

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
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## MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller

FROM: Erica Major, Assistant Clerk, Government Audit and Oversight Committee  
Board of Supervisors

DATE: January 30, 2017

SUBJECT: LEGISLATION INTRODUCED - MOUs

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Mayor Lee on January 24, 2017:

### **File No. 170066**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Machinists Union, Local 1414, International Association of Machinists & Aerospace Workers Machinists Automotive Trades District Lodge 190, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

### **File No. 170067**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Crafts Coalition: Bricklayers and Allied Crafts, Local 3; Hod Carriers, Local 166; Northern California Carpenters Regional Council, Local 22; Carpet, Linoleum and Soft Tile Workers, Local 12; Plasterers and Cement Masons, Local 300; Glaziers, Architectural Metal and Glass Workers, Local Union No. 718; International Alliance of the Theatrical Stage Employees, Moving Picture Technicians, Artist and Allied Crafts of the United States, Its Territories and Canada, Local 16; International Association of Bridges, Structural Ornamental, Reinforcing Iron Workers, Riggers and Machinery Movers, Local 377; Pile Drivers, Divers, Carpenters, Bridge, Wharf and Dock Builders, Local Union No. 34; Plasterers and Shophands, Local 66; United Union of Roofers, Waterproofers and Allied Workers, Local 40; Sheet Metal Workers International Union, Local 104; and Teamsters, Local 853, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170068**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the San Francisco Deputy Probation Officers' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170069**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the San Francisco Deputy Sheriffs' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170070**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the International Brotherhood of Electrical Workers, Local 6, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170071**

Ordinance adopting and implementing Amendment No. 2 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170072**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the San Francisco Institutional Police Officers' Association, to extend the term of the agreement through June 30, 2019.

**File No. 170073**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Municipal Attorneys Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170074**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Municipal Executives Association, to implement base wage increases for FYs 2017-2018 and 2018-2019 and other specified terms and conditions of employment, and extend the term of the agreement through June 30, 2019.

**File No. 170075**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers Local Union 3 of the International Union of Operating Engineers, AFL-CIO, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170076**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170077**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the San Francisco City Workers United (Painters), to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170078**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the San Francisco Sheriffs' Managers and Supervisors Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170079**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856, Multi-Unit, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170080**

Ordinance fixing compensation for persons employed by the City and County of San Francisco whose compensation is subject to the provisions of Section A8.409 of the Charter, in job codes not represented by an employee organization, and establishing wages, working schedules and other terms and conditions of employment, effective July 1, 2017.

**File No. 170081**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and Building Inspectors' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170082**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the San Francisco District Attorney Investigators' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170083**

Ordinance adopting and implementing Amendment No. 2 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, to implement base wage increases for FYs 2017-2018 and 2018-2019, other specified terms and conditions of employment, and extend the term of the agreement through June 30, 2019.

**File No. 170084**

Ordinance adopting and implementing Amendment No. 2 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170085**

Ordinance adopting and implementing Amendment No. 1 to the 2016-2017 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021: Staff & Per Diem Nurses, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170086**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the International Union of Operating Engineers, Stationary Engineers, Local 39, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170087**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers Local Union 3 of the International Union of Operating Engineers, AFL-CIO, Supervising Probation Officers, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170088**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, AFL-CIO, Local 200, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170089**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Transport Workers' Union, AFL-CIO, Local 250-A, Automotive Service Workers (7410), to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

**File No. 170090**

Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Transport Workers' Union, Local 250-A, Multi-Unit (Unit 28), to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.

These matters are tentatively calendared to be heard in Committee on **Thursday, February 16<sup>th</sup>, 2017**. This matter is being forwarded to you for a cost analysis.

Please forward your analysis to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Michelle Allersma, Office of the Controller  
Carol Lu, Office of the Controller

[Memorandum of Understanding - Machinists Union, Local 1414]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Machinists Union, Local 1414, International Association of Machinists & Aerospace Workers Machinists Automotive Trades District Lodge 190, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

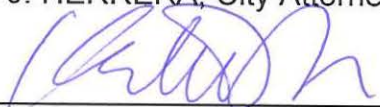
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Machinists Union, Local 1414 International Association of Machinists & Aerospace Workers Machinists Automotive Trades District Lodge 190, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170066.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

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KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
MACHINISTS UNION, LOCAL 1414  
INTERNATIONAL ASSOCIATION OF MACHINISTS  
& AEROSPACE WORKERS  
MACHINISTS AUTOMOTIVE TRADES DISTRICT LODGE 190**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

All members of the bargaining unit will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

Effective July 1, 2014, represented employees in classification 7313 Automotive Machinist shall receive a one-time wage adjustment of \$.40 to their hourly base wages.

Effective October 11, 2014, represented employees in classifications 7306 Automotive Body and Fender Workers and 7309 Car and Auto Painters shall receive a one-time wage adjustment of an additional one percent (1%) to their base wages.

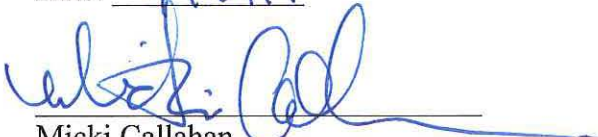
Wage adjustments shall be effective in the pay period closest to the effective dates. All base wage increases shall be rounded to the nearest **whole dollar, bi-weekly** salary schedule.

## ARTICLE V.C. DURATION OF AGREEMENT

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 2019.

FOR THE CITY

Date: 1/19/17

  
Micki Callahan,  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

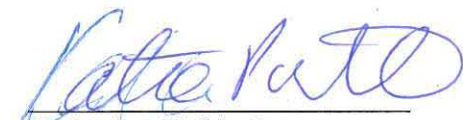
\_\_\_\_\_  
Arthur Gonzalez,  
Business Representative, Automotive Machinists Local  
1414

Date: 01/19/17

  
Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17

  
Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - Crafts Coalition]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017 Memorandum of Understanding between the City and County of San Francisco and the Crafts Coalition: Bricklayers and Allied Crafts, Local 3; Hod Carriers, Local 166; Northern California Carpenters Regional Council, Local 22; Carpet, Linoleum and Soft Tile Workers, Local 12; Plasterers and Cement Masons, Local 300; Glaziers, Architectural Metal and Glass Workers, Local Union No. 718; International Alliance of the Theatrical Stage Employees, Moving Picture Technicians, Artist and Allied Crafts of the United States, Its Territories and Canada, Local 16; International Association of Bridges, Structural Ornamental, Reinforcing Iron Workers, Riggers and Machinery Movers, Local 377; Pile Drivers, Divers, Carpenters, Bridge, Wharf and Dock Builders, Local Union No. 34; Plasterers and Shophands, Local 66; United Union of Roofers, Waterproofers and Allied Workers, Local 40; Sheet Metal Workers International Union, Local 104; and Teamsters, Local 853, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

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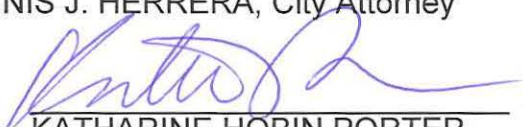
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of

1 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
2 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of  
3 San Francisco and the Crafts Coalition: the Bricklayers and Allied Crafts, Local 3; Hod  
4 Carriers, Local 166; The Northern California Carpenters Regional Council, Local 22; Carpet,  
5 Linoleum and Soft Tile Workers, Local 12; Plasterers and Cement Masons, Local 300;  
6 Glaziers, Architectural Metal and Glass Workers, Local Union No. 718; International Alliance  
7 of the Theatrical Stage Employees, Moving Picture Technicians, Artist and Allied Crafts of the  
8 United States, Its Territories and Canada, Local 16; International Association of Bridges,  
9 Structural Ornamental, Reinforcing Iron Workers, Riggers and Machinery Movers, Local 377;  
10 Pile Drivers, Divers, Carpenters, Bridge, Wharf and Dock Builders, Local Union No. 34;  
11 Plasterers and Shophands, Local 66; United Union of Roofers, Waterproofers and Allied  
12 Workers, Local 40; Sheet Metal Workers International Union, Local 104; and Teamster, Local  
13 853, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend  
14 the term of the agreement through June 30, 2019.

15  
16 Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of  
17 the Board of Supervisors in Board File No. 170067.

18  
19 APPROVED AS TO FORM:  
20 DENNIS J. HERRERA, City Attorney

21 By:   
22 KATHARINE HOBIN PORTER  
23 Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND**

**BRICKLAYERS AND ALLIED CRAFTS, LOCAL 3**

**And**

**HOD CARRIERS, LOCAL 166**

**And**

**THE NORTHERN CALIFORNIA CARPENTERS REGIONAL COUNCIL,  
LOCAL 22**

**And**

**CARPET, LINOLEUM AND SOFT TILE WORKERS, LOCAL 12**

**And**

**PLASTERERS AND CEMENT MASONS, LOCAL 300**

**And**

**GLAZIERS, ARCHITECTURAL METAL AND GLASS WORKERS,  
LOCAL UNION NO. 718**

**And**

**INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES,  
MOVING PICTURE TECHNICIANS, ARTIST AND ALLIED CRAFTS OF THE  
UNITED STATES, ITS TERRITORIES AND CANADA,  
LOCAL 16**

**And**

**INTERNATIONAL ASSOCIATION OF BRIDGE, STRUCTURAL ORNAMENTAL,  
REINFORCING IRON WORKERS, RIGGERS AND MACHINERY MOVERS,  
LOCAL 377**

**And**

**PILE DRIVERS, DIVERS, CARPENTERS, BRIDGE, WHARF AND DOCK BUILDERS,  
LOCAL UNION NO. 34**

**And**

**PLASTERERS AND SHOPHANDS,  
LOCAL 66**

**And**

**UNITED UNION OF ROOFERS, WATERPROOFERS AND ALLIED WORKERS,  
LOCAL 40**

**And**

**SHEET METAL WORKERS INTERNATIONAL UNION,  
LOCAL 104**

**And**

**TEAMSTERS, LOCAL 853**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

**1. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating the CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

Effective July 1, 2017, represented employees will receive a base wage increase of 3%.

Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.

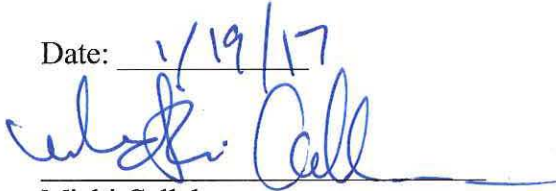
All base wage calculations shall be rounded to the nearest whole dollar, bi-weekly salary grade.

#### ARTICLE VI.D. DURATION OF AGREEMENT

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 **2019**, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/19/17



Micki Callahan,  
Human Resources Director

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Michael Theriault  
Secretary/Treasurer  
San Francisco Building & Construction  
Trades Council

[Memorandum of Understanding - San Francisco Deputy Probation Officers' Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the San Francisco Deputy Probation Officers' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

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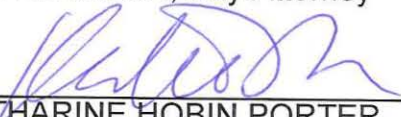
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the San Francisco Deputy Probation Officers' Association, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170068.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

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KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
SAN FRANCISCO DEPUTY PROBATION OFFICERS' ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Represented employees will receive the following wage increases:

Effective October 11, 2014                      3%

Effective October 10, 2015                      3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

Effective July 1, 2014, represented employees will receive a base wage increase of 1.25%. This 1.25% adjustment to wage resolves all compensation issues stemming from Proposition B (2008).

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

Class 8530 Deputy Probation Officer (SFERS) base wages shall be the same as class 8444 Deputy Probation Officer (CalPERS).

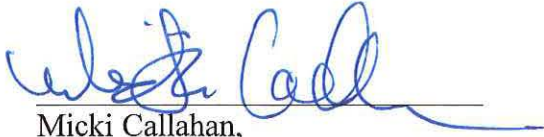
All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary schedule.

**ARTICLE V.D. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, ~~2017~~ **2019**, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/19/17



Micki Callahan,  
Human Resources Director

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Franklin Carvajal,  
President  
SF Deputy Probation Officers' Association

[Memorandum of Understanding - San Francisco Deputy Sheriffs' Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the San Francisco Deputy Sheriffs' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

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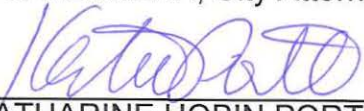
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Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170069.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

  
4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
THE SAN FRANCISCO DEPUTY SHERIFFS' ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will received a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustments of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

**All base wage calculations shall be rounded to the nearest whole dollar, biweekly salary.**

1. Market Wage Adjustments

Effective June 25 of each year of the Agreement, all covered employees shall receive a market wage adjustment as set forth below.

The Department will implement the June 25 market wage adjustments based on a survey to be conducted by the City of the following counties: Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Santa Cruz, Solano and Sonoma.

The salary survey shall measure total compensation for the rank of Deputy Sheriff (8304/8504) based on the following data points:

- Maximum monthly salary for the rank of Deputy Sheriff (8304/8504);
- Maximum educational incentive premiums (e.g., Adv. POST);
- Employer payment of mandatory employee retirement contributions and retirement supplements;
- Longevity/Retention premiums

The salary survey shall be completed no later than May 15 of each year of the Agreement for a market wage adjustment effective June 25 of each year of the Agreement. The rates reported for the counties listed above shall be those known and officially authorized for payment as of May 15 and to be in effect in those counties on or before June 25 of each year of the Agreement. If rates are not known and authorized by May 15 for June 25, the rates reported shall be those in effect on May 15 of each calendar year of the Agreement. Authorized rates to be surveyed are those contained in resolutions, ordinances, charters or memoranda of understanding.

For memoranda of understanding or other authorizing salary instruments that provide for CPI adjustments, the minimum adjustment, if provided, shall be utilized as the rate effective on the date of the market wage adjustment. If no minimum adjustment is provided, the rates used shall be those in effect when the survey is conducted.

The parties shall consult regarding the survey results. Any disputes regarding the results of the survey or its methodology shall be submitted to Expedited Arbitration under the Grievance Procedure.

