

File No. 150494

Committee Item No. 2

Board Item No. \_\_\_\_\_

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation

Date February 1, 2016

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

#### OTHER (Use back side if additional space is needed)

- Building Inspection Commission Memo, dtd 1/28/16
- CEQA Determinations, dtd 1/28/16 & 4/4/15
- Planning Commission Resolution No. 19532
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Completed by: Alisa Somera Date January 28, 2016

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Planning, Building Codes - Conditional Use Required to Remove Any Residential Unit;  
2 Mandatory Legalization of Illegal Units; Permeable Surfaces and Landscaping Requirements]

3 **Ordinance amending the Planning Code to require Conditional Use authorization for**  
4 **the removal of any residential unit (whether legal or illegal) and compliance with**  
5 **landscaping and permeable surfaces requirements for building additions and**  
6 **residential mergers, and to exempt from the Conditional Use application requirement**  
7 **illegal units where there is no legal path for legalization and residential units that have**  
8 **received prior Planning approval; amending the Building Code to require that notices**  
9 **of violation mandate legalization of an illegal unit unless infeasible under the Building**  
10 **Code or the Planning Commission approves its removal, and requiring re-issuance of**  
11 **unabated notices of violation to include the new requirement; affirming the Planning**  
12 **Department's determination under the California Environmental Quality Act; and**  
13 **making findings of consistency with the General Plan, Planning Code, Section 302, and**  
14 **the eight priority policies of Planning Code, Section 101.1.**

15 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
16 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
17 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
18 **Board amendment additions** are in double-underlined Arial font.  
19 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
20 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
21 subsections or parts of tables.

22 Be it ordained by the People of the City and County of San Francisco:

23 Section 1. Findings.

24 (a) The Planning Department has determined that the actions contemplated in this  
25 ordinance comply with the California Environmental Quality Act (California Public Resources

1 Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of  
2 Supervisors in File No. 150494 and is incorporated herein by reference. The Board affirms  
3 this determination.

4 (b) On December 10, 2015, the Planning Commission, in Resolution No. 19532,  
5 adopted findings that the actions contemplated in this ordinance are consistent, on balance,  
6 with the City's General Plan and the eight priority policies of Planning Code Section 101.1.  
7 The Board adopts these findings as its own. A copy of said Resolution is on file with the Clerk  
8 of the Board of Supervisors in File No. 150494, and is incorporated herein by reference.

9 (c) Pursuant to Planning Code Section 302, this Board finds that these Planning  
10 Code amendments will serve the public necessity, convenience, and welfare for the reasons  
11 set forth in Planning Commission Resolution No. 19532 and the Board incorporates such  
12 reasons herein by reference.

13  
14 Section 2. The Planning Code is hereby amended by revising Sections 132 and 317,  
15 to read as follows:

16 **SEC. 132. FRONT SETBACK AREAS, RTO, RH AND RM DISTRICTS AND FOR**  
17 **REQUIRED SETBACKS FOR PLANNED UNIT DEVELOPMENTS.**

18 The following requirements for minimum front setback areas shall apply to every  
19 building in all RH, RTO, and RM Districts, in order to relate the setbacks provided to the  
20 existing front setbacks of adjacent buildings. Buildings in RTO Districts which have more than  
21 75 feet of street frontage are additionally subject to the Ground Floor Residential Design  
22 Guidelines, as adopted and periodically amended by the Planning Commission. Planned Unit  
23 Developments or PUDs, as defined in Section 304, shall also provide landscaping in required  
24 setbacks in accord with Section 132(g).

25 \* \* \* \*

1 (g) **Landscaping and Permeable Surfaces.** The landscaping and permeable  
2 surface requirements of this Section and Section (h) below shall be met by the permittee in  
3 the case of construction of a new building; the addition of a new Dwelling Unit, a garage, or  
4 additional parking; any addition to a structure that would result in an increase of 20% or more of the  
5 existing Gross Floor Area, as defined in Section 102; a Residential Merger, as defined in Section 317;  
6 or paving or repaving more than 200 square feet of the front setback. All front setback areas  
7 required by this Section 132 shall be appropriately landscaped, meet any applicable water use  
8 requirements of Administrative Code Chapter 63, and in every case not less than 20 percent  
9 of the required setback area shall be and remain unpaved and devoted to plant material,  
10 including the use of climate appropriate plant material as defined in Public Works Code  
11 Section 802.1. For the purposes of this Section, permitted obstructions as defined by Section  
12 136(c)(6) chimneys, Section 136(c)(14) steps stairs, and Section 136(c)(26) (27) underground  
13 garages, shall be excluded from the front setback area used to calculate the required  
14 landscape and permeable surface area. If the required setback area is entirely taken up by  
15 one or more permitted obstructions, the Zoning Administrator may allow the installation of  
16 sidewalk landscaping that is compliant with applicable water use requirements of Chapter 63  
17 of the Administrative Code to satisfy the requirements of this Section, subject to permit  
18 approval from the Department of Public Works in accordance with Public Works Code Section  
19 810B.

20 \* \* \* \*

21 **SEC. 317. LOSS OF DWELLING RESIDENTIAL AND UNAUTHORIZED UNITS THROUGH**  
22 **DEMOLITION, MERGER AND CONVERSION.**

23 \* \* \* \*

24 (b) **Definitions.** For the purposes of this Section 317, the terms below shall be  
25 defined as follows:

1 (1) "Residential Conversion" shall mean the removal of cooking facilities,  
2 change of occupancy (as defined and regulated by the Building Code), or change of use (as  
3 defined and regulated by the Planning Code), of any Residential Unit or Unauthorized Unit to a  
4 ~~Non-Residential~~ or Student Housing use.

5 \* \* \* \*

6 (7) "Residential Merger" shall mean the combining of two or more *legal*  
7 Residential or Unauthorized Units, resulting in a decrease in the number of Residential Units  
8 and Unauthorized Units within a building, or the enlargement of one or more existing units while  
9 substantially reducing the size of others by more than 25% of their original floor area, even if  
10 the number of units is not reduced. The Planning Commission may reduce the numerical  
11 element of this criterion by up to 20% of its value should it deem that adjustment is necessary  
12 to implement the intent of this Section 317, to conserve existing housing and preserve  
13 affordable housing.

14 \* \* \* \*

15 (10) "Removal" shall mean, with reference to a Residential or Unauthorized  
16 Unit, its Conversion, Demolition, or Merger.

17 \* \* \* \*

18 (12) "Residential Unit" shall mean a legal conforming or *legal* nonconforming  
19 Dwelling Unit, ~~or~~ a legal nonconforming Live/Work Unit or Group Housing, which are defined  
20 in Section 102 of this Code.

21 (13) "Unauthorized Unit" shall mean one or more rooms within a building that have  
22 been used, without the benefit of a building permit, as a separate and distinct living or sleeping space  
23 independent from Residential Units on the same property. "Independent" shall mean that (i) the space  
24 has independent access that does not require entering a Residential Unit on the property and (ii) there  
25 is no open, visual connection to a Residential Unit on the property.

1           (14) "Vertical Envelope Elements" shall mean all exterior walls that provide  
2 weather and thermal barriers between the interior and exterior of the building, or that provide  
3 structural support to other elements of the building envelope.

4           \* \* \* \*

5           (c) **Applicability; Exemptions.**

6           (1) ~~An Any application for a permit that would result in the loss Removal of one  
7 or more Residential Units or Unauthorized Units is required to obtain Conditional Use  
8 authorization; provided, however, that in the RTO, RTO-M, NCT, and Upper Market NCD Zoning  
9 Districts, as well as the loss of any residential unit above the ground floor in the C-3 Zoning District,  
10 only the Removal of a Residential Unit or Unauthorized Unit above the ground floor requires a  
11 Conditional Use authorization. The application for a replacement building or alteration permit  
12 shall also be subject to Conditional Use requirements. ~~When considering whether to grant~~  
13 ~~Conditional Use authorization for the loss of dwelling unit(s) in the C-3 districts, in lieu of the criteria~~  
14 ~~set forth in Planning Code Section 303, consideration shall be given to the adverse impact on the~~  
15 ~~public health, safety, and general welfare of the loss of housing stock in the district and to any~~  
16 ~~unreasonable hardship to the applicant if the permit is denied. Any application for a permit that would~~  
17 ~~result in the loss or Removal of three or more Residential Units, notwithstanding any other sections of~~  
18 ~~this Code, shall require a Conditional Use authorization for the Removal and replacement of the units.~~  
19 ~~Approval of any other application that would result in the loss or Removal of up to two Residential~~  
20 ~~Units is prohibited unless the Planning Commission approves such permit application and the~~  
21 ~~replacement structure permit application at a Mandatory Discretionary Review hearing, with certain~~  
22 ~~exceptions specified below.~~~~

23           (2) The Removal of a Residential or Unauthorized Unit that has received approval  
24 from the Planning Department through administrative approval or the Planning Commission through a  
25 Discretionary Review or Conditional Use authorization prior to the effective date of the Conditional

1 Use requirement of Subsection (c)(1) is not required to apply for an additional approval under  
2 Subsection (c)(1).

3 (3) The Removal of an Unauthorized Unit does not require a Conditional Use  
4 authorization pursuant to Subsection (c)(1) if the Department has determined that there is no legal path  
5 for legalization.

6 (d) **Demolition.**

7 (1) No permit to Demolish a Residential Building in any zoning district shall  
8 be issued until a building permit for the replacement structure is finally approved, unless the  
9 building is determined to pose a serious and imminent hazard as defined in the Building Code.  
10 A building permit is finally approved if the Board of Appeals has taken final action for approval  
11 on an appeal of the issuance or denial of the permit or if the permit has been issued and the  
12 time for filing an appeal with the Board of Appeals has lapsed with no appeal filed.

