



OFFICE OF THE SHERIFF CITY AND COUNTY OF SAN FRANCISCO

1 DR. CARLTON B. GOODLETT PLACE
ROOM 456, CITY HALL
SAN FRANCISCO, CALIFORNIA 94102



**PAUL MIYAMOTO
SHERIFF**

April 20, 2023

San Francisco Pretrial Diversion Project, Inc.
236 - 8th Street, Suite E
San Francisco, CA 94103

Attention: David Mauroff

Notice to Proceed

This letter is a Notice to Proceed for the Pretrial Services Grant Agreement Amendment #3 effective May 01, 2023. Enclosed is the fully Executed Agreement for your records.

Should you have any questions, please do not hesitate to contact me at (415) 554-7223 or contact Lorena Marquez at (415) 554-7427.

Thank you.

DocuSigned by:

9833C1E97650401...
Katherine Johnson,
Undersheriff
San Francisco Sheriff's Office

Enclosure: Executed Agreement

cc: Alissa Riker – Program Director
/file

**City and County of San Francisco
Office of Contract Administration
Purchasing Division**

Third Amendment

**Agreement between the City and County of San Francisco and
San Francisco Pretrial Diversion Project, Inc.**

(Contract No. 1000021909)

THIS AMENDMENT (this “Amendment”) is made as of **May 01, 2023** in San Francisco, California, by and between **San Francisco Pretrial Diversion Project, Inc.** (“Contractor”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Director of the Office of Contract Administration.

Recitals

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and

WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to increase the contract amount by adding additional funding for FY2022-2023; and

WHEREAS, the Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21.1 through RFP SHF2020-04/Event No. 0000004830 - Pretrial Services, a Request for Proposal (“RFP”) issued on December 22, 2020 and this modification is consistent therewith; and

WHEREAS, approval for the original Agreement was obtained on November 16, 2020 from the Civil Service Commission under PSC number 44812-20/21 in the amount of \$19,830,206 for the period of three years; and

WHEREAS, the City’s Board of Supervisors approved this Agreement by Resolution No. 210484 dated on June 15, 2021.

NOW, THEREFORE, Contractor and the City agree as follows:

Article 1 – Definitions

The following definitions shall apply to this Amendment:

1.1 **Agreement.** The term “Agreement” shall mean the Agreement dated July 01, 2021 between Contractor and City, Contract ID: 1000021909, as amended by the:

First Amendment, dated July 01, 2022, and

Second Amendment, dated November 01, 2022 and

Third Amendment, date May 01, 2023.

1.2 **Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

Article 2 – Modifications of Scope to the Agreement

The Agreement is hereby modified as follows:

1.3 **Compensation.** Section 3.3.1 Calculation of Charges of the Agreement currently reads as follows:

3.3.1 **Calculation of Charges.** Contractor shall provide an invoice to the City on a monthly basis for goods delivered and/or Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B, “Calculation of Charges.” Compensation shall be made for goods and/or Services identified in the invoice that the City, in his or her sole discretion, concludes has been satisfactorily performed. In no event shall the amount of this Agreement exceed **\$18,764,430 (Eighteen Million Seven Hundred Sixty Four Thousand Four Hundred Thirty Dollars)**. The breakdown of charges associated with this Agreement appears in Appendix B, “Calculation of Charges.” A portion of payment may be withheld until conclusion of the Agreement if agreed to by both Parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments. City will not honor minimum service order charges for any services covered by this Agreement.

Such section is hereby amended in its entirety to read as follows:

3.3.1 **Calculation of Charges.** Contractor shall provide an invoice to the City on a monthly basis for goods delivered and/or Services completed in the immediate preceding month, unless a different schedule is set out in Appendix B, “Calculation of Charges.” Compensation shall be made for goods and/or Services identified in the invoice that the City, in his or her sole discretion, concludes has been satisfactorily performed. In no event shall the amount of this Agreement exceed **\$19,263,772 (Nineteen Million Two Hundred Sixty Three Thousand Seven Hundred Seventy Two)**. The breakdown of charges associated with this Agreement appears in Appendix B, “Calculation of Charges.” A portion of payment may be withheld until conclusion of the Agreement if agreed to by both Parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments. City will not honor minimum service order charges for any services covered by this Agreement.