The surveyed data shall be reported by each county and for each category, and as an average. The difference between the average total amount of all survey data points and the total amount for San Francisco Deputy Sheriffs for the identical data points shall be calculated as a percentage and the difference, if any, shall be the basis for market wage adjustments.

The parties acknowledge and understand that the market wage adjustment process set forth herein was reached by mutual agreement and is intended to determine market wage adjustments annually.

**The market wage adjustment process set forth in Article III.A shall be suspended effective July 1, 2017 through June 30, 2019.**

### III.K. VACATION

Vacations will be administered pursuant to the Administrative Code, Article II, Sections 16.10 through 16.16.

#### *Vacation Slots Formula*

The Department shall provide all represented members with an opportunity to utilize all vacation earned and accrued each year. The parties agree that the following is sufficient to ensure that the represented members have the opportunity to use vacation:

1. The Department shall establish sufficient vacation slots to ensure that all members' vacation accruals in the upcoming year shall be accommodated.
2. Vacation slots shall be established for all represented members regardless of whether they are on, or anticipated to be on, leaves or absent from their assigned facility or work site.
3. Represented members who have been away from their assignment ninety (90) calendar days or more may participate in vacation sign up through the Sheriff's Department Personnel Unit.
4. The following formula shall be used to determine the required number of vacation slots for a specific watch/team at a selected facility/unit during the annual vacation sign-up for that watch/team:

| Number of represented members assigned to the watch<br>watch/team | Number of slots per day per |
|-------------------------------------------------------------------|-----------------------------|
| 7 represented members and below                                   | 1 vacation slot             |
| 8 to 17 represented members                                       | 2 vacation slots            |
| 18 to 27 represented members                                      | 3 vacation slots            |
| 28 to 37 represented members                                      | 4 vacation slots            |
| 38 to 47 represented members                                      | 5 vacation slots            |
| 48 represented members or more                                    | 6 vacation slots            |

**The agreement between the Union and the City creating an additional vacation slot for Senior Deputies on specific watches/teams at a selected facilities/units, as reflected in the parties' August 29, 2016 side letter agreement, shall be extended for the term of this Agreement and shall expire on June 30, 2019.**

The City and the Association recognize that there are many factors contributing to the overtime costs/liabilities of the San Francisco Sheriff's Department. The City and the Association agree to form a labor-management committee, consisting of three (3) members from each party, to conduct a data-driven study and analysis to determine cost-drivers of the Department's overtime expenditures, including the relationship between vacation scheduling and overtime costs. The City's three members shall consist of one (1) representative from the Sheriff's Department, one (1) representative from the Controller's Office, and one (1) representative from the Department of Human Resources. The committee shall consider, among other factors:

1. The impact of senior deputies maintaining a separate vacation book in 2014;
2. The average and aggregate number of vacation hours used by Association members;
3. Staffing levels of the San Francisco Sheriff's Department;
4. The ratio of vacation slots provided to Association members pursuant to the collective bargaining agreement;
5. The number of vacation hours available for use in relation to the number of hours required for Association members to utilize their annual accrual of vacation hours; and
6. The maximum number of vacation hours that employees can utilize on a yearly basis.

~~No sooner than January 1, 2016, the parties may, at the request of either party, reopen negotiations on the narrow and specific issue of vacation scheduling provided in Article III.K. of the CBA. The parties shall meet and confer in good faith to determine what changes to Article III.K., if any, should reasonably be made to the existing vacation scheduling practices. If no agreement is reached, at the request of either party, the impasse shall be resolved pursuant to the impasse procedures set forth in Charter Sections A8.590-5. The impasse procedure shall conclude no later than July 1, 2016. Arbitrator John LaRocco shall retain jurisdiction over any dispute in this matter.~~

~~Any agreement or award must result in a net reduction or no net increase in the cost to the City during the 2016/17 Fiscal Year as provided by Charter Section A8.590-5, subsection (h). Any agreed-upon or awarded change to the Memorandum will not become effective until approved by the Board of Supervisors.~~

#### **V.D. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 **2019**.

FOR THE CITY

Date:

1/19/17



Micki Callahan,  
Human Resources Director

FOR THE UNION

Date:

\_\_\_\_\_

Peter Hoffman,  
Chief Negotiator

Date: 01-19-17

Suzanne R. Mason

Suzanne R. Mason

Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17

Katharine Hobin Porter

Katharine Hobin Porter

Chief Labor Attorney

[Memorandum of Understanding - International Brotherhood of Electrical Workers, Local 6]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the International Brotherhood of Electrical Workers, Local 6, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in single-underline italics Times New Roman font.  
**Deletions to Codes** are in ~~strikethrough italics Times New Roman font~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the International Brotherhood of Electrical Workers Local 6, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170070.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:



4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS**  
**LOCAL 6**

**ARTICLE III – PAY, HOURS AND BENEFITS**

**III.A. WAGES**

All base wage increases shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

The biweekly schedules of compensation contained in this agreement for the classifications indicated will be adjusted to an hourly amount by dividing said schedule by 80 and then multiplying by the number of hours of employment of the particular classification in a bi-weekly period to the nearest whole cent to determine the bi-weekly rate of pay.

**Unit-Wide Base Wage Increases**

All members of the bargaining unit shall receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget**

**Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

Internal Adjustments:

Effective July 1, 2015, the following classification shall receive the specified internal adjustments:

7338 Electrical Line Worker: 3.4 % wage increase

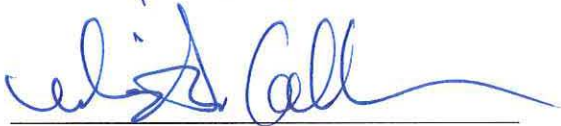
## ARTICLE VI - SCOPE

### VI. D. DURATION OF AGREEMENT

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 2019, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/19/19



Micki Callahan,  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

Kevin Hughes  
Assistant Business Representative  
Electrical Workers, Local 6

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - International Federation of Professional and Technical Engineers, Local 21]

**Ordinance adopting and implementing Amendment No. 2 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

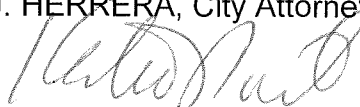
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 2 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to implement base wage increases for fiscal years 2017-2018 and 2018-2019, and extend the term of the MOU through June 30, 2019.

Amendment No. 2 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170071.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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AMENDMENT No. 2  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
THE INTERNATIONAL FEDERATION OF PROFESSIONAL  
AND TECHNICAL ENGINEERS LOCAL 21, AFL-CIO

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

The wage rates for the employees covered by this agreement shall be rounded to the nearest **whole dollar, bi weekly** salary grade. The Human Resources Department will prepare a salary **table** grade to reflect the appropriate compensation for each classification covered by this Agreement as of July 1, 2014 no later than September 30, 2014. The Agreement shall be administratively amended to include the salary **table** grade and **that table** shall be attached to the Agreement as Appendix B, with notice to the Union.

Represented employees will receive the following base wage increases:

Effective as of the first full pay period beginning in October, 2014: 3%

Effective as of the first full pay period beginning in October, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

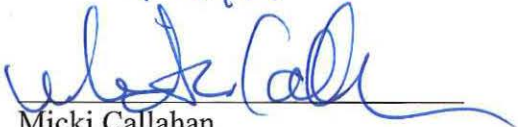
**ARTICLE VI.D. DURATION OF AGREEMENT AND INITIATION OF MEET AND CONFER PROCESS**

This Agreement shall remain in full force and effect from July 1, 2014, to and inclusion of June 30, 2017 **2019**.

Upon mutual agreement, the parties may reopen this agreement for the sole purpose of addressing recruitment or retention difficulties with the City's engineers.

FOR THE CITY

Date: 1/19/17

  
Micki Callahan  
Human Resources Director

Date: 01-19-17

  
Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17

  
Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Robert Muscat  
Executive Director, IFPTE Local 21

[Memorandum of Understanding - San Francisco Institutional Police Officers' Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the San Francisco Institutional Police Officers' Association, to extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the San Francisco Institutional Police Officers' Association, to extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170072.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:

  
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT NO. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE SAN FRANCISCO INSTITUTIONAL POLICE OFFICERS' ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**V.E. DURATION OF AGREEMENT**

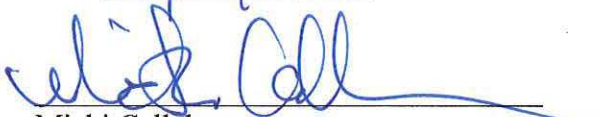
This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, 2017 2019.

Although not a mandatory subject of bargaining, if requested in writing by the Union, the City agrees to meet and confer with the Union over a mutually satisfactory amendment to the City's contract with PERS to effect safety retirement improvements for represented employees. As set forth in Charter Section A8.506-2, any contract amendment shall be cost neutral. As set forth in Charter Section A8.409-5 and A8.506-2, the parties acknowledge that any disputes remaining after meet and confer on a PERS contract amendment are not subject to the impasse resolution procedures in Charter Section A8.409.

The parties agree to reopen this contract if the City agrees to pay the employee retirement contribution for members of the Deputy Sheriffs' Association.

FOR THE CITY

Date: 1/19/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Jennifer Bills  
Chief Negotiator, IPOA

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17

A handwritten signature in blue ink, appearing to read 'Katharine Hobin Porter', written over a horizontal line.

Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - Municipal Attorneys Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the  
Municipal Attorneys Association, to implement base wage increases for FYs 2017-2018  
and 2018-2019, and extend the term of the agreement through June 30, 2019.**

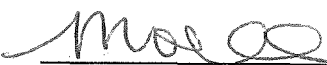
NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
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**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of  
San Francisco and the Municipal Attorneys Association, to implement base wage increases  
for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30,  
2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of  
the Board of Supervisors in Board File No. 170073.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:   
4 MOIRA C. WALSH  
5 Managing Attorney

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AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
MUNICIPAL ATTORNEYS ASSOCIATION

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Represented employees shall receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% :S \text{ CPI-U} :S 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

All base wage calculations shall be rounded to the nearest **whole dollar, bi weekly** salary schedule.

8177, 8181, 8182, 8183 and 8190. Due to the high level of responsibility required of senior attorneys at the Trial Attorney (8177), Assistant Chief Attorney (8181), Head Attorney (8182), Assistant Chief Attorney 2 (8183), and Office of Tax Collector Attorney (8190) levels, represented attorneys who have five consecutive years of service at the sixteenth step of the 8177 job code or five consecutive years of service at the fifth step of the 8181, 8182, 8183, or 8190 job code shall receive a two percent (2%) wage increase. Attorneys serving at the aforementioned fifth step of the 8181, 8182, 8183 or 8190 job code on July 1, 2014, shall immediately be credited with time served at those steps for purposes of the wage increase set forth in this paragraph and, as of July 1, 2014, shall receive the wage increase. The City agrees that the wage increase provided in this paragraph is a part of covered gross pay and, accordingly, is an element of compensation counted toward a represented attorney's retirement under SFERS. For the purposes of this section only, a represented attorney will be deemed to have five consecutive years of service at the sixteenth step of the 8177 or the fifth step of the 8181, 8182, 8183 or 8190 job code even if the represented attorney's service at the sixteenth or fifth step of such job code has been broken by a period of less than one year due to the represented attorney's service in another attorney job code in the City.

(1) Time served in another attorney job code resulting from the attorney's promotion shall not be counted towards the five years of service required at either step sixteen of the 8177 job code or step five in the 8181, 8182, 8183 or 8190 job code.

(2) Time served in another attorney job code resulting from the attorney's demotion shall be counted towards the five years' service required at step sixteen in job code 8177 or step five in the 8181, 8182, 8183 or 8190 job code; however, the wage increase referenced in this section shall not take effect unless and until the attorney is returned within the one year period to his or her former 8177, 8181, 8182, 8183 or 8190 job code at step sixteen (8177) or step 5 (8181, 8182, 8183, or 8190).

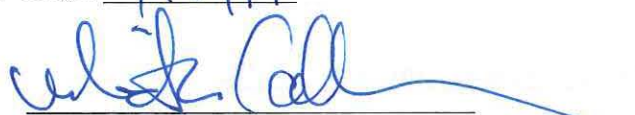
All compensation adjustments in this MOU shall be rounded to the nearest **whole dollar, bi weekly** salary ~~grade~~ and shall commence at the start of the payroll period closest to the specified date. Represented attorney base wage rates are attached hereto.

#### ARTICLE V.C. DURATION OF AGREEMENT

This Agreement shall be in effect from July 1, 2014, and shall remain in full force and effect through June 30, ~~2017~~ **2019**.

FOR THE CITY

Date: 1/19/17



Micki Callahan,  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

Sean Connolly,  
President, Municipal Attorneys' Association

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: January 19, 2017



Moira C. Walsh  
Managing Attorney

[Memorandum of Understanding - Municipal Executives Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the  
Municipal Executives Association, to implement base wage increases for FYs  
2017-2018 and 2018-2019 and other specified terms and conditions of employment, and  
extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of  
San Francisco and the Municipal Executives Association, to implement base wage increases  
for fiscal years 2017-2018 and 2018-2019 and other specified terms and conditions of  
employment, and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of  
the Board of Supervisors in Board File No. 170074.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE MUNICIPAL EXECUTIVES ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III. A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% : S\ CPI\ U : S\ 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

All base wages shall be rounded to the nearest **whole dollar, bi-weekly salary grade**.

The 8148/8556 (SFERS) – Chief District Attorney's Investigator pay plan shall be the same as the 0941 – Manager VI classification.

The 8150/8558 (SFERS) – Principal District Attorney's Investigator, Special Unit pay plan shall be the same as the 0931 – Manager III classification.

The 8315/8516 (SFERS) – Assistant Sheriff pay plan shall be the same as the 0954 – Deputy Director IV classification.

The 8330/8576 (SFERS) – Director, Log Cabin Ranch pay plan shall be the same as the 0922 – Manager I classification.

The 8344/8580 (SFERS) – Director, Juvenile Hall pay plan shall be the same as the 0923 – Manager II classification.

