,562,734 or 16.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 19.86 or 2.8% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$14,455,089 largely due to an increase in salaries and benefits, and capital investments.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$13,933,915 largely due to one-time capital funding in FY 2023-24.

Budget Reductions

The Department reports that the Mayor proposed \$3,118,108 in reductions in FY 2023-24, which are summarized in the table attached to this report.

The Department does not have major reductions to the budget in FY 2023-24 compared to FY2022-23. The reductions are primarily one-time investments in FY 2022-23, which do not result in service impacts. The other reductions are either planned end of phase or shifting from external to internal service provision.

Please note that these reductions may not be reflected in the overall change in the Department's budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: LIB – PUBLIC LIBRARY

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$485,000 in FY 2023-24. All of the \$485,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$13,970,089 or 7.5% in the Department’s FY 2023-24 budget.

Our policy recommendations total \$240,241 in FY 2023-24, all of which are ongoing savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$485,000 in FY 2024-25. All of the \$485,000 in recommended reductions are ongoing savings.

Our policy recommendations total \$244,469 in FY 2024-25, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

LIB - Public Library

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
		LIB Public Library													
LIB-1	Other Materials & Supplies			\$100,000	\$70,000	\$30,000					\$100,000	\$70,000	\$30,000		
		Reduce the proposed budget for Other Materials & Supplies. The Department has significant underspending in Materials and Supplies in the SR Public Library Preservation Fund in the current and prior year.							Ongoing savings.						
LIB-2	Other Materials & Supplies			\$15,000	\$10,000	\$5,000					\$15,000	\$10,000	\$5,000		
		Reduce the proposed budget for Other Materials & Supplies. The Department has significant underspending in Materials and Supplies in the SR Public Library Preservation Fund in the current and prior year.							Ongoing savings.						
LIB-3	Attrition Savings			(\$441,760)	(\$763,925)	\$322,165					(\$441,761)	(\$763,472)	\$321,711		
	Mandatory Fringe Benefits			(\$175,291)	(\$303,126)	\$127,835					(\$176,162)	(\$304,451)	\$128,289		
		<i>Total Savings \$450,000</i>							<i>Total Savings \$450,000</i>						
		Increase attrition savings. The Department's proposed FY 2023-24 budget reduces its attrition assumption, but the Department is projected to have significant salary savings at the end of FY 2022-23.							Ongoing savings.						

	FY 2023-24		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$485,000	\$485,000
Total	\$0	\$485,000	\$485,000

	FY 2024-25		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$485,000	\$485,000
Total	\$0	\$485,000	\$485,000

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

LIB - Public Library

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			

Policy Recommendations

		LIB Public Library														
LIB-4	0932 Manager IV	1.00	0.00	\$200,852	\$0	\$200,852			1.00	0.00	\$209,298	\$0	\$209,298			
	Mandatory Fringe Benefits			\$69,277	\$0	\$69,277					\$66,924	\$0	\$66,924			
	0952 Deputy Director II	0.00	1.00	\$0	\$187,141	(\$187,141)			0.00	1.00	\$0	\$192,683	(\$192,683)			
	Mandatory Fringe Benefits			\$0	\$66,858	(\$66,858)					\$0	\$68,739	(\$68,739)			
					<i>Total Savings</i>	\$16,130					<i>Total Savings</i>	\$14,800				
	<p>The Department is proposing a substitution to return the 1.00 FTE 0952 Deputy Director II position back to the prior 1.00 FTE 0932 Manager IV position in FY 2023-24 at a net cost of \$16,130. This position is the Library's Chief Information Officer (CIO) position. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. This substitution will not add to the count of the manager and deputy director positions and, according to Department staff, will allow the Department to offer a more competitive salary, and still be at a lower management level than other CIO's in the City. Given the high cost of this position and the high growth of such positions in recent years, the Budget and Legislative Analyst's Office considers approval of this substitution to be a policy decision for the Board of Supervisors.</p>															
Ongoing savings.																

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

LIB - Public Library

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To	From	To				
LIB-5	0922 Manager I	1.00	0.00	161,657	\$0	161,657			1.00	0.00	\$166,444	\$0	\$166,444			
	Mandatory Fringe Benefits			62,004	\$0	62,004					\$63,379	\$0	\$63,379			
	1926 Senior Materials and Supplies Supervisor	0.00	1.00	\$0	\$83,240	(83,240)			0.00	1.00	\$0	\$85,705	(\$85,705)			
	Mandatory Fringe Benefits			\$0	\$37,473	(37,473)					\$0	\$38,584	(\$38,584)			
	<i>Total Savings</i>				<i>\$102,948</i>					<i>Total Savings</i>				<i>\$105,534</i>		
			<p>The Department is proposing an upward substitution of 1.00 FTE 1926 Senior Materials and Supplies Supervisor to 1.00 FTE 0922 Manager I. According to Department staff, the Department's operational needs now require this position to oversee fleet, delivery, and receiving logistics for the Library, outside the scope of the 1926 Senior Materials and Supplies Supervisor classification. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing a 0922 Manager I position in FY 2023-24 at a net cost of \$102,948. Given the high cost of this position and the high growth of such positions in recent years, the Budget and Legislative Analyst's Office considers approval of this upward substitution to be a policy decision for the Board of Supervisors.</p>													
		Ongoing savings.														

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

LIB - Public Library

Rec #	Account Title	FY 2023-24							FY 2024-25								
		FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
		From	To	From	To	From				To	From	To					
LIB-6	0922 Manager I	1.00	0.00	\$161,657	\$0	\$161,657			1.00	0.00	\$166,444	\$0	\$166,444				
	Mandatory Fringe Benefits			\$62,004	\$0	\$62,004					\$63,379	\$0	\$63,379				
	3602 Library Page	0.00	1.00	\$0	\$68,639	(\$68,639)			0.00	1.00	\$0	\$70,672	(\$70,672)				
	Mandatory Fringe Benefits			\$0	\$33,859	(\$33,859)					\$0	\$35,016	(\$35,016)				
			<i>Total Savings</i>		<i>\$121,163</i>					<i>Total Savings</i>		<i>\$124,135</i>					
		<p>The Department is proposing an upward substitution of 1.00 FTE 3602 Library Page to 1.00 FTE 0922 Manager I for the City Archivist position. According to Department staff, the City Archivist fulfills citywide responsibilities defined in SEC 8.7, SEC. 67.29-1, 67.29-7. According to Department staff, in assessing a pending vacancy, the Department determined that the responsibilities are most appropriately performed by a manager who will engage with other City departments and community groups to ensure preservation of the City's diverse community. Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing an upward substitution to a 0922 Manager I position in FY 2023-24 at a net cost of \$121,163. Given the high cost of this position and the high growth of such positions in recent years, the Budget and Legislative Analyst's Office considers approval of this upward substitution to be a policy decision for the Board of Supervisors.</p>															
		Ongoing savings.															

FY 2023-24			
Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$240,241	\$240,241
Total	\$0	\$240,241	\$240,241

FY 2024-25			
Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$244,469	\$244,469
Total	\$0	\$244,469	\$244,469

LIB - Public Library
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRAN CES	FY 2023-24 MYR PROPOSED	REDUCTION FY24 MYR PROPOSED VS. FY23 ORIGINAL	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232048	LIB Public Library	13140	SR Public Library Preserv	10001718	LB-Collection Technical Svcs	10000	Operating	549710	850,000	850,000	-	-	-	(850,000)	Mission Branch reopening	Mission Branch open day collection. Mission branch renovation construction got delayed. Will have to carryforward this funding to FY24.	One-time budget in FY23	No service reduction.
232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	527990	575,000	575,000	200,100	787,735	50,000	(525,000)	Consulting services	Consulting services in FY23 to revise Record Retention Policy and evolve to Information Governance Strategy, to promote a culture of innovation and equity within SFPL by facilitating meetings focused on brainstorming, sharing and creating ideas, and growing leading-edge ideas that will help SFPL become a more equitable, community-responsive organization. This is also to fund the consulting services for Racial Equity Action Plan Phase 2 Implementation.	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026751	LB Administration	10000	Operating	535000	100,000	100,000	-	-	-	(100,000)	Open Hours Assessment Survey	One-time budget in FY23 of \$100K to hire expert consultant to perform FY23 required Open Hours Assessment survey work.	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	535960	355,000	355,000	-	-	-	(355,000)	Upgrade outdated cardkey system	One-time investment to upgrade the outdated JCI P2000/Cardkey system to be current with the vendor's current version. The project was delayed. Will have to carry forward	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	542990	235,000	266,326	178,420	91,208	210,000	(25,000)	Custodial equipment purchase	One-time \$25K to procure Custodial Equipment for the Special Projects Crew and general use	One-time budget in FY23	No service reduction

LIB - Public Library
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRAN CES	FY 2023-24 MYR PROPOSED	REDUCTION FY24 MYR PROPOSED VS. FY23 ORIGINAL	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	549410	265,000	420,550	135,974	128,923	255,000	(10,000)	Furniture replacement for setups.	One-time \$10K to replace furniture for setups. Replace tables and chairs used for setups, as they are at the end of their life cycle.	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	549510	66,500	70,094	396	2,788	16,500	(50,000)	Stock room supplies	One-time \$50K for stock room supplies	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026754	LB Information Technology	10000	Operating	535315	110,000	110,000	-	-	75,000	(35,000)	Digi Center software update	One-time \$35K in FY23 for Digi Center software update	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	527990	100,000	100,000	-	-	-	(100,000)	Racial Equity Outreach Project	One-time investment in FY23 for Racial Equity Project for outreach to Main-proximate communities as Tenderloin Branch serving New Americans and vulnerable adults.	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026755	LB Main Library Operations	10000	Operating	581625	94,315	94,315	33,633	-	-	(94,315)	Homeless Outreach Team Services (HOT) at the Main	DHS's SFHOT Heluna Health partners with the Library to provide a program of service that includes training for up to 9 Part-Time Health & Safety Associates (HASA) who provide social services information as well as refer patrons to the social worker.	Eliminate the work order because the Health & Safety Associates (HASAs) who are currently funded through work order with HSH will be transitioning to the Library as permanent staff.	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10031292	LB-Community Partnerships&Pr og	10000	Operating	549210	60,000	60,000	-	-	-	(60,000)	Hybrid programming model development	Hardware for developing hybrid programming model	One-time budget in FY23	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10031292	LB-Community Partnerships&Pr og	10000	Operating	581050	842,221	1,494,804	530,157	-	208,428	(633,793)	Artists-in-Residence & Galleries Program	Library provides funding to ARTs Commission through work order to support the economic recovery stimulus efforts: Artists-In-Residence (AIR) for equity zone branches and Galleries program.	Library committed to provide funding for three years starting in FY21 and planned with ARTs Commission to evaluate the program to determine the future support.	No service reduction

LIB - Public Library
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	REDUCTION FY24 MYR PROPOSED VS. FY23 ORIGINAL	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232048	LIB Public Library	13140	SR Public Library Preserv	10026752	LB Branch Libraries Operations	10000	Operating	560000	260,000	260,000	-	-	-	(260,000)	Book Kiosk	Support access to collections to residents in underserved areas of the City through the installation of a book kiosk, which will house a small collection and facilitate holds pick-up.	One time bos addback fund.	No service reduction
232048	LIB Public Library	13140	SR Public Library Preserv	10026753	LB Facilities Maintenance	10000	Operating	581410	20,000	20,000	-	-	-	(20,000)	Real Estate Custodial Services	Real Estate custodial services per Library's requests for special occasions or events	Real Estate stopped providing services due to the capacity issue.	No service reduction

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$108,902,751 budget for FY 2023-24, as proposed by the Mayor, is \$5,488,531 or 5.3% more than the original FY 2022-23 budget of \$103,414,220.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 316.71 FTEs, which are 3.57 FTEs less than the 320.28 FTEs in the original FY 2022-23 budget. This represents a 1.1% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$76,452,191 in FY 2023-24 are \$1,976,539 or 2.7% more than FY 2022-23 revenues of \$74,475,652.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$113,162,269 budget for FY 2024-25, as proposed by the Mayor, is \$4,259,518 or 3.9% more than the Mayor's proposed FY 2023-24 budget of \$108,902,751.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 317.28 FTEs, which are 0.57 FTEs more than the 316.71 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$74,510,225 in FY 2024-25 are \$1,941,966 or 2.5% less than FY 2023-24 estimated revenues of \$76,452,191.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: CAT – CITY ATTORNEY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
City Attorney	91,435,217	93,814,525	98,679,267	103,414,220	108,902,751
FTE Count	310.19	309.80	311.04	320.28	316.71

The Department’s budget increased by \$17,467,534 or 19.1% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 6.52 or 2.1% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$5,488,531 largely due to new attorney positions related to the California CARE Court, a state initiative creating a pathway for family members, providers and first responders to ask a court to mandate treatment for individuals with serious, untreated behavioral health disorders. Other factors include cost increases to outside counsel expenses, court reporters and legal vendors, and a one-time workorder with the Department of Human Resources for negotiating collective bargaining agreements covering 88% of the City’s workforce.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$4,259,518 largely due to increases in salaries and benefits and ongoing outside service costs.

Budget Reductions

The Department reports that the Mayor proposed \$1,527,191 in reductions in FY 2023-24, which are summarized in the table attached to this report. These reductions include ongoing reductions in temporary salaries and corresponding fringe benefits for budget savings, reductions in the interdepartmental services budgets of requesting departments, and a reduction in one-time Gun Violence Restraining Order unit addbacks.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: CAT – CITY ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$363,183 in FY 2023-24. Of the \$363,183 in recommended reductions, \$163,183 are ongoing savings and \$200,000 are one-time savings. These reductions would still allow an increase of \$5,125,349 or 5.0% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,067, for total General Fund savings of \$364,249.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$170,377 in FY 2024-25. All of the \$170,377 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$4,089,141 or 3.8% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

CAT - City Attorney

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
CAT-1	CAT City Attorney														
	Prof & Specialized Svcs-Bdgt			\$1,148,016	\$1,078,016	\$70,000	X				\$1,203,160	\$1,133,160	\$70,000	X	
		Reduce funding for Professional and Specialized Services due to opportunities for Information Technology cost savings. This recommendation would still allow an increase of \$462,840 in Professional and Specialized Services in FY 2023-24, and would accommodate the Department's proposed acquisition of new IT solutions. As a result of these acquisitions, the Department should be able to reduce certain existing expenditures. It can also achieve savings by reducing the number of Microsoft subscriptions, which currently exceeds the number of Department staff.							Ongoing savings.						
CAT-2	1458 Legal Secretary I	0.50	0.00	\$53,944	\$0	\$53,944	X		0.50	0.0	\$55,541	\$0	\$55,541	X	
	Mandatory Fringe Benefits			\$21,785	\$0	\$21,785	X				\$22,304	\$0	\$22,304	X	
				<i>Total Savings</i>		\$75,729				<i>Total Savings</i>		\$77,845			
		Delete 0.5 FTE vacant 1458 Legal Secretary I position.							Ongoing savings.						
CAT-3	8182 Head Attorney	0.79	0.00	\$213,860	\$0	\$213,860	X		1.00	0.00	\$278,470	\$0	\$278,470	X	
	Mandatory Fringe Benefits			\$64,018	\$0	\$64,018	X				\$79,666	\$0	\$79,666	X	
	8177 Attorney (Criminal/Civil)	0.00	0.79	\$0	\$199,077	(\$199,077)	X		0.00	1.00	\$0	\$259,221	(\$259,221)	X	
	Mandatory Fringe Benefits			\$0	\$61,347	(\$61,347)	X				\$0	\$76,383	(\$76,383)	X	
				<i>Total Savings</i>		\$17,454				<i>Total Savings</i>		\$22,532			
		Deny proposed new position 0.79 FTE 8182 Head Attorney due to inadequate justification and instead approve 0.79 FTE 8177 Attorney (Criminal/Civil) focused on the CARE Court program. Existing management positions in the Department, including 21.00 FTE 8182 Head Attorneys, should be able to provide the necessary coordination and oversight of CARE Court and conservatorship cases. This recommendation would still allow the Department to add three attorneys and one paralegal to focus on CARE Court cases, as part of an overall personnel increase of five positions.							Ongoing savings.						

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

CAT - City Attorney

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
CAT-4	Attrition Savings			(\$3,285,270)	(\$3,428,454)	\$143,184	X	X					\$0		
	Mandatory Fringe Benefits			(\$1,303,606)	(\$1,360,422)	\$56,816	X	X					\$0		
	<i>Total Savings \$200,000</i>						<i>Total Savings \$0</i>								
	Increase attrition savings due to anticipated hiring timeline for new positions.						One-time savings.								

