



CONTRACT MONITORING DIVISION OFFICE OF THE CITY ADMINISTRATOR



London N. Breed, Mayor
Carmen Chu, City Administrator

Stephanie Tang, Director

MEMORANDUM

Date: March 1, 2023

To: Steve Robinson, SFPUC
Melissa Ng, SFPUC

From: Kate Mundhenk, CMD

Subject: CMD Award Review: PRO.0179 -- Wastewater Capital Plan Delivery

The Contract Monitoring Division (“CMD”) has reviewed the consultant proposals and supporting documentation and applied the appropriate rating bonuses submitted for the above referenced project. Based on this review, CMD has determined that the proposals were materially compliant with the pre-award Chapter 14B requirements.

Rating Bonus

The following is a summary of the rating bonus information:

| Firm (PeopleSoft: Supplier/Supplier ID) | LBE JV Partner | Status, Type and Size (PS: LBE and LBE Size) | Rating Bonus |
|---|-----------------------|--|---------------------|
| AECOM Technical Services, Inc. | Not applicable | Non-LBE | Not eligible |
| Greeley and Hansen LLC | Not applicable | Non-LBE | Not eligible |
| Parsons Water & Infrastructure, Inc. | Not applicable | Non-LBE | Not eligible |

Score Sheets and Score Tabulations

CMD has reviewed the score sheets submitted by the panelists, the overhead profit schedule, and the final score tabulations from the SFPUC. Based on this information and after the application of the LBE rating bonus, the proposers are ranked as follows:

| RANK | FIRM |
|-------------|--------------------------------------|
| 1 | AECOM Technical Services, Inc. |
| 2 | Greeley and Hansen LLC |
| 3 | Parsons Water & Infrastructure, Inc. |

LBE Subconsultant Participation Requirement

AECOM Technical Services, Inc. (“AECOM”) achieved the highest score. AECOM met the 15%¹ Micro/Small-LBE subconsultant participation requirement by listing the following Micro/Small-LBE firms on Form 2A (CMD Contract Participation Form):

| Firm (PeopleSoft: Supplier/Supplier ID) | Service | Status, Type and Size | Listed Participation | LBE-Credited Participation |
|--|--|--------------------------------------|---------------------------------|---------------------------------------|
| Chaves & Associates | Records Management – Document Control | SF LBE-WBE (Small) | 1.00% | 1.00% |
| Coord, LLC | Urban & Regional Planning – Strategic Capital Planning | SF LBE-WBE (Micro) | 10.00% | 10.00% |
| Davis & Associates (D&A) Communications, Inc. | Community Relations/Public Affairs - Communications | SF LBE-MBE (Micro) | 1.00% | 1.00% |
| Effective Management Services, LLC | Construction Management – Construction Planning Support | SF LBE-MBE (Micro) | 1.00% | 1.00% |
| Incommon LLC | Urban & Regional Planning – Urban Planning | SF LBE-WBE (Micro) | 0.75% | 0.75% |
| M. Lee Corporation | Construction Management – Cost Estimating | SF LBE-MBE (Small) | 2.25% | 2.25% |
| Pathways Climate Institute | Env. Advisory Services, Urban & Regional Plng – Climate Change Support | SF LBE-WBE (Micro) | 0.75% | 0.75% |
| Sustainable Watershed Designs Inc. DBA Lotus Water | Water Resources Eng. Civil Eng. Watershed Assess. Strmwtr, Green Infrastr. | SF LBE-OBE (Micro) | 2.00% | 2.00% |
| Yolanda's Construction Administration and Traffic Control Inc. | Administrative Services – Program Contract Management/Administration | SF LBE-MBE (Micro) | 1.50% | 1.50% |
| TOTAL LBE PARTICIPATION: | | | 20.25% | 20.25% |

¹ The LBE subconsulting requirement is established below 20% due to the LBE availability data and a large amount of specialized work on this contract, such as specialist program management administration; strategic capital planning, including adaptive management, asset management, and triple bottom line processes on large capital infrastructure programs; specialist program implementation services (program safety, risk management, facilities planning, project labor contract, quality control, and change management processes on large capital infrastructure programs); specialist project technical support services (watershed assessments, etc.)

AECOM also listed the following non-LBE firms:

| Firm | Service | Participation (PS: Percent of Work (%)) |
|--------------------------------|---|---|
| HDR Engineering, Inc. | Program Management/Engineering Design and Support | 24.00% |
| V&A Consulting Engineers, Inc. | Condition Assessment | 0.75% |
| TOTAL: | | 24.75% |

Good Faith Efforts Requirements

AECOM utilized Approach A (35% Approach) on CMD Form 2B to meet the Good Faith Efforts (“GFE”) Requirements.

AECOM demonstrated that it met the GFE requirements under Approach A by exceeding the LBE subcontracting participation requirement established for this project by at least 35%.

The RFP indicates that a contract will be awarded to the highest ranked proposer. Based on the foregoing, CMD has determined that AECOM has complied with the pre-award Chapter 14B requirements. Should you have any additional questions and/or concerns, please feel free to contact me at 415-551-4335.