The 8348/8518 (SFERS) – Undersheriff pay plan shall be the same as the 0954 – Deputy Director IV classification.

The 8413/(8582 (SFERS) – Assistant Chief Probation Officer pay plan shall be the same as the 0953 – Deputy Director III classification.

The 8416/8584 (SFERS) – Director, Probation Services pay plan shall be the same as the 0922 – Manager I classification.

The 8418/8586 (SFERS) – Chief Probation Officer, Juvenile Court pay plan shall be the same as the 0963 – Department Head III classification.

The 8435/8588 (SFERS) – Division Director, Adult Probation pay plan shall be the same as the 0922 – Manager I classification.

The 8436/8590 (SFERS) – Chief Adult Probation Officer pay plan shall be the same as the 0962 – Department Head II classification.

The 8438/8592 (SFERS) – Chief Deputy Adult Probation Officer pay plan shall be the same as the 0952 – Deputy Director II classification.

The 8470 – Executive Director, County Parole Commission pay plan shall be the same as the 0932 Manager IV classification.

## **ARTICLE III.H. Salary Plan and Salary Adjustments**

### **1. Employees in Management Classification/Compensation Plan Classifications**

#### **A. MCCP Salary Plan**

The plan consists of three pay ranges, A, B, and C. Range A was established as a 25% open range. Range B was established as a 15% open range. Range C was established as a 5% open range. Adjustment of compensation for individual employees is addressed below.

Scheduled Salary Progression in Range A. Subject to the other provisions of this section B, employees placed in MCCP in Range A will receive a 5% increase in pay on their anniversary date (anniversary date for their pre-MCCP class, if applicable, or else their employment anniversary date). Salary progression under this paragraph is not available for employees placed in Ranges B or C.

No progression above top of Range A. No employee can be increased to a level above the top salary available in Range A for the applicable classification, except through the MCCP B & C Adjustment process described herein.

Denial of Salary Progression. An employee's scheduled salary progression may be denied if the employee's performance has been unsatisfactory to the City. The denial of the increase is subject to the grievance procedure, provided, however, that nothing in this section is intended to or shall make performance evaluations subject to the grievance procedure.

Range B and C Adjustments. On an annual basis, or more often if requested by a member of the Adjustment Committee, Appointing Officers or Adjustment Committee members may seek approval to place incumbent employees (post-appointment) at a rate of pay in ranges B & C based on consideration of whether the adjustment would serve one or more of the following purposes: (i) to move towards internal equity (which may include issues of compaction), (ii) to address demonstrated recruitment or retention issues, (iii) to compensate an employee exercising special skill, (iv) to compensate an employee assigned to a special assignment of limited duration, (v) to recognize exemplary performance, or (vi) to address issues of compaction as to reporting relationships. Criteria (vi) will constitute the only circumstance in which an adjustment may result in a rate of pay in excess of Range C.

Financial Limitations. Effective July 1, 2014, there will be no additional city funding towards MCCC B & C adjustments. Effective July 1, 2015, the aggregate value of Range B & C adjustments and placement of non-MCCC eligible employees into step 6 and 7 shall not exceed one percent (1.0%) of MEA covered payroll (as defined by the Controller) each year for fiscal years 2015-2016, and 2016-2017, **2017-2018 and 2018-2019**. Each year, one-quarter of the allocation for that year shall be available for ongoing wage increases and the remaining three-quarters of the allocation shall be available for one-time payments.

In accordance with the dates set forth in the "Financial Limitations" paragraph above, a proportional pool of MCCC B & C funds will be calculated and segregated for Department Head allocations.

Adjustment Committee. A Committee consisting of the Controller (or designee), the Human Resource Director (or designee), and a designated representative of MEA will consider the application made by the Appointing Officer for placement of incumbent employees at a rate of pay in or above Ranges B & C, as described herein, or, for non-MCCC eligible employees, to steps 6 or 7, and committee members may submit such applications themselves. Subject to the applicable financial limitations and criteria, and in consultation with the submitting departments, the Adjustment Committee will decide in its sole discretion whether to approve such applications in whole or in part. Decisions of the committee are final and not subject to the grievance procedure. Any confidential personnel information made available to committee members for purposes of participating in decisions of the committee will be maintained in confidence.

Unused annual MCCC B & C funds shall not roll over; however, it is the intent of the parties that allocated funding shall be exhausted each year. Not later than May 15 of each year, the Adjustment Committee will meet and discuss how to distribute any remaining funds. In the absence of an agreement on an alternative, such remaining funds will be distributed equally to employees across the respective departmental pool(s) to which the funds were allocated, excluding Proposition F appointees.

Compensation Adjustments. All compensation adjustments made pursuant to this MOU shall be rounded to the nearest salary grade and shall commence at the start of the payroll period closest to the specified date.

During Fiscal Year 2014-2015, MEA, DHR, MTA, and the Controller's office will meet to consider the relevant data and make decisions as to the structure and administration of the Post-Appointment B & C Adjustment program.

Department MCCC Post-Appointment Review Process. Beginning in Fiscal Year 2015-2016, Departments shall establish and publish the following procedures by September 1st of each fiscal year to inform employees of the basis on which adjustments will be provided:

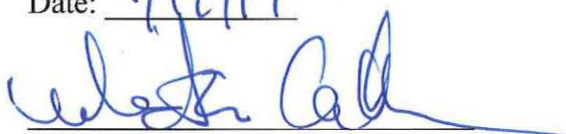
- Performance Measurement Standards
- Submission and Review Procedures
- Timelines

#### ARTICLE VI.D. DURATION OF AGREEMENT

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 2019.

FOR THE CITY

Date: 1/19/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

Raquel Silva  
Municipal Executives' Association

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - Operating Engineers, Local Union 3 - International Union of Operating Engineers]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local Union 3, of the International Union of Operating Engineers, AFL-CIO, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in single-underline italics Times New Roman font.  
**Deletions to Codes** are in ~~strikethrough italics Times New Roman font~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Operating Engineers Local Union 3 of the International Union of Operating Engineers, AFL-CIO, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170075.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:



4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
OPERATING ENGINEERS LOCAL UNION NO. 3  
OF THE INTERNATIONAL UNION OF OPERATING ENGINEERS, AFL-CIO**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III. A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

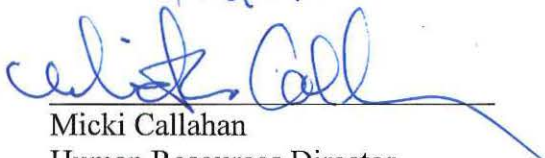
All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

**ARTICLE VI.C. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, 2017 **2019**.

FOR THE CITY

Date: 1/19/17

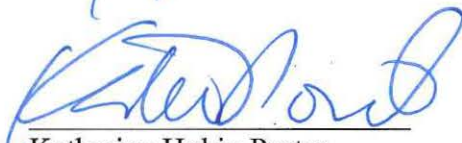
  
Micki Callahan  
Human Resources Director

Date: 01-19-17

  
Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17

  
Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Jennifer Bills  
Business Representative

[Memorandum of Understanding - United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

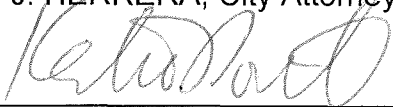
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170076.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:

  
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**UNITED ASSOCIATION OF JOURNEYMEN AND APPRENTICES OF THE**  
**PLUMBING AND PIPE FITTING INDUSTRY**  
**LOCAL NO. 38**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees (except for classifications 6242 Plumbing Inspector, 6244 Chief Plumbing Inspector, and 6246 Senior Plumbing Inspector) will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

Effective October 8, 2016, classifications 6242 Plumbing Inspector, 6244 Chief Plumbing Inspector, and 6246 Senior Plumbing Inspector will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating the CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

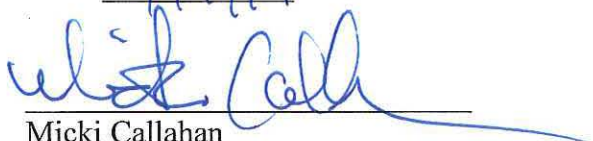
All base wage increases shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

**ARTICLE VI.C. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, ~~2017~~ 2019, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/19/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Larry Mazzollia, Jr.  
Assistant Business Managers

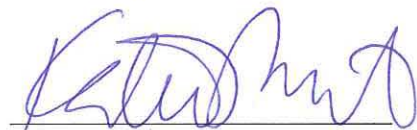
Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - San Francisco City Workers United (Painters)]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the San Francisco City Workers United (Painters), to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the San Francisco City Workers United (Painters), to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170077.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

  
4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**SAN FRANCISCO CITY WORKERS UNITED (PAINTERS)**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

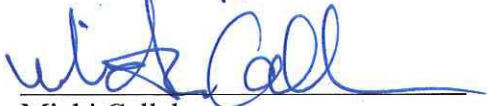
All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary schedule.

**ARTICLE VI.D. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 **2019**, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/19/17



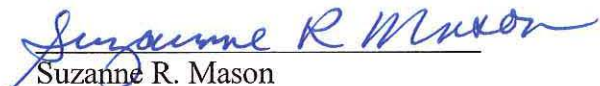
Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Doug Bias  
Business Representative, San Francisco City Workers  
United

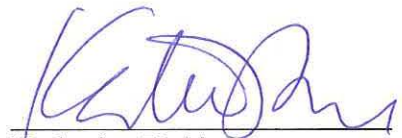
Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - San Francisco Sheriffs' Managers and Supervisors Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the San Francisco Sheriffs' Managers and Supervisors Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the San Francisco Sheriffs' Managers and Supervisors Association, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170078.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
THE SAN FRANCISCO SHERIFFS' MANAGERS  
AND SUPERVISORS ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will received a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustments of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

**All base wage calculations shall be rounded to the nearest whole dollar, biweekly salary.**

[Remainder of the Section unchanged.]

**V.D. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, ~~2017~~ **2019**.

FOR THE CITY

Date: 1/19/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
John Ramirez  
President, MSA

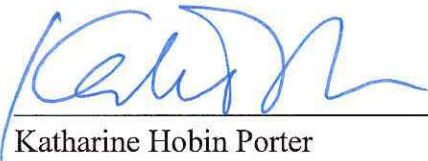
Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - Teamsters, Local 856, Multi-Unit]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856, Multi-Unit, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*striketthrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~striketthrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

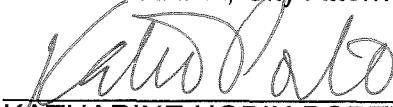
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Teamsters, Local 856 Multi-Unit, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170079.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

  
4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
TEAMSTERS, LOCAL 856  
MULTI-UNIT**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

Effective October 11, 2014, active represented employees of Teamsters, Local 856 Multi-Unit in the 8322/8568 Senior Counselor classification shall receive a one-time wage adjustment of an additional two percent (2%) to their base wages.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

Base wages of SFERS classifications 8568 (Senior Counselor JUV (SFERS)) and 8572 (Supervising Counselor JUV (SFERS)) shall be maintained at the same level as classifications 8322 (Senior Counselor- JUV (PERS)) and 8324 (Supervising Counselor-JUV(PERS)), respectively.

All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary schedule.

**ARTICLE VII.C. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 **2019**.

FOR THE CITY

Date: 1/19/17



Micki Callahan  
Human Resources Director

Date: 01-19-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Tim Jenkins  
Business Representative  
Teamsters, Local 856

[Compensation for Unrepresented Employees]

**Ordinance fixing compensation for persons employed by the City and County of San Francisco whose compensation is subject to the provisions of Section A8.409 of the Charter, in job codes not represented by an employee organization, and establishing wages, working schedules and other terms and conditions of employment, effective July 1, 2017.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Pursuant to Charter Section A8.409-1, the Mayor hereby proposes and the Board of Supervisors approves the wages, hours, and other terms and conditions of employment set forth herein to be applicable to all unrepresented job codes or positions of City employment.

Unless specifically noted, the following provisions are applicable to all employees covered by this Ordinance, which includes miscellaneous unrepresented employees (unit 001) and management unrepresented employees (unit 002). For informational purposes, a list of job codes designated as Miscellaneous Unrepresented and Management Unrepresented is on file with the Clerk of the Board of Supervisors in Board File No. 170080.

1           SECTION 1. GENERAL TERMS AND CONDITIONS OF EMPLOYMENT

2           A.     All terms and conditions of employment not covered under this Ordinance shall  
3 continue to be subject to the City's direction and control. Unless specifically addressed  
4 herein, those terms and conditions of employment that are set forth in the Charter,  
5 Administrative Code, Civil Service Rules, and City policies and procedures, shall apply to  
6 employees covered by this Ordinance.

7           B.     Nothing in this Ordinance shall have application to changes of Civil Service rules  
8 and matters subject to the exclusive jurisdiction of the Civil Service Commission pursuant to  
9 Charter Section A8.409-3, unless specifically approved by the Civil Service Commission,  
10 except as such changes may affect compensation.

11  
12           SECTION 2. WAGE RATES

13           A.     The wage rates for job codes covered by this Ordinance for fiscal year 2017-  
14 2018 shall be increased as follows:

15                               Effective July 1, 2017: 3.00%

16           B.     The 1283 – Director, Employee Relations Division Classification's Pay Plan shall  
17 be the same range of pay as the 0954 – Deputy Director IV Classification.

18                       The 1282 – Manager, Employee Relations Division Classification's Pay Plan  
19 shall be the same range of pay as the 0932 – Manager IV Classification.

20                       The 1281 – Senior Employee Relations Representative Classification's Pay Plan  
21 shall be the same range of pay as the 1824 – Principal Administrative Analyst Classification.