1.4 **Appendix B-2C.** Appendix B-2C is hereby replaced in its entirety by Appendix B-2D, attached to this Amendment and fully incorporated within the Agreement. To the extent the Agreement refers to Appendix B-2C in any place, the true meaning shall be Appendix B-2D, which is a correct and updated version.

Article 3 – Updates of Standard Terms to the Agreement

The following paragraph is added to Article 10 of the Agreement to read as follows:

10.18. City Nonprofit Supplier Compliance with California Attorney General’s Registry of Charitable Trusts.

Contractor represents that it is in good standing with the California Attorney General’s Registry of Charitable Trusts and will remain in good standing during the term of this Agreement. Contractor shall immediately notify City of any change in its eligibility to perform under the Agreement. Upon City request, Contractor shall provide documentation demonstrating its compliance with applicable legal requirements. If Contractor will use any subcontractors/subgrantees/subrecipients to perform the Agreement, Contractor is responsible for ensuring they are also in compliance with the California Attorney General’s Registry of Charitable Trusts at the time of contract execution and for the duration of the agreement. Any failure by Contractor or any subcontractors/subgrantees/subrecipients to remain in good standing with applicable requirements shall be a material breach of this Agreement.

Article 4 - Effective Date

Each of the modifications set forth in Articles 2 and 3 shall be effective on and after **May 01, 2023**.

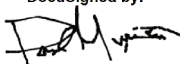
Article 5 - Legal Effect

Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Amendment as of the date first referenced above.

CITY

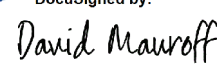
Recommended by:

DocuSigned by:

0F327EDD31D9436...

Paul Miyamoto
Sheriff
San Francisco Sheriff's Office

CONTRACTOR

**San Francisco Pretrial Diversion
Project, Inc.**

DocuSigned by:

444C6974F4564E0...

David Mauroff
Chief Executive Officer
236 – 8th Street, Suite E
San Francisco, CA 94103

City Supplier number: **0000011529**

Approved as to Form:

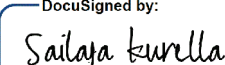
David Chiu
City Attorney

DocuSigned by:

C55BEA64595E442...

By: **Jana Clark**
Deputy City Attorney

Approved:
Sailaja Kurella
Director of the Office of Contract
Administration and Purchaser

DocuSigned by:

78EAE44AB01C4E0...

Attached Appendices:

Appendix B – SFP Pretrial Budget FY 22-23 (B-2D)

SF Pretrial Service Budget Program Summary 2022 (C-3)

Certificate Of Completion

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Source Envelope:

Document Pages: 15

Signatures: 5

Envelope Originator:

Certificate Pages: 5

Initials: 0

Lorena Marquez

AutoNav: Enabled

25 Van Ness Ave, Ste 500

Envelope Stamping: Enabled

San Francisco, CA 94102

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

lorena.marquez@sfgov.org

IP Address: 208.121.35.193

Record Tracking

Status: Original

Holder: Lorena Marquez

Location: DocuSign

4/20/2023 10:08:48 AM

lorena.marquez@sfgov.org

Signer Events

David Mauroff

davidm@sfpreftrial.org

CEO

SF Pretrial

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:



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Signature Adoption: Pre-selected Style

Using IP Address: 50.242.111.145

Electronic Record and Signature Disclosure:

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K. Johnson

Katherine.Johnson@sfgov.org

Security Level: Email, Account Authentication
(None)

DocuSigned by:



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Paul Miyamoto

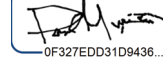
Paul.Miyamoto@sfgov.org

Sheriff

City and County of San Francisco

Security Level: Email, Account Authentication
(None)

DocuSigned by:



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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Envelope Stamping: Enabled	Lorena Marquez
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	25 Van Ness Ave, Ste 500
	San Francisco, CA 94102
	lorena.marquez@sfgov.org
	IP Address: 208.121.35.193


