

File No. 101278

Committee Item No. _____
Board Item No. 60

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date: October 19, 2010

Cmte Board

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Annette Lonich Date: October 13, 2010

Completed by: _____ Date: _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or Meeting Date

I hereby submit the following item for introduction:

- _____ 1. For reference to Committee:
An ordinance, resolution, motion, or charter amendment.
- X 2. Request for next printed agenda without reference to Committee
- _____ 3. Request for Committee hearing on a subject matter.
- _____ 4. Request for letter beginning "Supervisor _____ inquires...".
- _____ 5. City Attorney request.
- _____ 6. Call file from Committee.
- _____ 7. Budget Analyst request (attach written motion).

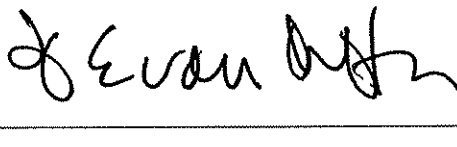
Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Supervisor Bevan Dufty

SUBJECT: Accept and Expend Resolution - \$5,000 Tulsa Community Foundation grant for San Francisco Arts Commission ArtCare program



Signature of Sponsoring Supervisor: _____

For Clerk's Use Only:

1 Accept and Expend Grant - Arts Commission - Tulsa Community Foundation for ArtCare
2 Program - \$5,000

3
4 **Resolution authorizing the San Francisco Arts Commission to retroactively accept and**
5 **expend a grant in the amount of \$5,000 from the Tulsa Community Foundation for**
6 **general operating support of the ArtCare program.**

7
8 WHEREAS, The 1969 Art Enrichment Ordinance was adopted to enable up to two
9 percent of every San Francisco public works project to be allocated to the commissioning or
10 acquisition of artwork for that site-specific project; and

11 WHEREAS, No City funds are allocated to the maintenance, repair and restoration of
12 these artworks that compromise the Civic Art Collections; and

13 WHEREAS, the Civic Art Collection has 3,500 objects worth approximately \$90
14 million; and

15 WHEREAS, The Civic Art Collection's work includes 19th century historic monuments
16 as well as 40-year-old contemporary artwork located throughout San Francisco; and

17 WHEREAS, if these artworks are not maintained the City will lose these asset; and

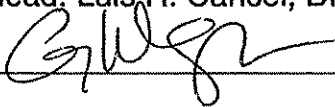
18 WHEREAS, ArtCare launched in Spring 2010 to raise individual and philanthropic
19 dollars to create a pool of funds for the maintenance, repair and restoration of the aging Civic
20 Art Collection; therefore be it

21 RESOLVED, That the Board of Supervisors allows for retroactively accepting and
22 expending of this awarded Tulsa Community Foundation grant, which has no grant period
23 restrictions, to the Arts Commission, waiving inclusion of indirect costs in this grant; and, be it
24
25


1 FURTHER RESOLVED, That the Arts Commission's request, which has been funded,
2 and has no ASO amendments, be carried out in accordance with all grant requirements and
3 may be spent and reported upon accordingly.
4

5 Recommended: 

6 Department Head: Luis R. Cancel, Director of Cultural Affairs

7 Approved: 

8 Mayor Gavin Newson

9 Approved: 

10 Controller
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File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Tulsa Community Foundation**

2. Department: **San Francisco Arts Commission**

3. Contact Person: **Rachelle Axel**

Telephone: **415-252-2564**

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$5,000**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: **Tulsa Community Foundation**

b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:

The Tulsa Community Foundation will support the ArtCare program which is dedicated to the maintenance, repair and conservation of San Francisco's Civic Art Collection. Funds will be used to tend to the neediest cases in the collection, the aging public sculptures that have many decades of exposure to natural and man-made elements, causing them to fall into disrepair. Without this restoration and repair work, the City risks losing these cultural assets.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **N/A** End-Date: **N/A**

10a. Amount budgeted for contractual services: **\$5,000**

b. Will contractual services be put out to bid? **Yes**

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? **Yes**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time.**

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **Staff time.**

12. Any other significant grant requirements or comments:

****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:


Comments:

Departmental or Mayor's Office of Disability Reviewer: 

(Name)
ELEANORA WONG, Director of Grants + Human Resources.

Date Reviewed: 1 Oct 2010

Department Approval: KAN HUI DIRECTOR OF FINANCE
(Name) (Title)


(Signature)

Tulsa Community Foundation Grant Budget

Income	
Tulsa Community Foundation Grant	\$5,000
Total Grant Income	\$5,000
Expense	
Contracted Foundry / Conservation Services	\$5,000
Total Grant Expenses	\$5,000
Balance	\$0



TULSA COMMUNITY FOUNDATION

July 26, 2010

San Francisco Arts Commission
25 Van Ness Ave., Suite 240
San Francisco, CA 94102

Dear Sir or Madam,

Tulsa Community Foundation ("TCF") is pleased to grant to San Francisco Arts Commission ("Grantee") the sum of \$5,000.00. The Advisor(s), Ms. Myra Block Kaiser, advised TCF to make this grant from the Myra Block Kaiser Fund for Craft Arts. Usual and customary recognition for this grant shall be given to the Myra Block Kaiser Fund for Craft Arts and Tulsa Community Foundation. This grant is restricted for the purpose of ArtCare Program, and may only be used to specifically benefit San Francisco Arts Commission according to the terms and conditions outlined in this Agreement ("Grant").

Sincerely,

Phil Lakin, Jr.

Phil Lakin, Jr.
Chief Executive Officer

This Grant Agreement ("Agreement") between TCF and Grantee is made as of the date first written above and incorporates this communication in its entirety, including the following:

- 1. The Grant will be used exclusively for the charitable purpose(s) listed above. Any part of the Grant funds not so used must be promptly returned to TCF.
2. TCF, the Donor(s), advisor and related parties decline all goods and services related to this Grant. Grantee will make no grants, loans, compensation and similar payments to the Donor(s), advisors, or related parties with this Grant.
3. Grantee is not an individual; Grantee is an entity that will use the Grant for a charitable purpose or purposes.
4. Grantee is an organization that is described in Section 170(b)(1)(A) of the Internal Revenue Code, and if not, agrees to abide by provisions that TCF has in place when exercising expenditure responsibility. Grantee is required to immediately provide TCF with written notice of any changes in Grantee's tax-exempt status.
5. No part of the Grant may be used to lobby (or otherwise be used to attempt to influence legislation) or expended for any political activity or purpose.
6. Grantee is responsible for the prudent and lawful expenditure of this Grant and for maintaining adequate supporting records consistent with GAAP.
7. Grantee is hereby notified of TCF's intent to monitor and evaluate the activities funded by this Grant. This may include a visit by a representative of TCF to review and discuss the program with Grantee.

Grantee's deposit, negotiation, and/or endorsement of the enclosed Grant check instrument 1) constitutes its agreement to the terms and conditions as set forth in this Agreement, and 2) signifies that no more than an incidental benefit has been or will be provided to (a) the donor, advisors or any party that is related to the donor or advisors, and (b) any individual other than those in the charitable class of persons served by the Grantee.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of this Agreement, and hereby certify my authority to execute this Agreement on Grantee's behalf.

Signature: Rachelle Axel Date: 9/27/2010

Advisor's address, should you wish to acknowledge the grant personally:

Ms. Myra Block Kaiser
2553 Clay St.
San Francisco, CA 94115

Please FAX this receipt back within 10 business days - FAX # 918-494-9826