

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Stacey Hoang, Fiscal Division Analyst
DATE: August 4, 2014
SUBJECT: Accept and Expend Ordinance for Subject Grant

GRANT TITLE: Alcohol and Drug Impaired Driver Vertical Prosecution Program

Attached please find the original* and two copies of each of the following:

Proposed grant ordinance; original* signed by Department, Mayor, Controller, Director of Human Resources

Grant information form, including disability checklist

Grant budget

Grant application

Letter of Intent or grant award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

Special Timeline Requirements:

Please schedule for the earliest available date.

Departmental representative to receive a copy of the adopted ordinance:

Name: Sheila Arcelona

Phone: 415-734-3018

Interoffice Mail Address: Hall of Justice, Room 322

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).