13 (2) ~~If Conditional Use authorization is required for approval of the permit for~~  
14 ~~Residential Demolition by other sections of this Code, and the Commission shall consider the~~  
15 ~~replacement structure as part of its decision on the Conditional Use application. If Conditional~~  
16 ~~Use authorization is required for the replacement structure by other sections of this Code, the~~  
17 ~~Commission shall consider the demolition as part of its decision on the Conditional Use~~  
18 ~~application. In either case, Mandatory Discretionary Review is not required, although the Commission~~  
19 ~~shall apply appropriate criteria adopted under this Section 317 in addition to the criteria in Section~~  
20 ~~303 of the Planning Code in its consideration of Conditional Use authorization. If neither permit~~  
21 ~~application is subject to Conditional Use authorization, then separate Mandatory Discretion Review~~  
22 ~~eases shall be heard to consider the permit applications for the demolition and the replacement~~  
23 ~~structure.~~

24 (3) ~~For those applications for a Residential Demolition in districts that require~~  
25 ~~Mandatory Discretionary Review, administrative review criteria shall ensure that only applications to~~

1 ~~demolish Single Family Residential Buildings that are demonstrably not affordable or financially~~  
2 ~~accessible housing, or Residential Buildings of two units or fewer that are found to be unsound~~  
3 ~~housing, are exempt from Mandatory Discretionary Review hearings. Specific numerical criteria for~~  
4 ~~such analyses shall be adopted by the Planning Commission in the Code Implementation Document, in~~  
5 ~~accordance with this Section 317, and shall be adjusted periodically by the Zoning Administrator based~~  
6 ~~on established economic real estate and construction indicators.~~

7 (A) ~~The Planning Commission shall determine a level of affordability or~~  
8 ~~financial accessibility, such that Single Family Residential Buildings on sites in RH-1 and RH-1(D)~~  
9 ~~Districts that are demonstrably not affordable or financially accessible, that is, housing that has a~~  
10 ~~value greater than at least 80% of the combined land and structure values of single family homes in~~  
11 ~~San Francisco as determined by a credible appraisal, made within six months of the application to~~  
12 ~~demolish, are not subject to a Mandatory Discretionary Review hearing. The demolition and~~  
13 ~~replacement building applications shall undergo notification as required by other sections of this Code.~~  
14 ~~The Planning Commission, in the Code Implementation Document, may increase the numerical~~  
15 ~~criterion in this subsection by up to 10% of its value should it deem that adjustment is necessary to~~  
16 ~~implement the intent of this Section 317, to conserve existing housing and preserve affordable housing.~~

17 (B) ~~The Planning Commission, in the Code Implementation Document, shall~~  
18 ~~adopt criteria and procedures for determining the soundness of a structure proposed for demolition,~~  
19 ~~where "soundness" is an economic measure of the feasibility of upgrading a residence that is deficient~~  
20 ~~with respect to habitability and Housing Code requirements, due to its original construction. The~~  
21 ~~"soundness factor" for a structure shall be the ratio of a construction upgrade cost (i.e., an estimate of~~  
22 ~~the cost to repair specific habitability deficiencies) to the replacement cost (i.e., an estimate of the~~  
23 ~~current cost of building a structure the same size as the existing building proposed for demolition),~~  
24 ~~expressed as a percent. A building is unsound if its soundness factor exceeds 50%. A Residential~~  
25 ~~Building that is unsound may be approved for demolition.~~



1                                   (C) ~~The Planning Commission shall consider the following additional criteria~~  
2 ~~in the review of applications for Residential Demolition:~~

3                                   (i) ~~whether the property is free of a history of serious, continuing~~  
4 ~~Code violations;~~

5                                   (ii) ~~whether the housing has been maintained in a decent, safe, and~~  
6 ~~sanitary condition;~~

7                                   (iii) ~~whether the property is an "historical resource" under CEQA;~~

8                                   (iv) ~~whether the removal of the resource will have a substantial~~  
9 ~~adverse impact under CEQA;~~

10                                  (v) ~~whether the project converts rental housing to other forms of~~  
11 ~~tenure or occupancy;~~

12                                  (vi) ~~whether the project removes rental units subject to the Rent~~  
13 ~~Stabilization and Arbitration Ordinance or affordable housing;~~

14                                  (vii) ~~whether the project conserves existing housing to preserve~~  
15 ~~cultural and economic neighborhood diversity;~~

16                                  (viii) ~~whether the project conserves neighborhood character to~~  
17 ~~preserve neighborhood cultural and economic diversity;~~

18                                  (ix) ~~whether the project protects the relative affordability of existing~~  
19 ~~housing;~~

20                                  (x) ~~whether the project increases the number of permanently~~  
21 ~~affordable units as governed by Section 415;~~

22                                  (xi) ~~whether the project locates in fill housing on appropriate sites in~~  
23 ~~established neighborhoods;~~

24                                  (xii) ~~whether the project increases the number of family-sized units on-~~  
25 ~~site;~~

1 ~~(xiii) — whether the project creates new supportive housing;~~

2 ~~(xiv) whether the project is of superb architectural and urban design,~~  
3 ~~meeting all relevant design guidelines, to enhance existing neighborhood character;~~

4 ~~(xv) — whether the project increases the number of on-site dwelling~~  
5 ~~units;~~

6 ~~(xvi) — whether the project increases the number of on-site bedrooms.~~

7 (4) (3) Nothing in this Section is intended to permit Residential Demolition in  
8 those areas of the City where other sections of this Code prohibit such demolition or  
9 replacement structure.

10 (5) (4) Nothing in this Section is intended to exempt buildings or sites where  
11 demolition is proposed from undergoing review with respect to Articles 10 and 11 of the  
12 Planning Code, where the requirements of those articles apply. Notwithstanding the definition  
13 of "Residential Demolition" in this section and as further described in the Code  
14 Implementation Document with regard to Residential Demolition, the criteria of Section 1005  
15 shall apply to projects subject to review under the requirements of Article 10 with regard to the  
16 structure itself.

17 (e) Conversion to Student Housing. The conversion of Residential Units to Student  
18 Housing is prohibited. For the purposes of this subsection, Residential Units that have been defined as  
19 such by the time a First Certificate of Occupancy has been issued by the Department of Building  
20 Inspection for new construction shall not be converted to Student Housing.

21 (f) Residential Merger. The Merger of Residential Units, not otherwise subject to  
22 Conditional Use authorization by this Code, shall be prohibited.

23 (g) Conditional Use Criteria.

24 (1) C-3 Districts. When considering whether to grant Conditional Use authorization  
25 for the loss or Removal of Residential or Unauthorized Unit(s) in the C-3 districts, in lieu of the criteria

1 set forth in Planning Code Section 303, consideration shall be given to the adverse impact on the  
2 public health, safety, and general welfare of the loss of housing stock in the district and to any  
3 unreasonable hardship to the applicant if the permit is denied.

4 \* \* \* \*

5 ~~(e)~~ (2) **Residential Merger.**

6 ~~(1) The Merger of Residential Units, not otherwise subject to Conditional Use~~  
7 ~~authorization by this Code., shall be prohibited, unless the Planning Commission approves the building~~  
8 ~~permit application at a Mandatory Discretionary Review hearing, applying the criteria in subsection~~  
9 ~~(2) below, or the project qualifies for administrative approval and the Planning Department approves~~  
10 ~~the project administratively in accordance with subsection (3) below.~~

11 (2) The Planning Commission shall consider the following criteria in the  
12 review of applications to merge Residential Units or Unauthorized Units:

13 (A) whether removal of the unit(s) would eliminate only owner  
14 occupied housing, and if so, for how long the unit(s) proposed to be removed have been  
15 owner occupied;

16 (B) whether removal of the unit(s) and the merger with another is  
17 intended for owner occupancy;

18 (C) whether ~~the~~ removal of the unit(s) will remove an affordable  
19 housing unit as defined in Section 401 415 of this Code or housing subject to the Residential  
20 Rent Stabilization and Arbitration Ordinance;

21 ~~(D) whether removal of the unit(s) will bring the building closer into~~  
22 ~~conformance with prescribed zoning;~~

23 ~~(E)~~ ~~(D)~~ if removal of the unit(s) removes an affordable housing unit as  
24 defined in Section 401 of this Code or units subject to the Residential Rent Stabilization and  
25 Arbitration Ordinance, whether replacement housing will be provided which is equal or greater

1 in size, number of bedrooms, affordability, and suitability to households with children to the  
2 units being removed;

3 (E) how recently the unit being removed was occupied by a tenant or tenants;

4 (F) whether the number of bedrooms provided in the merged unit will  
5 be equal to or greater than the number of bedrooms in the separate units;

6 (G) whether removal of the unit(s) is necessary to correct design or  
7 functional deficiencies that cannot be corrected through interior alterations;

8 (H) the appraised value of the least expensive Residential Unit proposed for  
9 merger only when the merger does not involve an Unauthorized Unit.

10 ~~(3) Administrative review criteria shall ensure that only those Residential Units~~  
11 ~~proposed for Merger that are demonstrably not affordable or financially accessible housing are exempt~~  
12 ~~from Mandatory Discretionary Review hearings. Applications for which the least expensive unit~~  
13 ~~proposed for merger has a value greater than at least 80% of the combined land and structure values~~  
14 ~~of single family homes in San Francisco, as determined by a credible appraisal, made within six~~  
15 ~~months of the application to merge, are not subject to a Mandatory Discretionary Review hearing. The~~  
16 ~~Planning Commission, in the Code Implementation Document, may increase the numerical criterion in~~  
17 ~~this subsection by up to 10% of its value should it deem that adjustment is necessary to implement the~~  
18 ~~intent of this Section 317, to conserve existing housing and preserve affordable housing.~~

19 (4) The Planning Commission shall not approve an application for Residential  
20 ~~m~~Merger if any tenant has been evicted pursuant to Administrative Code Sections 37.9(a)(9)  
21 through 37.9(a)(14) where the tenant was served with a notice of eviction after December 10,  
22 2013 if the notice was served within ~~ten~~ (10) years prior to filing the application for merger.  
23 Additionally, the Planning Commission shall not approve an application for Residential  
24 ~~m~~Merger if any tenant has been evicted pursuant to Administrative Code Section 37.9(a)(8)  
25 where the tenant was served with a notice of eviction after December 10, 2013 if the notice

1 was served within five (5) years prior to filing the application for merger. This Subsection ~~(e)(4)~~  
2 ~~(g)(2)(H)~~ shall not apply if the tenant was evicted under Section 37.9(a)(11) or 37.9(a)(14) and  
3 the applicant(s) either (A) have certified that the original tenant reoccupied the unit after the  
4 temporary eviction or (B) have submitted to the Planning Commission a declaration from the  
5 property owner or the tenant certifying that the property owner or the Rent Board notified the  
6 tenant of the tenant's right to reoccupy the unit after the temporary eviction and that the tenant  
7 chose not to reoccupy it.

