

1 [Accept and Expend Grant – Accessibility Training and Improving Polling Place Accessibility –
2 \$20,000]

3

4 **Resolution authorizing the Department of Elections to accept and expend HAVA**
5 **Section 261 funds in an amount not to exceed \$20,000.00 for improving polling place**
6 **accessibility in accordance with the California Secretary of State’s Accessibility**
7 **Training Program.**

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9 WHEREAS, The California Secretary of State issued updated statewide Polling Place
10 Accessibility Guidelines in 2010; and

11 WHEREAS, The California Secretary of State contracted with the Department of
12 Rehabilitation to conduct regional training sessions on surveying polling places to access
13 accessibility in March 2010; and

14 WHEREAS, The California Secretary of State developed the training sessions to help
15 counties understand the guidelines, to teach techniques for surveying polling places using the
16 guidelines, and to assist counties with providing accessible polling places; and

17 WHEREAS, The California Secretary of State is contracting with the Department of
18 Rehabilitation to conduct added training sessions in January and February 2012; and

19 WHEREAS, The Department of Rehabilitation will offer intermediate level training
20 sessions to address areas of interest for more experienced surveyors; and

21 WHEREAS, The California Secretary of State, to encourage participation in training
22 sessions, has made available up to \$20,000.00 in HAVA 261 funds for each participating
23 county to be used to defray travel costs to training sessions, to survey polling places, to train
24 other surveyors, and/or to purchase equipment and supplies to improve polling place
25 accessibility; and

1 WHEREAS, The Department of Elections, to be eligible for these funds, intends to
2 schedule employees to attend regional training sessions; and

3 WHEREAS, The Department of Elections has prepared a plan that describes the
4 proposed uses of these funds and includes a timeline for completion and detailed costs for
5 each activity; and

6 WHEREAS, The Department of Elections proposes to maximize use of available grant
7 funds on program expenditures by not including indirect costs in the grant budget; and

8 WHEREAS, The Department of Elections must provide the California Secretary of
9 State with detailed invoices prior to receiving reimbursement of funds expended on improving
10 accessibility; and

11 WHEREAS, The funds are to be spent between January 1, 2012, and December 31,
12 2012; now, be it

13 RESOLVED, That the Department of Elections is hereby authorized to accept and
14 expend funds HAVA Section 261 funding in an amount not to exceed \$20,000.00 to improve
15 polling place accessibility; and, be it

16 FURTHER RESOLVED, That the Director of Elections is authorized to enter into an
17 agreement with the California Secretary of State on behalf of the City and County of San
18 Francisco for the acceptance and expenditure of these funds.

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20 RECOMMENDED:
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22 _____
23 John Arntz
24 Director of Elections

APPROVED:

Mayor

Controller

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