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$200,000	\$163,183	\$363,183
Non-General Fund	\$0	\$0	\$0
Total	\$200,000	\$163,183	\$363,183

FY 2024-25
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$170,377	\$170,377
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$170,377	\$170,377

CAT - City Attorney

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
540248	2021	229042	10000	10525	STAPLES BUSINESS ADVANTAGE	10001638	\$48
545077	2021	229042	10000	12277	RESTAURANT UPHOLSTERY	10001638	\$200
548694	2021	229042	10000	12437	READYREFRESH	10001638	\$356
566163	2021	229042	10000	40338	INSIGHT PUBLIC SECTOR INC	10001638	\$463
Total							\$1,067

CAT - Office of the City Attorney
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

GFS Type	Dept ID	Fund	Project	Activity	Activity Title	Authority	Authority Title	Account Lvl 2	Account Lvl 5 Title	Account	Account Title	Change Type	FY 2022-23 Original	FY 22-23	FY 2023-24	Difference	FY 22-23	FY 22-23	Reason for Reduction
														Revised Budget	Mayor		Actuals	Encumbrances	
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5210NPSvcs	522000	Training - Budge On-Going		10,000		0	(10,000)			0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5210NPSvcs	553210	Litigation Expens On-Going		29,471		0	(29,471)			0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5400Mat&Su	549990	Other Materials † One-Time		6,000	6,000	0	(6,000)	1,042		0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0001	Legal Service	10000	Operating	Expenditure	5810OthDep	581016	Diversity Equity I IDS		7,971	7,971	7,407	(564)	6,532		0 IDS Reduced by Performing Dept.
GFS	229042	10000	10001638	0001	Legal Service	10000	Operating	Expenditure	5810OthDep	581430	GF-HR-Equal En IDS		130,949	130,949	122,070	(8,879)	130,949		0 IDS Reduced by Performing Dept.
GFS	229042	10000	10001638	0002	Legal Service	10000	Operating	Expenditure	5810OthDep	581740	Is-Purch-Centr † IDS		7,802	9,802	6,269	(1,533)	4,298		0 IDS Reduced by Performing Dept.
GFS	229042	10000	10001638	0004	Legal Service	10000	Operating	Expenditure	5010Salary	505010	Temp Misc Regl On-Going		201,360	201,360	200,589	(771)	677,585		0 Balancing adjustments made by MBO
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5010Salary	505010	Temp Misc Regl On-Going		234,049	234,049	0	(234,049)	47,941		0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0001	Legal Service	10000	Operating	Expenditure	5130Fringe	517010	Unemployment II On-Going		1,417	1,417	0	(1,417)	1,142		0 Balancing adjustments made by MBO
GFS	229042	10000	10001638	0002	Legal Service	10000	Operating	Expenditure	5130Fringe	513010	Retire City Misc On-Going		1,074,262	1,074,262	954,336	(119,926)	950,708		0 Balancing adjustments made by MBO
GFS	229042	10000	10001638	0002	Legal Service	10000	Operating	Expenditure	5130Fringe	517010	Unemployment II On-Going		6,110	6,110	0	(6,110)	5,364		0 Balancing adjustments made by MBO
GFS	229042	10000	10001638	0004	Legal Service	10000	Operating	Expenditure	5130Fringe	513010	Retire City Misc On-Going		8,948,392	8,948,392	7,975,297	(973,095)	7,470,126		0 Balancing adjustments made by MBO
GFS	229042	10000	10001638	0004	Legal Service	10000	Operating	Expenditure	5130Fringe	517010	Unemployment II On-Going		50,962	50,962	0	(50,962)	40,878		0 Balancing adjustments made by MBO
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5130Fringe	514010	Social Security († On-Going		14,511	14,511	0	(14,511)	2,898		0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5130Fringe	514020	Social Sec-Medik		3,394	3,394	0	(3,394)	678		0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5130Fringe	515020	Retiree Health-M On-Going		1,450	1,450	0	(1,450)	479		0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5130Fringe	515030	RetireeHlthCare- On-Going		891	891	0	(891)			0 One Time GVRO Add back fund
GFS	229042	10000	10001638	0010	Gun Violence	10000	Operating	Expenditure	5130Fringe	517010	Unemployment II On-Going		234	234	0	(234)	47		0 One Time GVRO Add back fund
NGFS	229042	13490	10023057	0001	Cat Consumer	16967	CA Cat Consu	Expenditure	5130Fringe	513010	Retire City Misc On-Going		511,912	1,501,252	461,894	(50,018)	308,016		0 Adjustments by MBO
NGFS	229042	13490	10023057	0001	Cat Consumer	16967	CA Cat Consu	Expenditure	5130Fringe	517010	Unemployment II On-Going		2,875	11,409	0	(2,875)	1,684		0 Adjustments by MBO
NGFS	229042	13490	10023057	0001	Cat Consumer	16967	CA Cat Consu	Expenditure	5130Fringe	519010	Fringe Adjustme † One-Time		11,041	186,630	0	(11,041)			0 Adjustments by MBO

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$138,773,276 budget for FY 2023-24, as proposed by the Mayor, is \$2,542,624 or 1.9% more than the original FY 2022-23 budget of \$136,230,652.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 312.92 FTEs, which are 18.25 FTEs more than the 294.67 FTEs in the original FY 2022-23 budget. This represents a 6.2% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$43,408,396 in FY 2023-24 are \$2,677,629 or 5.8% less than FY 2022-23 revenues of \$46,086,025.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$135,349,274 budget for FY 2024-25, as proposed by the Mayor, is \$3,424,002 or 2.5% less than the Mayor’s proposed FY 2023-24 budget of \$138,773,276.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 313.02 FTEs, which are 0.10 FTEs more than the 312.92 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.03% change in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$43,468,071 in FY 2024-25 are \$59,675 or 0.1% more than FY 2023-24 estimated revenues of \$43,408,396.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DEM – EMERGENCY MANAGEMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Department of Emergency Management	96,330,705	117,088,290	121,057,366	136,230,652	138,773,276
FTE Count	279.47	296.79	295.31	294.67	312.92

The Department’s budget increased by \$42,442,571 or 44.1% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 33.45 FTE or 12.0% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$2,542,624 largely due to increases in salaries and benefits, technology projects, and enhanced street response coordination.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$3,424,002 largely due to loss of one-time funding for programs budgeted only in FY 2023-24.

Budget Reductions

The Department reports that the Mayor proposed \$6,834,945 in reductions in FY 2023-24, which are summarized in the table attached to this report. The Department reports that those reductions included decreasing line items that would have no impact to the delivery of DEM’s core services, which include reducing debt service by \$1.5 million, decreasing funding for Major IT Projects by a combined \$1.8 million, reducing contract services from the Healthy Streets Operation Center by \$3.15 million, and then decreasing training, office supplies, and other workorders by \$385,000. In order to support Mayoral initiatives and priorities, increases to the Department’s programmatic projects budget directly offset these reductions, thereby resulting in a net overall increase of \$2.5 million for FY 2023-2024.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DEM – EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$359,172 in FY 2023-24. Of the \$359,172 in recommended reductions, \$156,224 are ongoing savings and \$202,948 are one-time savings. These reductions would still allow an increase of \$2,183,452 or 1.6% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,129,963, for total General Fund savings of \$1,489,135.

Our policy recommendations total \$2,062,176 in FY 2023-24, \$1,277,052 of which are one-time and \$785,124 of which are ongoing.

Our reserve recommendations total \$4,020,000 in FY 2023-24, all of which are one-time.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$159,690 in FY 2024-25. All of the \$159,690 in recommended reductions are ongoing savings.

Our policy recommendations total \$815,035 in FY 2023-24, all of which are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEM - Emergency Management

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To						
DEM-1	Emergency Communications															
	Attrition Savings			(\$3,155,784)	(\$3,229,120)	\$73,336	X					(\$3,155,789)	(\$3,230,949)	\$75,160	X	
	Mandatory Fringe Benefits			(\$1,252,226)	(\$1,281,326)	\$29,100	X					(\$1,258,438)	(\$1,288,410)	\$29,972	X	
			<i>Total Savings</i>			<i>\$102,436</i>				<i>Total Savings</i>			<i>\$105,132</i>			
			Increase Attrition Savings in Emergency Communications to account for unanticipated retirements.							Ongoing savings.						
DEM-2	8240 Pub. Safety Comm. Coord.	0.00	1.00	\$0	\$150,882	(\$150,882)	X		0.00	1.00	\$0	\$155,351	(\$155,351)	X		
	Mandatory Fringe Benefits			\$0	\$53,991	(\$53,991)	X				\$0	\$54,914	(\$54,914)	X		
	0922 Manager I	1.00	0.00	\$161,657	\$0	\$161,657	X		1.00	0.00	\$166,444	\$0	\$166,444	X		
	Mandatory Fringe Benefits			\$62,004	\$0	\$62,004	X				\$63,379	\$0	\$63,379	X		
			<i>Total Savings</i>			<i>\$18,788</i>				<i>Total Savings</i>			<i>\$19,558</i>			
		Downward substitute 1.00 FTE 0922 Manager I to 1.00 FTE 8240 Public Safety Communications Coordinator. The Department is proposing this downward substitution to offset a proposed upward substitution of 1.00 FTE 0923 Manager II to 1.00 FTE 0931 Manager III in Emergency Communications. This downward substitution will result in one less manager-level position in Emergency Communications despite the upward substitution.							Ongoing savings.							
DEM-3	Emergency Services															
	Programmatic Projects			\$5,500,000	\$5,297,052	\$202,948	X	X						\$0		
			Reduce the proposed budget for the Drug Market Agency Coordination Center, which is funded with \$5.5 million of one-time funding in FY 2023-24. According to the Department, the Drug Market Agency Coordination Center will coordinate operations across multiple City agencies to combat drug sales, drug use, and illegal fencing of stolen goods in the City. The initiative began in April 2023.													
		Based on the Budget and Legislative Analyst's review of information provided by the Department, we recommend reducing the Drug Market Agency Coordination Center budget by \$202,948, or 3.7%.														
		Our recommendation would leave \$5,297,052 in remaining funding for the Drug Market Agency Coordination Center, of which we recommend placing \$4,020,000 on reserve (see DEM-7) and of which \$1,277,052 we consider to be a policy matter for the Board of Supervisors (see DEM-5).							One-time savings.							

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEM - Emergency Management

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To						
DEM-4		Administration														
	Professional Services			\$501,742	\$466,742	\$35,000	X					\$501,742	\$466,742	\$35,000	X	
		Reduce Professional and Specialized Services budget in Administration Section to align with current year actual spending. Department underspent this line item by \$40,000 in FY 2021-22 and is projected to underspend it in FY 2022-23.							Ongoing savings.							

FY 2023-24			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$202,948	\$156,224	\$359,172
Non-General Fund	\$0	\$0	\$0
Total	\$202,948	\$156,224	\$359,172

FY 2024-25			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$159,690	\$159,690
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$159,690	\$159,690

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEM - Emergency Management

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					

Policy Recommendations

Rec #	Account Title	Emergency Services													
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
DEM-5	Programmatic Projects			\$5,297,052	\$4,020,000	\$1,277,052	X	X					\$0		
		<p>The proposed FY 2023-24 budget includes \$5.5 million to fund the Drug Market Agency Coordination Center in FY 2023-24. We recommend in DEM-3 to reduce that budget to \$5,297,052.</p> <p>The proposed budget includes \$850,000 for a lease for physical space on the sixth floor of 1155 Market Street, which is a property already leased by the City that formerly housed the Controller's Office. The proposed budget also includes \$50,000 for associated technology costs for the space. The Department states that the space is being used as an administrative space for coordination of the Drug Market Agency Coordination Center only. The space is 13,185 square feet with a cost of \$64.60 per square foot. The Department reports that between 20-25 City employees are currently using the space as their full-time workspace and that as many as 66 employees have utilized the space since the program began. However, because the Department has not yet hired any new FTEs for the Coordination Center, all of the employees using the space are existing City staff who have existing permanent workspaces.</p> <p>Based on the Budget and Legislative Analyst's review of information provided by the Department, we consider the lease budget of \$850,000, the associated technology costs of \$50,000, and the remaining \$377,052 in operations costs, to be a policy matter for the Board of Supervisors.</p>							One-time savings.						

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEM - Emergency Management

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
	Street Conditions														
	0922 Manager I	1.00	0.00	\$161,657	\$0	\$161,657	X		1.00	0.00	\$166,444	\$0	\$166,444	X	
	Mandatory Fringe Benefits			\$62,004	\$0	\$62,004	X				\$63,379	\$0	\$63,379	X	
	0931 Manager III	1.00	0.00	\$187,141	\$0	\$187,141	X		1.00	0.00	\$192,683	\$0	\$192,683	X	
	Mandatory Fringe Benefits			\$66,858	\$0	\$66,858	X				\$76,528	\$0	\$76,528	X	
	0941 Manager VI	1.00	0.00	\$232,585	\$0	\$232,585	X		1.00	0.00	\$239,473	\$0	\$239,473	X	
	Mandatory Fringe Benefits			\$74,879	\$0	\$74,879	X				\$76,528	\$0	\$76,528	X	
		<i>Total Savings \$785,124</i>							<i>Total Savings \$815,035</i>						
DEM-6	<p>DEM is requesting three interim exceptions for 1.00 FTE 0922 Manager I Street Ambassador Program Coordinator, 1.00 FTE 0931 Tenderloin Street Conditions Manager, and 1.00 FTE 0941 Chief of Policy in their Street Conditions Division. These managerial positions are all filled with temporary appointments made in FY 2022-23 therefore we are not recommending decreasing any of these FTEs.</p> <p>These 3.00 FTEs represent a 75 percent expansion of the Street Conditions Division, which now consists of 4.00 FTE manager-level positions and 1.00 FTE 1823 Senior Administrative Analyst.</p> <p>Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services.</p> <p>The Board of Supervisors has approved significant investments in San Francisco's response to its street conditions in previous budget cycles, including the establishment of various street response and outreach teams, and additional investments in the Healthy Streets Operations Center are included in this budget. The Budget and Legislative Analyst considers these 3.00 FTE manager-level positions to be a policy matter for the Board of Supervisors.</p>														
									Ongoing savings.						

FY 2023-24			
Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$1,277,052	\$785,124	\$2,062,176
Non-General Fund	\$0	\$0	\$0
Total	\$1,277,052	\$785,124	\$2,062,176

FY 2024-25			
Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$815,035	\$815,035
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$815,035	\$815,035

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DEM - Emergency Management

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			

Reserve Recommendations

Rec #	Account Title	FY 2023-24							FY 2024-25						
		From	To	Amount	Savings	GF	1T	From	To	Amount	Savings	GF	1T		
DEM-7	Emergency Services														
	Programmatic Project			\$4,020,000	\$0	\$4,020,000	X	X					\$0		
		<p>The proposed FY 2023-24 budget includes \$5.5 million to fund the Drug Market Agency Coordination Center in FY 2023-24. We recommend in DEM-3 to reduce that budget to \$5,297,052, and we consider \$1,277,052 to be a policy matter for the Board of Supervisors in DEM-5.</p> <p>In addition to the operations costs and lease costs discussed in DEM-2, the proposed budget for the Drug Market Agency Coordination Center includes \$4,020,000 in workorders to other City departments to support this initiative. Plans for these workorders are ongoing and could include \$1.5 million to the Department of Public Health to support enhanced jail health operations, \$1.5 million to the Sheriff's Office to support a temporary detox detention pilot, and \$1.02 million to Adult Probation, Public Works, the Municipal Transportation Authority, and the Public Utilities Commission for service enhancements. However, the Department has not finalized the specific uses of this funding.</p> <p>The Budget and Legislative Analyst recommends placing the funding for these proposed workorders on Budget and Finance Committee reserve pending the identification of the specific uses of the \$4,020,000 in funding.</p>							<p>One-time savings.</p>						

FY 2023-24

Total Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	\$4,020,000	\$0	\$4,020,000
Non-General Fund	\$0	\$0	\$0
Total	\$4,020,000	\$0	\$4,020,000

FY 2024-25

Total Reserve Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

DEM - Emergency Management

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
463838	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$328,824
489713	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$229,994
476684	2021	229985	10020	31209	Kathleen Kowal	10036566	\$138,996
476665	2020	229985	10020	24864	AVANTPAGE INC	10036566	\$80,542
535077	2021	267659	10000	20413	EVERBRIDGE INC	10036565	\$63,600
476678	2020	229985	10020	24317	BILINGVA, LLC	10036566	\$49,725
438323	2020	229985	10020	32612	LCL Global-777 Brannan Street LLC	10036565	\$46,800
443085	2020	267659	10000	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10033788	\$26,583
489713	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$24,872
463838	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$21,168
463838	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$19,089
489713	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$15,544
463838	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$4,883
489713	2020	229985	10020	11568	SAN FRANCISCO HOUSING AUTHORITY	10036565	\$4,185
431589	2020	267659	10000	8952	UNITED SITE SERVICES OF CALIFORNIA INC	10033788	\$3,000
242430	2018	229985	10000	10938	SIMULATIONDECK LLC	10001779	\$2,738
549443	2021	229985	10020	46493	Pacful Inc.	10036565	\$2,603
93581	2017	229985	10000	8000	XYBIX SYSTEMS INC	10001776	\$2,550
328452	2019	229985	10000	38691	INTERGRAPHICS LLC	10001779	\$2,310
463844	2020	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$2,170
210357	2018	229985	10000	22530	COMCAST OF CA/COLORADO/WASHINGTON	10001776	\$1,998
307672	2019	229985	10000	12282	RESOURCE DESIGN INTERIORS	10001776	\$1,947
553307	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$1,847
553504	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$1,847
430056	2020	229985	10000	8564	VORTECH INDUSTRIES	10001776	\$1,713
553504	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$1,521
313342	2019	229985	10000	24955	AT&T MOBILITY	10001776	\$1,402
159387	2018	229985	10000	16611	LANGUAGELINE SOLUTIONS	10001779	\$1,401
195543	2018	267659	10000	19315	GRAINGER	10001782	\$1,314
310182	2019	229985	10000	12282	RESOURCE DESIGN INTERIORS	10001776	\$1,298
326471	2019	229985	10000	22530	COMCAST OF CA/COLORADO/WASHINGTON	10001776	\$1,270
326325	2019	267659	10000	10525	STAPLES BUSINESS ADVANTAGE	10001782	\$1,224
226449	2018	229985	10000	8564	VORTECH INDUSTRIES	10001776	\$1,203
313345	2019	267659	10000	24955	AT&T MOBILITY	10001782	\$1,169
463848	2020	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$1,150
306942	2019	229985	10000	12282	RESOURCE DESIGN INTERIORS	10001776	\$1,136
553307	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$1,086
326340	2019	267659	10000	10525	STAPLES BUSINESS ADVANTAGE	10001782	\$1,052
328477	2019	229985	10000	16611	LANGUAGELINE SOLUTIONS	10001779	\$998
326325	2019	267659	10000	10525	STAPLES BUSINESS ADVANTAGE	10001782	\$995
463845	2020	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001776	\$992
189357	2018	229985	10000	28902	SHINE N SEAL EXPRESS CAR WASH	10001776	\$960
419937	2020	229986	10000	10525	STAPLES BUSINESS ADVANTAGE	10001780	\$956
463848	2020	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$950
463846	2020	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$947
262274	2018	229986	10000	13082	PLANTRONICS INC	10001780	\$913
326663	2019	229985	10000	24317	BILINGVA, LLC	10001779	\$900
349676	2019	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001776	\$872
463845	2020	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001776	\$872
462311	2020	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$759