22 There shall also be three additional five percent (5%) steps (Steps 6, 7 & 8) at the top of the  
23 range for this classification at which an employee may be placed upon the approval of the  
24 Employee Relations Director. Such placement is contingent upon the Employee Relations  
25

1 Director's designation of the employee as the City's principal representative for a major  
2 employee group.

3 The 1280 – Employee Relations Representative Classification's Pay Plan shall  
4 be the same range of pay as the 1244 – Senior Personnel Analyst Classification. There shall  
5 also be three additional five percent (5%) steps (Steps 1, 2 & 3) at the bottom of the range.  
6 Employees may be placed in Step 6, 7 or 8 by the approval of the Employee Relations  
7 Director. Such placement is contingent upon the Employee Relations Director's designation  
8 of the employee as having lead responsibilities in employee-employer relations matters.

9 The 1293 – Human Resources Director Classification's Pay Plan shall be the  
10 same range of pay as the 0964 – Department Head IV Classification.

11 C. The 1682 – Controller Classification's Pay Plan shall be the same range of pay  
12 as the 0965 – Department Head V Classification.

13 D. All base wage calculations shall be rounded to the nearest whole dollar, bi-  
14 weekly salary.

### 16 SECTION 3. INTERNAL ADJUSTMENT PROCESS

17 Upon request of an Appointing Officer, the Human Resources Director, with the  
18 concurrence of the Controller, may approve internal salary adjustments for members of the  
19 management unit (002), except for the Mayoral Staff classifications (0881-0905), based upon  
20 the following:

#### 21 A. Standards

22 The following shall be the standards for internal adjustments for the wage rates for a  
23 particular job code:

24 1. The salary for the job code is below the prevailing wage level in the relevant  
25 labor market as demonstrated by verifiable salary data; and/or

1           2.     There is an ongoing and demonstrable recruitment and/or retention problem for  
2 the job code; and/or

3           3.     Traditional salary relationships, which continue to be justified, have been  
4 substantially altered; and/or

5           4.     The duties, responsibilities and/or minimum requirements for a job code have  
6 been altered significantly; and/or

7           5.     Adjustment is necessary to maintain comparability with similarly-situated  
8 employees in represented bargaining units.

9           B.     Internal Adjustment Cap

10          Internal adjustment costs shall not exceed an annualized cost of 1.0% of the total  
11 payroll cost for the employees covered by this Ordinance, 0.25% of which is available for base  
12 wage adjustments, and 0.75% of which is available for one-time adjustments.

13  
14          SECTION 4. ACTING ASSIGNMENT PAY

15          A.     Employees assigned by the Appointing Officer or designee to perform the full  
16 range of essential functions of a position in a higher job code shall receive compensation at a  
17 higher salary if all of the following conditions are met:

18           1.     The assignment is in writing with copies to the Department of Human Resources  
19 and Controller.

20           2.     The assignment conforms to all Civil Service Commission Rules, policies and  
21 procedures.

22           3.     The position to which the employee is assigned is a budgeted position.

23           4.     The employee is assigned to perform the duties of a higher job code for longer  
24 than ten (10) consecutive working days, after which acting assignment pay shall be retroactive  
25 to the first day of the assignment.

1           B.     If each of the above criteria are met, and upon written approval by the  
2 Appointing Officer an employee shall be paid one full salary step adjustment (approximately  
3 5%) as acting assignment pay, provided that pay does not exceed the maximum step of the  
4 salary grade of the job code to which the employee was temporarily assigned. Premiums  
5 based on percent of salary shall be paid at a rate that includes acting assignment pay.

6           C.     Requests for classification or reclassification review are not governed by this  
7 provision.

#### 8 9           SECTION 5. SUPERVISORY DIFFERENTIAL ADJUSTMENT

10          The Appointing Officer may adjust the compensation of a supervisory employee whose  
11 compensation grade is set by this Ordinance subject to the following conditions:

12          A.     The supervisor, as part of the regular responsibilities of his/her job code,  
13 supervises, directs, is accountable for and is in charge of the work of a subordinate or  
14 subordinates.

15          B.     The supervisor must actually supervise the technical content of subordinate  
16 work and possess education and/or experience appropriate to the technical assignment.

17          C.     The organization is a permanent one approved by the Appointing Officer, Board  
18 or Commission, where applicable, and is a matter of record based upon review and  
19 investigation by the Department of Human Resources.

20          D.     The job codes of both the supervisor and the subordinate are appropriate to the  
21 organization and have a normal, logical relationship to each other in terms of their respective  
22 duties and levels of responsibility and accountability in the organization.

23          E.     The compensation grade of the supervisor is less than one full step  
24 (approximately 5%) over the compensation grade, exclusive of extra pay, of the employee  
25 supervised. In determining the compensation grade of a job code being paid a flat rate, the

1 flat rate will be converted to a bi-weekly rate and the compensation grade the top step of  
2 which is closest to the flat rate so converted shall be deemed to be the compensation grade of  
3 the flat rate job code.

4 F. The adjustment of the compensation grade of the supervisor shall not exceed  
5 5% over the compensation, exclusive of extra pay, of the employee supervised. If the  
6 application of this section adjusts the compensation grade of an employee in excess of his/her  
7 immediate supervisor, whose job code is also covered by this Ordinance, the pay of such  
8 immediate supervisor shall be adjusted to an amount \$1.00 bi-weekly in excess of the base  
9 rate of his/her highest paid subordinate, provided that the other applicable conditions of this  
10 section are also met.

11 G. In no event will the Appointing Officer approve a supervisory salary adjustment  
12 in excess of two (2) full steps (approximately 10%) over the supervisor's current basic  
13 compensation. If in the following fiscal year a salary inequity continues to exist, the  
14 Appointing Officer may again review the circumstances and may grant an additional salary  
15 adjustment not to exceed two (2) full steps (approximately 10%).

16 H. The compensation adjustment is retroactive to the date the employee became  
17 eligible, but not earlier than the beginning of the current fiscal year.

18 I. The Human Resources Department may review any changes in the conditions  
19 or circumstances that were and are relevant to the request for salary adjustment under this  
20 section.

21  
22 SECTION 6. SEVERANCE PAY (FOR MANAGEMENT UNREPRESENTED  
23 EMPLOYEES ONLY)

24 A. When an exempt employee in the management unit (002) covered by this  
25 Ordinance is involuntarily removed or released from employment, the Appointing Officer will

1 endeavor to inform the employee at least thirty (30) calendar days before his/her final day of  
2 work. Where the Appointing Officer fails or declines to inform the employee a full thirty (30)  
3 days in advance, the employee shall receive pay in lieu of the number of days less than thirty  
4 (30) upon which he/she was informed.

5 B. In addition to paragraph (A), when an exempt employee in the management unit  
6 (002) covered by this Ordinance is involuntarily removed or released from employment, the  
7 employee shall also receive one week's severance pay for each full year worked, up to a  
8 maximum of 26 weeks, in exchange for a release signed by the employee of any and all  
9 claims arising out of the employee's employment, including but not limited to termination of  
10 that employment and claims arising under this Ordinance, that the employee may have  
11 against the City including any officer or employee thereof. This release shall be in a form  
12 acceptable to the City and shall include a waiver of any rights the employee may have to  
13 return to City employment (e.g., holdover roster), a waiver of Section 1542 of the California  
14 Civil Code, and a waiver of claims under the Age Discrimination in Employment Act. The  
15 release shall exclude the right to grieve the proper amount of notice or severance pay due  
16 under this section.

17 C. In the event an exempt employee in the management unit (002) covered by this  
18 Ordinance is involuntarily returned to a permanent job code, that employee may elect to  
19 separate fully from City service and in such case shall receive one week's severance pay for  
20 each full year worked, up to a maximum of 26 weeks, in exchange for a release signed by the  
21 employee of any and all claims arising out of employee's employment, including but not  
22 limited to termination of that employment and claims arising under this Ordinance, that the  
23 employee may have against the City including any officer or employee thereof. This release  
24 shall be in a form acceptable to the City and shall include a waiver of any rights the employee  
25 may have to return to City employment (e.g., holdover roster), a waiver of Section 1542 of the

1 California Civil Code, and a waiver of claims under the Age Discrimination in Employment Act.  
2 The release shall exclude the right to grieve the proper amount of notice or severance pay  
3 due under this section.

4 D. Additionally, any employee accepting severance pay under this provision shall  
5 be ineligible to be appointed to City service under Charter Section A8.511 ("Proposition F"  
6 appointment) in the department from which he or she was released for a period of two (2)  
7 years from the date of release.

8 E. Released employees must elect severance within thirty (30) days of notice of the  
9 involuntary separation/release.

10 F. Payment of severance is dependent upon approval by the Appointing Officer,  
11 Controller and the Human Resources Director. Approval will be based on a good faith  
12 consideration of whether the employee's removal or release was involuntary, was initiated by  
13 the Appointing Officer, and was in the best interests of the City; and whether the termination  
14 of employment was based on conduct involving misappropriation of public funds or property,  
15 misuse or destruction of public property, mistreatment of persons, or acts which would  
16 constitute a felony or misdemeanor. Additionally, an employee eligible for severance pursuant  
17 to Sections 6 (B) or 6 (C) above may receive severance pursuant to either, but not both.  
18

## 19 SECTION 7. BILINGUAL PAY

20 A "designated bilingual position" is a position designated by the department subject to  
21 approval by the Human Resources Department, which requires translation services consisting  
22 of translating to and from a foreign language, including sign language for the hearing impaired  
23 and Braille for the visually impaired.  
24  
25

1 An employee in a designated bilingual position who routinely and consistently provides  
2 more than forty (40) hours per pay period of translation services will receive a bilingual  
3 premium of sixty dollars (\$60.00) per pay period.

4 An employee in a designated bilingual position who routinely and consistently provides  
5 more than ten (10) but less than forty (40) hours per pay period of translation services will  
6 receive a bilingual premium of forty dollars (\$40.00) per pay period.

#### 7 8 SECTION 8. PREMIUM PAY

9 All premiums and additional forms of compensation described in this Ordinance shall  
10 be paid only for actual hours worked.

11 There shall be no pyramiding of premiums for purposes of compensation calculations.  
12 Each premium shall be calculated on the base wage rate exclusive of any and all premiums,  
13 benefits and other forms of additional compensation.

#### 14 15 SECTION 9. APPOINTMENT AND ADVANCEMENT THROUGH SALARY STEPS

16 Appointing Officers may appoint employees to any step, at any time, in the salary  
17 grade which does not exceed the maximum of the salary grade. If there are no steps within  
18 the salary grade, the Appointing Officer may appoint employees to any place within the grade  
19 at any time, providing that the placement does not exceed the salary grade maximum.

20 Employees who enter below the salary grade maximum may advance one step  
21 following completion of the one year required service. Further increments may accrue  
22 following completion of the required service at this step and at each successive step.

23 An employee's scheduled step increase may be denied if the employee's performance  
24 has been unsatisfactory to the City. The denial of a step increase is subject to the grievance  
25

1 procedure; provided, however, that nothing in this section is intended to or shall make  
2 performance evaluations subject to the grievance procedure.

#### 4 SECTION 10. METHODS OF CALCULATION

5 A. Bi-Weekly. An employee whose compensation is fixed on a bi-weekly basis  
6 shall be paid the bi-weekly salary for his/her position for work performed during the bi-weekly  
7 payroll period. There shall be no compensation for time not worked unless such time off is  
8 authorized time off with pay.

9 B. Per Diem or Hourly. An employee whose compensation is fixed on a per diem  
10 or hourly basis shall be paid the daily or hourly rate for work performed during the bi-weekly  
11 payroll period on a bi-weekly pay grade. There shall be no compensation for time not worked  
12 unless such time off is authorized time off with pay.

#### 14 SECTION 11. WORK SCHEDULES

##### 15 A. REGULAR WORK SCHEDULES

16 1. Regular Work Day. Unless otherwise provided in this Ordinance, a regular  
17 workday is a tour of duty of eight (8) hours of work completed within not more than twenty-four  
18 (24) hours.

19 2. Regular Work Week. The Appointing Officer shall determine the work schedule  
20 for employees in his/her department. A regular workweek is a tour of duty of five (5) worked  
21 days within a seven (7) day period. However, employees who are moving from one shift or  
22 one work schedule to another may be required to work in excess of five (5) working days in  
23 conjunction with changes in their work shifts or schedules.

24 3. Employees shall receive no compensation when properly notified (2-hour notice)  
25 that work applicable to the job code is not available because of inclement weather conditions,

1 shortage of supplies, traffic conditions, or other unusual circumstances. Employees who are  
2 not properly notified and report to work and are informed no work applicable to the job code is  
3 available shall be paid for a minimum of two (2) hours. Employees who have been  
4 designated by their department as emergency personnel must report to work as scheduled  
5 unless otherwise notified by the Appointing Officer or designee. Employees who begin their  
6 shifts and are subsequently relieved of duty due to the above reasons shall be paid a  
7 minimum of two (2) hours, and for hours actually worked beyond two (2) hours, computed to  
8 the nearest one-quarter hour.

9       B.     NIGHT DUTY

10       Employees covered by this Ordinance who, as part of their regularly scheduled work  
11 shift, are required to work any hours between 5:00 p.m. and 7:00 a.m. shall receive a  
12 premium of 8½ % per hour in addition to their straight time hourly base rate of pay for any and  
13 all hours worked between 5:00 p.m. and 7:00 a.m. Excluded from this provision are those  
14 employees (1) who are exempt from the Fair Labor Standards Act or (2) who participate in an  
15 authorized flex-time or alternative work schedule program where the work shift includes hours  
16 to be worked between the hours of 5:00 p.m. and 7:00 a.m. Day shift employees assigned to  
17 work during the night duty premium hours are not eligible for night duty premium. Payment of  
18 this premium shall be made for actual hours worked.

19       C.     ALTERNATE WORK SCHEDULES

20       The Appointing Officer may enter into cost equivalent alternate work schedules for  
21 some or all employees covered by this Ordinance. Such alternate work schedules may  
22 include, but are not limited to, core hours flex-time; full-time work weeks of less than five (5)  
23 days; or a combination of features mutually agreeable to the parties. Such changes in the  
24 work schedule shall not alter the basis for, nor entitlement to, receiving the same rights and  
25 privileges as those provided to employees on five (5) day, forty (40) hour a week schedules.