8 ~~(f)~~ (3) **Residential Conversion.**

9 ~~(1) — Residential Conversion not otherwise prohibited or subject to Conditional Use~~  
10 ~~authorization by this Code, shall be prohibited, unless the Planning Commission approves the building~~  
11 ~~permit application at a Mandatory Discretionary Review hearing, or is exempted from such approval~~  
12 ~~as provided in subsections (f)(3) or (4) below. The conversion of Residential Units to Student Housing~~  
13 ~~is prohibited. For the purposes of this subsection, Residential Units that have been defined as such by~~  
14 ~~the time a First Certificate of Occupancy has been issued by the Department of Building Inspection for~~  
15 ~~new construction shall not be converted to Student Housing.~~

16 ~~(2)~~ The Planning Commission shall consider the following criteria in the  
17 review of applications for Residential Conversion ~~Conversion~~;

18 (A) whether conversion of the unit(s) would eliminate only owner  
19 occupied housing, and if so, for how long the unit(s) proposed to be removed were owner  
20 occupied;

21 (B) whether Residential Conversion ~~Conversion~~ would provide  
22 desirable new ~~n~~Non-~~r~~Residential ~~u~~Use(s) appropriate for the neighborhood and adjoining  
23 district(s);  
24  
25

1 (C) in districts where Residential Uses are not permitted, whether  
2 Residential Conversion will bring the building closer into conformance with the ~~u~~Uses  
3 permitted in the zoning district;

4 (D) whether conversion of the unit(s) will be detrimental to the City's  
5 housing stock;

6 (E) whether conversion of the unit(s) is necessary to eliminate design,  
7 functional, or habitability deficiencies that cannot otherwise be corrected;

8 (F) whether the Residential Conversion will remove Affordable  
9 Housing, or units subject to the Residential Rent Stabilization and Arbitration Ordinance.

10 \* \* \* \*

11 (4) Residential Demolition. The Planning Commission shall consider the following  
12 additional criteria in the review of applications for Residential Demolition:

13 (A) whether the property is free of a history of serious, continuing Code  
14 violations;

15 (B) whether the housing has been maintained in a decent, safe, and sanitary  
16 condition;

17 (C) whether the property is an "historical resource" under CEQA;

18 (D) whether the removal of the resource will have a substantial adverse  
19 impact under CEQA;

20 (E) whether the project converts rental housing to other forms of tenure or  
21 occupancy;

22 (F) whether the project removes rental units subject to the Residential Rent  
23 Stabilization and Arbitration Ordinance or affordable housing;

24 (G) whether the project conserves existing housing to preserve cultural and  
25 economic neighborhood diversity;

1                   (H) whether the project conserves neighborhood character to preserve  
2 neighborhood cultural and economic diversity;

3                   (I) whether the project protects the relative affordability of existing housing;

4                   (J) whether the project increases the number of permanently affordable units as  
5 governed by Section 415;

6                   (K) whether the project locates in-fill housing on appropriate sites in  
7 established neighborhoods;

8                   (L) whether the project increases the number of family-sized units on-site;

9                   (M) whether the project creates new supportive housing;

10                  (N) whether the project is of superb architectural and urban design, meeting  
11 all relevant design guidelines, to enhance existing neighborhood character;

12                  (O) whether the project increases the number of on-site Dwelling Units;

13                  (P) whether the project increases the number of on-site bedrooms.

14                  (Q) whether or not the replacement project would maximize density on the  
15 subject lot; and

16                  (R) if replacing a building not subject to the Residential Rent Stabilization  
17 and Arbitration Ordinance, whether the new project replaces all of the existing units with new  
18 Dwelling Units of a similar size and with the same number of bedrooms.

19                  (5) **Removal of Unauthorized Units.** In addition to the criteria set forth in  
20 subsections (g)(1) through (g)(4) above, the Planning Commission shall consider the criteria below in  
21 the review of applications for removal of Unauthorized Units:

22                  (A) whether the Unauthorized Unit or Units are eligible for legalization  
23 under Section 207.3 of this Code;

24                  (B) whether the costs to legalize the Unauthorized Unit or Units under the  
25 Planning, Building, and other applicable Codes is reasonable based on how such cost compares to the

1 average cost of legalization per unit derived from the cost of projects on the Planning Department's  
2 Master List of Additional Dwelling Units Approved required by Section 207.3(k) of this Code;

3 (C) whether it is financially feasible to legalize the Unauthorized Unit or  
4 Units. Such determination will be based on the costs to legalize the Unauthorized Unit(s) under the  
5 Planning, Building, and other applicable Codes in comparison to the added value that legalizing said  
6 Units would provide to the subject property. The gain in the value of the subject property shall be based  
7 on the current value of the property with the Unauthorized Unit(s) compared to the value of the  
8 property if the Unauthorized Unit(s) is/are legalized. The calculation of the gain in value shall be  
9 conducted and approved by a California licensed property appraiser. Legalization would be deemed  
10 financially feasible if gain in the value of the subject property is equal to or greater than the cost to  
11 legalize the Unauthorized Unit.

12 (6) **Denial of Application to Remove an Unauthorized Unit; Requirement to**  
13 **Legalize the Unit.** If the Planning Commission denies an application to Remove an Unauthorized Unit,  
14 the property owner shall file an application for a building permit to legalize the Unit. Failure to do so  
15 within a reasonable period of time, as determined by the Zoning Administrator, shall be deemed to be a  
16 violation of the Planning Code.

17 (h) **Notice of Conditional Use Hearing.** At least twenty days prior to any hearing to  
18 consider a Conditional Use authorization under Subsection (g)(2), (g)(3), g(4), or (g)(5), the Zoning  
19 Administrator shall cause a written notice containing the following information to be mailed to all  
20 Residential Units and if known any Unauthorized Units in the building, in addition to any other notice  
21 required under this Code:

22 (1) Notice of the time, place, and purpose of the hearing; and

23 (2) An explanation of the process for demolishing, merging, or converting Residential  
24 Units or Unauthorized Units, including a description of subsequent permits that would be required  
25 from the Planning Department and Department of Building Inspection and how they could be appealed.





		feet if common.	feet if common.	minor second unit if private, and 400 square feet for the first unit and 133 square feet for the second unit if common.	square feet if common.	feet if common.
Parking Requirements	§§ 151, 161	Generally, a minimum of one space for every <u>d</u> Dwelling <u>u</u> Unit required. Certain exceptions permitted per § 161.				
Residential Conversion, Demolition, or Merger	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units. <del>Loss of 1-2 units Mandatory DR/Loss of 3 or more units C.</del></i>				
****						

**Table 209.2  
ZONING CONTROL TABLE FOR RM DISTRICTS**

\*\*\*\*

Zoning Category	§ References	RM-1	RM-2	RM-3	RM-4
****					
<b>RESIDENTIAL STANDARDS AND USES</b>					
<b>Development Standards</b>					
Usable Open Space	§§ 135, 136	At least 100 square feet if	At least 80 square feet	At least 60 square feet	At least 36 square feet if

1 2 3 4 5 6 7	[Per Dwelling Unit]		private, and 133 square feet per <i>dDwelling uUnit</i> if common.	if private, and 106 square feet per <i>dDwelling uUnit</i> if common.	if private and 80 square feet per <i>dDwelling uUnit</i> if common.	private, and 48 square feet per <i>dDwelling uUnit</i> if common.
8 9	Parking Requirements	§§ 151, 161	Generally one space for every <i>dDwelling uUnit</i> minimum. Certain exceptions permitted per § 161.			
10 11 12 13	Residential Conversion, Demolition, or Merger	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i> <i>Loss of 1-2 units mandatory DR/Loss of 3 or more C.</i>			
14	****					

**Table 209.3  
ZONING CONTROL TABLE FOR RESIDENTIAL-COMMERCIAL DISTRICTS**

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<i>Zoning Category</i>	<i>§ References</i>	<i>RC-3</i>	<i>RC-4</i>
****			
<b>RESIDENTIAL STANDARDS AND USES</b>			
<b>Development Standards</b>			
Usable Open Space	§§ 135, 136	At least 60 square feet if private, and 80 square feet per <i>dDwelling uUnit</i> if common.	At least 36 square feet if private, and 48 square feet per

1 2 3 4 5 6 7	[Per Dwelling Unit]		<i>dD</i> welling <i>#U</i> nit if common.
8 9 10 11	Parking Requirements	§ 151.1	None Required. Up to one space for every two units permitted, and up to three spaces for every four units permitted with Conditional Use per § 151.1.
12 13 14 15	Residential Conversion, Demolition, or Merger	§ 317	<i>Loss of 2 units or fewer DR/Loss of 3 or more C for Removal of one or more Residential Units or Unauthorized Units.</i>
16 17 18 19	****	****	****

**Table 209.4  
ZONING CONTROL TABLE FOR RTO DISTRICTS**

\*\*\*\*

<i>Zoning Category</i>	<i>§ References</i>	<i>RTO</i>	<i>RTO-M</i>
****			
<b>RESIDENTIAL STANDARDS AND USES</b>			
<b>Development Standards</b>			
Usable Open Space [Per Dwelling Unit]	§§ 135, 136	At least 100 square feet if private, and 133 square feet per <i>dD</i> welling <i>#U</i> nit if common.	