DEM - Emergency Management

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
569715	2021	229985	10000	11040	SHRED WORKS	10001776	\$740
421575	2020	267659	10000	12876	PRIORITY DISPATCH CORP.	10033788	\$730
226982	2018	229985	10000	19209	GRM INFORMATION MANAGEMENT SERVICE	10001776	\$678
332981	2019	229985	10000	11424	SANTORA SALES	10001776	\$660
328435	2019	229985	10000	24864	AVANTPAGE INC	10001779	\$647
456365	2020	229985	10000	22530	COMCAST OF CA/COLORADO/WASHINGTON	10001776	\$620
553307	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$617
165734	2018	229985	10000	18227	INTERNATIONAL EFFECTIVENESS CENTERS	10001779	\$600
504934	2021	267659	10000	8698	VERIZON WIRELESS	10001776	\$597
463846	2020	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$590
553504	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$543
463848	2020	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$514
463844	2020	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$487
332906	2019	229985	10000	11040	SHRED WORKS	10001776	\$486
349682	2019	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$472
543293	2021	229985	10000	24501	BEARING ENGINEERING CO	10001776	\$445
577347	2021	229985	10000	12408	RECOLOGY SUNSET SCAVENGER COMPANY	10001776	\$411
402641	2020	267659	10000	24638	BAY AREA COMMUNICATION ACCESS	10001782	\$400
296808	2019	229985	10000	15469	MCCUNE AUDIO VIDEO LIGHTING	10001779	\$377
553539	2021	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$377
189830	2018	229985	10000	24955	AT&T MOBILITY	10001779	\$359
562056	2021	229985	10000	18224	INTERNATIONAL FIRE INC	10001776	\$343
448985	2020	229986	10000	24957	AT&T GLOBAL SERVICES	10001780	\$330
463845	2020	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001776	\$300
395145	2020	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$283
194092	2018	229986	10000	18176	INT'L ACADEMIES OF EMERGENCY DISPATCHING	10001780	\$277
332686	2019	229985	10000	12408	RECOLOGY SUNSET SCAVENGER COMPANY	10001776	\$271
145288	2018	229985	10000	28049	LAST CALL MEDIA INC	10001779	\$270
237584	2018	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$258
495552	2021	229986	10000	10525	STAPLES BUSINESS ADVANTAGE	10001780	\$250
302207	2019	267659	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001782	\$250
305984	2019	267659	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001782	\$250
553504	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$250
553504	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$250
553539	2021	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$250
553539	2021	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$250
237585	2018	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$238
553504	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$217
479122	2020	229985	10000	22507	COMMERCIAL SATELLITE SALES LLC	10001776	\$217
357748	2019	229985	10000	24955	AT&T MOBILITY	10001776	\$201
237580	2018	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001776	\$198
543293	2021	229985	10000	24501	BEARING ENGINEERING CO	10001776	\$189
551048	2021	267659	10000	10525	STAPLES BUSINESS ADVANTAGE	10001782	\$186
237573	2018	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001782	\$177
349679	2019	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$166
172731	2018	229985	10000	24336	BIG DOG COUNSELING INC	10001776	\$165
540810	2021	229986	10000	10615	SPOTLIGHT PROMOTIONS INC	10001780	\$164
362402	2019	229985	10000	26079	AGURTO CORPORATION DBA PESTEC	10001776	\$162
437854	2020	267659	10000	11040	SHRED WORKS	10001782	\$160
463846	2020	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTIONS USA	10001780	\$159

DEM - Emergency Management

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
237583	2018	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$151
479122	2020	229985	10000	22507	COMMERCIAL SATELLITE SALES LLC	10001776	\$150
237584	2018	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$147
349683	2019	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$141
326663	2019	229985	10000	24317	BILINGVA, LLC	10001779	\$140
553307	2021	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$137
194910	2018	267659	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001782	\$125
343186	2019	229985	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001776	\$125
355144	2019	267659	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001782	\$125
366887	2019	229985	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001776	\$125
231401	2018	229986	10000	13111	PITNEY BOWES GLOBAL FINANCIAL SVCS LL	10001780	\$120
402641	2020	267659	10000	24638	BAY AREA COMMUNICATION ACCESS	10001782	\$117
437304	2020	267659	10000	37220	Rocket Restrooms & Fencing, Inc	10033788	\$109
234744	2018	267659	10000	20360	EXTREME PIZZA	10001782	\$105
224085	2018	229985	10000	20124	FITZGERALD ELECTRO-MECHANICAL CO INC	10001776	\$102
437589	2020	267659	10000	18871	HERC RENTALS INC	10033788	\$101
326624	2019	229985	10000	22530	COMCAST OF CA/COLORADO/WASHINGTON	10001776	\$100
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$100
524999	2021	229985	10000	26079	AGURTO CORPORATION DBA PESTEC	10001776	\$99
350382	2019	229985	10000	30096	Nusura, Inc	10001779	\$98
326579	2019	229985	10000	21343	DIRECTV INC	10001776	\$96
437304	2020	267659	10000	37220	Rocket Restrooms & Fencing, Inc	10033788	\$93
437304	2020	267659	10000	37220	Rocket Restrooms & Fencing, Inc	10033788	\$93
437304	2020	267659	10000	37220	Rocket Restrooms & Fencing, Inc	10033788	\$93
349676	2019	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001776	\$92
466300	2020	229985	10000	21313	DIVERSIFIED MANAGEMENT GROUP	10001776	\$75
326579	2019	229985	10000	21343	DIRECTV INC	10001776	\$71
437304	2020	267659	10000	37220	Rocket Restrooms & Fencing, Inc	10033788	\$70
437304	2020	267659	10000	37220	Rocket Restrooms & Fencing, Inc	10033788	\$70
516982	2021	229985	10000	19315	GRAINGER	10001779	\$70
463844	2020	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$69
562056	2021	229985	10000	18224	INTERNATIONAL FIRE INC	10001776	\$66
524225	2021	229985	10000	12437	READYREFRESH	10001776	\$65
256678	2018	229985	10000	8558	VP & RB CORP DBA UPS STORE 0361	10001776	\$59
568294	2021	229985	10000	24662	BATTERY SYSTEMS INC	10001776	\$52
508639	2021	229985	10000	8698	VERIZON WIRELESS	10001776	\$51
450293	2020	229985	10000	24955	AT&T MOBILITY	10001776	\$50
231401	2018	229986	10000	13111	PITNEY BOWES GLOBAL FINANCIAL SVCS LL	10001780	\$50
504934	2021	267659	10000	8698	VERIZON WIRELESS	10001776	\$49
159314	2018	267659	10000	19315	GRAINGER	10001782	\$46
543293	2021	229985	10000	24501	BEARING ENGINEERING CO	10001776	\$46
477919	2020	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$46
224085	2018	229985	10000	20124	FITZGERALD ELECTRO-MECHANICAL CO INC	10001776	\$45
224085	2018	229985	10000	20124	FITZGERALD ELECTRO-MECHANICAL CO INC	10001776	\$45
540810	2021	229986	10000	10615	SPOTLIGHT PROMOTIONS INC	10001780	\$45
275696	2019	267659	10000	24955	AT&T MOBILITY	10001782	\$43
563592	2021	229985	10000	24955	AT&T MOBILITY	10001776	\$42
431291	2020	267659	10000	18871	HERC RENTALS INC	10033788	\$39
504934	2021	267659	10000	8698	VERIZON WIRELESS	10001776	\$38
522860	2021	229985	10000	10615	SPOTLIGHT PROMOTIONS INC	10001779	\$36

DEM - Emergency Management

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
570684	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$35
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$35
279869	2019	267659	10000	10525	STAPLES BUSINESS ADVANTAGE	10001782	\$34
279869	2019	267659	10000	10525	STAPLES BUSINESS ADVANTAGE	10001782	\$34
562056	2021	229985	10000	18224	INTERNATIONAL FIRE INC	10001776	\$33
504934	2021	267659	10000	8698	VERIZON WIRELESS	10001776	\$33
504934	2021	267659	10000	8698	VERIZON WIRELESS	10001776	\$33
501752	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$32
537341	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$30
465703	2020	229986	10000	18176	INT'L ACADEMIES OF EMERGENCY DISPATCH	10001780	\$30
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$29
584522	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$28
467620	2020	229985	10000	10417	STERICYCLE INC	10001776	\$27
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$27
524999	2021	229985	10000	26079	AGURTO CORPORATION DBA PESTEC	10001776	\$26
406798	2020	229986	10000	12876	PRIORITY DISPATCH CORP.	10001780	\$25
562259	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$25
526938	2021	229985	10000	21002	EASY FUEL	10001776	\$24
505966	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$23
463845	2020	229985	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001776	\$19
479122	2020	229985	10000	22507	COMMERCIAL SATELLITE SALES LLC	10001776	\$19
504291	2021	229985	10000	10525	STAPLES BUSINESS ADVANTAGE	10001776	\$17
349683	2019	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$17
572432	2021	229986	10000	3241	J D WESSON & ASSOCIATES INC	10001780	\$16
237584	2018	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$16
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$15
362402	2019	229985	10000	26079	AGURTO CORPORATION DBA PESTEC	10001776	\$15
504146	2021	229985	10000	12864	PRO STAMPS	10001776	\$15
534944	2021	229985	10000	18009	J SNELL & CO INC	10001776	\$13
504146	2021	229985	10000	12864	PRO STAMPS	10001776	\$12
538288	2021	229985	10000	10417	STERICYCLE INC	10001776	\$11
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$11
350207	2019	229986	10000	26649	1ST FIVE MINUTES INC	10001780	\$10
566723	2021	267659	10000	11040	SHRED WORKS	10001782	\$10
566723	2021	267659	10000	11040	SHRED WORKS	10001782	\$9
237585	2018	229986	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001780	\$8
349666	2019	267659	10000	16820	KONICA MINOLTA BUSINESS SOLUTNS USA	10001782	\$7
275696	2019	267659	10000	24955	AT&T MOBILITY	10001782	\$5
437568	2020	267659	10000	6542	HANSON & FITCH, INC.	10033788	\$4
437580	2020	267659	10000	6542	HANSON & FITCH, INC.	10033788	\$4
463290	2020	229985	10000	22530	COMCAST OF CA/COLORADO/WASHINGTON	10001776	\$4
450293	2020	229985	10000	24955	AT&T MOBILITY	10001776	\$4
487470	2020	229985	10000	20989	ECHELON FINE PRINTING	10001776	\$4
466549	2020	229985	10000	19160	GYM DOCTORS	10001776	\$3
540068	2021	267659	10000	11040	SHRED WORKS	10001782	\$3
566723	2021	267659	10000	11040	SHRED WORKS	10001782	\$3
575027	2021	229985	10000	24955	AT&T MOBILITY	10001776	\$3
532144	2021	229985	10000	25199	ARAMSCO INC	10001776	\$2
437568	2020	267659	10000	6542	HANSON & FITCH, INC.	10033788	\$2
437568	2020	267659	10000	6542	HANSON & FITCH, INC.	10033788	\$2
437580	2020	267659	10000	6542	HANSON & FITCH, INC.	10033788	\$2
437580	2020	267659	10000	6542	HANSON & FITCH, INC.	10033788	\$2
Total							\$1,129,963

DEM - Emergency Management
 Budget and Legislative Analysts Information Request
 BLA #16 Mayor's Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	PROJECT ID	PROJECT TITLE	APPH ID	ACCOUNT	FY 2023-24 ORIGINAL	FY 2023-24 REVISED/ADJUSTED	ACTUAL EXPENDITURES	ENCLMB	FY 2023-24 MYR PROPOSED	CHANG	PROGRAM NAME	EXPLANATION/DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	524010	14,758	14,758	131	0	7,500	7,258	Membership fee	Membership fees for IT	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	528010	35,640	46,132	0	12,492	30,860	4,790	Scavenger Service and Pest Control	Scavenger Services and Pest Control for DBM HQ	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	529000	538,991	538,991	210,632	105,667	514,477	24,114	IT service maintenance for various	Maintenance costs for IT systems such as Everbridge, Slack, Salesforce, etc.	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	570000	1,576,134	1,576,134	1,545,800	0	63,720	1,512,414	lease Revenue Refunding Bonds, Series 2019-R1 (911 Projects)	The amounts reflect the release of Debt Service Reserve Funds (DSRF). The repayment will end in FY23-24.	No impact to delivery of core services.	
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	580088	92,221	92,221	0	0	0	92,221	Work Order with DPW - SAS	Building Repair	Proposition B, a Charter Amendment to eliminate the Prop A and Street Closures Database	No impact to delivery of core services.
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	581140	32,098	49,356	27,355	0	17,049	15,000	Work Order with DT	DT Technology Projects	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	581280	39,023	45,230	33,092	0	38,578	1,045	Work Order with DT	DT SF Gov TV Services	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10000	10001776	EM DEM ADMINISTRATION	10000	581740	5,586	5,506	2,095	0	3,245	2,261	Work Order with ADM	Control Stop Fuel Stock	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10000	10001779	EM DEM EXECUTIVE OFFICE	10000	522000	25,000	25,000	0	0	0	23,800	Training	Employee Training for DEM's External Affairs division	DEM is planning to re-structure the division. Therefore, will reassess the training need in next FY.	No impact to delivery of core services.
229985	DEM Administration	10020	10006413	EM Radio Replacement Project	10970	506070	2,535,465	2,535,465	0	0	1,212,058	1,323,407	Radio Replacement project	Portable Radio Upgrade Plan to replace all of the City's aging 800MHz Portable Radios over a 10 year period	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
229985	DEM Administration	10020	10034203	DEM CAD Replacement- Scoping	80044	506070	-805,330	-805,330	0	0	-1,157,510	352,180	Computer Aided Dispatch Replacement Project	The CAD Project will be a multifaceted project requiring collaboration and participation primarily from SFPD, SFPD, SFSO, and DEM. Other City Departments, Agencies or Offices affected by this project include SFPD/Parking Enforcement, DPH, Healthy Streets Operations Center, and Professional Services to assess the design topology of DEM's Data Center site infrastructure for the purposes of Tier III Certification of Design Documents.	Reduce to match COIT allocation amount. COIT amount for the project is slightly lower for FY23-24 comparing to FY22-23.	No impact to delivery of core services.
229985	DEM Administration	10020	10038906	DEM Data Ctr Certify Study	22224	506070	219,000	205,200	0	0	0	219,000	Data Center Assessment project	One time Capital funding.	No impact to delivery of core services.	
267659	DEM Emergency Services	10000	10001782	EM DEM - EMERGENCY SERVICES	10000	529000	2,500	0	0	0	1,000	1,500	Maintenance cost for DES division	Repairs related to office equipment.	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
267659	DEM Emergency Services	10000	10001782	EM DEM - EMERGENCY SERVICES	10000	539000	55,067	55,067	17,230	9,057	37,567	17,500	DES's miscellaneous costs for office	Printing, subscription, copy machine costs.	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
267659	DEM Emergency Services	10000	10001782	EM DEM - EMERGENCY SERVICES	10000	549510	39,868	49,939	2,225	9,299	34,686	5,000	DES's Office supplies	Office supplies.	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
267659	DEM Emergency Services	10000	10038481	EM DEM - EPISA	10000	522000	50,000	50,000	0	0	21,000	29,000	Emergency Medical Services	Training for EMSA division.	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
267659	DEM Emergency Services	10000	10038481	EM DEM - EPISA	10000	540000	28,500	28,500	1,466	4,238	19,700	8,800	Emergency Medical Services	Materials and Supplies for EMSA.	Reduce budget in accordance with MYR budget targets.	No impact to delivery of core services.
267659	DEM Emergency Services	10000	10038982	EM DEM - HSOC	10000	522000	400,000	400,000	179,015	189,995	0	400,000	One-Edge Consulting	To develop a public education program to help the public understand how to access City and community resources to assist people experiencing a street crisis. Street crisis may include but is not limited to homelessness, mental health care and substance use disorder.	Contract was planned for only two years.	No significant impact. Contract term is for 2 years and all deliverables are expected to be completed.
267659	DEM Emergency Services	10000	10038982	EM DEM - HSOC	10000	527000	3,000,000	3,000,000	100,000	2,650,000	2,54,335	2,745,665	Urban Alchemy	A community driven initiative that provides rapid, compassionate, and structured responses to targeted, non-medical, non-emergency 911 and 311 calls involving people who are experiencing homelessness	Contract was planned for only one year.	No impact to delivery of core services.
267659	DEM Emergency Services	10010	10001782	EM DEM - EMERGENCY SERVICES	10000	506070	50,000	50,000	0	0	0	50,000	FY22-23 Board Aidback	District 11 convening to create a resilience action plan and technical support to guide culturally competent resilience investments in a transparent and inclusive	One time Board aidback.	No impact to delivery of core services.

6,834,945

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$32,856,944 budget for FY 2023-24, as proposed by the Mayor, is \$506,309 or 1.5% less than the original FY 2022-23 budget of \$33,363,253.

Revenue Changes

The Department's revenues of \$0 in FY 2023-24 are the same as FY 2022-23 revenues of \$0.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$33,056,944 budget for FY 2024-25, as proposed by the Mayor, is \$200,000 or 0.6% more than the Mayor’s proposed FY 2023-24 budget of \$32,856,944.

Revenue Changes

The Department's revenues of \$0 in FY 2024-25 are the same as FY 2023-24 estimated revenues of \$0.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: CRT – SUPERIOR COURT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Superior Court	35,539,412	36,265,797	33,463,253	33,363,253	32,856,944
FTE Count	-	-	-	-	-

The Department’s budget decreased by \$2,682,468 or 7.5% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$506,309 largely due to a decrease in funding to the Indigent Defense Program to align the budget with actual program usage.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$200,000 largely due to updating the Indigent Defense Program budget to account for inflation.