1           D.     VOLUNTARY REDUCED WORK WEEK

2           Subject to approval by the Appointing Officer, employees covered by this Ordinance  
3 may voluntarily elect to work a reduced workweek for a specified period of time. Such  
4 reduced workweek shall not be less than twenty (20) hours per week. Pay, vacation, holidays  
5 and sick pay shall be reduced in accordance with such reduced work week.  
6

7           SECTION 12. STANDBY PAY AND PAGER PAY

8           Employees who, as part of the duties of their positions are required by the Appointing  
9 Officer to standby when normally off duty to be instantly available to be called in for immediate  
10 emergency service for the performance of their regular duties, shall be paid ten percent (10%)  
11 of their regular straight time rate of pay for the period of such standby service when outfitted  
12 by the department with an electronic paging device or cell phone. When such employees are  
13 called to perform their regular duties in emergencies during the period of such standby  
14 service, they shall be paid while engaged in such emergency service the usual rate of pay for  
15 such service.

16           The provisions authorizing standby pay do not apply to job codes designated by a "Z"  
17 symbol.  
18

19           SECTION 13. CALL BACK

20           Except for employees at remote locations where City supplied housing has been  
21 offered, or who are otherwise being compensated, an employee who is called back to his or  
22 her work location following the completion of his/her work day and departure from his/her  
23 place of employment shall be granted a minimum of four (4) hours pay at the applicable rate  
24 or shall be paid for all hours actually worked at the applicable rate, whichever is greater. This  
25 section shall not apply to employees who are called back to duty when on stand-by status.

1 Notwithstanding the general provisions of this section, call back pay shall not be  
2 allowed in job codes designated by a "Z" symbol.

#### 3 4 SECTION 14. OVERTIME COMPENSATION

5 A. Subject to sub-paragraphs (B) through (D) below, the Appointing Officer may  
6 require employees to work longer than the regular work day or the regular work week. Any  
7 time worked by an employee with proper authorization, exclusive of part-time employees, in  
8 excess of forty (40) hours actually worked during a regular work week shall be designated as  
9 overtime and shall be compensated at one-and-one-half times the base hourly rate. For the  
10 purposes of calculating overtime compensation, an employee's base hourly rate may include  
11 certain premiums for those hours actually worked at the premium rate.

12 B. Employees working in job codes that are designated as having a regular work  
13 week of less than forty (40) hours shall not be entitled to overtime compensation for work  
14 performed in excess of said specified regular hours until they exceed forty (40) hours per  
15 week. Overtime shall be calculated and paid on the basis of the total number of straight time  
16 hours actually worked in a week. Overtime compensation so earned shall be computed  
17 subject to all the provisions and conditions set forth herein.

18 C. Only legal holidays, listed in Section 16 ("Holidays"), shall count as hours  
19 worked for the purposes of computing overtime.

20 D. Employees in non-"Z" designated job codes who are required to work overtime  
21 shall be paid at a rate of one and one-half times their regular base rate. An employee may  
22 elect to accrue Compensatory Time Off ("CTO") in lieu of overtime, provided that the  
23 Appointing Officer approves that election. In no instance may an employee accrue more than  
24 one hundred sixty (160) hours of CTO. A non-"Z" classified employee who is appointed to a  
25 position in another department shall have his or her entire CTO balance paid out at the rate of

1 the underlying classification prior to appointment. A non-"Z" classified employee who is  
2 appointed to a position in a higher, non-"Z" designated classification or who is appointed to a  
3 position in a "Z" designated classification shall have his or her entire CTO balance paid out at  
4 the rate of the lower classification prior to promotion.

5 E. Employees in job codes designated by a "Z" symbol shall not be paid for  
6 overtime worked but may earn CTO at the rate of one hour for each hour worked in excess of  
7 40 hour/week. The maximum amount of CTO that may be accrued is one hundred sixty (160)  
8 hours. In lieu of accruing CTO during the fiscal year, unrepresented department heads, the  
9 1283 Director of Employee Relations and employees in AB44 Confidential Chief Attorney II  
10 shall have the same executive leave benefit applicable to employees in job codes assigned to  
11 the EM Unit. In lieu of accruing CTO during the fiscal year, employees in the 1282 Manager  
12 Employee Relations classification shall have the same administrative leave benefit applicable  
13 to employees in job codes assigned to the M Unit.

#### 14 15 SECTION 15. FAIR LABOR STANDARDS ACT

16 To the extent that this Ordinance fails to afford employees the overtime or  
17 compensatory time off benefits to which they are entitled under the Fair Labor Standards Act  
18 ("FLSA"), this Ordinance authorizes and directs all City departments to ensure that their  
19 employees receive, at a minimum, such FLSA benefits.

#### 20 21 SECTION 16. HOLIDAYS

22 Except when normal operations require, or in an emergency, employees covered by  
23 this Ordinance shall not be required to work on the following days hereby declared to be  
24 holidays for such employees:

25 January I (New Year's Day)

1 the third Monday in January (Martin Luther King, Jr.'s Birthday)

2 the third Monday in February (President's Day)

3 the last Monday in May (Memorial Day)

4 July 4 (Independence Day)

5 the first Monday in September (Labor Day)

6 the second Monday in October (Columbus Day)

7 November 11 (Veteran's Day)

8 Thanksgiving Day

9 the day after Thanksgiving

10 December 25 (Christmas Day)

11 Provided however, that, if January 1, July 4, November 11 or December 25 falls on a  
12 Sunday, the Monday following is a holiday.

13 In addition, included shall be any day declared to be a holiday by proclamation of the  
14 Mayor after such day has heretofore been declared a holiday by the Governor of the State of  
15 California or the President of the United States.

16 For those employees assigned to a work week of Monday through Friday, and in the  
17 event a legal holiday falls on Saturday, the preceding Friday shall be observed as a holiday;  
18 provided, however, that except where the Governor declares that such preceding Friday shall  
19 be a legal holiday, each department head shall make provision for the staffing of public offices  
20 under his/her jurisdiction on such preceding Friday so that said public offices may serve the  
21 public as provided in the Administrative Code Section 16.4. Those employees who work on a  
22 Friday that is observed as a holiday in lieu of a holiday falling on Saturday shall be allowed a  
23 day off in lieu thereof as scheduled by the Appointing Officer in the current fiscal year. The  
24 City shall provide one week's advance notice to employees scheduled to work on the  
25 observed holiday, except in cases of unforeseen operational needs.

1 The City shall accommodate religious belief or observance of employees as required  
2 by law.

3 Employees are entitled to five (5) floating holidays totaling forty (40) hours (pro-rated  
4 for eligible part-time employees), in each fiscal year to be taken on days selected by the  
5 employee subject to prior scheduling approval of the Appointing Officer. Employees (both full-  
6 time and part-time) must complete six (6) months continuous service to establish initial  
7 eligibility for the floating holidays. Employees hired on an as-needed, intermittent or seasonal  
8 basis shall not receive floating holidays. Floating holidays may be taken in hourly increments  
9 up to and including the number of hours contained in the employee's regular shift. Floating  
10 holidays may be carried forward from one fiscal year to the next. The number of floating  
11 holidays carried forward to a succeeding fiscal year may not exceed the total number of  
12 floating holidays received in the previous fiscal year. No compensation of any kind shall be  
13 earned or granted for floating holidays not taken. Employees who have established initial  
14 eligibility for floating holidays and subsequently separate from City employment, may, at the  
15 sole discretion of the Appointing Officer, be granted to take off those floating holiday(s) to  
16 which the separating employee was eligible and had not yet taken off. Notwithstanding other  
17 limitations in this section, any unused floating holidays accrued through June 30, 2017 may be  
18 carried over to be used in fiscal year 2017-18.

19 Floating holidays are to be scheduled per mutual agreement, based on operational  
20 needs of the department.

## 21 22 SECTION 17. HOLIDAY COMPENSATION FOR TIME WORKED

23 Employees required by their respective Appointing Officer to work on any of the  
24 holidays specified in Section 16 or to substitute holidays excepting Fridays observed as  
25 holidays in lieu of holidays falling on Saturday, shall be paid extra compensation of one (1)

1 additional day's pay at time and one-half (1-1/2) the usual rate in the amount of twelve (12)  
2 hours pay for eight (8) hours worked or a proportionate amount if less than eight (8) hours  
3 worked; provided, however, that at an employee's request and with the approval of the  
4 Appointing Officer, an employee may be granted CTO in lieu of paid overtime.

5 Employees occupying positions that are exempt from the FLSA (Executive,  
6 Administrative and Professional) shall not receive extra compensation for holiday work but  
7 may be granted time off at the discretion of the Appointing Officer.

8  
9 SECTION 18. HOLIDAYS FOR EMPLOYEES ON WORK SCHEDULES OTHER  
10 THAN MONDAY THROUGH FRIDAY

11 A. Employees assigned to seven (7) day-operation departments or employees  
12 working a five (5) day work week other than Monday through Friday shall be allowed another  
13 day off if a holiday falls on one of their regularly scheduled days off.

14 B. Employees whose holidays are changed because of shift rotations shall be  
15 allowed another day off if a legal holiday falls on one of their days off.

16 C. Employees required to work on a holiday that falls on a Saturday or Sunday  
17 shall receive holiday compensation for work on that day. Holiday compensation shall not then  
18 be additionally paid for work on the Friday preceding a Saturday holiday, nor on the Monday  
19 following a Sunday holiday.

20 D. Sections (B) and (C) above shall apply to part-time employees on a pro-rata  
21 basis. If the provisions of this section deprive an employee of the same number of legal  
22 holidays that an employee receives who works Monday through Friday, the employee shall be  
23 granted additional days off to equal such number of holidays. The designation of such days off  
24 shall be by mutual agreement of the employee and the appropriate employer representative.  
25 Such days off must be taken within the fiscal year. In no event shall the provisions of this

1 section result in the employee receiving more or less holidays than an employee on a Monday  
2 through Friday work schedule.

#### 3 4 SECTION 19. HOLIDAY PAY FOR EMPLOYEES LAID OFF

5 An employee who is laid off at the close of business the day before a holiday who has  
6 worked not less than five (5) previous consecutive workdays shall be paid for the holiday at  
7 his or her normal rate of compensation.

#### 8 9 SECTION 20. EMPLOYEES NOT ELIGIBLE FOR HOLIDAY COMPENSATION

10 Persons employed for holiday work only, or persons employed on a part-time work  
11 schedule that is less than twenty (20) hours in a bi-weekly pay period, or persons employed  
12 on an intermittent part-time work schedule (not regularly scheduled), or persons employed on  
13 as-needed, seasonal or project basis for less than six (6) months continuous service, or  
14 persons on leave without pay status both immediately preceding and immediately following  
15 the legal holiday shall not receive holiday pay.

#### 16 17 SECTION 21. PART-TIME EMPLOYEES ELIGIBLE FOR HOLIDAYS

18 Part-time employees who regularly work a minimum of twenty (20) hours in a bi-weekly  
19 pay period shall be entitled to holiday pay on a proportionate basis.

20 Regular full-time employees are entitled to 8/80 or 1/10 time off when a holiday falls in  
21 a bi-weekly pay period, therefore, part-time employees, as defined in the immediately  
22 preceding paragraph, shall receive a holiday based upon the ratio of 1/10 of the total hours  
23 regularly worked in a bi-weekly pay period. Holiday time off shall be determined by  
24 calculating 1/10 of the hours worked by the part-time employee in the bi-weekly pay period  
25

1 immediately preceding the pay period in which the holiday falls. The computation of holiday  
2 time off shall be rounded to the nearest hour.

3 The proportionate amount of holiday time off shall be taken in the same fiscal year in  
4 which the holiday falls. Holiday time off shall be taken at a time mutually agreeable to the  
5 employee and the appropriate employer representative.

## 6 7 SECTION 22. IN-LIEU HOLIDAYS

8 A. Requests for in-lieu holidays shall be made to the appropriate management  
9 representative within thirty (30) days after the holiday is earned and must be taken within the  
10 fiscal year.

11 B. In-lieu holidays will be assigned by the Appointing Officer or designee if not  
12 scheduled in accordance with the procedures described herein.

13 C. An in-lieu holiday can be carried over into the next fiscal year only with the  
14 written approval of the Appointing Officer.

## 15 16 SECTION 23. PROBATIONARY PERIODS

17 Probationary periods shall be defined and administered by the Civil Service  
18 Commission. All permanent appointees shall serve a minimum of 2,080 hours probationary  
19 period.

20 A probationary period may be extended by mutual written agreement between the  
21 employee and the Appointing Officer.

1           SECTION 24. HEALTH AND WELFARE

2           For employees who are Health Services System members, the City's contribution to  
3 employee health, dental, and other insurance benefits will be equivalent to those offered to  
4 members of the City's bargaining unit #32.

5           In addition, employees who are Health Services System members are eligible for one  
6 (1) annual VDT examination and prescribed eyewear.

7  
8           SECTION 25. RETIREMENT CONTRIBUTION

9           Employees in classifications covered by this Ordinance shall pay their own employee  
10 retirement contributions as set forth in the San Francisco Charter.

11          The parties acknowledge that the San Francisco Charter establishes the levels, terms  
12 and conditions of retirement benefits for members of the San Francisco City and County  
13 Employees Retirement System ("SFERS"). The fact that the Ordinance does not specify that  
14 a certain item of compensation is excluded from retirement benefits does not and should not  
15 be construed to mean that the San Francisco Retirement Board includes the compensation  
16 when calculating retirement benefits.

17  
18          SECTION 26. PRE-RETIREMENT PLANNING SEMINAR

19          Subject to development, availability and scheduling by SFERS and the California  
20 Public Employees Retirement System ("CalPERS"), employees shall be allowed not more  
21 than one (1) day to attend a pre-retirement planning seminar sponsored by SFERS or  
22 CalPERS.

23          Employees must provide at least two (2) weeks advance notice of their desire to attend  
24 a retirement planning seminar to the appropriate supervisor. An employee who has timely  
25 requested release time shall be released from work to attend the seminar unless staffing

1 requirements or other department exigencies require the employee's attendance at work on  
2 the day or days such seminar is scheduled. Release time shall not be unreasonably withheld.