1 2	Parking Requirements	§ 151.1, 151.1	None required. Maximum permitted per § 151.1	
3 4 5 6 7 8 9 10	Residential Conversion, Demolition, or Merger	§ 317	<del>Loss of 2 units or fewer DR/Loss of 3 or more</del> <u>C for Removal of one or more Residential Units or Unauthorized Units.</u>	<u>C for Removal of one or more Residential Units or Unauthorized Units.</u>
11	****			

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**Table 210.1  
ZONING CONTROL TABLE FOR C-2 DISTRICTS**

<i>Zoning Category</i>	<i>§ References</i>	<i>C-2</i>
****		
<b>RESIDENTIAL STANDARDS AND USES</b>		
<b>Development Standards</b>		
Usable Open Space for Dwelling Units and Group Housing	§ 135	Same as for the R District establishing the dwelling unit density ratio for the property. Group Housing requirement is 1/3 the amount required for a Dwelling Unit.
Residential Parking Requirements	§ 151, 161	Generally one space per Dwelling Unit. Exceptions permitted per § 161. None required in the Washington-Broadway Special Use District.

1 2 3 4	Rear Yard Setback	§§ 130, 134	25% of the total depth lot depth, but in no case less than 15 feet. Rear yards shall be provided at the lowest story containing a dwelling unit, and at each succeeding level or story of the building.
5 6 7 8	Residential Conversion, Demolition, or Merger	§ 317	<u>C for Removal of one or more Residential Units or Unauthorized Units.</u> <u>Loss of 2 units or fewer DR/Loss of 3 or more C.</u>
9	****		

**Table 210.2  
ZONING CONTROL TABLE FOR C-3 DISTRICTS**

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Zoning Category	§ References	C-3-O	C-3-O(SD)	C-3-R	C-3-G	C-3-S
****						
<b>RESIDENTIAL STANDARDS AND USES</b>						
<b>Development Standards</b>						
Usable Open Space [Per Dwelling Unit]	§§ 135, 136	At least 36 square feet if private, and 48 square feet per <del>d</del> Dwelling <del>u</del> Unit if common.				
Residential Parking Requirements	§§ 150, 151.1, 161	None required. P up to one car for each two Dwelling Units; C up to three cars for each four Dwelling Units. NP above.				

1 2 3	Rear Yard Setback	§§ 130, 134	25% of the total depth lot depth, but in no case less than 15 feet for lowest story containing a dwelling unit and each succeeding story. Exceptions are permitted by § 309.
4 5 6 7 8	Residential Conversion, Demolition, or Merger	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units; in C-3, C only for Removal above the ground floor. Loss of 1-2 units mandatory DR/Loss of 3 or more units C.</i>
9	****		

**Table 210.3  
ZONING CONTROL TABLE FOR PDR DISTRICTS**

Zoning Category	§ References	PDR-1-B	PDR-1-D	PDR-1-G	PDR-2
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****					
<b>RESIDENTIAL STANDARDS AND USES</b>					
<b>Development Standards</b>					
Usable Open Space [Per Dwelling Unit]	§§ 135, 136	N/A	N/A	N/A	N/A
Residential Parking Requirements	§§ 151.1, 161	N/A	N/A	N/A	N/A
Residential Conversion, Demolition, or Merger	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units. Loss of 1-2 units mandatory DR/Loss of 3 or more units C.</i>			

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2  
3 **Table 210.4**  
4 **ZONING CONTROL TABLE FOR M DISTRICTS**

<i>Zoning Category</i>	<i>§ References</i>	<i>M-1</i>	<i>M-2</i>
****			
<b>RESIDENTIAL STANDARDS AND USES</b>			
<b>Development Standards</b>			
Usable Open Space [Per Dwelling Unit]	§§ 135, 136	At least 36 square feet if private, and 48 square feet per <del>d</del> Dwelling <del>u</del> Unit if public.	
Residential Parking Requirements	§§ 151, 161	None required. P up to one space for every two units. C up to three spaces for every four units. NP above.	
Rear Yard Setback	§§ 130, 134	25 percent of the total depth lot depth, but in no case less than 15 feet.	
Residential Conversion, Demolition, or Merger	§ 317	<u>C for Removal of one or more Residential Units or Unauthorized Units.</u> <del>Loss of 1-2 units mandatory DR/Loss of 3 or more units C.</del>	
****			

22  
23 Section 4. The Planning Code is hereby amended by revising Zoning Control Tables  
24 710 through 748 and 810 through 818, to read as follows:  
25



1 **Table 710. NEIGHBORHOOD COMMERCIAL CLUSTER DISTRICT NC-1**  
 2 **ZONING CONTROL TABLE**

3 \*\*\*\*\*

3 **COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	NC-1 Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
710.36	<i>Residential Conversion</i>	§ 317	P		
710.37	<i>Residential Demolition</i>	§ 317	P	€	€

9 \*\*\*\*\*

10 **RESIDENTIAL STANDARDS AND USES**

RESIDENTIAL STANDARDS AND USES					
*****					
710.96	<i>Removal of Residential and Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
*****	*****	*****	*****		

17 **Table 711. SMALL-SCALE NEIGHBORHOOD COMMERCIAL DISTRICT NC-2**  
 18 **ZONING CONTROL TABLE**

19 \*\*\*\*\*

20 **COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	NC-2 Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
711.36	<i>Residential Conversion</i>	§ 317	P	€	

711.37	<i>Residential Demolition</i>	§ 317	P	C	C
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**RESIDENTIAL STANDARDS AND USES**

****					
711.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	C	NP
711.97	<i>Removal of Residential or Unauthorized Units through Demolition, or Merger</i>	§ 317	C		
****	****	****	****		

**Table 712. MODERATE-SCALE NEIGHBORHOOD COMMERCIAL DISTRICT NC-3 ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	NC-3 Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
712.36	<i>Residential Conversion</i>	§ 317	P	C	C#
712.37	<i>Residential Demolition</i>	§ 317	P	C	C

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**RESIDENTIAL STANDARDS AND USES**

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1	<u>Removal of Residential or</u>		
2	<u>Unauthorized Units through</u>		<u>C</u>
3	<u>712.96 Conversion, Demolition, or</u>	<u>§ 317</u>	
4	<u>Merger</u>		
5	****	****	****

Table 713. NEIGHBORHOOD COMMERCIAL SHOPPING CENTER DISTRICT NC-S ZONING CONTROL TABLE

\*\*\*\*

COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	NC-S Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
713.36	<i>Residential Conversion</i>	§ 317	<i>P</i>		
713.37	<i>Residential Demolition</i>	§ 317	<i>P</i>	<i>C</i>	<i>C</i>

\*\*\*\*

RESIDENTIAL STANDARDS AND USES

16	****				
17					
18	<u>Removal of Residential or</u>				
19	<u>713.96 Unauthorized Units through</u>	<u>§ 317</u>	<u>C</u>	<u>NP</u>	<u>NP</u>
20	<u>Conversion</u>				
21	<u>Removal of Residential or</u>				
22	<u>713.97 Unauthorized Units through</u>	<u>§ 317</u>	<u>C</u>		
23	<u>Demolition, or Merger</u>				
24	****	****	****	****	****
25					

Table 714. BROADWAY NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

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COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Broadway Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
714.36	<i>Residential Conversion</i>	§ 317	P	C	
714.37	<i>Residential Demolition</i>	§ 317	P	C	C

\*\*\*\*

RESIDENTIAL STANDARDS AND USES

****					
714.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	C	NP
714.97	<i>Residential Conversion, Demolition, or Merger</i>	§ 317	C		
****	****	****	****		

Table 715. CASTRO STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

\*\*\*\*

COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Castro Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
715.36	<i>Residential Conversion</i>	§ 317	P	C	

1	715.37	Residential Demolition	§ 317	P	C	C
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3 **RESIDENTIAL STANDARDS AND USES**

4	*****					
5	715.96	Removal of Residential or Unauthorized Units through Conversion	§ 317	C	C	NP
6						
7						
8	715.97	Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger	§ 317	C		
9						
10						
11						
12	*****	*****	*****	*****		
13						

14 **Table 716. INNER CLEMENT STREET NEIGHBORHOOD COMMERCIAL DISTRICT**  
 15 **ZONING CONTROL TABLE**

16 \*\*\*\*\*

17 **COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

18 No.	Zoning Category	§ References	Inner Clement Street Controls by Story		
			1st	2nd	3rd+
19		§ 790.118			
20	716.36 Residential Conversion	§ 317	P		
21	716.37 Residential Demolition	§ 317	P	C	C

22 \*\*\*\*\*

23 **RESIDENTIAL STANDARDS AND USES**

24	*****					
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1		<i>Removal of Residential or</i>				
2	716.96	<i>Unauthorized Units through</i>	§ 317	C	NP	NP
3		<i>Conversion</i>				
4		<i>Removal of Residential or</i>				
5		<i>Unauthorized Units through</i>		C		
6	716.97	<i>Conversion, Demolition, or</i>	§ 317			
7		<i>Merger</i>				
8	****	****	****	****		
9						

**Table 717. OUTER CLEMENT STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE**

\*\*\*\*

**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Outer Clement Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
717.36	<i>Residential Conversion</i>	§ 317	P		
717.37	<i>Residential Demolition</i>	§ 317	P	€	€

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**RESIDENTIAL STANDARDS AND USES**

20	****					
21						
22		<i>Removal of Residential or</i>				
23	717.96	<i>Unauthorized Units through</i>	§ 317	C	NP	NP
24		<i>Conversion</i>				
25						

1		<u>Removal of Residential or</u>		
2	717.97	<u>Unauthorized Units through</u>	<u>§ 317</u>	<u>C</u>
3		<u>Conversion, Demolition, or</u>		
4		<u>Merger</u>		
5	****	****	****	****

Table 718. UPPER FILLMORE STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

\*\*\*\*

COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Upper Fillmore Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
718.36	<u>Residential Conversion</u>	<u>§ 317</u>	<u>P</u>	<u>C</u>	
718.37	<u>Residential Demolition</u>	<u>§ 317</u>	<u>P</u>	<u>C</u>	<u>C</u>

\*\*\*\*

RESIDENTIAL STANDARDS AND USES

RESIDENTIAL STANDARDS AND USES					
No.	Zoning Category	§ References	1st	2nd	3rd+
****					
718.96	<u>Removal of Residential or</u> <u>Unauthorized Units through</u> <u>Conversion</u>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>NP</u>
718.97	<u>Removal of Residential or</u> <u>Unauthorized Units through</u> <u>Conversion, Demolition, or</u> <u>Merger</u>	<u>§ 317</u>	<u>C</u>		