Budget Reductions

Department reports that the Mayor has not proposed any reductions in FY 2023-24.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: CRT – SUPERIOR COURT

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$75,000 in FY 2023-24. Of the \$75,000 in recommended reductions, all are ongoing savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$75,000 in FY 2024-25. Of the \$75,000 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$125,000 or 0.4% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

CRT - Superior Court

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To	From	To				
CRT-1		Superior Court														
	Other Fees			\$8,627,297	\$8,552,297	\$75,000	x					\$8,827,297	\$8,752,297	\$75,000	x	
		Decrease funding for the Indigent Defense Program to reflect expected Department expenditures and actual need.							On-going savings.							

**FY 2023-24
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$75,000	\$75,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$75,000	\$75,000

**FY 2024-25
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$75,000	\$75,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$75,000	\$75,000

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$49,262,858 budget for FY 2023-24, as proposed by the Mayor, is \$3,272,168 or 6.2% less than the original FY 2022-23 budget of \$52,535,026.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 175.39 FTEs, which are 1.85 FTEs more than the 173.54 FTEs in the original FY 2022-23 budget. This represents a 1.1% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$18,213,270 in FY 2023-24 are \$3,354,863 or 15.6% less than FY 2022-23 revenues of \$21,568,133.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$45,301,706 budget for FY 2024-25, as proposed by the Mayor, is \$3,961,152 or 8.0% less than the Mayor's proposed FY 2023-24 budget of \$49,262,858.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 174.33 FTEs, which are 1.06 FTEs less than the 175.39 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.6% decrease in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$16,707,684 in FY 2024-25 are \$1,505,576 or 8.3% less than FY 2023-24 estimated revenues of \$18,213,270.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: JUV – JUVENILE PROBATION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Juvenile Probation	42,840,786	41,284,225	42,973,703	52,535,026	49,262,858
FTE Count	212.68	183.61	176.25	173.54	175.39

The Department’s budget increased by \$5,422,072 or 15.0% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 37.29 or 17.5% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$3,272,168 largely due to reductions in programmatic projects, services of other departments, non-personnel services, and City grant programs. These reductions are partially offset by increases to salaries, capital outlay, and fringe benefits.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$3,961,152 largely due to reductions in capital outlay, programmatic projects, and non-personnel services. These reductions are partially offset by increases to salaries.

Budget Reductions

The Department reports that the Mayor proposed \$5,060,363 in reductions in FY 2023-24, which are summarized in the table attached to this report. These reductions are partially offset by increases in other areas, as shown above in the Department’s overall budget reduction of \$3,272,168.

The Department’s primary budgetary goals are to ensure staffing capacity to meet statutory functions for youth referred by law enforcement agencies, to implement reforms identified by City planning processes, and to meet legislative mandates resulting from the closure of California’s Division of Juvenile Justice. Priority was given to preserving work orders with DCYF to support services provided by Community Based Organizations to youth both in custody and in the community, and to fill vacant positions, in particular sworn staff.

The Department complied with Mayor’s proposed reductions in General Fund by shifting funding for 15 FTE (\$1.7M) from General Fund to intergovernmental funding (i.e., State Apportionments). In addition, it reduced \$500,000 in spending on non-personnel and work orders to other departments by reducing the security contract for the Log Cabin Ranch property and eliminating

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: JUV – JUVENILE PROBATION

work orders no longer needed. The Department used prior-year balances and growth funding on state apportionments to maintain current funding levels to CBOs and direct services.

Please note that these reductions may not be reflected in the overall change in the Department's budget due to offsetting enhancements.

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$295,081 in FY 2023-24. Of the \$295,081 in recommended reductions, \$243,924 are ongoing savings and \$51,157 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$104,592, for total General Fund savings of \$388,429.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$246,005 in FY 2024-25. Of the \$246,005 in recommended reductions, all are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

JUV - Juvenile Probation

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To						
		JUV Probation Services														
JUV-1	Air Travel - Employees			\$30,000	\$20,000	\$10,000	X				\$30,000	\$20,000	\$10,000	X		
	Non-Air Travel - Employees			\$40,546	\$30,546	\$10,000	X				\$40,546	\$30,546	\$10,000	X		
		Reduce Air Travel and Non-Air Travel to reflect historical underspending in these areas.							Ongoing savings							
JUV-2	1430 Transcriber Typist	1.00	0.00	\$84,263	\$0	\$84,263	X		1.00	0.00	\$86,758	\$0	\$86,758	X		
	Mandatory Fringe Benefits			\$37,726	\$0	\$37,726	X				\$38,835	\$0	\$38,835	X		
	9993 Attrition Savings			(\$672,473)	(\$603,399)	(\$69,074)	X				(\$672,474)	(\$601,354)	(\$71,120)	X		
	Mandatory Fringe Benefits			(\$266,839)	(\$235,913)	(\$30,926)	X				(\$268,163)	(\$236,328)	(\$31,835)	X		
			<i>Total Savings \$21,989</i>							<i>Total Savings \$22,639</i>						
		Eliminate vacant 1.00 FTE 1430 Transcriber Typist position. The Department does not plan to fill this position. Reduce Attrition Savings to partially offset this reduction.							Ongoing savings							
		JUV Juvenile Hall														
JUV-3	9993 Attrition Savings			(\$486,462)	(\$523,475)	\$37,013	X	X						\$0		
	Mandatory Fringe Benefits			(\$193,030)	(\$207,174)	\$14,144	X	X						\$0		
			<i>Total Savings \$51,157</i>							<i>Total Savings \$0</i>						
			Increase Attrition Savings to reflect vacant 1.00 FTE 2620 Food Service Manager position. Position is temporarily held by a 2654 Cook on an acting basis. Attrition Savings represents the difference in compensation between the 2620 Food Service Manager and 2654 Cook classifications.							One-time savings						
JUV-4	8321 Counselor, Log Cabin Ranch	1.00	1.00	\$101,988	\$0	\$101,988			1.00	1.00	\$105,009	\$0	\$105,009			
	Mandatory Fringe Benefits			\$74,947	\$0	\$74,947					\$73,357	\$0	\$73,357			
			<i>Total Savings \$176,935</i>							<i>Total Savings \$178,366</i>						
		Move vacant 1.00 FTE 8321 Counselor, Log Cabin Ranch to off-budget status. Position has been vacant since December 2018 and the Department does not plan to fill it in FY 2023-24.							Ongoing savings							
JUV-5	8320 Counselor, Juvenile Hall	1.00	0.00	\$94,823	\$0	\$94,823	X		1.00	0.00	\$97,631	\$0	\$97,631	X		
	Mandatory Fringe Benefits			\$70,868	\$0	\$70,868	X				\$69,483	\$0	\$69,483	X		
	8320 Counselor, Juvenile Hall	0.00	1.00	\$0	\$94,823	(\$94,823)			0.00	1.00	\$0	\$97,631	(\$97,631)			
	Mandatory Fringe Benefits			\$0	\$70,868	(\$70,868)					\$0	\$69,483	(\$69,483)			
			<i>Total Savings \$0</i>							<i>Total Savings \$0</i>						
		Move funding source for 1.00 FTE 8320 Counselor, Juvenile Hall position from General Fund to State Apportionment Funding. Use State Apportionment Funds available from moving vacant 1.00 FTE 8321 Counselor, Log Cabin Ranch to off-budget status (see Recommendation JUV-4 above).							Ongoing savings							

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

JUV - Juvenile Probation

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To						
		JUV General														
JUV-6	Prof & Specialized Svcs-Bdgt			\$294,812	\$269,812	\$25,000	X					\$294,812	\$269,812	\$25,000	X	
		Reduce Professional and Specialized Services to reflect historical underspending in this area.							Ongoing savings							

FY 2023-24 Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$51,157	\$232,680	\$283,837
Non-General Fund	\$0	\$11,244	\$11,244
Total	\$51,157	\$243,924	\$295,081

FY 2024-25 Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$234,753	\$234,753
Non-General Fund	\$0	\$11,252	\$11,252
Total	\$0	\$246,005	\$246,005

JUV - Juvenile Probation

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
204151	2018	232034	10000	12107	ROBERT HALF INTERNATIONAL INC	10001710	\$100,000
563225	2021	232035	10010	26428	A&H DOOR & ACCESS CONTROL	10016881	\$3,580
542639	2021	232040	10000	30770	Aramark Uniform & Career Apparel LLC	10001710	\$443
542639	2021	232035	10000	30770	Aramark Uniform & Career Apparel LLC	10001710	\$426
542639	2021	232040	10000	30770	Aramark Uniform & Career Apparel LLC	10001710	\$69
481312	2020	232040	10000	22410	COMPUTERLAND SILICON VALLEY	10001710	\$39
571969	2021	232034	10000	8698	VERIZON WIRELESS	10001710	\$35
Total							\$104,592

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	501010	6,567,335.00				4,253,632.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	513010	(6,025.00)				(5,277.00)			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	515010	(909.00)				(957.00)			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	516010	(310.00)				(358.00)			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	519120	(129.00)				(138.00)			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	519120	24,944.00				16,165.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	516010	74,325.00				54,934.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	515710	776,429.00				505,238.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	515030	31,127.00				22,352.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	515020	50,728.00				36,410.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	515010	374,216.00				271,426.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	514020	118,731.00				85,159.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	514010	94,308.00				70,444.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	513090	2,754,752.00				1,792,410.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	513030	276,828.00				216,285.00			Shifted funding for 17 positions to SRF.	No impact on staffing levels.
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	513010	(29,507.00)				(85,562.00)			Shifted funding for 17 positions to SRF.	No impact on staffing levels.

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	528110	550,000.00				350,400.00			Reduction in required number of guards from 3 to 2.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	523050	1,000.00				-				
232035	JUV Juvenile Hall	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	522000	30,500.00				25,500.00				
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	526990	-				50,000.00			Reduction in emergency support to client under AB12 (extended foster care cohort). This reduction is in line with current trends and needs.	No expected negative impact.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	527000	-				(522.00)				
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	522000	21,250.00				19,250.00				
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581300	50,000.00				-			One-time addback that expired	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581450	38,000.00				20,000.00			Reduction to meet mandated request and in line with trends and needs.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581740	9,818.00				5,249.00			Reduction to meet mandated request and in line with trends and needs.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581710	37,537.00				20,588.00			Reduction to meet mandated request and in line with trends and needs.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581440	246,482.00				-			Work order for support staff no longer needed	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581430	74,203.00				67,267.00			Centrally loaded reduction based on citywide needs and costs.	No expected negative impact.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581051	446,284.00				-			Not a true reductions. Allocation included in a different chart field	No expected negative impact.

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581063	26,906.00				-			Not a true reductions. Allocation included in a different chart field	No expected negative impact.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581064	28,491.00				-			Not a true reductions. Allocation included in a different chart field	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581210	414,461.00				410,345.00			Centrally loaded reduction based on citywide needs and costs.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581170	86,094.00				97,988.00			Centrally loaded reduction based on citywide needs and costs.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581065	85,921.00				72,688.00			Centrally loaded reduction based on citywide needs and costs.	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581040	463.00				-			Work order no longer needed	No expected negative impact.
232040	JUV General	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581016	4,517.00				4,081.00			Work order no longer needed	No expected negative impact.
232036	JUV Children'S Baseline	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581051	20,892.00				-			Not a true reductions. Allocation included in a different chart field	No expected negative impact.
232034	JUV Probation Services	10000	GF Annual Account Ctrl	10001710	JUV Day-to-Day Operations	10000	Operating	581950	155,698.00				-			Shifted funding from General Fund to SRF. This reduction has no impact.	No expected negative impact.
Total									13,435,360.00								
Total													8,374,997.00				
Total															5,060,363.00		

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$58,465,199 budget for FY 2023-24, as proposed by the Mayor, is \$428,713 or 0.7% more than the original FY 2022-23 budget of \$58,036,486.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 146.57 FTEs, which are 1.97 FTEs less than the 148.54 FTEs in the original FY 2022-23 budget. This represents a 1.3% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$27,136,519 in FY 2023-24 are \$2,921,657 or 9.7% less than FY 2022-23 revenues of \$30,058,176.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$57,646,502 budget for FY 2024-25, as proposed by the Mayor, is \$818,697 or 1.4% less than the Mayor’s proposed FY 2023-24 budget of \$58,465,199.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 142.52 FTEs, which are 4.05 FTEs less than the 146.57 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 2.8% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$27,280,047 in FY 2024-25 are \$143,528 or 0.5% more than FY 2023-24 estimated revenues of \$27,136,519.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ADP – ADULT PROBATION DEPARTMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Adult Probation Department	41,881,466	41,818,109	48,663,502	58,036,486	58,465,199
FTE Count	154.40	147.38	154.55	148.54	146.57

The Department’s budget increased by \$16,583,733 or 39.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 7.83 or 5.1% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$428,713 largely due to ongoing investments in re-entry services including transitional housing and behavioral health treatment programs.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$818,697 largely due to one-time funding for community programs in FY 2023-24.

Budget Reductions

The Department reports that the Mayor reduced \$694,084 in FY 2023-24, which are summarized in the table attached to this report.

The major reductions include \$339,084 decrease in non-personnel which reflect budget savings in professional services and other current expenses; \$55,000 in materials and supplies; and a \$300,000 reduction in the Treatment Recovery Prevention (TRP) Program due to a reduction in TRP staff salaries.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: ADP – ADULT PROBATION DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$396,399 in FY 2023-24. Of the \$396,399 in recommended reductions, \$65,000 are ongoing savings and \$331,399 are one-time savings. These reductions would still allow an increase of \$32,314 or 0.1% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$32,326, for total General Fund savings of \$428,726.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$65,000 in FY 2024-25. Of the \$65,000 in recommended reductions, all are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

ADP - Adult Probation Department

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To	From	To				
		ADP Adult Probation														
ADP-1	Reproduction Copier Store Prog			\$9,693	\$4,693	\$5,000	x					\$9,693	\$4,693	\$5,000	x	
		Reduce to reflect expected Department expenditures and actual need.							Ongoing savings.							
ADP-2	Other Current Expenses - Bdgt			\$71,000	\$61,000	\$10,000	x					\$71,000	\$61,000	\$10,000	x	
		Reduce to reflect expected Department expenditures and actual need.							Ongoing savings.							
ADP-3	Prof & Specialized Svcs-Bdgt			\$1,151,670	\$1,131,670	\$20,000	x					\$1,151,670	\$1,131,670	\$20,000	x	
		Reduce to reflect expected Department expenditures and actual need.							Ongoing savings.							
ADP-4	Rents & Leases-Equipment-Bdgt			\$106,000	\$76,000	\$30,000	x					\$106,000	\$76,000	\$30,000	x	
		Reduce to reflect expected Department expenditures and actual need.							Ongoing savings.							
ADP-5	Attrition Savings	(8.44)		(\$1,064,209)	(\$1,132,269)	\$68,060	x	x							\$0	
	Mandatory Fringe Benefits			(\$422,231)	(\$470,049)	\$47,818	x	x							\$0	
		<i>Total Savings \$115,877</i>							<i>Total Savings \$0</i>							
		Increase attrition savings. Department plans to fill vacant 2.0 FTE 8444 Deputy Probation Officer positions. Increase attrition savings to reflect anticipated 3-month delay of hiring. The most recent Controller's Office Nine-Month Budget Status Report stated that the Department projects to end FY22-23 with a net operating surplus of \$3.5 million, primarily attributed to expenditure savings of \$3.2 million in salaries and mandatory fringe benefits due to vacant positions and less spending than budgeted in services of other departments.							One-time savings							
ADP-6	Attrition Savings	(7.13)		(\$899,681)	(\$967,741)	\$68,060	x	x							\$0	
	Mandatory Fringe Benefits			(\$356,945)	(\$404,763)	\$47,818	x	x							\$0	
		<i>Total Savings \$115,877</i>							<i>Total Savings \$0</i>							
		Increase attrition savings. Department plans to fill vacant 2.0 FTE 8444 Deputy Probation Officer positions. Increase attrition savings to reflect anticipated 3-month delay of hiring. The most recent Controller's Office Nine-Month Budget Status Report stated that the Department projects to end FY22-23 with a net operating surplus of \$3.5 million, primarily attributed to expenditure savings of \$3.2 million in salaries and mandatory fringe benefits due to vacant positions and less spending than budgeted in services of other departments.							One-time savings							

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

ADP - Adult Probation Department

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			
ADP-7	Attrition Savings	(9.64)		(\$1,216,294)	(\$1,254,883)	\$38,589	x	x					\$0		
	Mandatory Fringe Benefits			(\$482,576)	(\$496,013)	\$13,437	x	x					\$0		
		<i>Total Savings \$52,026</i>							<i>Total Savings \$0</i>						
		Increase attrition savings. Department plans to fill a vacant 1.0 FTE 1244 Senior Personnel Analyst. Increase attrition savings to reflect anticipated 3-month delay of hiring. The most recent Controller's Office Nine-Month Budget Status Report stated that the Department projects to end FY22-23 with a net operating surplus of \$3.5 million, primarily attributed to expenditure savings of \$3.2 million in salaries and mandatory fringe benefits due to vacant positions and less spending than budgeted in services of other departments.							One-time savings						
ADP-8	Attrition Savings	(0.15)		(\$19,253)	(\$54,078)	\$34,825	x	x					\$0		
	Mandatory Fringe Benefits			(\$7,639)	(\$20,434)	\$12,795	x	x					\$0		
		<i>Total Savings \$47,619</i>							<i>Total Savings \$0</i>						
		Increase attrition savings. Department plans to fill vacant 1.0 FTE 1823 Senior Administrative Analyst. Increase attrition savings to reflect anticipated 6-month delay of hiring. The most recent Controller's Office Nine-Month Budget Status Report stated that the Department projects to end FY22-23 with a net operating surplus of \$3.5 million, primarily attributed to expenditure savings of \$3.2 million in salaries and mandatory fringe benefits due to vacant positions and less spending than budgeted in services of other departments.							One-time savings						

	FY 2023-24 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$331,399	\$65,000	\$396,399
Non-General Fund	\$0	\$0	\$0
Total	\$331,399	\$65,000	\$396,399

