

1 [Agreement Amendment - Leaders in Community Alternative, Inc. - Operation of the
2 Community Assessment and Services Center - Reentry Service - Not to Exceed
3 \$11,490,153]

4 **Resolution approving the fifth amendment to an agreement between the Adult**
5 **Probation Department and Leaders in Community Alternatives, Inc., for reentry**
6 **services and operations of the Community Assessment and Services Center, to**
7 **increase the contract amount to \$11,490,153 over the agreement term of June 1, 2012,**
8 **through June 30, 2017.**

9
10 WHEREAS, The Mission of the Adult Probation Department (“ADP”) is to achieve
11 excellence in community corrections, public safety and public service through the integration
12 of Evidence Based Practices and a victim centered approach into its supervision strategies, to
13 collaborate with law enforcement, Courts, Department of Public Health, victim organizations
14 and community based organizations to provide a unique blend of enforcement, justice and
15 treatment, to extend a continuum of integrated services to address its clients’ criminogenic
16 needs and empower them to become productive law-abiding citizens; and

17 WHEREAS, In 2011 the state of California initiated criminal justice realignment which
18 ignited funding and policy shifts focused on more robust integration of evidence based and
19 innovative strategies into probation department work; and

20 WHEAREAS, ADP created both AB109/Realignment Community Services and Reentry
21 Divisions on the heels of criminal justice realignment to address additional probation
22 supervision and reentry services needs of its clients; and

23 WHEREAS, ADP’s risk assessment tool clearly defines the broad range of challenges
24 faced by its clients including behavioral health, housing, employment, education, and life skills
25 deficiencies; and

1 WHEREAS, ADP conducted research to determine that a broad range of client needs
2 could be efficiently addressed through establishing a one-stop services center that co-locates
3 reentry services and supervision strategies; and

4 WHEREAS, On February 6, 2012, the Civil Service Commission (“CSC”) approved
5 Personal Service Contract (“PSC”) No 4077-11/12 for an amount of \$6,142,957 permitting
6 ADP to advance a service procurement process to identify a vendor to operate the
7 Community Assessment and Services Center (“CASC”), a one stop reentry services center for
8 clients of ADP; and

9 WHEREAS, ADP completed a competitive bid process and entered into a professional
10 service contract with Leaders In Community Alternatives, Inc. (“LCA”) as the operator of the
11 CASC for the period of June 1, 2012, through June 30, 2017, with a not-to-exceed contract
12 amount of \$6,142,957; and

13 WHEREAS, On April 15, 2013, the Office of Contract Administration (“OCA”) approved
14 a first contract amendment to increase total encumbrance amount for the first year of services
15 and to update scope of work; and

16 WHEREAS, On July 1, 2013, OCA approved a second contract amendment to update
17 scope of work and include budget details; and

18 WHEREAS, On November 22, 2013, modification of PSC No. 4077-11/12 was
19 approved by the Department of Human Resources, to increase the PSC amount by
20 \$3,071,000 for a total PSC amount of \$9,213,957; and

21 WHEREAS, On July 1, 2014, OCA approved a third contract amendment to increase
22 the not-to-exceed contract amount to \$9,213,957, to set up the total encumbrance amount for
23 the third year of services, to update scope of work, and to update standard contractual
24 clauses; and

25

1 WHEREAS, On August 17, 2015, OCA approved a fourth contract amendment to set
2 up the total encumbrance amount for the fourth year of services, to update scope of work, and
3 to update standard contractual clauses; and

4 WHEREAS, On September 21, 2015, modification of PSC No. 4077-11/12 was
5 approved by CSC, to increase the current PSC amount by \$3,786,043 for a total PSC amount
6 of \$13,000,000; and

7 WHEREAS, The actual cost to operate the CASC through June 30, 2017, will be a total
8 of \$11,490,153 and

9 WHEREAS, ADP wishes to continue services provided under this contract with LCA
10 through June 30, 2017; and

11 WHEREAS, ADP obtained approval of funding for this services during the annual
12 appropriation ordinance of FY2015-2016; and

13 WHEREAS, The San Francisco Charter, Section 9.118, requires that professional
14 services contracts that exceed ten million dollars (\$10,000,000) must be approved by the
15 Board of Supervisors; and

16 WHEREAS, ADP requests approval of amendment number five to ADP's contract for
17 reentry services with LCA, for the operations of the CASC, to increase the contract amount to
18 \$11,490,153; now, therefore, be it

19 RESOLVED, That the Board of Supervisors hereby authorizes the Chief Adult
20 Probation Officer and the Director of the Office of Contract Administration/Purchaser, on
21 behalf of the City and County of San Francisco to execute the Fifth Amendment, which is on
22 file with the Clerk of the Board of Supervisors in File No. 160282, to increase the total not to
23 exceed amount of the contract by \$2,276,196, to \$11,490,153; and, be it

24 FURTHER RESOLVED, That within thirty (30) days of the contract amendment being
25 fully executed by all parties, the Chief of Adult Probation Officer and/or the Director of the

1 Office of Contract Administration/Purchaser shall provide the final contract to the Clerk of the
2 Board for inclusion into the official file (File No. _____).

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RECOMMENDED:

Supervisor Jane Kim