3 All such seminars must be located within the Bay Area.

4 This section shall not be subject to the grievance procedure.

## 6 SECTION 27. WORKER'S COMPENSATION AND RETURN TO WORK

7 The City will make a good faith effort to return employees who have sustained an  
8 occupational injury or illness to temporary modified duty within the employee's medical  
9 restriction. Duties of the modified assignment may differ from the employee's regular job  
10 duties or from job duties regularly assigned to employees in the injured employee's job code.  
11 Where appropriate modified duty is not available within the employee's job code, on the  
12 employee's regular shift, and in the employee's department, the employee may be temporarily  
13 assigned pursuant to this section to work in another job code, on a different shift, and/or in  
14 another department, subject to the approval of the Appointing Officer or designee. The  
15 decision to provide modified duty and/or the impact of such decisions shall not be subject to  
16 grievance or arbitration. Modified duty assignments may not exceed three (3) months. An  
17 employee assigned to a modified duty assignment shall receive his or her regular base rate of  
18 pay and shall not be eligible for any other additional compensation (premiums) or out of class  
19 assignment pay as may be provided under this Ordinance.

20 An employee who is absent because of an occupational disability and who is receiving  
21 Temporary Disability, Vocational Rehabilitation Maintenance Allowance, or State Disability  
22 Insurance, may request to supplement the amount of disability indemnity payment with salary  
23 to be charged against the employee's accumulated unused sick leave with pay credit balance  
24 at the time of disability, CTO, or vacation, so as to equal the normal salary the employee  
25

1 would have earned for the regular work schedule. Use of CTO for this purpose requires  
2 approval from the employee's Appointing Officer.

3 An employee who wishes not to supplement, or who wishes to supplement with CTO or  
4 vacation, must submit a written request to the Appointing Officer or designee within seven (7)  
5 calendar days following the first date of absence. Disability indemnity payments will be  
6 automatically supplemented with sick pay credits (if the employee has sick pay credits and is  
7 eligible to use them) to provide up to the employee's normal salary unless the employee  
8 makes an alternative election as provided in this section.

9 Employee supplementation of worker's compensation payment to equal the full salary  
10 the employee would have earned for the regular work schedule in effect at the  
11 commencement of the worker's compensation leave shall be drawn only from an employee's  
12 paid leave credits including vacation, sick leave, or other paid leave as available. An  
13 employee returning from disability leave will accrue sick leave at the regular rate and not an  
14 accelerated rate.

15 Salary may be paid on regular time-rolls and charged against the employee's sick  
16 leave with pay, vacation, or CTO credit balance during any period prior to the determination of  
17 eligibility for disability indemnity payment without requiring a signed option by the employee.  
18 Sick leave with pay, vacation, or CTO credits shall be used to supplement disability indemnity  
19 pay at the minimum rate of one (1) hour units.

20 This section clarifies and supersedes any conflicting provisions of the Civil Service  
21 Commission Rules that are within the Charter authority of the Board of Supervisors.

## 22 23 SECTION 28. STATE DISABILITY INSURANCE COVERAGE

24 Upon a statement by a majority of employees in a job code, or by the sole incumbent in  
25 a single "A" position or by the majority of employees in a multi "A" position, requesting that

1 they be enrolled in the State Disability Program, the City shall take all necessary action to  
2 enroll affected employees therein.

3  
4 SECTION 29. COMPLIANCE WITH DISABILITY AND ANTI-DISCRIMINATION  
5 STATUTES

6 This Ordinance shall be interpreted, administered and applied in a manner that  
7 complies with the provisions of federal, state and local disability and anti-discrimination  
8 statutes. The City shall have the right to take whatever action it deems appropriate to ensure  
9 compliance with such laws.

10 A complaint of discrimination may, at the option of the employee be processed through  
11 the grievance procedure of this Ordinance, or through the applicable Civil Service rules, the  
12 City Administrative Code and federal and state law. If the employee elects to pursue remedies  
13 for discrimination complaints outside the procedure of this Ordinance, that election shall  
14 constitute a waiver of the right to pursue that complaint through the grievance process under  
15 this Ordinance. To the extent permissible by law, if there is an election to pursue the  
16 complaint through the grievance process under this Ordinance, that election shall constitute a  
17 waiver of the right to pursue the complaint in other forums and the employee shall be required  
18 to execute a written acknowledgement of the waiver in a form approved by the City Attorney.

19  
20 SECTION 30. TUITION REIMBURSEMENT

21 The City will allocate \$30,000 for the Tuition Reimbursement Program for employees  
22 covered by this Ordinance. Employees covered by this Ordinance may be reimbursed up to a  
23 maximum of \$2,500 for tuition, registration fees, books and other materials for internal or  
24 external training programs that will enhance the employee's work skills, professional  
25 conferences, professional association memberships and desired licenses relevant to the

1 employee's current classification. Tuition reimbursement must be approved by the employee's  
2 Appointing Officer and be in accordance with procedures determined by the Human  
3 Resources Director.

4 Subject to approval by the Appointing Officer or designee and to the extent funds are  
5 available, employees may utilize up to \$1,000 of the funds available to them under this section  
6 to pay for the cost of reasonable and necessary travel and lodging for approved training.  
7 Travel reimbursement rates shall be as specified in the Controller's current travel policy.

8 In addition, subject to the approval of the employee's Appointing Officer, an employee  
9 may also be reimbursed up to \$1,000 of the maximum funds available to them for the  
10 purchase of handheld electronic devices (e.g. smartphones, tablets), laptop computers,  
11 professional software, and books and subscriptions for use in the performance of their City  
12 duties. Tuition reimbursement must be approved by the employee's Appointing Officer and be  
13 in accordance with procedures determined by the Human Resources Director.

#### 14 15 SECTION 31. RENEWAL FEES FOR CERTIFICATIONS, LICENSES OR 16 REGISTRATIONS

17 When a certificate, license or registration is required by the Civil Service Commission  
18 as a minimum qualification for City employment in a position covered by this Ordinance, the  
19 City will reimburse the employee for the amount of the mandatory fee for the renewal of such  
20 certificate, license or registration.

#### 21 22 SECTION 32. BAR DUES

23 Full-time permanent exempt employees covered by this Ordinance who, as a condition  
24 of employment, are required to be a member of the California State Bar shall be reimbursed  
25 for annual mandatory minimum California State Bar dues.

1  
2       SECTION 33. TRAINING, CAREER DEVELOPMENT AND INCENTIVES

3       Employees covered by this Ordinance shall be on paid status when assigned to attend  
4 required educational programs scheduled during normal working hours.

5  
6       SECTION 34. LIFE INSURANCE

7       Upon becoming eligible to participate in the Health Service System under San  
8 Francisco Administrative Code Section 16.700, the City shall provide life insurance in the  
9 amount of \$50,000 for all employees covered by this Ordinance.

10  
11       SECTION 35. SAFETY EQUIPMENT & PROTECTIVE CLOTHING

12       All employees covered by this Ordinance shall be provided with safety equipment and  
13 protective clothing in accordance with Cal-OSHA requirements and as deemed appropriate by  
14 and authorized by the Appointing Officer or designee.

15  
16       SECTION 36. PARENTAL LEAVE

17       Upon proper advance notification, employees covered by this Ordinance may be  
18 granted up to forty (40) hours parental leave per fiscal year, four (4) hours of which will be  
19 paid leave to participate in the activities of a school or licensed child day care facility of any of  
20 the employee's children. An employee may take two (2) hours of paid leave between July 1 to  
21 December 31, and another two (2) hours paid leave from January 1 to June 30. In addition,  
22 parental leave shall not exceed eight (8) hours in any calendar month of the year.

23       In order to qualify for parental leave, the employee must give reasonable notice to his  
24 or her immediate supervisor prior to taking the time off. The employee must provide written  
25 verification from the school or licensed child day care facility that he/she participated in

1 school/child care related activities on a specific date and at a particular time, if requested by  
2 management. The employee may utilize either existing vacation, CTO, or personal (unpaid)  
3 leave to account for absences qualifying for parental leave after he or she has used the paid  
4 leave hours as provided above. If both of the child's parents are employed by the City at the  
5 same worksite, the entitlement to a planned absence on parental leave applies only to the  
6 parent who first gives notice.

7 Denial of parental leave under this section is not subject to the grievance process.

#### 8 9 SECTION 37. MILEAGE REIMBURSEMENT

10 Covered employees shall be reimbursed at the Controller's certified rate per mile when  
11 required to use their personal vehicle for City business.

#### 12 13 SECTION 38. GRIEVANCE PROCEDURE

##### 14 A. Definition:

15 A grievance shall be defined as any dispute that involves the interpretation or  
16 application of this Ordinance. The grievance must state the circumstances about which the  
17 grievant claims to be aggrieved, the section(s) of the Ordinance that the grievant believes  
18 were violated and the remedy or solution sought by the grievant.

##### 19 B. General Provisions:

20 In no event shall a grievance include a claim for money relief for more than a thirty (30)  
21 working day period prior to the initiation of the grievance.

22 If the supervisor or Appointing Officer fails to respond within the required time limits  
23 specified in paragraph C below, the grievant may then present the grievance in writing to the  
24 next higher step. If the grievant fails to present the grievance to the next higher step within  
25 the required time limits, then the grievance will be considered withdrawn.

1 The parties may extend the time limits set forth in this grievance procedure by mutual  
2 written agreement.

3 Any deadline date under this section that falls on a Saturday, Sunday or a legal holiday  
4 listed in Section 16 shall be continued to the next business day.

5 C. Procedure:

6 Step I Immediate Supervisor

7 An employee having a grievance must first discuss it with the employee's immediate  
8 supervisor. The employee's immediate supervisor is the individual who immediately assigns,  
9 reviews or directs the work of an employee.

10 If a solution to the grievance, satisfactory to the employee and immediate supervisor, is  
11 not accomplished by the informal discussion, the employee may pursue the matter further.  
12 The employee shall submit a written statement of the grievance to the immediate supervisor  
13 within fifteen (15) calendar days of the facts or event giving rise to the grievance or within  
14 fifteen (15) calendar days from such time as the employee should have known of the  
15 occurrence thereof. The discussion with the supervisor described in the preceding paragraph  
16 does not extend the time to submit the written grievance.

17 The immediate supervisor will make every effort to arrive at a prompt resolution by  
18 investigating the issue. He or she shall respond within five (5) calendar days.

19 Step II Department Head or Designee

20 If the employee is not satisfied with the decision rendered at Step 1, the employee shall  
21 submit the grievance in writing to the department head or designee within fifteen (15) calendar  
22 days of receiving notification of the Step 1 decision or the due date for the Step 1 decision.  
23 The grievance shall include a specific description of the basis for the claim, the Ordinance  
24 section(s) believed violated and the resolution desired. The parties shall meet within fifteen  
25 (15) calendar days, unless a mutually agreed upon alternative is established. The department

1 head or designee shall, within fifteen (15) calendar days of receipt of the written grievance, or  
2 within ten (10) calendar days of the date the meeting is held, whichever comes later, respond  
3 in writing to the grievance, specifying his or her reason(s) for concurring with or denying the  
4 grievance.

5 Step III Director, Employee Relations Division

6 If the employee is not satisfied with the decision of the department head or designee,  
7 the employee shall submit the grievance to the Employee Relations Director within fifteen (15)  
8 calendar days after receipt of the department's decision or the date that decision was due.

9 The Director shall have thirty (30) calendar days after receipt of the written grievance in  
10 which to review and seek resolution of the grievance and to render a decision concurring with  
11 or denying the grievance. The Employee Relations Director's decision shall be final and  
12 binding.

13  
14 SECTION 39. PAPERLESS PAY POLICY

15 A. The Citywide Paperless Pay Policy will apply to all employees covered by this  
16 Ordinance.

17 B. Under the policy, all employees shall be able to access their pay advices  
18 electronically, and print them in a confidential manner. Employees without computer access  
19 shall be able to receive hard copies of their pay advices through their payroll offices upon  
20 request.

21 C. Under the policy, all employees (regardless of start date) will have two options for  
22 receiving pay: direct deposit or pre-loaded bank card.

1           SECTION 40. SUBSTANCE ABUSE PREVENTION POLICY

2           All employees covered by this Ordinance shall be subject to post-accident testing as  
3 defined in the City's Substance Abuse Prevention Policy ("SAPP"). All employees covered by  
4 this Ordinance who perform safety-sensitive functions as defined by the SAPP shall be  
5 subject to reasonable suspicion testing as defined in the SAPP. The City's SAPP is posted on  
6 the Department of Human Resources website.

7  
8           SECTION 41. SAVINGS CLAUSE

9           Should any part hereof or any provision herein be declared invalid by any decree of  
10 court of competent jurisdiction, such invalidation of such part or portion of this Ordinance shall  
11 not invalidate the remaining portions hereof and the remaining portions hereof shall remain in  
12 full force and effect for the duration of this Ordinance.

13           Recodifications may have rendered the references to specific Civil Service Rules and  
14 Charter sections contained herein incorrect. Such terms will be read as if they accurately  
15 referenced the same sections in their newly codified form as of July 1, 2017.

16  
17           SECTION 42. EFFECTIVE AND OPERATIVE DATES. This ordinance shall become  
18 effective upon enactment, and shall become operative on July 1, 2017. Enactment occurs  
19 when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not  
20 sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the  
21 Mayor's veto of the ordinance.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:



4 KATHARINE HOBIN PORTER  
5 Deputy City Attorney

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**Miscellaneous Unrepresented and Management Unrepresented Classifications  
for FY 2017 - 2018**

LIST OF UNREPRESENTED JOB CODES PURSUANT TO CHARTER SECTION A8.409-1.

