

**Jobs for the Future**
RITEI Grant Administrators

02/26/2025

Dear RITEI Team,

To enhance employment, work-based learning, education, credential and certification outcomes at our RITEI site, TechSF respectfully requests an additional budget allocation of \$179,000 from Jobs for the Future, as well as a modification to the sub-tier partners of the grant. Specifically, these proposed changes will support: work-based learning stipends for RITEI learners, professional development by way of attending events for TechSF staff, staff salaries and fringe benefits for TechSF to continue billing towards the project and indirect costs, as the City of San Francisco's De Minimus rate has increased from 10% to 15% this fiscal year.

With \$179,000 in additional funding, TechSF will serve all existing RITEI learners and focus the remainder of the period of performance on work-based learning, incumbent upskilling, apprenticeship, credentialing and employment outcomes. More than half of the proposed budget will provide eligible RITEI learners with work-based learning stipends for 12-week, 20-hours-per-week, project-based pre-apprenticeships at a rate of \$20 per hour. This program focuses on real-world projects with host employers, which will position the pre-apprentices for conversion to Registered Apprenticeships, or direct employment – key targets for TechSF and the RITEI partners. The priority occupations for these projects are all within the target IT clusters as written into the RITEI grant.

Lastly, TechSF requests that Jobs for the Future upholds TechSF's requested \$10,000 travel line item in the grant by including the following language in the final modification for this grant - *Jobs for the Future (grantor) requests that TechSF (grantee) retains a budget line item for travel to meet the deliverables of the grant, as well as to fulfill the required professional development opportunities necessary to sustain the RITEI programming post-grant period of performance. Potential travel opportunities for TechSF via the RITEI grant may include, but are not limited to – presenting with Jobs for the Future at the annual National Association of Workforce Boards' Forum conference, local travel costs when Jobs for the Future and other RITEI partners come to San Francisco for site visits, other opportunities for TechSF staff to present the RITEI initiative or to receive training in best practices that assist in TechSF meeting RITEI deliverables.*

Sincerely,

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