Record Tracking

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Signer Events

Jana Clark
 Jana.Clark@sfcityatty.org
 San Francisco City Attorney's Office
 Security Level: Email, Account Authentication (None), Access Code

Signature

DocuSigned by:

 C55BEA64595E442...
 Signature Adoption: Pre-selected Style
 Using IP Address: 208.121.32.145

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Sarah Fabian
 Sarah.Fabian@sfcityatty.org
 Security Level: Email, Account Authentication (None)

COPIED

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Mylan Luong
 Mylan.Luong@sfgov.org
 1657

COPIED

Sent: 5/5/2023 11:18:44 AM

SF Sheriff
 Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Envelope Stamping: Enabled	Lorena Marquez
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	25 Van Ness Ave, Ste 500
	San Francisco, CA 94102
	lorena.marquez@sfgov.org
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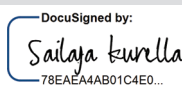
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Signer Events

Sailaja Kurella
 Sailaja.Kurella@sfgov.org
 Director, Office of Contract Administration
 City and County of San Francisco
 Security Level: Email, Account Authentication (None), Login with SSO

Signature

DocuSigned by:

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Agent Delivery Events

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Envelope Summary Events

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Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

**San Francisco Sheriff's Office
Financial Services
FY 2022-2023 Revised Budget Request**

Agency Name:

San Francisco Pretrial Diversion Project, Inc.

Date:

5/1/2023

Program Title:

Pretrial Services

Grant/Contract Period:

7/1/2022 - 6/30/2023

Total Program Budget Summary

Budget Expense Line Items:	Total Budget Request*
A) Program Salaries & Fringe Benefits	\$ 4,757,006
B) Direct Program Operating Expenses	\$ 882,881
C) Program [Sub-]Contract Services	\$ 155,614
D) Program Equipment Purchase	\$ 7,250
X) Non-Program Indirect/Admin/Overhead Costs** (20.0%)	\$ 951,401
TOTAL PROGRAM [& NON-PROGRAM] AMOUNT:	<u>\$ 6,754,152</u>

*Totals must match subtotals on corresponding budget pages. (Hint: complete those pages first and the totals from each page will populate this summary page.)
 Indirect/Admin/Overhead ("Non-Program") costs cannot exceed **20% of Program Costs without sufficient justification and SFSO CFO's approval. There is no corresponding budget page for Indirect/Admin/Overhead costs. Please note Indirect/Overhead is only allowed for Program Salaries & Fringe Benefits.

Agency's Director or Financial Officer

Date:


DocuSigned by:

 444C6974F4564E0...

4/20/2023

FOR SHERIFF USE ONLY

Program Budget Approved

DocuSigned by:

 9833C1E97650401...
 Sheriff's Chief Financial Officer

4/20/2023

Date:

Data entry of Approved Budget

Date:

Funding Source Codes and Amount:

San Francisco Sheriff's Office
Financial Services
FY 2022-2023 Revised Budget Request

Agency Name:

San Francisco Pretrial Diversion Project, Inc.

Date:

5/1/2023

Program Title:

Pretrial Services

Grant/Contract Period:

7/1/2022 - 6/30/2023

A) Program Salary and Fringe Benefits Budget Summary

	Position/Title	FTE	Hrs/ Wk	Wks/ Yr	Hourly Salary	Salary Amt	Fringe %	Fringe Amt	Total Salary Request
1	Chief Executive Officer	0.625	25	52	\$83.90	\$109,070	22.77%	\$24,835	\$133,905
2	Chief Programs Officer	0.625	25	13	\$63.34	\$20,586	22.77%	\$4,687	\$25,273
3	Director of Programs	0.625	25	52	\$60.09	\$78,117	22.77%	\$17,787	\$95,904
4	Deputy Program Director	0.625	25	9	\$55.29	\$12,440	22.77%	\$2,833	\$15,273
5	Director of Policy and Evaluation	0.400	16	52	\$54.33	\$45,203	22.77%	\$10,293	\$55,495
6	Director of Strategic Partnerships	1.000	40	13	\$49.97	\$25,985	22.77%	\$5,917	\$31,902
7	Grants and Contracts Manager	0.250	10	42	\$39.90	\$16,760	22.77%	\$3,816	\$20,576
8	OR Manager	1.000	40	52	\$41.30	\$85,904	22.77%	\$19,560	\$105,464
9	OR Assistant Manager	1.000	40	52	\$36.78	\$76,502	22.77%	\$17,420	\$93,922
10	OR Shift Supervisor	2.000	80	52	\$36.09	\$150,134	22.77%	\$34,186	\$184,320
11	Pretrial Release Specialist Swing/Mid 2	2.000	80	52	\$32.94	\$137,030	22.77%	\$31,202	\$168,232
12	Pretrial Release Specialist Swing/Mid 2 (Bilingual)	4.000	160	52	\$34.54	\$287,373	22.77%	\$65,435	\$352,808
13	Pretrial Release Specialist 2	2.000	80	52	\$31.75	\$132,080	22.77%	\$30,075	\$162,155
14	Pretrial Release Specialist 2 (Bilingual)	2.000	80	52	\$33.34	\$138,694	22.77%	\$31,581	\$170,275
15	Pretrial Release Specialist Swing/Mid 1	3.000	120	52	\$27.94	\$174,346	22.77%	\$39,698	\$214,044
16	Pretrial Release Specialist 1	2.000	80	52	\$26.70	\$111,072	22.77%	\$25,291	\$136,363
17	Pretrial Release Specialist 1 (Bilingual)	2.000	80	52	\$28.04	\$116,646	22.77%	\$26,560	\$143,207
18	Judicial Liaison	0.200	8	52	\$60.37	\$25,114	22.77%	\$5,718	\$30,832
19	ACM Manager	1.000	40	52	\$39.90	\$83,000	22.77%	\$18,899	\$101,899
20	ACM Assistant Manager	1.000	40	52	\$35.44	\$73,715	22.77%	\$16,785	\$90,500
21	ACM Assistant Manager (bilingual)	1.000	40	52	\$36.46	\$75,842	22.77%	\$17,269	\$93,111
22	Lead ACM Case Manager	1.000	40	52	\$33.75	\$70,200	22.77%	\$15,985	\$86,185
23	ACM Case Manager	7.700	308	52	\$29.71	\$475,835	22.77%	\$108,348	\$584,183
24	ACM Case Manager (addtl FTE)	1.000	40	13	\$29.71	\$15,449	22.77%	\$3,518	\$18,967
25	ACM Case Manager (Bilingual)	4.000	160	52	\$31.12	\$258,918	22.77%	\$58,956	\$317,874
26	ACM Case Manager (Group Facilitation)	1.300	52	52	\$30.33	\$82,012	22.77%	\$18,674	\$100,687
27	Continuum of Care Navigator	2.000	80	52	\$32.74	\$136,198	22.77%	\$31,012	\$167,211
28	Director of Judicial Services (GW)	1.000	40	30.5	\$55.29	\$67,454	22.77%	\$15,359	\$82,813
29	Court Team Manager (GW)	1.000	40	21.5	\$42.31	\$36,387	22.77%	\$8,285	\$44,672
30	Court Team Manager (KW)	1.000	40	20.5	\$39.90	\$32,718	22.77%	\$7,450	\$40,168
31	Court Team Assistant Manager (AR & AH)	1.000	40	18.5	\$35.44	\$26,226	22.77%	\$5,972	\$32,197
32	Lead Court Liaison	1.000	40	52	\$33.21	\$69,077	22.77%	\$15,729	\$84,806
33	Court Liaison	3.000	120	52	\$29.71	\$185,390	22.77%	\$42,213	\$227,604
34	Court Liasion (Bilingual)	2.000	80	52	\$31.12	\$129,459	22.77%	\$29,478	\$158,937

**San Francisco Sheriff's Office
Financial Services
FY 2022-2023 Revised Budget Request**

Agency Name:

San Francisco Pretrial Diversion Project, Inc.

