

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Ukrainian Refugee Support Services Supplemental Funding
2. Department: Human Services Agency (HSA)
3. Contact Person: Celia Pedroza Telephone: 628-328-1209
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$200,000
6. a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: The Federal Office of Refugee Resettlement (ORR)  
b. Grant Pass-Through Agency (if applicable): California Department of Social Services (CDSS)
8. Proposed Grant Project Summary: This Grant is to provide intensive case management, and connection to public assistance services to ORR-eligible Ukrainian populations and other non-Ukrainian individuals displaced from Ukraine.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: October 1, 2022 End-Date: September 30, 2026
10. a. Amount budgeted for contractual services: \$200,000  
b. Will contractual services be put out to bid? Budget to be added to existing contract  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes  
d. Is this likely to be a one-time or ongoing request for contracting out? One-time
11. a. Does the budget include indirect costs?  
 Yes  No  
b. 1. If yes, how much?  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):  
c. 2. If no indirect costs are included, what would have been the indirect costs? The grantor permitted 15% (\$30,000) to be used for County Administration. Indirect costs are covered by HSA General Fund budget.

**12. Any other significant grant requirements or comments: Original grant award accepted via Resolution No. 308-24 in FY23-24.**

We respectfully request approval to accept and expend these funds retroactive to October 1, 2022. The Department received the grant award of \$200,000 on November 25, 2025, for the period of October 1, 2022, to September 30, 2026.

The grant does not require an ASO amendment.

Department ID: 149673  
Proposal ID: CTR00005240  
Fund ID: 12960  
Project ID: 10043127  
Project Description: HS PA Refugee AUSAA FFY23-26  
Activity ID: 0001  
Authority ID: 10001  
Version ID: V101  
Amount: \$200,000

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the San Francisco Office on Disability and Accessibility)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available as needed in a timely manner in order to ensure communication access;
3. Ensuring that all digital content including websites conforms to the Digital Accessibility and Inclusion Standard.
4. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator:

M'kia Mccright

(Name)

Manager III

(Title)

Date Reviewed: 3/25/2026

DocuSigned by:  
  
 (Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Trent Rhorer

(Name)

Executive Director

(Title)

Date Reviewed: 3/23/2026

DocuSigned by:  
  
 (Signature Required)