001 = Miscellaneous Unrep. Job Codes      002 = Management Unrep. Job Codes

| <b>Job<br/>Code</b> | <b>Description</b>                  | <b>Union<br/>Code</b> |
|---------------------|-------------------------------------|-----------------------|
| 1280                | Employee Relations Representative   | 001                   |
| 1281                | Senior Emp Relations Representative | 001                   |
| 9530                | Labor Relations Rep, SFMTA          | 001                   |
| 9531                | Sr. Labor Relations Rep, SFMTA      | 001                   |
| AC35                | Bd/Comm Secretary 3                 | 001                   |
| 0881                | Mayoral Staff I                     | 002                   |
| 0882                | Mayoral Staff II                    | 002                   |
| 0883                | Mayoral Staff III                   | 002                   |
| 0884                | Mayoral Staff IV                    | 002                   |
| 0885                | Mayoral Staff V                     | 002                   |
| 0886                | Mayoral Staff VI                    | 002                   |
| 0887                | Mayoral Staff VII                   | 002                   |
| 0888                | Mayoral Staff VIII                  | 002                   |
| 0889                | Mayoral Staff IX                    | 002                   |
| 0890                | Mayoral Staff X                     | 002                   |
| 0891                | Mayoral Staff XI                    | 002                   |
| 0892                | Mayoral Staff XII                   | 002                   |

| <b>Job</b>  |                                 | <b>Union</b> |
|-------------|---------------------------------|--------------|
| <b>Code</b> | <b>Description</b>              | <b>Code</b>  |
| 0901        | Mayoral Staff XIII              | 002          |
| 0902        | Mayoral Staff XIV               | 002          |
| 0903        | Mayoral Staff XV                | 002          |
| 0904        | Mayoral Staff XVI               | 002          |
| 0905        | Mayoral Staff XVII              | 002          |
| 1282        | Manager, Employee Relations Div | 002          |
| 1283        | Director, Emp Relations Div     | 002          |
| 1293        | Human Resources Director        | 002          |
| 1682        | Controller                      | 002          |
| 9979        | Labor and Employment Advisor    | 002          |
| AB44        | Cfdntal Chf Atty 2,(Cvl&Crmnl)  | 002          |

[Memorandum of Understanding - Building Inspectors' Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and Building Inspectors' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

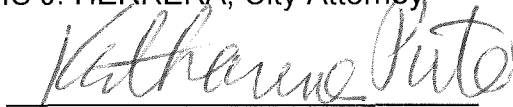
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and Building Inspectors' Association, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170081.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:

  
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
BUILDING INSPECTORS' ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

1. WAGES

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

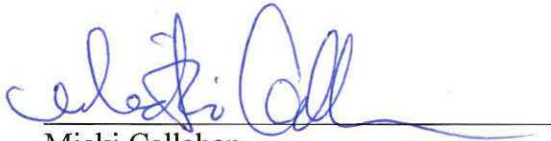
All base wage increases shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

**ARTICLE VI.D. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 **2019**, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

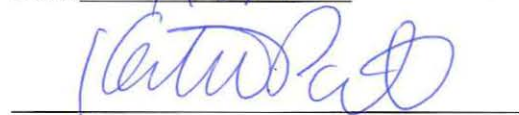
Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Tim Jenkins  
Business Representative  
Building Inspectors Association

[Memorandum of Understanding - San Francisco District Attorney Investigators' Association]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the San Francisco District Attorney Investigators' Association, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
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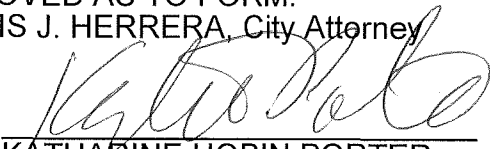
Be it ordained by the People of the City and County of San Francisco:

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Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170082.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
THE SAN FRANCISCO DISTRICT ATTORNEY  
INVESTIGATORS' ASSOCIATION**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. SCHEDULES OF COMPENSATION**

Compensation for the respective classifications of employment shall be paid for services under a normal work schedule as defined in Section III hereof. Compensations listed are gross amounts and are paid on a biweekly basis unless otherwise specified. The salary grade plan of seniority increments is contained herein. Wage rates are set forth in Attachment A.

Base wages shall be increased as follows:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

Effective October 11, 2014, active represented employees of DAIA shall receive a one-time wage adjustment of two percent (2%) to their base wages.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

All base wage increases shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

**ARTICLE V.B. DURATION OF AGREEMENT**

The term of this Agreement shall be from July 1, 2014 through and inclusive of June 30, ~~2017~~ **2019**, with no reopeners.

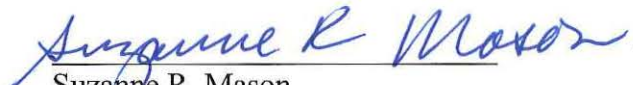
FOR THE CITY

Date: 1/20/17



Micki Callahan,  
Human Resources Director

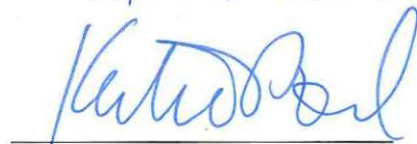
Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
John Lenny,  
President

[Memorandum of Understanding - Laborers International Union, Local 261]

**Ordinance adopting and implementing Amendment No. 2 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, to implement base wage increases for FYs 2017-2018 and 2018-2019, other specified terms and conditions of employment, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in *~~strikethrough italics Times New Roman font~~*.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough-Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

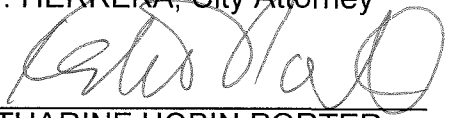
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 2 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Laborers International Union, Local 261, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and other specified terms and conditions of employment, and extend the term of the MOU through June 30, 2019.

Amendment No. 2 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170083.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 2**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE LABORERS INTERNATIONAL UNION, LOCAL 261**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**I.A. RECOGNITION**

The City acknowledges that the Union has been certified by the Civil Service Commission as the recognized employee representative, pursuant to the provisions as set forth in the City's Employee Relations Ordinance for the following classifications:

3402 Farmer  
**3408 Apprentice Arborist Technician I**  
**3409 Apprentice Arborist Technician II**  
3410 Apprentice Gardener  
3417 Gardener  
3419 Municipal Stadium Groundkeeper  
3422 Park Section Supervisor  
3424 Integrated Pest Management Specialist  
3425 Senior Integrated Pest Management Specialist  
3428 Nursery Specialist  
3430 Chief Nursery Specialist  
3434 Arborist Technician  
3435 Urban Forestry Inspector  
3436 Arborist Technician Supervisor  
**3438 Arborist Technician Supervisor II**  
7215 General Laborer Supervisor I  
7220 Asphalt Finisher Supervisor I  
7246 Sewer Repair Supervisor II  
7281 Street Environmental Services Operations Supervisor  
7282 Street Repair Supervisor II  
7404 Asphalt Finisher  
7421 Sewer Maintenance Worker  
**7428 Hodcarrier**  
7458 Switch Repairer  
7501 Environmental Service Worker  
7502 Asphalt Worker  
7514 General Laborer  
7540 Track Maintenance Worker  
**9916 Public Service Aide**

The terms and conditions of this Agreement shall also be automatically applicable to any classifications for which the Union has become appropriately recognized during the term of this Agreement.

## **I.E. JOINT LABOR MANAGEMENT COMMITTEE**

1. The parties have established a Joint Labor Management Committee with equal representation from both the City and the Union.

Scope:

- a. to give advice and make recommendations regarding the meaning, interpretation, or application of this Agreement;
  - b. to give advice and make recommendations regarding issues which both the City and the Union agree to submit to the Joint Labor Management Committee;
2. The Joint Labor Management Committee shall meet at a minimum on a quarterly basis on the Wednesday prior to the fourth Friday in January, April, July, and October of each year and otherwise as needed. Dates can be adjusted for good cause or with the mutual agreement of the parties. By mutual agreement, the Committee may discuss grievance matters subject to arbitration.
  3. The Committee is specifically empowered to discuss and facilitate the resolution of disputes and the settlement of non-economic contract interpretation grievances with citywide relevance and interest, and to establish such sub-committees as may be needed to consider and recommend solutions to workplace issues and concerns.
  4. **The parties shall meet and confer regarding identified impacts of the PUC's Clean Power SF Program that are within the scope of bargaining.**

## **II.H. BARGAINING UNIT WORK**

The City agrees that it will not assign work currently performed by LIUNA represented employees under this Agreement to City employees in any other bargaining unit. In the event that bargaining unit work is assigned to non-represented workers, the City will do so only subject to Article II.L of this agreement (as amended 7/1/2014) or pursuant to mutual agreement.

~~The San Francisco Gardener Horticulture Apprenticeship Program was organized under the California Division of Apprenticeship Standards. All Departments participating in the Gardener Horticulture Apprenticeship Program must follow these standards as set by the Joint Apprenticeship Committee, acting in accordance with its functions and responsibilities, except to the extent the standards conflict with state or federal law, the San Francisco Charter or Codes, or the San Francisco Civil Service Rules. Any disputes regarding the application of the Standards within departments are subject to the resolution process described within the Standards. This section and the Apprenticeship Standards are not subject to the grievance process in I.G. (Grievance Procedure).~~

Requests for classification or reclassification review shall not be governed by this Collective Bargaining Agreement but may be submitted to the Civil Service Commission whose determination is not subject to the grievance procedure.

## ARTICLE III.A. WAGES

All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary grade. Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

**The City agrees that provisions in the preceding paragraph that delay implementation of the July 1, 2018 scheduled wage increase because of projected shortfalls in the March, 2018 Joint Report shall not be used as evidence in any future interest arbitration proceedings under San Francisco Charter Section A8.409 or 8A.104. This does not preclude the City from making a similar proposal in the future, and from supporting it with other evidence.**

Employees appointed to the following classifications shall enter at Step 5:

3422 Park Section Supervisor  
3430 Chief Nursery Specialist  
3436 Tree Topper Supervisor I  
7215 General Laborer Supervisor I  
7220 Asphalt Finisher Supervisor I  
7246 Sewer Repair Supervisor II  
7281 Street Environmental Services Operations Supervisor

3417 Gardeners and 7514 Laborers appointed after completing the full curriculum of a State-certified apprenticeship program or equivalent coursework when approved by the Apprenticeship Committee shall enter at Step 5. If completion of the full curriculum occurs after appointment, such employees shall be moved to Step 5 upon curriculum completion.

## ARTICLE V.C. DURATION OF AGREEMENT

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, 2017 2019.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

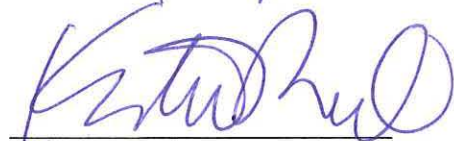
Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/20/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Vince Courtney  
Business Representative  
LIUNA, Local 261

Date: \_\_\_\_\_

\_\_\_\_\_  
Theresa Foglio  
Business Representative  
LIUNA, Local 261

[Memorandum of Understanding - Service Employees International Union, Local 1021]

**Ordinance adopting and implementing Amendment No. 2 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 1021, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 2 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Service Employees International Union Local 1021, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 2 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170084.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

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KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 2  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 1021**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**Article III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014:      3%

Effective October 10, 2015:      3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustments of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

**The City agrees that the provision in the preceding paragraph that delays implementation of the July 1, 2018 scheduled wage increase because of projected shortfalls in the March, 2018 Joint Report shall not be used as evidence or precedent in any future interest arbitration proceedings under San Francisco Charter Sections A8.409 or 8A.104. This does not preclude the City from making a similar proposal in the future, and from supporting it with other evidence.**

All base wage calculations shall be rounded to the nearest whole dollar, bi-weekly salary schedule.

#### Article VIII. D. DURATION OF AGREEMENT

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, ~~2017~~2019.

This Agreement shall remain in full force and effect through that date and from year to year thereafter unless either party serves written notice on the other at least sixty (60) days prior to June 30, ~~2017~~ 2019 or June 30th of any subsequent year of its desire to open the Agreement for the purpose of meeting and conferring on proposed changes.

The effective date of those provisions herein that have been determined by the arbitration board established pursuant to Charter Section A8.409.4 shall be the date that the board issues its decision.

FOR THE CITY

Date:

1/20/17



Micki Callahan  
Human Resources Director

Date:

1-20-17



Suzanne R. Mason  
Employee Relations Director

FOR THE UNION

Date:

\_\_\_\_\_

John Stead-Mendez  
Executive Director  
SEIU, Local 1021

Date:

\_\_\_\_\_

David Canham  
SF Regional Director, SEIU Local 1021

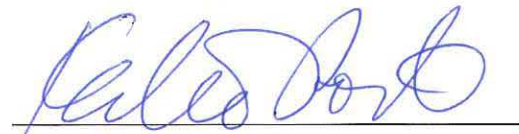
Date:

\_\_\_\_\_

Joseph Bryant  
Vice President, San Francisco Region

*APPROVED AS TO FORM:*

Date: 1/20/17



Katharine Hobin Porter  
Chief Labor Attorney

1 [Memorandum of Understanding - Service Employees International Union, Local 1021: Staff &  
2 Per Diem Nurses]

3 **Ordinance adopting and implementing Amendment No. 1 to the 2016-2017**

4 **Memorandum of Understanding between the City and County of San Francisco and the**  
5 **Service Employees International Union, Local 1021: Staff & Per Diem Nurses, to**  
6 **implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term**  
7 **of the agreement through June 30, 2019.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in single-underline italics Times New Roman font.  
10 **Deletions to Codes** are in ~~striketrough italics Times New Roman font~~.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~striketrough Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
17 to the 2016-2017 Memorandum of Understanding ("MOU") between the City and County of  
18 San Francisco and the Staff and Per Diem Nurses, SEIU Local 1021, to implement base wage  
19 increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through  
20 June 30, 2019.