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**Table 719. HAIGHT STREET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Haight Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
<del>719.36</del>	<del>Residential Conversion</del>	<del>§ 317</del>	<del>P</del>		
<del>719.37</del>	<del>Residential Demolition</del>	<del>§ 317</del>	<del>P</del>	<del>C</del>	<del>C</del>

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**RESIDENTIAL STANDARDS AND USES**

RESIDENTIAL STANDARDS AND USES					
****					
<del>719.96</del>	<del>Removal of Residential or Unauthorized Units through Conversion</del>	<del>§ 317</del>	<del>C</del>	<del>NP</del>	<del>NP</del>
<del>719.97</del>	<del>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</del>	<del>§ 317</del>	<del>C</del>		
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**Table 720. HAYES-GOUGH NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT  
ZONING CONTROL TABLE**

\*\*\*\*

**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Hayes-Gough Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
720.36	<i>Residential Conversion</i>	§ 317	C	C	
720.37	<i>Residential Demolition</i>	§ 317	C	C	C
720.38	<i>Residential Division</i>	§ 207.8	P	P	P

\*\*\*\*

**RESIDENTIAL STANDARDS AND USES**

****					
720.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	C	NP
720.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
720.98	<i>Residential Division</i>	§ 207.8	P	P	P
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**Table 721. UPPER MARKET STREET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Upper Market Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
721.36	<i>Residential Conversion</i>	§ 317	C	C	
721.37	<i>Residential Demolition</i>	§ 317	C	C	C
721.38	<i>Residential Division</i>	§ 207.8	P	P	P
721.39	<i>Residential merger</i>	§ 317	C	C	C

\*\*\*\*

**RESIDENTIAL STANDARDS AND USES**

****					
721.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	C	NP
721.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
721.98	<i>Residential Division</i>	§ 207.8	P	P	P
****	****	****	****		

**Table 722. NORTH BEACH NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	North Beach Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
722.36	<i>Residential Conversion</i>	§ 317	P		
722.37	<i>Residential Demolition</i>	§ 317	P	€	€

\*\*\*\*

**RESIDENTIAL STANDARDS AND USES**

****					
722.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	NP	NP
722.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
****	****	****	****		

**Table 723. POLK STREET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Polk Street Controls by Story
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		§ 790.118	1st	2nd	3rd+
723.36	<i>Residential Conversion</i>	§ 317	<i>P</i>	<i>€</i>	
723.37	<i>Residential Demolition</i>	§ 317	<i>P</i>	<i>€</i>	<i>€</i>

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RESIDENTIAL STANDARDS AND USES					
****					
723.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>		<i>C</i>	<i>C</i>	<i>NP</i>
723.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	<i>C</i>		
****	****	****	****		

Table 724. SACRAMENTO STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

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COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Sacramento Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
724.36	<i>Residential Conversion</i>	§ 317	<i>P</i>		
724.37	<i>Residential Demolition</i>	§ 317	<i>P</i>	<i>€</i>	<i>€</i>

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**RESIDENTIAL STANDARDS AND USES**

****					
724.96	<u>Removal of Residential or Unauthorized Units through Conversion</u>		<u>C</u>	<u>NP</u>	<u>NP</u>
724.97	<u>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</u>	<u>§ 317</u>	<u>C for Removal of one or more Residential Units or Unauthorized Units.</u>		
****	****	****	****		

**Table 725. UNION STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE**

\*\*\*\*

**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Union Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
725.36	<u>Residential Conversion</u>	<u>§ 317</u>	<u>P</u>	<u>€</u>	<u>€</u>
725.37	<u>Residential Demolition</u>	<u>§ 317</u>	<u>P</u>	<u>€</u>	<u>€</u>

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**RESIDENTIAL STANDARDS AND USES**

****					
725.96	<u>Removal of Residential or Unauthorized Units through</u>	<u>§ 317</u>	<u>Cf</u>		

	<u>Conversion, Demolition, or</u>		
	<u>Merger</u>		
****	****	****	****

**Table 726. VALENCIA STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE**

\*\*\*\*

**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Valencia Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
726.36	<u>Residential Conversion</u>	§ 317	C		
726.37	<u>Residential Demolition</u>	§ 317	C	C	C
726.38	<u>Residential Division</u>	§ 207.8	P	P	P
726.39	<u>Residential Merger</u>	§ 317	C	C	C

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**RESIDENTIAL STANDARDS AND USES**

RESIDENTIAL STANDARDS AND USES					
****					
726.96	<u>Removal of Residential or</u> <u>Unauthorized Units through</u> <u>Conversion</u>	§ 317	C	NP	NP
726.97	<u>Removal of Residential or</u> <u>Unauthorized Units through</u> <u>Conversion, Demolition, or</u> <u>Merger</u>	§ 317	C		

1	<u>726.98</u>	<u>Residential Division</u>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>
2	****	****	****	****		

3  
4 **Table 727. 24th STREET - MISSION NEIGHBORHOOD COMMERCIAL TRANSIT**  
5 **DISTRICT**  
6 **ZONING CONTROL TABLE**

7 \*\*\*\*

8 **COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

9	10	11	12	13 24th Street – Mission Transit Controls by Story		
				14 1st	2nd	3rd+
			§ 790.118			
727.36	<i>Residential Conversion</i>	§ 317		C		
727.37	<i>Residential Demolition</i>	§ 317		C	C	C
727.38	<i>Residential Division</i>	§ 207.8		P	P	P
727.39	<i>Residential Merger</i>	§ 317		C	C	C

15 \*\*\*\*

16 **RESIDENTIAL STANDARDS AND USES**

17	18	19	20	21	22	23
****						
727.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317		C	NP	NP
727.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317		C		

1	727.98	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
2	****	****	****	****		

Table 728. 24TH STREET – NOE VALLEY NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

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COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	24th Street – Noe Valley Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
728.36	<i>Residential Conversion</i>	§ 317	<u>P</u>		
728.37	<i>Residential Demolition</i>	§ 317	<u>P</u>	<u>€</u>	<u>€</u>

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RESIDENTIAL STANDARDS AND USES

14	****				
15		<i>Removal of Residential or</i>			
16	728.96	<i>Unauthorized Units through</i>	§ 317	<u>C</u>	<u>NP</u>
17		<i>Conversion</i>			<u>NP</u>
18		<i>Removal of Residential or</i>			
19	728.97	<i>Unauthorized Units through</i>	§ 317	<u>C</u>	
20		<i>Conversion, Demolition, or</i>			
21		<i>Merger</i>			
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**Table 729. WEST PORTAL AVENUE NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	West Portal Avenue Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
729.36	<i>Residential Conversion</i>	§ 317	P		
729.37	<i>Residential Demolition</i>	§ 317	P	€	€

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RESIDENTIAL STANDARDS AND USES					
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729.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	NP	NP
729.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
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**Table 730. INNER SUNSET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Inner Sunset Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
730.36	<i>Residential Conversion</i>	§ 317	P		
730.37	<i>Residential Demolition</i>	§ 317	P	€	€

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**RESIDENTIAL STANDARDS AND USES**

****					
730.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	NP	NP
730.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
****	****	****	****		

**Table 731. MODERATE-SCALE NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	NCT-3 Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
731.36	<i>Residential Conversion</i>	§ 317	€	€	€

1	731.37	Residential Demolition	§ 317	€	€	€
2	731.38	Residential Division	§ 207.8	P	P	P
3	731.39	Residential Merger	§ 317	€	€	€

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RESIDENTIAL STANDARDS AND USES						
6	****					
7	731.96	<u>Removal of Residential or</u>	§ 317	C		
8		<u>Unauthorized Units through</u>				
9		<u>Conversion, Demolition, or</u>				
10		<u>Merger</u>				
11	731.97	Residential Division	§ 207.8	P	P	P
12	****	****	****	****		

Table 732. PACIFIC AVENUE NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

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COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Pacific Avenue Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
732.36	Residential Conversion	§ 317	€		
732.37	Residential Demolition	§ 317	€		€

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RESIDENTIAL STANDARDS AND USES						
24	****					

1		<u>Removal of Residential or</u>				
2	732.96	<u>Unauthorized Units through</u>	§ 317	C	NP	NP
3		<u>Conversion</u>				
4		<u>Removal of Residential or</u>				
5		<u>Unauthorized Units through</u>		C		
6	732.97	<u>Conversion, Demolition, or</u>	§ 317			
7		<u>Merger</u>				
8	****	****	****	****		
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**Table 733. UPPER MARKET STREET NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Upper Market Street Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
733.36	<i>Residential Conversion</i>	§ 317	€	€	
733.37	<i>Residential Demolition</i>	§ 317	€	€	€
733.38	<i>Residential Division</i>	§ 207.8	P	P	P
733.39	<i>Residential Merger</i>	§ 317	€	€	€

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RESIDENTIAL STANDARDS AND USES					
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1		<u>Removal of Residential or</u>				
2	733.96	<u>Unauthorized Units through</u>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>NP</u>
3		<u>Conversion</u>				
4		<u>Removal of Residential or</u>		<u>C for Removal of one or more</u>		
5	733.97	<u>Unauthorized Units through</u>	<u>§ 317</u>	<u>Residential Units or</u>		
6		<u>Conversion, Demolition, or</u>		<u>Unauthorized Units.</u>		
7		<u>Merger</u>				
8						
9	733.98	<u>Residential Division</u>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>
10	****	****	****	****		

**Table 733A. NEIGHBORHOOD COMMERCIAL TRANSIT CLUSTER DISTRICT  
NCT-1 ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	NCT-1 Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
733A.36	<u>Residential Conversion</u>	<u>§ 317</u>	<u>P</u>		
733A.37	<u>Residential Demolition</u>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>C</u>
733A.38	<u>Residential Division</u>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>
733A.39	<u>Residential Merger</u>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>C</u>

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**RESIDENTIAL STANDARDS AND USES**

