



January 7, 2019

Laguna Honda Nursing Home
c/o Laguna Honda Gift Fund
Attn: Chief Financial Officer
375 Laguna Honda Blvd.
San Francisco, CA 94116

RE: Richard and Bonnie Green Trust dated October 6, 1998, as Amended and Restated

Dear Laguna Honda Nursing Home:

The Hearing on Bank of Hawaii's Petition for Approval of Account, For Release and Discharge of Trustee, and for Instructions Regarding Specific Bequest was held on December 6, 2018 before the Hawaii Probate Court. The Court granted Bank of Hawaii's Petition and confirmed the bequest of \$200,000 to Laguna Honda Nursing Home to be made from the Richard and Bonnie Green Survivor's Trust. The final Order was just received and in order to allow for the processing of the bequest, we are requesting that you complete, sign and return the following:

- *Internal Revenue Service Form W-9*
- *Letter of Instructions to Bank of Hawaii*
- *Authorization Agreement for Automatic Deposit (ACH Credits), if applicable*

Once this information is received, we will process the distribution. Should you have any questions or require assistance to complete these forms, please contact me at (808) 694-4822, or toll-free 1-800-272-7262, x4822. My e-mail address is benkenui.flores@boh.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ben Kenui Flores', written in a cursive style.

Ben Kenui Flores
Vice President

Enclosures