	FY 2024-25 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$65,000	\$65,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$65,000	\$65,000

ADP - Adult Probation Department

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
36737	2020	228886	10000	8698	VERIZON WIRELESS	10001626	\$1,035
36737	2020	228886	10000	8698	VERIZON WIRELESS	10001626	\$2,500
459696	2020	228886	10000	10715	SOUTH BAY REGIONAL PUB SFTY TRNG CNSP	10001627	\$2,650
36737	2020	228886	10000	8698	VERIZON WIRELESS	10001626	\$3,510
554947	2021	228886	10000	3341	CITY MECHANICAL INC	10001626	\$4,469
555173	2021	228886	10000	7937	YOUNG COMMUNITY DEVELOPERS INC	10034991	\$5,440
539042	2021	228886	10000	26301	ACE PARKING MANAGEMENT INC	10001627	\$6,000
449905	2020	228886	10000	9453	TIDES CENTER	10001626	\$6,723
Total							\$32,326

ADP - Adult Probation
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	Change	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10001627	AP Probation Community Svcs	10000	Operating	535710	Subscriptions	16,500		13,429		12,500	4,000				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10001628	AP Prob Pre-sentence Investig	10000	Operating	527990	Other Professional Services	80,000	148,560	11,178	72,000		80,000				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10003101	AP Realignment Services AB 109	10000	Operating	527000	Prof & Specialized Svcs-Bdgt	1,283,754		150,196	287,203	1,151,670	132,084				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10003101	AP Realignment Services AB 109	10000	Operating	522000	Training - Budget	106,000		7,080	6,500	14,000	92,000				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10003100	AP Information Technology	10000	Operating	527000	Prof & Specialized Svcs-Bdgt	60,000	65,000	97,902		50,000	10,000				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10003102	AP Reentry Services	10000	Operating	535000	Other Current Expenses - Bdgt	91,000		8,696		71,000	20,000				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10003102	AP Reentry Services	10000	Operating	535990	Other Current Expenses	9,999		-		8,999	1,000				
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10001626	AP Administration	10000	Operating	540000	Materials & Supplies-Budget	50,000		21,600	730	30,000	20,000		Materials/ Supplies		Overall reduction materials/supplies will impact department operations including inadequate budget for required safety and other supplies. The department will expend it's entire budget this FY.
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10003100	AP Information Technology	10000	Operating	540000	Materials & Supplies-Budget	100,000	100,632	4,811	60,096	65,000	35,000		Computer supplies including desktops, labtops. Department computer replacement program to upgrade computers.		Overall reduction materials/supplies will impact department operations including inadequate budget for required safety and other supplies. The department will expend it's entire budget this FY.
228886	ADP Adult Probation	10000	GF Annual Account Ctrl	10037753	Treatment Recovery Prevention	10000	Operating	506070	Programmatic Projects-Budget	3,600,000	0	0	0	3,300,000	300,000		TRP Department Staffing		Reduction in ADP FTE

694,084

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$9,990,353 budget for FY 2023-24, as proposed by the Mayor, is \$214,176 or 2.2% more than the original FY 2022-23 budget of \$9,776,177.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 40.95 FTEs, which are 2.22 FTEs less than the 43.17 FTEs in the original FY 2022-23 budget. This represents a 5.1% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$332,795 in FY 2023-24 are \$204,795 or 160% more than FY 2022-23 revenues of \$128,000.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$9,821,191 budget for FY 2024-25, as proposed by the Mayor, is \$169,162 or 1.7% less than the Mayor’s proposed FY 2023-24 budget of \$9,990,353.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 40.85 FTEs, which are 0.10 FTEs less than the 40.95 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.2% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$332,795 in FY 2024-25 are the same as the budgeted revenues in FY 2023-24.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DPA – DEPARTMENT OF POLICE ACCOUNTABILITY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Department Police Accountability	\$11,557,966	\$10,415,143	\$9,373,996	\$9,776,177	\$9,990,353
FTE Count	50.17	47.94	42.38	43.17	40.95

The Department’s budget decreased by \$1,567,613 or 13.6% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 9.22 or 18.4% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$214,176 largely due to a one-time \$400,000 increase in a project budget that is currently used to fund unbudgeted department spending (including one 1823 Senior Analyst position) which is offset by an increase in budgeted attrition savings.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$169,162 largely due to a \$400,000 decrease in the Department’s project budget, which is offset by funding for positions that their FY 2023-24 FTE level.

Budget Reductions

The only decrease in the Mayor’s proposed budget is the increase in budgeted attrition in FY 2023-24 and the decrease in the project budget in FY 2024-25.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DPA – DEPARTMENT OF POLICE ACCOUNTABILITY

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$20,000 in FY 2023-24, which are one-time savings. These reductions would still allow an increase of \$194,176 or 2.0 % in the Department’s FY 2023-24 budget.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst does not have any recommended reductions for DPA’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DPA - Department of Police Accountability

Rec #	Account Title	FY 2023-24							FY 2024-25								
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T		
		From	To	From	To				From	To	From	To					
		DPA Police Accountability															
DPA-1	Attrition Savings	(12.48)	(12.58)	(\$1,574,840)	(\$1,588,840)	\$14,000	x	x							\$0		
	Mandatory Fringe Benefits			(\$624,807)	(\$630,807)	\$6,000	x	x							\$0		
		<i>Total Savings \$20,000</i>							<i>Total Savings \$0</i>								
		Increase attrition in FY 2023-24 to account for delays in hiring.							One-time savings.								

FY 2023-24			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$20,000	\$0	\$20,000
Non-General Fund	\$0	\$0	\$0
Total	\$20,000	\$0	\$20,000

FY 2024-25			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$2,264,088 budget for FY 2023-24, as proposed by the Mayor, is \$247,724 or 9.9% less than the original FY 2022-23 budget of \$2,511,812.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 6.87 FTEs, which are 3.33 FTEs less than the 10.20 FTEs in the original FY 2022-23 budget. This represents a 32.6% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department does not generate revenue but has \$40,000 of expenditure recovery budgeted in FY 2023-24.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$2,247,052 budget for FY 2024-25, as proposed by the Mayor, is \$17,036 or 0.8% less than the Mayor’s proposed FY 2023-24 budget of \$2,264,088.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 6.33 FTEs, which are 0.54 FTEs less than the 6.87 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 7.9% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department does not generate revenue but has \$40,000 of expenditure recovery budgeted in FY 2024-25.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: SDA— SHERIFF ACCOUNTABILITY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Sheriff Accountability	n/a	n/a	1,973,878	2,511,812	2,264,088
FTE Count	n/a	n/a	7.70	10.20	6.87

Proposition D, passed by voters in November of 2020, directed the City to create a new department to oversee the Sheriff’s Department and a new oversight board that would make recommendations to the Sheriff and Board of Supervisors about the operations of the Sheriff’s Department. Although the City’s FY 2021-22 budget included a new Department of Sheriff’s Accountability and the funding required by Proposition D, the Department did not include a staff member or make any expenditures until May of 2022.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$247,724 largely due to vacant positions. As of June 2023, the Department continues to have only one staff member. The Sheriff’s Department Oversight Board anticipates hiring an Inspector General by the end of calendar year 2023, and hiring for the Department’s other budgeted positions remains on hold pending the filling of this position. In the interim, Department of Police Accountability staff continue to assist with budgeting and investigate complaints of serious misconduct made against Sheriff’s Department staff.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has decreased by \$17,036 due to an increase in budgeted attrition savings.

Budget Reductions

The Department reports that the Mayor proposed \$560,969 in reductions in FY 2023-24, which are summarized in the table attached to this report. The proposed reductions will be achieved by utilizing salary savings from existing unfilled positions, which will continue to remain vacant until the Sheriff Department Oversight Board hires an Inspector General. Please note that these reductions may not be reflected in the Department’s overall changes due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: SDA— SHERIFF ACCOUNTABILITY

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$467,360 in FY 2023-24. Of the \$467,360 in recommended reductions, \$42,826 are ongoing savings and \$424,534 are one-time savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$43,420 in FY 2024-25. All of the \$43,420 in recommended reductions are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

SDA- Sheriff Accountability

Rec #	Account Title	FY 2023-24							FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To	From	To				
SDA-1	SDA Inspector General															
	Attrition Savings			(\$773,310)	(\$1,081,959)	\$308,649	x	x								
	Mandatory Fringe Benefits			(\$306,903)	(\$412,848)	\$105,945	x	x								
	Step Adjustments			(\$91,206)	(\$55,947)	(\$35,259)	x	x								
					<i>Total Savings</i>		\$379,334									
		<p>Increase Attrition Savings due to expected start dates of staff. All positions are currently budgeted for the full year, but only one has been filled. To estimate salary savings, we assumed a Sept. 1, 2023 start date for the Inspector General position and a March 1, 2024 start date for the 11 other vacant positions, for which the hiring process will not begin until the Inspector General starts. This is a conservative assumption, as it assumes the new Inspector General will begin the hiring process for every position on Sept. 1 and have an average hiring timeline of six months, which is faster than the median Permanent Civil Service hiring timeline (more than eight months) as of October 2022. We updated step adjustments to maintain the ratio in the Mayor's Proposed Budget of step adjustments to salary expenditures net of attrition.</p>														
SDA-2	Non-Personnel Services			\$312,250	\$269,424	\$42,826	x				\$312,250	\$268,830	\$43,420	x		
			<p>Reduce budgeted amount for Non-Personnel Services. The recommended reduction would still allow for \$334,336 in Non-Personnel Services funding, including the \$64,912 in Non-Personnel Services funding for the DSA Sheriff Oversight Division. This total is the amount of Non-Personnel Services funding budgeted for the Department Police Accountability, which conducts similar work functions to those the DPA will conduct and has 54 employees.</p>													
	GF-HR-Client Svc-Recruit-Assess			\$140,345	\$95,145	\$45,200	x	x								
SDA-3			<p>Reduce funds for Services of Other Departments to reflect existing surplus of \$45,200 in carry forward funds from the Services of Other Departments budget that should be carried forward from FY 2022-23 to FY 2023-24.</p>													

	FY 2023-24		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$424,534	\$42,826	\$467,360
Non-General Fund	\$0	\$0	\$0
Total	\$424,534	\$42,826	\$467,360

	FY 2024-25		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$43,420	\$43,420
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$43,420	\$43,420

SDA - Sheriff's Department, Office of the Inspector General
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	501010	1,175,451.00				793,836.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	513010	208,218.00				119,055.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	514010	62,252.00				39,911.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	514020	17,042.00				11,512.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	515010	40,492.00				30,556.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	515020	7,283.00				4,921.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	515030	4,467.00				3,023.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	515710	86,277.00				43,359.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	516010	8,124.00				4,927.00		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	517010	1,179.00				-		8124 Investigator position	Meet the budget cut and use for attrition	
210723	SDA Inspector General Office	10010	GF Annual Authority Ctrl	10037651	Office of Inspector General	21789	SDA Operations	519120	3,712.00				2,428.00		8124 Investigator position	Meet the budget cut and use for attrition	
									1,614,497.00				1,053,528.00				

Difference in 560,969.00

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$291,675,338 budget for FY 2023-24, as proposed by the Mayor, is \$7,510,968 or 2.5% less than the original FY 2022-23 budget of \$299,186,306.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 995.57 FTEs, which are 6.32 FTEs less than the 1,001.89 FTEs in the original FY 2022-23 budget. This represents a 0.6% decrease in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$68,369,333 in FY 2023-24 are \$11,278,185 or 14.2% less than FY 2022-23 revenues of \$79,647,518.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$293,661,422 budget for FY 2024-25, as proposed by the Mayor, is \$1,986,084 or 0.7% more than the Mayor's proposed FY 2023-24 budget of \$291,675,338.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 999.15 FTEs, which are 3.58 FTEs more than the 995.57 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.4% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$68,808,971 in FY 2024-25 are \$439,638 or 0.6% more than FY 2023-24 estimated revenues of \$68,369,333.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: SHF – SHERIFF

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Sheriff	260,818,489	245,012,613	268,878,448	299,186,306	291,675,338
FTE Count	1,031.38	1,007.63	999.66	1,001.89	995.57

The Department’s budget increased by \$30,856,849 or 11.8% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 35.81 or 3.5% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has decreased by \$7,510,968 largely due to salary savings from vacant positions and a decrease in overtime.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$1,986,084 largely due to increases in interdepartmental services and salaries and benefits.

Budget Reductions

The Department reports that the Mayor proposed \$19,165,086 in line-item reductions in FY 2023-24, which are summarized in the table attached to this report. Net reductions of \$4,620,507 are realized from attrition and overtime savings.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: SHF – SHERIFF

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$627,551 in FY 2023-24. Of the \$627,551 in recommended reductions, \$70,551 are ongoing savings and \$557,000 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$95,102, for total General Fund savings of \$722,653.

Our policy recommendations total \$33,184 in FY 2023-24, all of which are ongoing savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$70,551 in FY 2024-25, all of which are ongoing savings. These reductions would still allow an increase of \$1,915,533 or 0.7% in the Department’s FY 2024-25 budget.

Our policy recommendations total \$34,260 in FY 2024-25, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

SHF - Sheriff

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
SHF-1	SHF Administration														
	Non-Personnel Services			\$1,471,922	\$1,401,371	\$70,551	x				\$1,471,922	\$1,401,371	\$70,551	x	
		Reduce funds for Non-Personnel Services. The proposed budget includes an increase of \$337,006 in Non-Personnel Services, driven by an increase in Electronic Monitoring costs. This recommendation would still allow an increase of \$266,455 over FY 2022-23 funding for Non-Personnel Services, including the \$1,401,371 in Electronic Monitoring program costs projected by the Department.							Ongoing savings.						
SHF-2	Programmatic Projects-Budget			\$1,868,102	\$1,718,102	\$150,000	x	x							
		Reduce funds for Jail Management System. The proposed budget would still allow an increase of \$438,057 for this project. Negotiations for the next phase of this project remaining ongoing, and certain payments may be able to be deferred.							One-time savings.						
SHF-3	Capital Renewal Projects			\$407,000	\$0	\$407,000	x	x							
		Reduce proposed funding for Capital Outlay due to repairs that can be deferred. This recommendation would deny \$407,000 in funding for repairs to a functioning fire life safety system at County Jail 3, which the Department has indicated can be deferred to FY 2024-25. This recommendation would still allow \$1,000,000 for a priority fire life safety capital project at County Jail 2.							One-time savings.						

	FY 2023-24 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$557,000	\$70,551	\$627,551
Non-General Fund	\$0	\$0	\$0
Total	\$557,000	\$70,551	\$627,551

	FY 2024-25 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$70,551	\$70,551
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$70,551	\$70,551

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

SHF - Sheriff

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			

Policy Recommendations

SHF-4	0922 Manager I	1.00	0.00	\$161,657		\$161,657	x		1.00	0.00	\$166,444		\$166,444	x		
	Mandatory Fringe Benefits			\$62,004		\$62,004	x				\$63,379		\$63,379	x		
	1823 Senior Administrative Analyst	0.00	1.00		\$139,298	(\$139,298)	x		0.00	1.00		\$143,423	(\$143,423)	x		
	Mandatory Fringe Benefits				\$51,179	(\$51,179)	x					\$52,140	(\$52,140)	x		
	<i>Total Savings</i>				\$33,184				<i>Total Savings</i>				\$34,260			
	<p>Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services.</p> <p>The Department is proposing an upward substitution of 1.0 FTE 1823 Senior Administrative Analyst position to 1.0 FTE 0922 Manager I position in FY 2023-24 at a cost of \$33,184. In February of 2023, a position review by the Department of Human Resources found that the majority of the responsibilities carried out by the incumbent were aligned within the scope of the Manager position series. This position works closely with the Sheriff on strategic planning, annual reports and as a liaison to other law enforcement, legislative, and government agencies.</p> <p>Given the high cost of this position and the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.</p>															

Ongoing savings.