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1		<i>Removal of Residential or</i>				
2	733A.96	<i>Unauthorized Units through</i>	§ 317	<u>C</u>	<u>NP</u>	<u>NP</u>
3		<i>Conversion</i>				
4		<i>Removal of Residential or</i>				
5		<i>Unauthorized Units through</i>		<u>C</u>		
6	733A.97	<i>Conversion, Demolition, or</i>	§ 317			
7		<i>Merger</i>				
8						
9	733A.98	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
10	****	****	****	****		

**Table 734. SMALL-SCALE NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT  
NCT-2 ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	NCT-2 Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
734.36	<i>Residential Conversion</i>	§ 317	<u>C</u>	<u>C</u>	
734.37	<i>Residential Demolition</i>	§ 317	<u>C</u>	<u>C</u>	<u>C</u>
734.38	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
734.39	<i>Residential Merger</i>	§ 317	<u>C</u>	<u>C</u>	<u>C</u>

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**RESIDENTIAL STANDARDS AND USES**

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1		<i>Removal of Residential or</i>				
2	734.96	<i>Unauthorized Units through</i>		<u>C</u>	<u>C</u>	<u>NP</u>
3		<i>Conversion</i>				
4		<i>Removal of Residential or</i>				
5		<i>Unauthorized Units through</i>		<u>C</u>		
6	734.97	<i>Conversion, Demolition, or</i>	§ 317			
7		<i>Merger</i>				
8						
9	734.98	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
10	****	****	****	****		

**Table 735. SOMA NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	SoMa Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
735.36	<i>Residential Conversion</i>	§ 317	<u>C</u>	<u>C</u>	
735.37	<i>Residential Demolition</i>	§ 317	<u>C</u>	<u>C</u>	<u>C</u>
735.38	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
735.39	<i>Residential Merger</i>	§ 317	<u>C</u>	<u>C</u>	<u>C</u>

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**RESIDENTIAL STANDARDS AND USES**

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1		<u>Removal of Residential or</u>				
2	735.96	<u>Unauthorized Units through</u>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>NP</u>
3		<u>Conversion</u>				
4		<u>Removal of Residential or</u>				
5		<u>Unauthorized Units through</u>		<u>C</u>		
6	735.96	<u>Conversion, Demolition, or</u>	<u>§ 317</u>			
7		<u>Merger</u>				
8						
9	735.97	<u>Residential Division</u>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>
10	****	****	****	****		

Table 736. MISSION STREET NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Mission Street Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
736.36	<i>Residential Conversion</i>	§ 317	C	C	C
736.37	<i>Residential Demolition</i>	§ 317	C	C	C
736.38	<i>Residential Division</i>	§ 207.8	P	P	P
736.39	<i>Residential Merger</i>	§ 317	C	C	C

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RESIDENTIAL STANDARDS AND USES					
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1			<i>C for Removal of one or more</i>		
2	<u>736.96</u>	<i>Residential Conversion,</i>	<i>Residential Units or</i>		
3		<i>Demolition, or Merger</i>	<i>Unauthorized Units.</i>		
4					
5	<u>736.97</u>	<i>Residential Division</i>	<u>§ 317</u>	<u>P</u>	<u>P</u>
6			<u>§ 207.8</u>	<u>P</u>	<u>P</u>

7 **Table 737. OCEAN AVENUE NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT**  
8 **ZONING CONTROL TABLE**

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10 **COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

11 No.	12 Zoning Category	13 § References	14 Ocean Avenue Transit Controls by Story		
			15 1st	16 2nd	17 3rd+
		§ 790.118			
737.36	<i>Residential Conversion</i>	<u>§ 317</u>	<u>C</u>	<u>C</u>	
737.37	<i>Residential Demolition</i>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>C</u>
737.38	<i>Residential Division</i>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>
737.39	<i>Residential Merger</i>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>C</u>

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19 **RESIDENTIAL STANDARDS AND USES**

20 *****					
21					
22	<u>737.96</u>	<i>Removal of Residential or</i> <i>Unauthorized Units through</i> <i>Conversion</i>	<u>§ 317</u>	<u>C</u>	<u>C</u>
23					<u>NP</u>
24	<u>737.97</u>	<i>Removal of Residential or</i> <i>Unauthorized Units through</i>	<u>§ 317</u>	<u>C</u>	
25					

	<u>Conversion, Demolition, or Merger</u>				
737.98	<u>Residential Division</u>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>

**Table 738. GLEN PARK NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Glen Park Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
738.36	<u>Residential Conversion</u>	<u>§ 317</u>	<u>€</u>	<u>€</u>	
738.37	<u>Residential Demolition</u>	<u>§ 317</u>	<u>€</u>	<u>€</u>	<u>€</u>
738.38	<u>Residential Division</u>	<u>§ 207.8</u>	<u>P</u>	<u>P</u>	<u>P</u>
738.39	<u>Residential Merger</u>	<u>§ 317</u>	<u>€</u>	<u>€</u>	<u>€</u>

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**RESIDENTIAL STANDARDS AND USES**

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738.96	<u>Removal of Residential or Unauthorized Units through Conversion</u>	<u>§ 317</u>	<u>C</u>	<u>C</u>	<u>NP</u>
738.97	<u>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</u>	<u>§ 317</u>	<u>C</u>		

738.98	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
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**Table 739. NORIEGA STREET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Noriega Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
739.36	<i>Residential Conversion</i>	§ 317	<u>P</u>	<u>C</u>	
739.37	<i>Residential Demolition</i>	§ 317	<u>P</u>	<u>C</u>	<u>C</u>

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**RESIDENTIAL STANDARDS AND USES**

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739.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	<u>C</u>	<u>C</u>	<u>NP</u>
739.97	<i>Residential Conversion, Demolition, or Merger</i>	§ 317	<u>C</u>		
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**Table 740. IRVING STREET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Irving Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
740.36	<i>Residential Conversion</i>	§ 317	P	C	
740.37	<i>Residential Demolition</i>	§ 317	P	C	C

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**RESIDENTIAL STANDARDS AND USES**

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740.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	C	NP
740.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	C		
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**Table 741. TARAVAL STREET NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Taraval Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
741.36	<i>Residential Conversion</i>	§ 317	P	€	
741.37	<i>Residential Demolition</i>	§ 317	P	€	€

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RESIDENTIAL STANDARDS AND USES					
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741.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	C	C	NP
741.97	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i>		
****	****	****	****		

**Table 742. JUDAH STREET NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Judah Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
742.36	<i>Residential Conversion</i>	§ 317	P	€	
742.37	<i>Residential Demolition</i>	§ 317	P	€	€

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RESIDENTIAL STANDARDS AND USES					
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742.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>	§ 317	<u>C</u>	<u>C</u>	<u>NP</u>
742.96	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	<u>C</u>		
****	****	****	****		

Table 743. FOLSOM STREET NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE

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COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Folsom Street Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
743.37	<i>Residential Conversion</i>	§§ 207.7, 317, 790.84	<u>€</u>	<u>€</u>	
743.38	<i>Residential Demolition</i>	§§ 207.7, 317, 790.86	<u>€</u>	<u>€</u>	<u>€</u>
743.39	<i>Residential Division</i>	§ 207.8, 317	<u>€</u>	<u>€</u>	<u>€</u>

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RESIDENTIAL STANDARDS AND USES

1	****				
2		<i>Removal of Residential or</i>			
3	743.96	<i>Unauthorized Units through</i>		<u>C</u>	<u>C</u>
4		<i>Conversion</i>			<u>NP</u>
5		<i>Removal of Residential or</i>			
6		<i>Unauthorized Units through</i>			
7	743.97	<i>Conversion, Demolition, or</i>	<u>§ 317</u>	<u>C</u>	
8		<i>Merger</i>			
9					
10	743.98	<i>Residential Division</i>	<u>§ 207.8, 317</u>	<u>C</u>	<u>C</u>
11	****	****	****	****	

Table 744. REGIONAL COMMERCIAL DISTRICT  
ZONING CONTROL TABLE

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Regional Commercial Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
744.37	<i>Residential Conversion</i>	<u>§§ 207.7, 317,</u> <u>790.84</u>	<u>€</u>	<u>€</u>	
744.38	<i>Residential Demolition</i>	<u>§§ 207.7, 317,</u> <u>790.86</u>	<u>€</u>	<u>€</u>	<u>€</u>
744.39	<i>Residential Division</i>	<u>§ 207.8, 317</u>	<u>€</u>	<u>€</u>	<u>€</u>

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**RESIDENTIAL STANDARDS AND USES**

1	****				
2		<i>Removal of Residential or</i>			
3	744.96	<i>Unauthorized Units through</i>	<u>§ 317</u>	<u>C</u>	<u>C</u> <u>NP</u>
4		<i>Conversion</i>			
5		<i>Removal of Residential or</i>			
6		<i>Unauthorized Units through</i>		<u>C</u>	
7	744.97	<i>Conversion, Demolition, or</i>	<u>§ 317</u>		
8		<i>Merger</i>			
9					
10	744.98	<i>Residential Division</i>	<u>§ 207.8</u>	<u>C</u>	<u>C</u> <u>C</u>
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Table 745. EXCELSIOR OUTER MISSION STREET  
NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Excelsior Outer Mission Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
745.36	<i>Residential Conversion</i>	§§ 317, 790.84	€	€	€
745.37	<i>Residential Demolition</i>	§§ 317, 790.86	€	€	€

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RESIDENTIAL STANDARDS AND USES					
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1			<i>C for Removal of one or more</i>
2	<u>745.96</u>	<u>Residential Conversion,</u>	<u>Residential Units or</u>
3		<u>Demolition, or Merger</u>	<u>Unauthorized Units.</u>
4		<u>§ 317</u>	
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**Table 746. DIVISADERO STREET NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Divisadero Street Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
746.36	<i>Residential Conversion</i>	§ 317	<i>P</i>	<i>€</i>	
746.37	<i>Residential Demolition</i>	§ 317	<i>P</i>	<i>€</i>	<i>€</i>
746.38	<i>Residential Division</i>	§ 207.8	<i>P</i>	<i>P</i>	<i>P</i>
746.39	<i>Residential Merger</i>	§ 317	<i>€</i>	<i>€</i>	<i>€</i>