Date:

5/1/2023

Program Title:

Pretrial Services

Grant/Contract Period:

7/1/2022 - 6/30/2023

A) Program Salary and Fringe Benefits Budget Summary

	Position/Title	FTE	Hrs/ Wk	Wks/ Yr	Hourly Salary	Salary Amt	Fringe %	Fringe Amt	Total Salary Request
35	ICR Assistant Manager (KW)	1.000	40	31.5	\$33.77	\$42,550	22.77%	\$9,689	\$52,239
36	ICR Case Manager	1.000	40	52	\$29.94	\$62,275	22.77%	\$14,180	\$76,455
37	ICR Case Manager (Bilingual)	1.000	40	52	\$31.37	\$65,250	22.77%	\$14,857	\$80,107
38	Diversion Services Manager	0.600	24	52	\$39.90	\$49,795	22.77%	\$11,338	\$61,134
39	PTD Assisnat Manager (AA)	1.000	40	30.5	\$35.44	\$43,237	22.77%	\$9,845	\$53,082
40	PTD Lead Case Manager	1.000	40	52	\$33.66	\$70,013	22.77%	\$15,942	\$85,955
41	PTD Case Manager	2.000	80	52	\$29.71	\$123,594	22.77%	\$28,142	\$151,736
42	PTD Case Manager (Bilingual)	2.000	80	52	\$31.12	\$129,459	22.77%	\$29,478	\$158,937
43	Court Compliance Specialist	1.000	40	52	\$26.70	\$55,536	22.77%	\$12,646	\$68,182
44	Court Compliance Specialist (SJ)	1.000	40	21.5	\$26.70	\$22,962	22.77%	\$5,228	\$28,190
45	Court Compliance Specialist (Bilingual)	1.000	40	52	\$27.96	\$58,157	22.77%	\$13,242	\$71,399
46	Lead Program Assistant	1.000	40	52	\$27.69	\$57,595	22.77%	\$13,114	\$70,710
47	Program Assistant	4.000	160	52	\$24.44	\$203,341	22.77%	\$46,301	\$249,642
48	Group Facilitator	0.200	8	52	\$33.44	\$13,911	22.77%	\$3,168	\$17,079

Total FTE's 65.950

Subtotal Salary & Fringe Benefits:

\$5,596,608

Attrition

(\$839,602)

Please insert additional lines as needed for all positions in your program budget and double-check the Subtotal line to verify that the formula includes all applicable cells in range.

\$4,757,006

Appendix B-2D

San Francisco Sheriff's Office
Financial Services
FY 2022-2023 Revised Budget Request

Agency Name:

San Francisco Pretrial Diversion Project, Inc.

Date:

5/1/2023

Program Title:

Pretrial Services

Grant/Contract Period:

7/1/2022 - 6/30/2023

B) Direct Program Operating Expenses Summary

Expense Item	Description/Purpose		Request Amount
	Monthly Amount	# of Months	
Program Materials/Supplies:			
Office Supplies	\$ 2,312	12	\$ 27,744
Printing	\$ 2,089	12	\$ 25,068
Educational/Training Materials - Participants	\$ -	0	\$ -
Client travel (public transportation)	\$ -	0	\$ -
Postage	\$ 159	12	\$ 1,908
Rent	\$ 46,458	12	\$ 557,496
Office Equipment Lease	\$ 3,459	12	\$ 41,508
Office Equipment/IT/Cells Phones	\$ -	0	\$ -
Utilities	\$ 8,955	12	\$ 107,460
Telephone/Cell /Internet	\$ 1,207	12	\$ 14,466
Program Staff Training	\$ 7,296	1	\$ 7,296
Program Staff Conferences	\$ 15,000	1	\$ 15,000
Program Staff Travel	\$ 819	12	\$ 9,828
Client Flex Fund	\$ 3,833	12	\$ 46,000
Insurance	\$ 29,107	1	\$ 29,107
Other (describe):	\$ -	0	\$ -
	\$ -	0	\$ -
	\$ -	0	\$ -
	\$ -	0	\$ -
Subtotal Other Current Expenses:			\$ 882,881

**San Francisco Sheriff's Office
Financial Services
FY 2022-2023 Revised Budget Request**

Agency Name:

Date:

San Francisco Pretrial Diversion Project, Inc.