	FY 2023-24		
	One-Time	Ongoing	Total
General Fund	\$0	\$33,184	\$33,184
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$33,184	\$33,184

	FY 2024-25		
	One-Time	Ongoing	Total
General Fund	\$0	\$34,260	\$34,260
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$34,260	\$34,260

SHF - Sheriff

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
535318	2021	232331	10000	11854	RUTH MELLINGER	10001936	\$39,921
548157	2021	232331	10000	20256	FELTON INSTITUTE	10001926	\$7,253
548220	2021	232331	10000	18936	HEALTHRIGHT 360	10001930	\$6,041
548220	2021	232331	10000	18936	HEALTHRIGHT 360	10001930	\$6,036
326610	2019	232331	10000	19209	GRM INFORMATION MANAGEMENT SERVIC	10001926	\$4,518
326610	2019	232331	10000	19209	GRM INFORMATION MANAGEMENT SERVIC	10001929	\$4,119
568361	2021	232331	10000	12408	RECOLOGY SUNSET SCAVENGER COMPANY	10001945	\$3,890
538691	2021	232331	10000	18418	INDUSTRIAL H2O INC	10001941	\$3,648
446645	2020	232331	10000	11529	SAN FRANCISCO PRETRIAL DIVERSION PROJE	10001937	\$3,228
302924	2019	232331	10020	8003	XTECH	10033429	\$3,200
439293	2020	232331	10000	18418	INDUSTRIAL H2O INC	10001941	\$2,933
538886	2021	232331	10000	33578	Karla's Janitorial & Suppliers L.L.C.	10001937	\$2,733
349334	2019	232331	10020	12930	PRECISION TREE CARE	10013789	\$2,600
515601	2021	232331	10000	38064	ZONES, LLC	10001923	\$2,533
543088	2021	232331	10000	12261	REVEL ENVIRONMENTAL MANUFACTURING	10001941	\$2,448
Total							\$95,102

SHF - Sheriff's Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FY23-24 (Multiple Items)

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	Values										
								Sum of FY 2022-23		Sum of ACTUAL EXPENDITURES	Sum of ENCUMBRANCES	Sum of FY 2023-24		Sum of FY23-24 vs FY22-23				
								ORIGINAL	REVISED /ADJUSTED			MYR PROPOSED						
2E+05	SHF Custody	10000	GF Annual Account Ctrl	1E+07	SH Central Warrants Bureau	10000	Operating	5010	\$7,125,938.00	\$7,125,938.00	\$5,500,443.29	\$0.00	\$6,709,059.00	-\$416,879.00				
					5130			\$4,134,843.00	\$4,134,843.00	\$2,718,211.21	\$0.00	\$3,943,891.00	-\$190,952.00					
					5010			\$76,262,150.00	\$85,562,150.00	\$47,990,661.63	\$0.00	\$67,795,661.00	-\$8,466,489.00					
					5130			\$34,799,689.00	\$34,799,689.00	\$18,672,595.68	\$0.00	\$33,666,495.00	-\$1,133,194.00					
2E+05	SHF Field	10060	GF Work Order SR Env-Continuing Projects	1E+07	SH Institutional Police C&D Ordinance	10002	Interdepart mental-Overhead	5010	\$19,948,434.00	\$19,948,434.00	\$15,236,930.45	\$0.00	\$18,007,516.00	-\$1,940,918.00				
					12210			Fee SH Sheriff Dna	10000	Operating SH Sheriff Dna Identificatio n	5060	\$55,888.00	\$55,888.00	\$0.00	\$0.00	\$22,133.00	-\$33,755.00	
					13520			SR DNA Id Fund -Prop 69-2004			17424	5010	\$133,287.00	\$133,287.00	\$0.00	\$0.00	\$0.00	-\$133,287.00
												5130	\$15,834.00	\$15,834.00	\$0.00	\$0.00	-\$15,834.00	
		5210	\$5,671.00	\$5,671.00	\$2,593.83	\$3,798.50	-\$5,671.00											
2E+05	SHF Planning	10000	GF Annual Account Ctrl	1E+07	SH Ab709 - Sheriff Civil Admin	17423	SH Ab709 - Sheriff Civil Admin	5210	\$14,000.00	\$14,000.00	\$3,652.01	\$11,200.00	-\$14,000.00					
					5400			\$5,052.00	\$5,052.00	\$0.00	\$1,193.64	-\$5,052.00						
					5130			\$37,592.00	\$37,592.00	\$0.00	\$0.00	\$36,887.00	-\$705.00					
					5130			\$124,294.00	\$124,294.00	\$160,399.39	\$0.00	\$123,357.00	-\$937.00					
2E+05	SHF Planning	10000	GF Annual Account Ctrl	1E+07	SH Jail-Storekeeper SH Building Services	10000	Operating	5130	\$942,148.00	\$942,148.00	\$531,807.68	\$0.00	\$921,243.00	-\$20,905.00				
					10020			GF Continuing Authority Ctrl	1E+07	CJ1 Sallyport Door Replacement 425 7th Street	22244	CJ1 Sallyport Door	5600	\$250,000.00	\$250,000.00	\$0.00	\$0.00	-\$250,000.00
					1E+07			Generator		22245			Generator SH Ab1109	5600	\$100,000.00	\$100,000.00	\$0.00	\$0.00
					13660			SR Sheriff-State Authorized	1E+07	SH Ab1109 Sheriff Vehicle Main	17420	SH Ab1109 Sheriff Vehicle	5400	\$68,156.00	\$68,156.00	\$0.00	\$0.00	\$0.00
		1E+07	SH Ab1109 Sheriff Vehicle Repl	17421	SH Ab1109 Sheriff Vehicle	5210	\$23,000.00	\$23,000.00		\$0.00			\$0.00	-\$23,000.00				
			5400			\$17,415.00	\$17,415.00	\$0.00		\$0.00			-\$17,415.00					
							5600	\$260,000.00	\$260,000.00	\$0.00	\$0.00	-\$260,000.00						

SHF - Sheriff's Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FY23-24 (Multiple Items)

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	Values						
								Sum of FY 2022-23		Sum of ACTUAL EXPENDITURES	Sum of ENCUMBRANCES	Sum of FY 2023-24		
								ORIGINAL	REVISED /ADJUSTED			MYR PROPOSED	Sum of FY23-24 vs FY22-23	
2E+05	SHF Planning SHF Administration	15384	CPXCF COP Crit Reprs/Rcv Stmls	1E+07	425 7th St. Roof Replacement SH	22247	Roof Replacement	5600	\$1,400,000.00	\$1,400,000.00	\$0.00	\$0.00		-\$1,400,000.00
2E+05		10000	GF Annual Account Ctrl	1E+07	Administrati on SH Central Warrants	10000	Operating	5810	\$8,863,531.00	\$9,280,258.44	\$6,583,001.62	\$0.00	\$8,833,015.00	-\$30,516.00
				1E+07	Bureau SH City Hall	10000	Operating	5010	-\$1,284,706.00	-\$1,284,706.00	\$153,627.18	\$0.00	-\$1,286,194.00	-\$1,488.00
				1E+07	Security SH Court	10000	Operating	5010	-\$617,944.00	-\$617,944.00	\$138,592.87	\$0.00	-\$620,564.00	-\$2,620.00
				1E+07	Security	10000	Operating	5010	-\$2,684,565.00	-\$2,684,565.00	\$261,073.51	\$0.00	-\$2,687,186.00	-\$2,621.00
								5810	\$902,300.00	\$902,300.00	\$648,166.17	\$0.00	\$883,700.00	-\$18,600.00
				1E+07	SH Honor Guard SH Security Svcs Work	10000	Operating	5130	\$34.00	\$34.00	\$20,401.46	\$0.00	\$33.00	-\$1.00
				1E+07	Order	10000	Operating	5010	\$198,752.00	\$198,752.00	\$12,305.28	\$0.00	\$198,751.00	-\$1.00
								5130	\$5,069.00	\$5,069.00	\$3,306.79	\$0.00	\$4,869.00	-\$200.00
				1E+07	SH Police Requests SH Special	10000	Operating	5130	\$799.00	\$799.00	\$0.00	\$0.00	\$768.00	-\$31.00
				1E+07	Events 10B SH Technical Support	10000	Operating	5130	\$436.00	\$436.00	\$0.00	\$0.00	\$419.00	-\$17.00
				1E+07		10000	Operating	5010	\$3,101.00	\$3,101.00	\$50,030.58	\$0.00	-\$1,452.00	-\$4,553.00
								5130	-\$10,214.00	-\$10,214.00	\$23,592.42	\$0.00	-\$12,266.00	-\$2,052.00
				1E+07	SH Emergency Services	10000	Operating	5010	\$93,771.00	\$93,771.00	\$0.00	\$0.00	\$93,770.00	-\$1.00
								5130	\$2,393.00	\$2,393.00	\$0.00	\$0.00	\$2,298.00	-\$95.00
				1E+07	SH Classification SH Custody Division	10000	Operating	5130	-\$386,925.00	-\$386,925.00	\$48,243.85	\$0.00	-\$386,944.00	-\$19.00
				1E+07	Support	10000	Operating	5010	-\$50,515.00	-\$50,515.00	\$24,818.21	\$0.00	-\$51,045.00	-\$530.00
				1E+07	SH Jail SH Jail	10000	Operating	5210	\$6,824,700.00	\$154,841.84	\$22,245.63	\$12,340.92	\$6,817,450.00	-\$7,250.00
				1E+07	Programs	10000	Operating	5010	\$1,084,511.00	\$1,084,511.00	\$635,984.22	\$0.00	\$976,612.00	-\$107,899.00
								5130	\$439,962.00	\$439,962.00	\$249,384.68	\$0.00	\$372,334.00	-\$67,628.00
				1E+07	SH Prisoner Transportati on	10000	Operating	5130	-\$627,600.00	-\$627,600.00	\$33,694.68	\$0.00	-\$627,611.00	-\$11.00
				1E+07	SH Law Enforcement	10000	Operating	5130	\$1,713.00	\$1,713.00	\$0.00	\$0.00	\$1,646.00	-\$67.00

SHF - Sheriff's Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FY23-24 (Multiple Items)

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	Values						
								Sum of FY 2022-23		Sum of ACTUAL EXPENDITURES	Sum of ENCUMBRANCES	Sum of FY 2023-24		Sum of FY23-24 vs FY22-23
								ORIGINAL	REVISED /ADJUSTED			MYR PROPOSED		
2E+05	SHF Administrati	10000	GF Annual Account Ctrl	1E+07	SH Programs Div Support SH Re-Entry Programs	10000	Operating	5130	\$73,278.00	\$73,278.00	\$107,507.91	\$0.00	\$71,862.00	-\$1,416.00
				1E+07		10000	Operating	5010	\$1,082,628.00	\$1,082,628.00	\$424,150.62	\$0.00	\$829,276.00	-\$253,352.00
								5130	\$441,558.00	\$441,558.00	\$167,154.70	\$0.00	\$314,034.00	-\$127,524.00
				1E+07	SH Jail-Storekeeper SH Building	10000	Operating	5130	-\$445,434.00	-\$445,434.00	\$60,524.45	\$0.00	-\$446,034.00	-\$600.00
				1E+07	Services	10000	Operating	5010	\$54,080.00	\$54,080.00	\$48,473.60	\$0.00	\$50,173.00	-\$3,907.00
								5130	\$9,409.00	\$9,409.00	\$17,802.14	\$0.00	\$7,648.00	-\$1,761.00
				1E+07	SH Recruitment	10000	Operating	5130	\$388,974.00	\$388,974.00	\$715,020.25	\$0.00	\$351,791.00	-\$37,183.00
				1E+07	SH Training	10000	Operating	5010	\$10,476,083.00	\$10,476,083.00	\$4,791,103.20	\$0.00	\$8,901,271.00	-\$1,574,812.00
				1E+07	SH Warrant Services	10000	Operating	5130	-\$148,220.00	-\$148,220.00	\$13,072.09	\$0.00	-\$148,247.00	-\$27.00
		10020	GF Continuing Authority Ctrl	1E+07	Roads & Urban Forestry SH	15244	SH Roads & Urban Forestry Interdepart	5600	\$50,000.00	\$210,000.00	\$0.00	\$0.00	\$0.00	-\$50,000.00
		10060	GF Work Order	1E+07	Institutional Police SH Security Svcs Work	10002	mental-Overhead Interdepart mental-Overhead	5130	-\$1,370,166.00	-\$1,370,166.00	\$193,019.62	\$0.00	-\$1,376,142.00	-\$5,976.00
				1E+07	Order	10002	mental-Overhead	5010	\$1,481,235.00	\$1,481,235.00	\$132,397.75	\$0.00	\$1,481,233.00	-\$2.00
		13550	SR Public Protection-Grant	1E+07	CH FY22-23 Federal JAG Grant	10001	Grants	5380	\$18,427.00	\$17,264.00	\$0.00	\$0.00	\$0.00	-\$18,427.00
				1E+07	SH FY22-23 CSA STC Grant	10001	Grants	5010	\$335,201.00	\$287,493.00	\$241,451.99	\$0.00	\$0.00	-\$335,201.00
								5130	\$10,495.00	\$10,495.00	\$89,550.41	\$0.00	\$0.00	-\$10,495.00
		13660	SR Sheriff-State Authorized	1E+07	SH Furniture & Equipment	17422	SH Furniture & Equipment	5010	\$6.00	\$199,813.08	\$0.00	\$0.00	\$0.00	-\$6.00
								5210	\$55,000.00	-\$196,956.10	\$128,496.00	\$10.00	-\$51,450.00	-\$106,450.00
								5400	\$166,295.00	\$947,416.13	\$13,675.61	\$18,457.01	\$55,000.00	-\$111,295.00
		13720	SR Public Protection-Grant Sta CPXCF COP Crit Reprs/Rcv Stmls	1E+07	CH FY 22-23 SFCOPS Program	10001	Grants	5400	\$822,763.00	\$682,338.29	\$0.00	\$0.00	\$446,460.00	-\$376,303.00
		15384		1E+07	Fire Life Safety CR	21807	SHF Fire Life Safety CR	5600	\$0.00	\$1,407,000.00	\$0.00	\$0.00	-\$1,407,000.00	-\$1,407,000.00
Grand									\$171,983,606.00	\$177,137,151.68	\$106,869,164.66	\$47,000.07	\$152,818,520.00	-\$19,165,086.00

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$511,768,691 budget for FY 2023-24, as proposed by the Mayor, is \$13,183,175 or 2.6% more than the original FY 2022-23 budget of \$498,585,516.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 1,807.83 FTEs, which are 6.37 FTEs more than the 1,801.46 FTEs in the original FY 2022-23 budget. This represents a 0.4% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$161,784,744 in FY 2023-24 are \$16,947,172 or 11.7% more than FY 2022-23 revenues of \$144,837,572.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$526,686,266 budget for FY 2024-25, as proposed by the Mayor, is \$14,917,575 or 2.9% more than the Mayor's proposed FY 2023-24 budget of \$511,768,691.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 1,828.16 FTEs, which are 20.33 FTEs more than the 1,807.83 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 1.1% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$161,547,365 in FY 2024-25 are \$237,379 or 0.1% less than FY 2023-24 estimated revenues of \$161,784,744.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: FIR – FIRE

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Fire Department	424,133,020	412,290,704	439,975,978	498,585,516	511,768,691
FTE Count	1,676.77	1,641.24	1,677.68	1,801.46	1,807.83

The Department’s budget increased by \$87,635,671 or 20.7% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 131.06 FTE or 7.8% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$13,183,175 largely due to increased overtime and increased costs associated with recently negotiated employee labor contracts.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$14,917,575 largely due to the ongoing salaries and benefits costs associated with the labor contracts.

Budget Reductions

The Department reports that the Mayor proposed \$12,121,998 in reductions in FY 2023-24, which are summarized in the attached report. These reductions are primarily for fringe benefit rate changes and reallocations to other line items.

Please note that these reductions may not be reflected in the overall change in the Department's budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT:

FIR – FIRE

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$484,210 in FY 2023-24. Of the \$484,210 in recommended reductions, \$421,194 are ongoing savings and \$63,016 are one-time savings. These reductions would still allow an increase of \$12,698,965 or 2.5% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$2,219, for total General Fund savings of \$486,429.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$197,260 in FY 2024-25. All of the \$197,260 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$14,720,315 or 2.9% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

FIR - Fire Department

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
FIR-1	Prevention														
	Equipment Purchase			\$252,064	\$189,048	\$63,016	X	X						\$0	
		Reduce Fire Prevention Vehicle Replacement budget by two vehicles, or \$63,016. The Department's proposed budget includes \$252,064 for eight Ford Escape hybrid vehicles to replace their existing fire prevention vehicle fleet, at a price of \$31,508 per vehicle. The vehicles to be replaced are a mix of Ford Fusions, Ford Escapes, and a Mercury Grand Marquis. However, two of the vehicles the Department is proposing to replace have fewer than 100,000 miles on them, and one of those is only seven years old. Reducing the budget by \$63,016, or two vehicles, would still allow the Department to replace six of the eight proposed vehicles with Ford Escape hybrids, at a total cost of \$189,048. This recommendation would still approve the Department's additional proposed equipment replacement budget of seven Ambulances, two Fire Engines, and nine Defibrillators at a total cost of more than \$4.1 million.							One-time savings.						
FIR-2	Administration														
	1043 IS Engineer-Senior	1.00	0.00	\$181,888	\$0	\$181,888	X		1.00	0.00	\$187,274	\$0	\$187,274	X	
	Mandatory Fringe Benefits			\$60,614	\$0	\$60,614	X				\$62,036	\$0	\$62,036	X	
	1042 IS Engineer-Journey	0.00	1.00	\$0	\$164,108	(\$164,108)	X		0.00	1.00	\$0	\$168,969	(\$168,969)	X	
	Mandatory Fringe Benefits			\$0	\$57,200	(\$57,200)	X				\$0	\$58,081	(\$58,081)	X	
			<i>Total Savings</i>			\$21,194					<i>Total Savings</i>			\$22,260	
		The Department is proposing substituting 1.00 FTE 6281 Fire Safety Inspector II for 1.00 FTE 1043 IS Engineer-Senior because the 6281 Fire Safety Inspector II classification is being phased out. However, the Department did not provide a reason for why the senior-level 1043 IS Engineer-Senior is needed, so we propose instead substituting the 1.00 FTE 6281 Fire Safety Inspector II for 1.00 FTE 1042 IS Engineer-Journey, for savings of \$21,194 in FY 2023-24.							Ongoing savings.						

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

FIR - Fire Department

Rec #	Account Title	FY 2023-24							FY 2024-25									
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T			
		From	To	From	To				From	To								
FIR-3		Operations																
	Attrition Savings			(\$32,144,883)	(\$32,451,169)	\$306,286	X					(\$25,764,749)	(\$25,898,495)	\$133,746	X			
	Mandatory Fringe Benefits			(\$9,835,392)	(\$9,929,106)	\$93,714	X					(\$7,947,079)	(\$7,988,333)	\$41,254	X			
		<i>Total Savings</i>				<i>\$400,000</i>								<i>Total Savings</i>				<i>\$175,000</i>
		Increase Attrition Savings due to higher than anticipated salary savings in FY 2022-23. The Department deappropriated \$17 million in Operations salaries in a supplemental appropriation in FY 2022-23 due to low salary spending.							Ongoing savings.									