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**RESIDENTIAL STANDARDS AND USES**

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746.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>		<i>C</i>	<i>C</i>	<i>NP</i>
746.97	<i>Removal of Residential or Unauthorized Units through</i>	§ 317	<i>C</i>		

	<i>Conversion, Demolition, or Merger</i>				
746.98	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
****	****	****	****	****	****

**Table 747. FILLMORE STREET NEIGHBORHOOD COMMERCIAL TRANSIT DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES**

No.	Zoning Category	§ References	Fillmore Street Transit Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
747.36	<i>Residential Conversion</i>	§ 317	<u>P</u>	<u>NP</u>	<u>NP</u>
747.37	<i>Residential Demolition</i>	§ 317	<u>P</u>	<u>C</u>	<u>C</u>
747.38	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
747.39	<i>Residential Merger</i>	§ 317	<u>C</u>	<u>C</u>	<u>C</u>

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**RESIDENTIAL STANDARDS AND USES**

****					
747.96	<i>Removal of Residential or Unauthorized Units through Conversion</i>		<u>C</u>	<u>NP</u>	<u>NP</u>
747.97	<i>Removal of Residential or Unauthorized Units through</i>	§ 317	<u>C</u>		

	<i>Conversion, Demolition, or Merger</i>				
747.98	<i>Residential Division</i>	§ 207.8	<u>P</u>	<u>P</u>	<u>P</u>
*****	*****	*****	*****	*****	*****

Table 748. JAPANTOWN NEIGHBORHOOD COMMERCIAL DISTRICT ZONING CONTROL TABLE

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COMMERCIAL AND INSTITUTIONAL STANDARDS AND USES

No.	Zoning Category	§ References	Japantown Controls by Story		
			1st	2nd	3rd+
		§ 790.118			
748.36	<i>Residential Conversion</i>	§§ 317	<u>P</u>	<u>C</u>	<u>C</u>
748.37	<i>Residential Demolition</i>	§§ 317	<u>P</u>	<u>C</u>	<u>C</u>

\*\*\*\*\*

RESIDENTIAL STANDARDS AND USES

*****					
748.96	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	§ 317	<u>C</u>		
*****	*****	*****	*****		

Table 810  
**CHINATOWN COMMUNITY BUSINESS DISTRICT ZONING CONTROL TABLE**

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**COMMERCIAL AND INSTITUTIONAL STANDARDS AND SERVICES**

No.	Zoning Category	§ References	Chinatown Community Business Controls by Story		
			1st	2nd	3rd+
.38a	<i>Residential Conversion, Residential Hotels</i>	<i>Ch. 41 Admin. Code</i>			
.38b	<i>Residential Demolition, Residential Hotels</i>	<i>Ch. 41 Admin. Code</i>			
.39a	<i>Residential Conversion</i>	<i>§ 317</i>			
.39b	<i>Residential Demolition</i>	<i>§ 317</i>			
<b>RESIDENTIAL STANDARDS AND USES</b>					
****					
.97	<i>Residential Conversion or Demolition, Residential Hotels</i>	<i>Ch. 41 Admin. Code</i>			
.98	<i>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</i>	<i>§ 317</i>	<i>C</i>		
****	****	****	****		

Table 811  
CHINATOWN VISITOR RETAIL DISTRICT ZONING CONTROL TABLE

\*\*\*\*

COMMERCIAL AND INSTITUTIONAL STANDARDS AND SERVICES

No.	Zoning Category	§ References	Chinatown Visitor Retail Controls by Story		
			1st	2nd	3rd+
<del>38a</del>	<del>Residential Conversion, Residential Hotels</del>	<del>Ch. 41 Admin. Code</del>			
<del>38b</del>	<del>Residential Demolition, Residential Hotels</del>	<del>Ch. 41 Admin. Code</del>			
<del>39a</del>	<del>Residential Conversion</del>	<del>§ 317</del>			
<del>39b</del>	<del>Residential Demolition</del>	<del>§ 317</del>			
<b>RESIDENTIAL STANDARDS AND USES</b>					
****					
<del>97</del>	<del>Residential Conversion or Demolition, Residential Hotels</del>	<del>Ch. 41 Admin. Code</del>			
<del>98</del>	<del>Removal of Residential or Unauthorized Units through Conversion, Demolition, or Merger</del>	<del>§ 317</del>	<del>C</del>		
****	****	****	****		

Table 812  
CHINATOWN RESIDENTIAL NEIGHBORHOOD COMMERCIAL DISTRICT  
ZONING CONTROL TABLE

\*\*\*\*

COMMERCIAL AND INSTITUTIONAL STANDARDS AND SERVICES

No.	Zoning Category	§ References	Chinatown Residential Neighborhood Commercial Controls by Story		
			1st	2nd	3rd+
.38a	<i>Residential Conversion, Residential Hotels</i>	<i>Ch. 41 Admin. Code</i>			
.38b	<i>Residential Demolition, Residential Hotels</i>	<i>Ch. 41 Admin. Code</i>			
.39a	<i>Residential Conversion</i>	<i>§ 317</i>			
.39b	<i>Residential Demolition</i>	<i>§ 317</i>			
<b>RESIDENTIAL STANDARDS AND USES</b>					
****					
.97	<i>Residential Conversion or Demolition, Residential Hotels</i>	<i>Ch. 41 Admin. Code</i>			
.98	<i>Residential Conversion, Demolition, or Merger</i>	<i>§ 317</i>	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i>		
****	****	****	****		

**Table 813**  
**RED – RESIDENTIAL ENCLAVE DISTRICT ZONING CONTROL TABLE**

No.	Zoning Category	§ References	Residential Enclave Controls
*****			
<b>USE STANDARDS</b>			
*****			
813.04	Non-Residential Density <u>Limit</u>	§§ 102-9, 123, 124, 127	Generally, 1.0 to 1 floor area ratio
*****			
813.13	Residential Demolition <u>or</u> <u>Merger</u>	§ 317	<u>C for Removal of one or more Residential Units or Unauthorized Units.</u>

\*\*\*\*\*  
**Table 814**  
**SPD – SOUTH PARK DISTRICT ZONING CONTROL TABLE**

No.	Zoning Category	§ References	South Park District Controls
*****			
814.05	Non- <del>r</del> Residential <u>Density Limit</u>	§§ 102-9, 123, 124, 127	Generally, 1.8 to 1 floor area ratio
*****			
814.12	Residential Conversion <u>or</u> <u>Merger</u>	§ 317	<u>C for Removal of one or more Residential Units or Unauthorized Units.</u>

1			<i>C for Removal of one or more</i>
2			<i>Residential Units or</i>
3	814.13 Residential Demolition	§ 317	<i>Unauthorized Units.</i>
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**Table 815**

**RSD – RESIDENTIAL/SERVICE MIXED USE DISTRICT ZONING CONTROL TABLE**

No.	Zoning Category	§ References	Residential/Service Mixed Use District Controls
****	****	****	****
815.04	Non-Residential Density <i>Limit</i>	§§ 102-9, 123, 124, 127	Generally, 1.8 to 1 floor area ratio subject to § 803.5(j)
****	****	****	****
815.12	Residential Conversion <i>or</i> <i>Merger</i>	§ 317	<i>C for Removal of one or more</i> <i>Residential Units or</i> <i>Unauthorized Units.</i>
815.13	Residential Demolition	§ 317	<i>C for Removal of one or more</i> <i>Residential Units or</i> <i>Unauthorized Units.</i>

\*\*\*\*



Table 816  
 SLR – SERVICE/LIGHT INDUSTRIAL/RESIDENTIAL MIXED USED DISTRICT  
 ZONING CONTROL TABLE

No.	Zoning Category	§ References	Service/Light Industrial/Residential Mixed Use District Controls
*****	*****	*****	*****
816.04	Non-Residential Density Limit	§§ 102-9, 123, 124, 127	Generally, 2.5 to 1 floor area ratio
*****	*****	*****	*****
816.12	Residential Conversion <i>or</i> <i>Merger</i>	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i>
816.13	Residential Demolition	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i>

\*\*\*\*\*

Table 817  
 SLI – SERVICE/LIGHT INDUSTRIAL DISTRICT ZONING CONTROL TABLE

No.	Zoning Category	§ References	Service/Light Industrial District Controls
*****	*****	*****	*****

1	817.04	Non-Residential Density Limit	§§ 102-9, 123, 124, 127	Generally, 2.5 to 1 floor area ratio
2	****	****	****	****
3	817.12	Residential Conversion <u>or</u> <u>Merger</u>	§ 317	<u>C for Removal of one or more</u> <u>Residential Units or</u> <u>Unauthorized Units.</u>
4	817.13	Residential Demolition	§ 317	<u>C for Removal of one or more</u> <u>Residential Units or</u> <u>Unauthorized Units.</u>

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**Table 818**  
**SSO – SERVICE/SECONDARY OFFICE DISTRICT ZONING CONTROL TABLE**

No.	Zoning Category	§ References	Service/Secondary Office District Controls
16	****	****	****
17	818.04	Non-Residential Density Limit	§§ 102-9, 123, 124, 127
18			3.0 to 1 floor area ratio in 40 or 50 foot height districts; 4.0 to 1 in 65 or 80 foot height districts, and 4.5 to 1 in 130 foot height districts
19	****	****	****

1 2 3 4 818.12	Residential Conversion <i>or</i> <i>Merger</i>	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i>
5 6 7 8 818.13	Residential Demolition	§ 317	<i>C for Removal of one or more Residential Units or Unauthorized Units.</i>

9  
10 \* \* \* \*

11 Section 5. The Building Code is hereby amended by revising Section 102A, to read as  
12 follows:

13 **SECTION 102A – UNSAFE BUILDINGS, STRUCTURES OR PROPERTY**

14 All buildings, structures, property, or parts thereof, regulated by this code that are  
15 structurally unsafe or not provided with adequate egress, or that constitute a fire hazard, or  
16 are otherwise dangerous to human life, safety or health of the occupants or the occupants of  
17 adjacent properties or the public by reason of inadequate maintenance, dilapidation,  
18 obsolescence or abandonment, or by reason of occupancy or use in violation of law or  
19 ordinance, or were erected, moved, altered, constructed or maintained in violation of law or  
20 ordinance are, for the purpose of this chapter, unsafe.

