

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** Proposition 47 Grant Program, Cohort 4 - \$7,999,999
2. **Department:** Department of Homelessness and Supportive Housing
3. **Contact Person:** Dylan Schneider **Telephone:** 628.652.7742
4. **Grant Approval Status (check one):**  

☒ Approved by funding agency
☐ Not yet approved
5. **Amount of Grant Funding Approved or Applied for:** not to exceed \$7,999,999
6. a. **Matching Funds Required:** Matching funds were not required, however the City included leveraged funds in the grant budget application totaling \$1,188,656.  
 b. **Source(s) of matching funds (if applicable):** Private & State grant, Prop C and General Fund
7. a. **Grant Source Agency:** State of California, Board of State and Community Corrections (BSCC)  
 b. **Grant Pass-Through Agency (if applicable):** n/a
8. **Proposed Grant Project Summary:** The San Francisco Department of Homelessness and Supportive Housing has received funding for a program called Housing, Expungement and Recovery through Treatment and Support Services ("HEARTTSS"), focused on serving a priority population of criminal justice-involved adults with substance abuse disorders and/or mental health disorders, including but not limited to Latine and Spanish monolingual members of this target population. In addition to providing culturally responsive treatment to individuals in their preferred language, the overall goal of the program is to reduce incarceration and recidivism and advance stability through housing and recovery. The project will achieve its goals by connecting individuals with culturally and linguistically competent, trauma-informed housing assistance, treatment, diversion, expungement services and peer navigation support delivered by City departments and community-based organizations.
9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**  

Start-Date: October 3, 2024
End-Date: June 30, 2028
10. a. **Amount budgeted for contractual services:** \$7,713,342  
 b. **Will contractual services be put out to bid?** \$293,825 will be put out to bid by the Sheriff's Office.  
 c. **If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?** No  
 d. **Is this likely to be a one-time or ongoing request for contracting out?** One-time.
11. a. **Does the budget include indirect costs?**  

☒ Yes
☐ No

**b. If yes, how much?** \$86,657

**c. How was the amount calculated?** Based on estimated indirect expenditures to administer the grant, in order to maximize the majority of grant funds on direct services.

**d. If no, why are indirect costs not included?**

☐ Not allowed by granting agency

☐ To maximize use of grant funds on direct services

☐ Other (please explain):

**e. If no indirect costs are included, what would have been the indirect costs?**

**12. Any other significant grant requirements or comments:**

Please find PeopleSoft Chart of Accounts for State grant below.

State Department:

Proposal ID:

Department ID: 203646 - HOM PROGRAMS

Fund ID: 12920 - SR Human Welfare-Grants Sta

Project ID: 10042107 - Prop 47-BSCC

Activity ID: 0001 - Prop 47- BSCC

Authority ID: 10001 - Grants

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

**13. This Grant is intended for activities at (check all that apply):**

☐ Existing Site(s)                      ☐ Existing Structure(s)                      ☒ Existing Program(s) or Service(s)  
☐ Rehabilitated Site(s)                      ☐ Rehabilitated Structure(s)                      ☒ New Program(s) or Service(s)  
☐ New Site(s)                      ☐ New Structure(s)

**14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:**

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

**Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:**

Cody Eliff

(Name)

ADA Coordinator, Department of Homelessness and Supportive Housing

(Title)

Date Reviewed: 1/8/2025

Cody A. Eliff /s/

(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Gigi Whitley

(Name)

Deputy Director of Administration and Finance

(Title)

Date Reviewed: 4/25/2025

DocuSigned by:  
Gigi Whitley  
967F7BE0D97A4C5

(Signature Required)