	FY 2023-24		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$63,016	\$421,194	\$484,210
Non-General Fund	\$0	\$0	\$0
Total	\$63,016	\$421,194	\$484,210

	FY 2024-25		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$197,260	\$197,260
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$197,260	\$197,260

FIR - Fire

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
548878	2021	130644	10000	22410	COMPUTERLAND SILICON VALLEY	10001965	\$2,219
Total							\$2,219

FIR - Fire Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	Change	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
13550	SR Public Protection-Grant	10037114	FD FY22 NPS Coop Agmt Presidio	10001	Grants	444939	Federal Direct Grant	225,085	225,085			0	225,085	Presidio Agreement - NPS	Grant Revenue	Coding changed to different grant year	N/A
13550	SR Public Protection-Grant	10037445	FD FY23 NPS Coop Agmt- Presidio	10001	Grants	444939	Federal Direct Grant	892,721	892,721			0	892,721	Presidio Agreement - NPS	Grant Revenue	Coding changed to different grant year	N/A
13550	SR Public Protection-Grant	10037447	FD FY23 US Navy Coop Agmt	10001	Grants	444940	US Navy Cooperative Agreement	398,000	398,000			0	398,000	Hunters Point Navy	Grant Revenue	Coding changed to different grant year	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	460673	Fire Code Reinspection Fee	182,558	182,558			182,555	3	Fire Prevention	Fire Prevention revenue	System adjustment	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	486110	Exp Rec Fr Bldg Inspection AAO	903,031	903,031			0	903,031	Fire Prevention	Recovery from DBI	Mayor Office Adjustment	N/A - Positions absorbed in GF
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	486310	Exp Rec Fr EmergencyComcationAAO	109,722	109,722			109,301	421	Work Order fund	Work order from DEM	Mayor Office Adjustment	N/A
10000	GF Annual Account Ctrl	10001966	FD Operations	10000	Operating	505010	Temp Misc Regular Salaries	903,831	903,831			837,789	66,042	Operations	As needed ambulance employees	Mayor Office Adjustment	N/A - Additional OT for ambulance shifts
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	505010	Temp Misc Regular Salaries	100,894	100,894			100,507	387	Work Order fund	Homeland Security Position	System adjustment	N/A
10060	GF Work Order	10033290	FD WO Port Fireboat Staffing	10002	Interdepartmental-Overhead	505010	Temp Misc Regular Salaries	37,134	37,134			36,992	142	Fireboat Staffing	Fireboat work order	System adjustment	N/A
10020	GF Continuing Authority Ctrl	10038895	HRMS Platform Migration	22213	HRMS Platform Migration	506070	Programmatic Projects-Budget	380,000	380,000			0	380,000	COIT project - HRMS	Project for upgrade of internal Department system	One-time COIT allocation	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	509010	Premium Pay - Misc	1,244,814	1,244,814			1,244,813	1	Fire Prevention	Premium Pay for Department Members	System change	N/A
10060	GF Work Order	10036838	FIR Crisis Response Team	10002	Interdepartmental-Overhead	509010	Premium Pay - Misc	297,019	297,019			293,248	3,771	SWRT/SCRT	Premium Pay for Department Members	Minor adjustment	N/A
17960	AIR Op Annual Account Ctrl	10001967	FD Airport Operations	10000	Operating	510210	Ret Payout - SP & Vac - Misc	500,001	500,001			500,000	1	Airport	Airport Payout	System change	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	511010	Overtime - Scheduled Misc	2,000,003	2,000,003			2,000,000	3	Fire Prevention	Overtime for staffing	System change	N/A
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	511010	Overtime - Scheduled Misc	651,949	651,949			651,948	1	Support Services	Overtime for staffing	System change	N/A

FIR - Fire Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	Change	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
10060	GF Work Order	10034532	FD WO MTA Street Planning	10002	Interdepartmental-Overhead	511010	Overtime - Scheduled Misc	4,842	4,842			1,359	3,483	FIR MTA rep	Overtime for staffing	System change	N/A
10000	GF Annual Account Ctrl	10001962	FD Investigation	10000	Operating	513010	Retire City Misc	21,085	21,085			18,748	2,337	Fire Investigation	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	513010	Retire City Misc	374,004	374,004			355,513	18,491	Fire Prevention	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	513010	Retire City Misc	216,926	216,926			188,613	28,313	Support Services	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001965	FD Administration	10000	Operating	513010	Retire City Misc	948,845	948,845			920,031	28,814	Administration	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001966	FD Operations	10000	Operating	513010	Retire City Misc	36,039	36,039			32,044	3,995	Operations	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001968	FD Training	10000	Operating	513010	Retire City Misc	32,788	32,788			29,154	3,634	Training	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037688	Community Response Team	10000	Operating	513010	Retire City Misc	21,085	21,085			9,374	11,711	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033293	FD WO Port Plan Review Inspect	10002	Interdepartmental-Overhead	513010	Retire City Misc	32,124	32,124			28,441	3,683	Port Fire Prevention	Fringe for Fire personnel	System change	N/A
17960	AIR Op Annual Account Ctrl	10001967	FD Airport Operations	10000	Operating	513010	Retire City Misc	96,180	96,180			84,974	11,206	Airport	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001955	FD Communications Center	10000	Operating	513030	Retire City Uniform(POL & FIR)	274,428	274,428			251,717	22,711	Radio	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001962	FD Investigation	10000	Operating	513030	Retire City Uniform(POL & FIR)	378,559	378,559			341,619	36,940	Fire Investigation	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	513030	Retire City Uniform(POL & FIR)	1,986,353	1,986,353			1,810,932	175,421	Fire Prevention	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	513030	Retire City Uniform(POL & FIR)	461,467	461,467			417,377	44,090	Support Services	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001965	FD Administration	10000	Operating	513030	Retire City Uniform(POL & FIR)	402,948	402,948			363,393	39,555	Administration	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001966	FD Operations	10000	Operating	513030	Retire City Uniform(POL & FIR)	39,708,111	39,708,111			34,954,765	4,753,346	Operations	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001968	FD Training	10000	Operating	513030	Retire City Uniform(POL & FIR)	490,006	490,006			442,704	47,302	Training	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001969	FD NERT Training Program	10000	Operating	513030	Retire City Uniform(POL & FIR)	30,202	30,202			27,252	2,950	NERT	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037462	FD EMS 6 Operations	10000	Operating	513030	Retire City Uniform(POL & FIR)	330,946	330,946			297,004	33,942	EMS-6	Fringe for Fire personnel	System change	N/A

FIR - Fire Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	Change	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
10000	GF Annual Account Ctrl	10037688	Community Response Team	10000	Operating	513030	Retire City Uniform(POL & FIR)	592,143	592,143			543,397	48,746	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10020	GF Continuing Authority Ctrl	10036606	Reinvestment Initiatives	21748	Reinvestment Initiatives	513030	Retire City Uniform(POL & FIR)	19,242	19,242			18,715	527	DEI Reinvestment	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033290	FD WO Port Fireboat Staffing	10002	Interdepartmental-Overhead	513030	Retire City Uniform(POL & FIR)	319,824	319,824			288,457	31,367	Fireboat Staffing	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033291	FD WO Port Fire Prevention	10002	Interdepartmental-Overhead	513030	Retire City Uniform(POL & FIR)	72,671	72,671			65,554	7,117	Port Fire Prevention	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033419	FD WO Mayors ECN OEWD Staffing	10002	Interdepartmental-Overhead	513030	Retire City Uniform(POL & FIR)	35,728	35,728			32,257	3,471	Fire Prevention Housing	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10034532	FD WO MTA Street Planning	10002	Interdepartmental-Overhead	513030	Retire City Uniform(POL & FIR)	38,994	38,994			35,063	3,931	FIR MTA rep	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10036838	FIR Crisis Response Team	10002	Interdepartmental-Overhead	513030	Retire City Uniform(POL & FIR)	495,363	495,363			438,863	56,500	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10037965	FIR Opioid Response Team	10002	Interdepartmental-Overhead	513030	Retire City Uniform(POL & FIR)	175,992	175,992			155,584	20,408	SORT	Fringe for Fire personnel	System change	N/A
17960	AIR Op Annual Account Ctrl	10001967	FD Airport Operations	10000	Operating	513030	Retire City Uniform(POL & FIR)	3,242,615	3,242,615			2,958,459	284,156	Airport	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001966	FD Operations	10000	Operating	514010	Social Security (OASDI & HI)	68,311	68,311			64,609	3,702	Operations	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037688	Community Response Team	10000	Operating	514010	Social Security (OASDI & HI)	7,181	7,181			3,705	3,476	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	514010	Social Security (OASDI & HI)	6,255	6,255			6,231	24	Work Order fund	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033290	FD WO Port Fireboat Staffing	10002	Interdepartmental-Overhead	514010	Social Security (OASDI & HI)	2,302	2,302			2,294	8	Fireboat Staffing	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	514020	Social Sec-Medicare(HI Only)	1,463	1,463			1,457	6	Work Order fund	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	515020	Retiree Health-Match-Prop B	625	625			623	2	Work Order fund	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	515030	Retiree Health-Care-CityMatchPro pC	384	384			382	2	Work Order fund	Fringe for Fire personnel	System change	N/A

FIR - Fire Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

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10060	GF Work Order	10033290	FD WO Port Fireboat Staffing	10002	Interdepartmental-Overhead	515610	Health Service-Retiree Subsidy	0	0			-2,919	2,919	Fireboat Staffing	Fringe for Fire personnel	System change	N/A
17960	AIR Op Annual Account Ctrl	10001967	FD Airport Operations	10000	Operating	515610	Health Service-Retiree Subsidy	0	0			-21,101	21,101	Airport	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001955	FD Communication Center	10000	Operating	517010	Unemployment Insurance	2,478	2,478			0	2,478	Radio	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001962	FD Investigation	10000	Operating	517010	Unemployment Insurance	2,492	2,492			0	2,492	Fire Prevention	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	517010	Unemployment Insurance	15,337	15,337			0	15,337	Fire Prevention	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	517010	Unemployment Insurance	4,461	4,461			0	4,461	Support Services	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001965	FD Administration	10000	Operating	517010	Unemployment Insurance	7,728	7,728			0	7,728	Administration	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001966	FD Operations	10000	Operating	517010	Unemployment Insurance	270,762	270,762			0	270,762	Operations	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001968	FD Training	10000	Operating	517010	Unemployment Insurance	3,024	3,024			0	3,024	Training	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001969	FD NERT Training Program	10000	Operating	517010	Unemployment Insurance	245	245			0	245	NERT	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037462	FD EMS 6 Operations	10000	Operating	517010	Unemployment Insurance	2,277	2,277			0	2,277	EMS-7	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037688	Community Response Team	10000	Operating	517010	Unemployment Insurance	4,611	4,611			0	4,611	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10020	GF Continuing Authority Ctrl	10036606	Reinvestment Initiatives	21748	Reinvestment Initiatives	517010	Unemployment Insurance	109	109			0	109	DEI Reinvestment	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10001959	FD Performing Work Orders	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	101	101			0	101	Work Order fund	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033290	FD WO Port Fireboat Staffing	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	2,640	2,640			0	2,640	Fireboat Staffing	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033291	FD WO Port Fire Prevention	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	411	411			0	411	Port Fire Prevention	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033292	FD WO Port RE Special Events	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	90	90			0	90	Port Fire Prevention	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10033293	FD WO Port Plan Review Inspect	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	181	181			0	181	Port Fire Prevention	Fringe for Fire personnel	System change	N/A

FIR - Fire Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	Change	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
10060	GF Work Order	10033419	FD WO Mayors ECN OEWD Staffing	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	202	202			0	202	Fire Prevention Housing	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10034532	FD WO MTA Street Planning	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	225	225			0	225	FIR MTA rep	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10036838	FIR Crisis Response Team	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	4,008	4,008			0	4,008	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10060	GF Work Order	10037965	FIR Opioid Response Team	10002	Interdepartmental-Overhead	517010	Unemployment Insurance	1,227	1,227			0	1,227	SORT	Fringe for Fire personnel	System change	N/A
17960	AIR Op Annual Account Ctrl	10001967	FD Airport Operations	10000	Operating	517010	Unemployment Insurance	25,868	25,868			0	25,868	Airport	Fringe for Fire personnel	System change	N/A
17960	AIR Op Annual Account Ctrl	10001967	FD Airport Operations	10000	Operating	519010	Fringe Adjustments-Budget	1	1			0	1	Airport	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037688	Community Response Team	10000	Operating	519110	Flexible Benefit Package	3,618	3,618			1,972	1,646	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10037688	Community Response Team	10000	Operating	519120	Long Term Disability Insurance	452	452			245	207	SWRT/SCRT	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001963	FD Prevention	10000	Operating	519990	Other Fringe Benefits	22,900	22,900			0	22,900	Fire Prevention	Fringe for Fire personnel	System change	N/A
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	581063	PUC Sewer Service Charges	240,736	240,736			234,131	6,605	Support Services	PUC work order charges	Mayor Office Adjustment	Department will monitor expenditures throughout the fiscal year
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	581064	Ef-PUC-Water Charges	226,117	226,117			191,871	34,246	Support Services	PUC work order charges	Mayor Office Adjustment	Department will monitor expenditures throughout the fiscal year
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	581088	Sr-SAS-Building Repair	18,862	18,862			0	18,862	Support Services	DPW work order charges	Reassigned to different account	N/A - Technical change, no loss funding
10000	GF Annual Account Ctrl	10001968	FD Training	10000	Operating	581088	Sr-SAS-Building Repair	126,544	126,544			0	126,544	Training	DPW work order charges	Reassigned to different account	N/A - Technical change, no loss funding
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	581280	DT SFGov TV Services	87,492	87,492			85,236	2,256	Support Services	Work order for ADM services	Mayor Office Adjustment	None
10000	GF Annual Account Ctrl	10001965	FD Administration	10000	Operating	581460	GF-HR-Workers' Comp Claims	17,759,000	17,759,000			16,724,000	1,035,000	Administration	FIR's workers comp work order	Reduction by MBO in line with CY projections	Department will monitor expenditures throughout the fiscal year

FIR - Fire Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	ACCOUNT TITLE	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	Change	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	581710	Is-Purch-Centr Shop-AutoMaint	6,682,095	6,682,095			6,642,090	40,005	Support Services	Work order for Fleet repairs	Mayor Office Adjustment	Department will monitor expenditures throughout the fiscal year
10000	GF Annual Account Ctrl	10001964	FD Support Services	10000	Operating	581890	GF-Rent Paid To Real Estate	1,161,569	1,161,569			1,152,375	9,194	Support Services	Work order for SFGTV services	Mayor Office Adjustment	N/A
10020	GF Continuing Authority Ctrl	10009040	FD HVAC Systems Repair	11130	FD Fir - Hvac Systems Repair	584030	Capital Renewal Projects	250,000	250,000			0	250,000	HVAC Repair	Capital Plannning Fund	Reallocation to another project	Funding reallocated to another need
10020	GF Continuing Authority Ctrl	10033438	FD Station Shower Replacements	15781	Various Facility Maintenance P	584030	Capital Renewal Projects	50,000	50,000			0	50,000	Shower Repair	Capital Plannning Fund	Reallocation to another project	Funding reallocated to another need
13550	SR Public Protection-Grant	10037114	FD FY22 NPS Coop Agmt Presidio	10001	Grants	591060	OTO To 1G-General Fund	225,085	225,085			0	225,085	Presidio Agreement - NPS	Removal of transfer	Technical Adjustment	N/A
13550	SR Public Protection-Grant	10037445	FD FY23 NPS Coop Agmt-Presidio	10001	Grants	591060	OTO To 1G-General Fund	923,974	923,974			0	923,974	Presidio Agreement - NPS	Removal of transfer	Technical Adjustment	N/A
13550	SR Public Protection-Grant	10037447	FD FY23 US Navy Coop Agmt	10001	Grants	591060	OTO To 1G-General Fund	398,000	398,000			0	398,000	Hunters Point Navy	Removal of transfer	Technical Adjustment	N/A

12,121,998

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$50,860,959 budget for FY 2023-24, as proposed by the Mayor, is \$675,622 or 1.3% more than the original FY 2022-23 budget of \$50,185,337.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 208.68 FTEs, which are 1.58 FTEs more than the 207.10 FTEs in the original FY 2022-23 budget. This represents a 0.8% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$2,533,184 in FY 2023-24 are \$22,328 or 0.9% less than FY 2022-23 revenues of \$2,555,512.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$51,694,828 budget for FY 2024-25, as proposed by the Mayor, is \$833,869 or 1.6% more than the Mayor’s proposed FY 2023-24 budget of \$50,860,959.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 204.09 FTEs, which are 3.92 FTEs less than the 208.01 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 1.9% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$1,970,042 in FY 2024-25 are \$563,142 or 22.2% less than FY 2023-24 estimated revenues of \$2,533,184.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: PDR – PUBLIC DEFENDER

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Public Defender	41,273,445	42,256,703	45,292,551	50,185,337	50,860,959
FTE Count	189.08	188.44	194.58	209.60	208.01

The Department’s budget increased by \$9,587,514 or 23.2% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 18.93 or 10.0% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$675,622 largely due to increases in salaries and benefits.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$833,869 largely due to increases in salaries and benefits.

Budget Reductions

The Department reports that the Mayor has not proposed any reductions in FY 2023-24.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: PDR – PUBLIC DEFENDER

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$15,873 in FY 2023-24, all of which are one-time savings. These reductions would still allow an increase of \$659,749 or 1.3% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$9,358, for total General Fund savings of \$25,232.

Our policy recommendation totals \$15,996 in FY 2023-24, all of which are ongoing.

YEAR TWO: FY 2024-25

Our policy recommendation totals \$16,331 in FY 2024-25, all of which are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

PDR - Public Defender

Rec #	Account Title	FY 2023-24							FY 2024-25								
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T		
		From	To	From	To				From	To	From	To					
PDR-1	Attrition Savings	(21.28)		(\$2,684,872)	(\$2,696,480)	\$11,608	x	x							\$0		
	Mandatory Fringe Benefits			(\$1,065,277)	(\$1,069,542)	\$4,265	x	x							\$0		
		<i>Total Savings \$15,873</i>							<i>Total Savings \$0</i>								
		Increase attrition savings. Department plans to upward substitute a 1.0 FTE 1632 Senior Account Clerk to 1.0 FTE 1823 Senior Administrative Analyst. The 1632 position is currently vacant. Increase attrition savings to reflect anticipated one-month delay of hiring. The Controller's Office reports show that the Department had salary surpluses in FY22-23, FY 21-22, FY 20-21, and FY 19-20. The most recent Controller's Office Nine-Month Budget Status Report stated that the Department projects to end FY22-23 with \$0.1 million of salary and benefit savings.							One-time savings.								