21 Amendment No. 1 to the 2016-2017 MOU so implemented is on file with the Clerk of  
22 the Board of Supervisors in Board File No. 170085.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

  
4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2016-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**STAFF AND PER DIEM NURSES, SEIU LOCAL 1021**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**III.A. SCHEDULES OF COMPENSATION**

The schedules of compensation for all represented classifications of employment subject to the provisions of Section A8.403 of the Charter shall be increased as follows:

Effective July 1, 2016:                      3.25% increase

Included in the pay issued on August 23, 2016, the City shall provide to each permanent employee in represented classifications who is employed as of August 12, 2016, a one-time lump sum payment equivalent to 0.75% of the regular paid hours (excluding P103 hours) that employee worked in fiscal year 2015-2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3%, except that if the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, then the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months and be effective the pay period including January 1, 2019.**

All wage increases provided in this Agreement will commence at the start of the payroll period closest to the date specified for the wage increase, unless noted otherwise, and shall be rounded to the nearest **whole dollar bi-weekly** salary ~~step of the range~~.

Rates for employees' classes are on a biweekly basis for a normal work schedule of five days per week, eight hours per day.

A Master's Degree level compensation rate for Class 2323 Clinical Nurse Specialist will be provided if the Civil Service Commission requires a Master's degree in an educational program accredited by the National League for Nursing or the American Public Health

Association in the appropriate clinical specialty area and the Master's degree and experience is included in the official class specifications and examination announcements.

Class 2830 Public Health Nurses

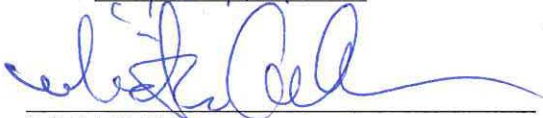
A Class 2830 Public Health Nurse will earn a premium of \$2.225/per hour above their regularly scheduled rate upon completion of six months of service at Step 6. Effective July 1, 2014, new hires into Class 2830 shall no longer be eligible for this \$2.225/per hour premium.

**V.I.E. DURATION**

This Agreement shall be effective July 1, 2016 and shall remain in full force and effect through June 30, 2017 **2019**. The parties agree that each will make every good faith effort to conclude a successor agreement on or before the expiration date noted.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

FOR THE UNION

Date: \_\_\_\_\_

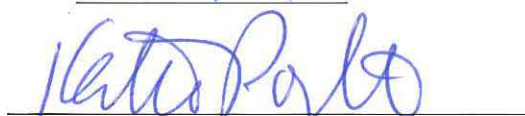
John Stead-Mendez  
Executive Director  
SEIU, Local 1021

Date: \_\_\_\_\_

David Canham  
SF Regional Director, SEIU Local 1021

APPROVED AS TO FORM:

Date: 1/20/17



Katharine Hobin Porter  
Chief Labor Attorney

1 [Memorandum of Understanding - International Union of Operating Engineers Stationary  
2 Engineers, Local 39]

3 **Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

4 **Memorandum of Understanding between the City and County of San Francisco and the**  
5 **International Union of Operating Engineers, Stationary Engineers, Local 39, to**  
6 **implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term**  
7 **of the agreement through June 30, 2019.**

8 NOTE: **Unchanged Code text and uncoded text** are in plain Arial font.  
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
10 **Deletions to Codes** are in *~~striketrough italics Times New Roman font~~*.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~striketrough-Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
17 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of  
18 San Francisco and the International Union of Operating Engineers Stationary Engineers,  
19 Local 39, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and  
20 extend the term of the MOU through June 30, 2019.

21 Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of  
22 the Board of Supervisors in Board File No. 170086.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:



4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1  
TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND  
THE INTERNATIONAL UNION OF OPERATING ENGINEERS  
STATIONARY ENGINEERS, LOCAL 39**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**III.A. WAGES**

Represented employees will receive the following wage increases:

- a. Effective October 11, 2014    3%
- b. Effective October 10, 2015    3.25%
- c. Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

- d. Effective July 1, 2017, represented employees will receive a base wage increase of 3%.
- e. Effective July 1, 2018, represented employees will receive a base wage increase of 3%, except that if the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, then the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months and be effective the pay period including January 1, 2019.

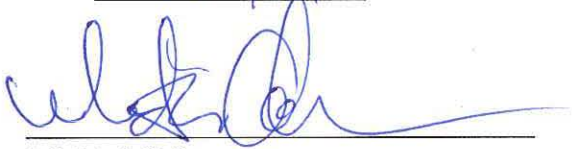
All base wage calculations shall be rounded to the nearest whole dollar, bi-weekly salary.

**VI. E. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014, and shall remain in full force and effect through June 30, 2017 2019.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

Michael Rainsford  
Business Representative  
Stationary Engineers, Local 39

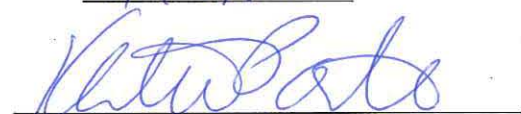
Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

[Memorandum of Understanding - Operating Engineers, Local Union 3 - Supervising Probation Officers]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers Local Union 3 of the International Union of Operating Engineers, AFL-CIO, Supervising Probation Officers, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in single-underline italics Times New Roman font.  
**Deletions to Codes** are in ~~striketrough italics Times New Roman font~~.  
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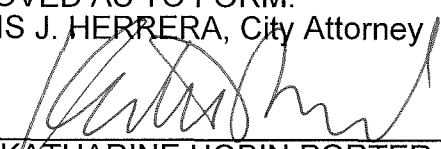
Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Operating Engineers Local Union 3 of the International Union of Operating Engineers, AFL-CIO Supervising Probation Officers, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170087.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**OPERATING ENGINEERS LOCAL UNION NO. 3**  
**OF THE INTERNATIONAL UNION OF OPERATING ENGINEERS, AFL-CIO**  
**SUPERVISING PROBATION OFFICERS**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Employees in classes 8414 Supervising Probation Officer, Juvenile Court, 8532 Supervising Probation Officer, Juvenile Court, 8434 Supervising Adult Probation Officer, and 8534 Supervising Adult Probation Officer shall maintain a maximum base wage salary that is at least ten percent (10%) higher than the maximum base wage salary received by class 8444 Deputy Probation Officer or class 8530 Deputy Probation Officer.

Represented employees will receive the following base wage increases:

Effective October 11, 2014                      3%

Effective October 10, 2015                      3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

All base wage increases shall be rounded to the nearest **whole dollar, bi-weekly** salary schedule.

**ARTICLE V.D. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, 2017 **2019**, with no reopeners except as specifically provided herein.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

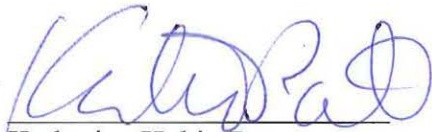
Date: 1-19-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

\_\_\_\_\_  
Jennifer Bills  
Business Representative  
Supervising Probation Officers

[Memorandum of Understanding - Transport Workers Union, Local 200]

**Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

**Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, AFL-CIO, Local 200, to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement through June 30, 2019.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*striketrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~striketrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of San Francisco and the Transport Workers Union, AFL-CIO Local 200, to implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the term of the MOU through June 30, 2019.

Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of the Board of Supervisors in Board File No. 170088.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:



4 KATHARINE HOBIN PORTER  
5 Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE TRANSPORT WORKERS UNION, AFL-CIO**  
**LOCAL 200**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

All base wage increases shall be rounded to the nearest whole dollar, biweekly salary grade for the employees covered by this agreement.

Represented employees shall receive the following base wage increases:

Effective October 11, 2014:                    3%

Effective October 10, 2015:                3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

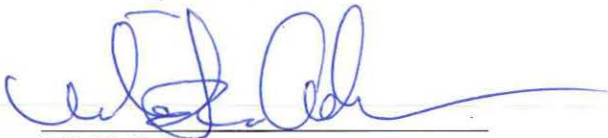
~~All base wage calculations shall be rounded to the nearest salary schedule.~~

**ARTICLE V.B. DURATION OF AGREEMENT**

This Agreement shall be effective July 1, 2014 and shall remain in full force and effect through June 30, **2019**.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/20/17



Katharine Hobin Porter  
Chief Labor Attorney

FOR THE UNION

Date: \_\_\_\_\_

Nichelle Flentroy  
President  
Transport Workers Union, Local 200

1 [Memorandum of Understanding - Transport Workers' Union, Local 250-A - Automotive  
2 Service Workers (7410)]

3 **Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

4 **Memorandum of Understanding between the City and County of San Francisco and the**  
5 **Transport Workers' Union, AFL-CIO, Local 250-A, Automotive Service Workers (7410),**  
6 **to implement base wage increases for FYs 2017-2018 and 2018-2019, and extend the**  
7 **term of the agreement through June 30, 2019.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in single-underline italics Times New Roman font.  
10 **Deletions to Codes** are in ~~striketthrough italics Times New Roman font~~.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~striketthrough Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

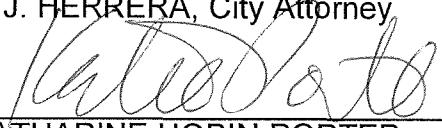
15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
17 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of  
18 San Francisco and the Transport Workers' Union, AFL-CIO Local 250-A Automotive Service  
19 Workers (7410), to implement base wage increases for fiscal years 2017-2018 and 2018-2019  
20 and extend the term of the MOU through June 30, 2019.

21 Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of  
22 the Board of Supervisors in Board File No. 170089.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

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KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE TRANSPORT WORKERS' UNION, AFL-CIO**  
**LOCAL 250-A**  
**AUTOMOTIVE SERVICE WORKERS (7410)**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

During fiscal years 2014-2017 covered employees shall receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index-All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3% unless the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, in which case the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months until the pay period including January 1, 2019.**

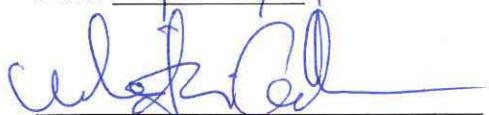
All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

**ARTICLE V.C. DURATION OF AGREEMENT**

This CBA shall be in effect from July 1, 2014, through and inclusive of June 30, 2017 2019.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

Eric Williams  
President

Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

*APPROVED AS TO FORM:*

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney

1 [Memorandum of Understanding - Transport Workers' Union Local, 250-A, Multi-Unit  
2 (Unit 28)]

3 **Ordinance adopting and implementing Amendment No. 1 to the 2014-2017**

4 **Memorandum of Understanding between the City and County of San Francisco and the**  
5 **Transport Workers' Union, Local 250-A, Multi-Unit (Unit 28), to implement base wage**  
6 **increases for FYs 2017-2018 and 2018-2019, and extend the term of the agreement**  
7 **through June 30, 2019.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in single-underline italics Times New Roman font.  
10 **Deletions to Codes** are in ~~striketrough italics Times New Roman font~~.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~striketrough Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

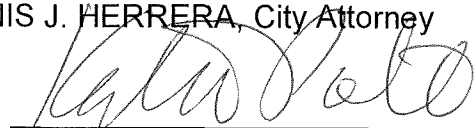
15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. The Board of Supervisors hereby adopts and implements Amendment No. 1  
17 to the 2014-2017 Memorandum of Understanding ("MOU") between the City and County of  
18 San Francisco and the Transport Workers' Union Local 250-A, Multi-Unit (Unit 28), to  
19 implement base wage increases for fiscal years 2017-2018 and 2018-2019 and extend the  
20 term of the MOU through June 30, 2019.

21 Amendment No. 1 to the 2014-2017 MOU so implemented is on file with the Clerk of  
22 the Board of Supervisors in Board File No. 170090.

1 APPROVED AS TO FORM:  
2 DENNIS J. HERRERA, City Attorney

3 By:

4   
KATHARINE HOBIN PORTER  
Chief Labor Attorney

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**AMENDMENT No. 1**  
**TO THE 2014-2017 MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY AND COUNTY OF SAN FRANCISCO**  
**AND**  
**THE TRANSPORT WORKERS' UNION**  
**LOCAL 250-A, MULTI-UNIT (UNIT 28)**

The parties hereby agree to amend the Memorandum of Understanding as follows, subject to approval by the San Francisco Board of Supervisors:

**ARTICLE III.A. WAGES**

Represented employees will receive the following base wage increases:

Effective October 11, 2014: 3%

Effective October 10, 2015: 3.25%

Effective July 1, 2016, represented employees will receive a base wage increase between 2.25% and 3.25%, depending on inflation, and calculated as  $(2.00\% \leq \text{CPI-U} \leq 3.00\%) + 0.25\%$ , which is equivalent to the CPI-U, but no less than 2% and no greater than 3%, plus 0.25%.

In calculating CPI-U, the Controller's Office shall use the Consumer Price Index – All Urban Consumers (CPI-U), as reported by the Bureau of Labor Statistics for the San Francisco Metropolitan Statistical Area. The growth rate shall be calculated using the percentage change in price index from February 2015 to February 2016.

**Effective July 1, 2017, represented employees will receive a base wage increase of 3%.**

**Effective July 1, 2018, represented employees will receive a base wage increase of 3%, except that if the March 2018 Joint Report, prepared by the Controller, the Mayor's Budget Director and the Board of Supervisors' Budget Analyst, projects a budget deficit for fiscal year 2018-2019 that exceeds \$200 million, then the base wage adjustment of 3% due on July 1, 2018, will be delayed by six (6) months and be effective the pay period including January 1, 2019.**

All base wage calculations shall be rounded to the nearest **whole dollar, bi-weekly** salary grade.

**ARTICLE V.C. DURATION OF AGREEMENT**

This CBA shall be in effect from July 1, 2014, to and through June 30, 2017 2019.

FOR THE CITY

Date: 1/20/17



Micki Callahan  
Human Resources Director

FOR THE UNION

Date: \_\_\_\_\_

Eric Williams  
President  
Transport Workers Union, Local 250-A

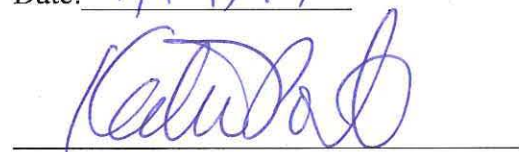
Date: 1-20-17



Suzanne R. Mason  
Employee Relations Director

APPROVED AS TO FORM:

Date: 1/19/17



Katharine Hobin Porter  
Chief Labor Attorney