5/1/2023

Program Title:

Grant/Contract Period:

Pretrial Services

7/1/2022 - 6/30/2023

C) Program [Sub-]Contract Services

Consultants/Professional Services*					
Name / Agency	Description of Services	Estimated Cost Per Hour	Estimated Hours	Request Amount	
Varsity Technologies	IT Managed Services	\$ 225.00	505.56	\$ 113,751	
To be determined	Strategic & Financial Planning	\$ 175.00	51.53	\$ 9,000	
Research Development Associates	Outcomes Analysis & Reporting	\$ 250.00	27.46	\$ 6,863	
Multiple Vendors (Beezwax, Exygy)	Database Development	\$ 250.00	104.00	\$ 26,000	
		\$ -	0	\$ -	
Other [Sub-]Contract Services (provide description):					
Item (Example):	Description:	Estimated Cost Per Hour	Estimated Hours	Request Amount	
		\$ -	0	\$ -	
		\$ -	0	\$ -	
		\$ -	0	\$ -	
		\$ -	0	\$ -	
Subtotal for [Sub-]Contractual Services:				\$ 155,614	

***Please submit to SFSO Financial Services a copy of your agency's contract or agreement with each [sub-]contractor/consultant identified in your budget. This is normally a one-time submission. Please contact SFSO Financial Services with any questions regarding this.**

Please insert additional lines as needed for all [sub-]contractors/consultants in your program budget and double-check the Subtotal line to verify that the formula includes all applicable cells in range.

Appendix B-2D

San Francisco Sheriff's Office
Financial Services
FY 2022-2023 Revised Budget Request

Agency Name:

San Francisco Pretrial Diversion Project, Inc.

Date:

5/1/2023

Program Title:

Pretrial Services

Grant/Contract Period:

7/1/2022 - 6/30/2023

D) Program Equipment Purchase

Equipment to be purchased	Purpose for Equipment	Request Amount
5 Computer and Monitor	Upgrade Older Computers - \$1,450	\$ 7,250
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
Subtotal for Equipment Purchases:		\$ 7,250

Appendix C-3

San Francisco Pretrial Diversion Project, Inc.
Summary of Program Budget Changes - FY2022-2024
Contract Term: 7/1/2021 - 6/30/2024
Amendment # 3

Program: Pretrial Services

	Fiscal Year	Contract Term	Yearly Contract or CODB Amount
Original Contract			
FY 21-22 - Pretrial Services	FY 2021-2022	7/1/2021 - 6/30/2022	\$ 6,254,810
FY 22-23 - Pretrial Services	FY 2022-2023	7/1/2022 - 6/30/2023	\$ 6,254,810
FY 23-24 - Pretrial Services	FY 2023-2024	7/1/2023 - 6/30/2024	\$ 6,254,810
Amendment # 1			
FY 22-23 - CODB - 3%	FY 2022-2023	7/1/2022 - 6/30/2023	\$ 187,644
Amendment # 2			
FY 22-23 - CODB - 4%	FY 2022-2023	11/1/2022 - 6/30/2023	\$ 257,698
Amendment # 3			
FY22-23 - Add Additional Funding	FY 2022-2023	5/1/2023 - 6/30/2023	\$ 54,000
TOTALS			\$ 19,263,772

No: 0000944



CERTIFICATE OF COMPLETION

Cybersecurity Risk Assessment

Vendor: Pretrial Diversion Project

Product: Pretrial Diversion Project

Department: SHF

For successfully completing the Cybersecurity Risk Assessment for the City & County of San Francisco

This certificate of completion is good for one year from issuance.

Date Issued: **4/3/23, 10:46 AM**

Expires: **4/3/24, 10:47 AM**



The certificate is issued for completion of the review of cybersecurity safeguards of the vendor based on the information provided by the vendor to the City and County of San Francisco.