FY 2023-24

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$15,873	\$0	\$15,873
Non-General Fund	\$0	\$0	\$0
Total	\$15,873	\$0	\$15,873

FY 2024-25

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

PDR - Public Defender

Rec #	Account Title	FY 2023-24						FY 2024-25							
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					

Policy Recommendations

PDR-2	8181 Assistant Chief Attorney	1.00	0.00	\$284,010		\$284,010			1.00	0.00	\$292,422		\$292,422			
	Mandatory Fringe Benefits			\$80,976		\$80,976					\$82,045		\$82,045			
	8182 Head Attorney, Civil and	0.00	1.00		\$270,460	(\$270,460)			0.00	1.00		\$278,470	(\$278,470)			
	Mandatory Fringe Benefits				\$78,530	(\$78,530)						\$79,666	(\$79,666)			
					<i>Total Savings</i>	\$15,996					<i>Total Savings</i>	\$16,331				
					Over the last three years, growth in manager and deputy director positions across the City has outpaced total position growth by nearly three-fold (12.4% vs. 4.5%). Although staff in these classifications play an important role, they are more expensive per position than front line workers and generally do not provide direct services. The Department is proposing an upward substitution of an 8182 Head Attorney to an 8181 Assistant Chief Attorney in FY 2023-24 at a net cost of \$15,996. This position is for the Chief of Confront and Advocacy, and the department would like to align this position under the same classification as the other two Chief positions (Chief of Operations and Chief of Defense and Advocacy). Given the high growth of such positions in recent years, we consider approval of this proposed upward substituted position to be a policy matter for the Board of Supervisors.				Ongoing savings.							

FY 2023-24 Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$15,996	\$15,996
Total	\$0	\$15,996	\$15,996

FY 2024-25 Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$16,331	\$16,331
Total	\$0	\$16,331	\$16,331

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

PDR - Public Defender

Rec #	Account Title	FY 2023-24							FY 2024-25								
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T		
		From	To	From	To				From	To	From	To					
PDR-1	Attrition Savings	(21.28)		(\$2,684,872)	(\$2,696,480)	\$11,608	x	x							\$0		
	Mandatory Fringe Benefits			(\$1,065,277)	(\$1,069,542)	\$4,265	x	x							\$0		
		<i>Total Savings \$15,873</i>							<i>Total Savings \$0</i>								
		Increase attrition savings. Department plans to upward substitute a 1.0 FTE 1632 Senior Account Clerk to 1.0 FTE 1823 Senior Administrative Analyst. The 1632 position is currently vacant. Increase attrition savings to reflect anticipated one-month delay of hiring. The Controller's Office reports show that the Department had salary surpluses in FY22-23, FY 21-22, FY 20-21, and FY 19-20. The most recent Controller's Office Nine-Month Budget Status Report stated that the Department projects to end FY22-23 with \$0.1 million of salary and benefit savings.							One-time savings.								

FY 2023-24

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$15,873	\$0	\$15,873
Non-General Fund	\$0	\$0	\$0
Total	\$15,873	\$0	\$15,873

FY 2024-25

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

PDR - Public Defender

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
79472	2017	232082	10000	22929	CHOO LAGUNA LLC	10001889	\$2,295
325338	2019	232082	10000	8015	XEROX CORPORATION	10001889	\$1,693
325338	2019	232082	10000	8015	XEROX CORPORATION	10001889	\$2,793
325338	2019	232082	10000	8015	XEROX CORPORATION	10001889	\$1,404
325338	2019	232082	10000	8015	XEROX CORPORATION	10001889	\$1,174
Total							\$9,358

YEAR ONE: FY 2023-24

Budget Changes

The Department’s \$89,813,803 budget for FY 2023-24, as proposed by the Mayor, is \$5,829,563 or 6.9% more than the original FY 2022-23 budget of \$83,984,240.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 296.03 FTEs, which are 12.79 FTEs more than the 283.24 FTEs in the original FY 2022-23 budget. This represents a 4.5% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$9,758,324 in FY 2023-24 are \$68,034 or 0.7% less than FY 2022-23 revenues of \$9,826,358.

YEAR TWO: FY 2024-25

Budget Changes

The Department’s \$92,210,211 budget for FY 2024-25, as proposed by the Mayor, is \$2,396,408 or 2.7% more than the Mayor’s proposed FY 2023-24 budget of \$89,813,803.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 295.94 FTEs, which is 0.09 FTEs less than the 296.03 FTEs in the Mayor’s proposed FY 2023-24 budget. This represents a 0.03% decrease in FTEs from the Mayor’s proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$9,493,769 in FY 2024-25 are \$264,555 or 2.7% less than FY 2023-24 estimated revenues of \$9,758,324.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DAT – DISTRICT ATTORNEY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
District Attorney	73,590,411	73,721,806	81,237,605	83,984,240	89,813,803
FTE Count	275.34	266.83	282.99	283.24	296.03

The Department’s budget increased by \$16,223,392 or 22.0% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count increased by 20.69 or 7.5% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$5,829,563 largely due to an increase in personnel budget to account for current staffing, new attorney positions and an overall increase in salaries and benefits.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$2,396,408 largely due to increases in salaries and benefits.

Budget Reductions

The Department reports that the Mayor proposed \$100,000 in reductions in FY 2023-24, which are summarized in the table attached to this report.

The Mayor reduced \$100,000 in programmatic projects budget. \$35,000 was reduced in the Victim Services project to implement budget savings. \$65,000 was reduced in the OIS Oversight programmatic project to implement budget savings.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: DAT – DISTRICT ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$253,761 in FY 2023-24. Of the \$253,761 in recommended reductions, \$13,000 are ongoing savings and \$240,761 are one-time savings. These reductions would still allow an increase of \$5,575,802 or 6.6% in the Department’s FY 2023-24 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,000, for total General Fund savings of \$254,761.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$13,000 in FY 2024-25. Of the \$13,000 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$2,383,408 or 2.7% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

DAT - District Attorney

Rec #	Account Title	FY 2023-24						FY 2024-25								
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
		From	To	From	To				From	To						
		DAT District Attorney														
DAT-1	Employee Field Expenses-Budget			\$11,000	\$8,000	\$3,000	x					\$11,000	\$8,000	\$3,000	x	
		Reduce to reflect expected Department expenditures and actual need.						Ongoing savings.								
DAT-2	Non-Air Travel - Employees			\$35,000	\$25,000	\$10,000	x					\$35,000	\$25,000	\$10,000	x	
		Reduce to reflect expected Department expenditures and actual need.						Ongoing savings.								
DAT-3	Training - Budget			\$15,000	\$12,000	\$3,000	x	x						\$0		
		Reduce to reflect expected Department expenditures and actual need.						One-time savings								
DAT-4	Materials & Supplies-Budget			\$98,480	\$93,480	\$5,000	x	x						\$0		
		Reduce to reflect expected Department expenditures and actual need.						One-time savings								
DAT-5	Automotive & Other Vehicles			\$100,000	\$72,004	\$27,996	x	x						\$0		
		Reduce to reflect actual cost.						One-time savings								
DAT-6	Programmatic Projects-Budget			\$2,921,304	\$2,846,304	\$75,000	x	x						\$0		
		<i>Total Savings</i>		<i>\$75,000</i>						<i>Total Savings</i>		<i>\$0</i>				
		According to the Department, current projections show this project (Independent Investigations Bureau) will have a remaining budget of \$302,315 of unspent funds in FY22-23. Reduce to reflect expected department expenditures and actual need.						One-time savings								
DAT-7	Attrition Savings	(2.19)		(\$275,844)	(\$359,807)	\$83,963	x	x						\$0		
	Mandatory Fringe Benefits			(\$109,454)	(\$155,257)	\$45,803	x	x						\$0		
		<i>Total Savings</i>		<i>\$129,765</i>						<i>Total Savings</i>		<i>\$0</i>				
		Increase attrition savings. Department plans to fill vacant 1.0 FTE 8129 Victim Witness Investigator I. Increase attrition savings to reflect anticipated delay of hiring.						One-time savings								

FY 2023-24 Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$240,761	\$13,000	\$253,761
Non-General Fund	\$0	\$0	\$0
Total	\$240,761	\$13,000	\$253,761

FY 2024-25 Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$13,000	\$13,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$13,000	\$13,000

DAT - District Attorney

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
82384	2017	229313	10000	16535	LAW ENFORCEMENT PSYCHOLOGICAL SERV	10001774	\$1,000
Total							\$1,000

DAT - Office of the District Attorney
Budget and Legislative Analyst Information Request
BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	ACTUAL EXPENDITURES	FY 2023-24 MYR PROPOSED	Change	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
229313	DAT District Attorney	10010	GF Annual Authority Ctrl	10023081	DA Victim Services	16973	DA Victim Services	506070	\$ 200,000	\$ 138,125	\$ 165,000	35,000	Credible Messenger Program - funds community advocates	budget savings	1 of the 2 Advocates will be delayed in hiring
229313	DAT District Attorney	10010	GF Annual Authority Ctrl	10024184	Ois Oversight	17300	Ois Oversight	506070	\$ 2,986,304	\$ 2,192,531	\$ 2,921,304	65,000	Officer Involved Shooting/Use of excessive force team	budget savings	no service impact other than potential cost overrun

100,000

YEAR ONE: FY 2023-24

Budget Changes

The Department's \$776,786,700 budget for FY 2023-24, as proposed by the Mayor, is \$62,806,016 or 8.8 % more than the original FY 2022-23 budget of \$713,980,684.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 2,994.30 FTEs, which are 94.94 FTEs more than the 2,849.36 FTEs in the original FY 2022-23 budget. This represents a 3.3% increase in FTEs from the original FY 2022-23 budget.

Revenue Changes

The Department's revenues of \$157,650,432 in FY 2023-24 are \$14,817,019 or 10.4% more than FY 2022-23 revenues of \$142,833,413.

YEAR TWO: FY 2024-25

Budget Changes

The Department's \$787,878,316 budget for FY 2024-25, as proposed by the Mayor, is \$11,091,616 or 1.4% more than the Mayor's proposed FY 2023-24 budget of \$776,786,700.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2024-25 are 2,950.58 FTEs, which are 6.28 FTEs more than the 2,994.30 FTEs in the Mayor's proposed FY 2023-24 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2023-24 budget.

Revenue Changes

The Department's revenues of \$152,673,303 in FY 2024-25 are \$4,977,129 or 3.2% less than FY 2023-24 estimated revenues of \$157,650,432.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: POL – POLICE DEPARTMENT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Proposed
Police Department	692,322,316	667,891,102	657,406,273	713,980,684	776,786,700
FTE Count	3,202.79	3,048.45	2,880.71	2,849.36	2,944.30

The Department’s budget increased by \$84,464,384 or 12.2% from the adopted budget in FY 2019-20 to the Mayor’s proposed budget in FY 2023-24. The Department’s FTE count decreased by 258.49 or 8.1% from the adopted budget in FY 2019-20 to the proposed budget in FY 2023-24.

FY 2023-24

The Mayor’s proposed FY 2023-24 budget for the Department has increased by \$62,806,016 largely due to the following:

In the General Fund:

- A decrease in sworn attrition from -88.59 FTE in FY 2022-23 to -44.25 FTE in FY 2023-24.
- A decrease in civilian attrition from -41.71 FTE in FY 2022-23 to -36.59 FTE in FY 2023-24.
- Escalations in labor costs resulting from new labor agreements, estimated by Police to cost \$11.1 million more than the base FY 2023-24 budget.
- Ten new Community Police Service Aides (an increase from 68.00 FTE in FY 2022-23).
- Two new Community Police Services Aides (an increase from 0.00 FTE in FY 2022-23).
- An 23 FTE increase in temporary staff costing \$2.8 million to partially fund part-time sworn staff that are currently funded by full-time sworn vacant positions
- An increase in sworn overtime from \$26 million to \$42.4 million.
- A \$913,000 increase in materials and supplies due to cost escalation in goods.

FY 2024-25

The Mayor’s proposed FY 2024-25 budget for the Department has increased by \$11,091,616 largely due to ongoing escalations in labor costs.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: _____ **POL – POLICE DEPARTMENT**

Budget Reductions

The Department reports that the Mayor proposed \$102,500 in reductions in FY 2023-24, which are summarized in the table attached to this report.

The reductions are to three Board add-backs for SF Safe: (1) District 1 National Night, (2) District 8 Castro Community on Patrol, and (3) Southwest Gun Violence and Safety.

Please note that these reductions may not be reflected in the overall change in the Department’s budget due to offsetting enhancements.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2023-24 AND FY 2024-25**

DEPARTMENT: POL – POLICE DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2023-24

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$2,372,470 in FY 2023-24, all of which are ongoing savings. These reductions would still allow an increase of \$60,433,546 or 8.5% in the Department’s FY 2023-24 budget.

Our policy recommendations total \$200,000 in FY 2023-24, all of which are one-time savings.

YEAR TWO: FY 2024-25

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$2,372,470 in FY 2024-25, all of which are ongoing savings. These reductions would still allow an increase of \$8,719,146 or 1.1% in the Department’s FY 2024-25 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

POL - Police Department

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To					
POL-1	POL - FOB - Field Operations														
	Overtime - Uniform			\$36,107,522	\$34,807,522	\$1,300,000	x					\$28,682,463	\$27,382,463	\$1,300,000	
	Reduce overtime by \$1.3 million. The Department's sworn overtime budget is increasing from \$26 million in FY 2022-23 to \$42.4 million in FY 2023-24. This reduction will not interrupt the Mayor's sworn hiring plan and still provides the Department \$40.4 million in position vacancy savings resulting from 300 sworn vacancies to fund projected overtime needs beyond what is accounted for in the Mayor's proposed budget.											Ongoing savings.			
POL-2	POL Admin														
	Attrition Savings	(24.65)	(31.65)	(\$3,110,074)	(\$3,887,074)	\$777,000	x					(\$2,529,937)	(\$3,306,937)	\$777,000	
	Mandatory Fringe Benefits			(\$1,234,111)	(\$1,529,581)	\$295,470	x					(\$1,008,858)	(\$1,304,328)	\$295,470	
	<i>Total Savings</i> \$1,072,470											<i>Total Savings</i> \$1,072,470			
Increase attrition by 7.00 FTE. The Department will start FY 2023-24 with 104 existing civilian vacancies plus 12 new civilian positions. The proposed FY 2023-24 civilian attrition assumes a start date of early November 2023 for all currently vacant civilian positions. This proposed reduction would push the start date to the end of November 2023. According to analysis by the Department of Human Resources, the City's median time to hire is 255 days and recent civil service reforms were proposed with a goal of reducing that timeline to 120 - 150 days. The proposed budget modification increases the time to fill vacant civilian positions from 128 days to 148 days.											Ongoing savings.				

FY 2023-24			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$2,372,470	\$2,372,470
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$2,372,470	\$2,372,470

FY 2024-25			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$2,372,470	\$2,372,470
Total	\$0	\$2,372,470	\$2,372,470

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2023-24 and FY 2024-25 Two-Year Budget**

POL - Police Department

Rec #	Account Title	FY 2023-24							FY 2024-25						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
		From	To	From	To				From	To	From	To			

Policy Recommendations

POL-3	Equipment Purchase-Budget	POL Admin													
				\$200,000	\$0	\$200,000	x	x							\$0
		Delete 10 TruNarc Analyzers. The department currently has 8 TruNarc devices in use at the Crime Lab (2) and by the Narcotics Unit (6) and proposes to purchase 10 new devices at \$20,000 each for each Police Station. According to Police staff, the purpose of the new devices is to provide preliminary testing of suspicious substances following an arrest. However, the Department will still need to rely on outside lab testing for determining the nature of seized substances and to meet court evidentiary standards. Purchasing these devices may be redundant given the ongoing reliance on lab testing. In addition, according to a March 2023 report from National Public Radio that includes interviews with a toxicologist and former police chief, touching or inhaling fentanyl is not dangerous and there has never been a toxicologically confirmed case of such an injury. On the other hand, the devices' preliminary determinations may assist the Police Department in prioritizing certain investigations. We consider the approval of these devices to be a policy matter for the Board of Supervisors.							One-time purchase in FY 2023-24.						

FY 2023-24

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$200,000	\$0	\$200,000
Non-General Fund	\$0	\$0	\$0
Total	\$200,000	\$0	\$200,000

FY 2024-25

Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

POL - Police Department
 Budget and Legislative Analyst Information Request
 BLA #16 Mayoral Proposed Reductions

DEPT ID	DEPT ID TITLE	FUND ID	FUND TITLE	PROJECT ID	PROJECT TITLE	AUTHORITY ID	AUTHORITY TITLE	ACCOUNT	FY 2022-23 ORIGINAL	FY 2022-23 REVISED/ ADJUSTED	ACTUAL EXPENDITURES (YTD)	ENCUMBRANCES	FY 2023-24 MYR PROPOSED	PROGRAM NAME	EXPLANATION/ DESCRIPTION OF SERVICES	REASON FOR REDUCTION	DESCRIPTION OF SERVICE REDUCTION IMPACT
232087	POL - FOB - Patrol	10010	GF Annual Authority Ctrl	10024129	S.Francisco Safe;Inc	17265	S.Francisco Safe;Inc	506070	7500	7500	5133		0	D1 Nat'l Night & Women's SD	D1 Nat'l Night & Women's SD	Budget reduction	These were continuing projects were previously BoS add-backs
232087	POL - FOB - Patrol	10010	GF Annual Authority Ctrl	10024129	S.Francisco Safe;Inc	17265	S.Francisco Safe;Inc	506070	20000	20000	6627		0	D8 Castro Community On Patrol	D8 Castro Community On Patrol	Budget reduction	These were continuing projects were previously BoS add-backs
232087	POL - FOB - Patrol	10010	GF Annual Authority Ctrl	10024129	S.Francisco Safe;Inc	17265	S.Francisco Safe;Inc	506070	75000	75000	65972		0	Southeast Gun Viol & Safety PI	Southeast Gun Viol & Safety PI	Budget reduction	These were continuing projects were previously BoS add-backs