21 \* \* \* \*

22 **102A.3 Inspections and Complaints.** The Building Official is hereby authorized to  
23 inspect or cause the inspection of any building, structure or property for the purpose of  
24 determining whether or not it is unsafe in any of the following circumstances:  
25

1           1.     Whenever the Building Official, with reasonable discretion, determines that such  
2 inspection is necessary or desirable.

3           2.     Whenever any person files with the Building Official a complaint from which  
4 there is, in the Building Official's opinion, probable cause to believe that the building, structure  
5 or property or any portion thereof, is unsafe.

6           3.     Whenever an agency or department of the City and County of San Francisco  
7 transmits to the Building Official a written report from which there is, in the opinion of the  
8 Building Official, probable cause to believe that the building, structure or property, or any  
9 portion thereof, is unsafe.

10           Upon the completion of any such inspection and the finding by the Building Official of  
11 any condition which renders the building, structure or property unsafe, the Building Official  
12 shall, within 15 days thereafter, serve a written notice of violation upon the building owner  
13 which shall contain specific allegations, setting forth each condition the Building Official has  
14 found which renders the building, structure or property unsafe. The Building Official shall,  
15 within three days of mailing of such notice of violation, post a copy thereof in a conspicuous  
16 place in or upon such building, structure or property and make available a copy of the notice  
17 of violation to each tenant thereof. Such notice shall also set forth the penalties for violation  
18 prescribed in Section 103A of this code. In addition to the civil penalties prescribed in Section  
19 103A, the Department's cost of preparation for and appearance at the hearing required by  
20 Section 102A.4, and all prior and subsequent attendant and administrative costs, shall be  
21 assessed upon the property owner monthly, after failure to comply with a written notice of  
22 violation that has been served upon the property owner. Said violations will not be deemed  
23 legally abated until the property owner makes full payment of the assessment of costs to the  
24 Department of Building Inspection. See Section 110A, Table 1A-D – Standard Hourly Rates  
25 and Table 1A-K – Penalties, Hearings, Code Enforcement Assessments – for the applicable

1 rate. Failure to pay the assessment of costs shall result in tax lien proceedings against the  
2 property per Section 102A.18.

3 If the unsafe conditions observed on the property have not been corrected within the  
4 time period provided, the matter shall be set for hearing within 60 days from the compliance  
5 date specified on the notice of violation, if not substantial progress in abating the Code  
6 violations has commenced.

7 102A.3.1. Dwelling Units constructed or installed without required permit(s). In the case of an  
8 unauthorized Dwelling Unit constructed or installed in an existing building without the required permit  
9 or permits, in addition to the above requirements the written notice of violation shall order the property  
10 owner to file an application for a building and other permits required to legalize the unit pursuant to  
11 Building Code Section 106A.3.1.3 and Planning Code Section 207.3 unless removal of the unit is  
12 approved by the Planning Commission pursuant to Planning Code Section 317.

13 102A.3.1.1. Re-issuance of an unabated notice of violation. Any notice of violation issued  
14 prior to the effective date of Section 102A.3.1 and that remains unabated shall be re-issued in  
15 compliance with the requirements of Section 102A.3.1.

16  
17 Section 6. Effective Date. This ordinance shall become effective 30 days after  
18 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
19 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
20 of Supervisors overrides the Mayor's veto of the ordinance.

21  
22 Section 7. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
23 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
24 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
25 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment

1 additions, and Board amendment deletions in accordance with the "Note" that appears under  
2 the official title of the ordinance.

3 APPROVED AS TO FORM:  
4 DENNIS J. HERRERA, City Attorney

5 By:

*Judith A. Boyajian*  
6 JUDITH A. BOYAJIAN  
7 Deputy City Attorney

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**REVISED LEGISLATIVE DIGEST**

(1/26/2016, Substituted)

[Planning, Building Codes - Conditional Use Required to Remove Any Residential Unit; Mandatory Legalization of Illegal Units; Permeable Surfaces and Landscaping Requirements]

**Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit (whether legal or illegal) and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and to exempt from the Conditional Use application requirement illegal units where there is no legal path for legalization and residential units that have received prior Planning approval; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal, and requiring re-issuance of unabated notices of violation to include the new requirement; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.**

Existing Law

Planning Code Section 132 imposes requirements for landscaping and permeable surfaces in all RH, RTO, and RM Districts when (1) constructing a new building, (2) adding a new dwelling unit, a garage, or additional parking or (3) paving or repaving more than 200 square feet of the front setback.

Planning Code Section 317 regulates the removal of "Residential Units," as defined, through demolition, merger, or conversion. A Conditional Use authorization is required for the removal of any Residential Unit in RTO, RTO-M, NCT, and Upper Market NCD zoning districts, for the loss of any Residential Unit above the ground floor in C-3 districts, and for the loss or removal of three or more Residential Units in other zoning districts. A Conditional Use authorization is also required for a replacement building.

Building Code Section 102A.3 establishes the process for the Department of Building Inspection's investigation and citation of code violations.

Amendments to Current Law

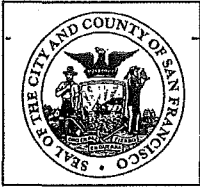
Planning Code Section 132 is amended to impose the requirements for landscaping and permeable surfaces on a "Residential Merger" as defined in Section 317 and where any addition to a structure would result in an increase of 20% or more of the existing Gross Floor Area.

Planning Code Section 317 is amended to require a Conditional Use authorization for the loss or removal of any Residential Unit, whether or not the unit is authorized and legal or is unauthorized and illegal. If the Planning Commission denies an application to remove an Unauthorized Unit, the property owner is required to apply for a building permit to legalize the unit. The removal of a Residential or Unauthorized Unit that has received approval from the Planning Department through administrative approval or the Planning Commission through a Discretionary Review or Conditional Use authorization prior to the effective date of the Conditional Use requirement of this ordinance is not required to apply for an additional approval.

The Building Code is also amended to require a Notice of Violation for an Unauthorized Unit to order the property owner to apply for a building permit to legalize the unit unless legalization of the unit is not permitted under the Building Code or removal of the unit is approved by the Planning Commission. Any Notice of Violation that was issued prior to the effective date of this ordinance and remains unabated shall be re-issued in compliance with the requirements of this ordinance.

An "Unauthorized Unit" is defined as "one or more rooms within a building that have been used, without the benefit of a building permit, as a separate and distinct living or sleeping space independent from Residential Units on the same property." "Independent" means that (1) the space has independent access that does not require entering a Residential Unit on the property and (2) there is no open, visual connection to a Residential Unit on the property. Twenty days before the Conditional Use hearing, notice of the hearing must be mailed to all Residential Units and, if known, to any Unauthorized Units in the building. The prohibitions against conversion to Student Housing and the merger of Residential Units not subject to a Conditional Use requirement have been retained and relocated. Conditional Use criteria are all in one subsection; the existing criteria have been retained and new criteria added for the removal of Unauthorized Units.





**BUILDING INSPECTION COMMISSION (BIC)**

Department of Building Inspection                      Voice (415) 558-6164 - Fax (415) 558-6509  
1660 Mission Street, San Francisco, California 94103-2414

January 28, 2016

Edwin M. Lee  
Mayor

**MEMO**

**COMMISSION**

Angus McCarthy  
President

Kevin Clinch  
John Konstin  
Frank Lee  
Dr. James McCray, Jr.  
Myrna Melgar  
Debra Walker

Sonya Harris  
Secretary

Tom C. Hui  
Director

Ms. Angela Calvillo  
Clerk of the Board  
Board of Supervisors, City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4694

**RE: File No. 150494-2 – Ordinance amending the Planning Code to require Conditional use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirement for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal.**

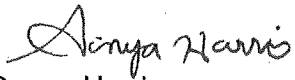
Dear Ms. Calvillo:

On January 20, 2016 the Building Inspection Commission held a public hearing on the proposed amendment to the San Francisco Building Code referenced above. The Commissioners had some additional concerns regarding the legislation, so they unanimously voted to continue the item to the next Regular Building Inspection Commission meeting on February 17, 2016.

*Commissioners McCarthy, Clinch, Konstin, Lee, McCray, Melgar, and Walker voted unanimously to continue the item to February 17, 2016.*

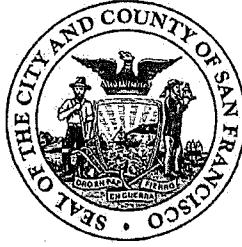
Should you have any questions, please do not hesitate to call me at 558-6164.

Sincerely,

  
Sonya Harris  
Commission Secretary

cc: Tom C. Hui, S.E., C.B.O., Director

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

December 9, 2015

File No. 150494

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On December 1, 2015, Supervisor Avalos introduced the following substitute legislation:

**File No. 150494**

**Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script that reads "Alisa Somera".

By: Alisa Somera, Assistant Clerk

Attachment

cc: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it does not result in a physical change in the environment.

Joy  
Navarrete

Digitally signed by Joy Navarrete  
DN: cn=Joy Navarrete, o=Planning,  
ou=Environmental Planning,  
email=joy.navarrete@sfgov.org, c=US  
Date: 2016.01.25 12:13:43 -08'00'

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

May 22, 2015

File No. 150494

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On May 12, 2015, Supervisor Avalos introduced the following legislation:

**File No. 150494**

**Ordinance amending the Planning Code to require conditional use authorization for all residential mergers and to require compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and affirming the Planning Department's California Environmental Quality Act determination; and making Planning Code, Section 302, findings, and making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script, appearing to read "A Ausberry".

By: Andrea Ausberry, Assistant Clerk

Attachment

cc: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it does not result in a physical change in the environment.

Joy  
Navarrete

Digitally signed by Joy Navarrete  
DN: cn=Joy Navarrete, o=Planning,  
ou=Environmental Planning,  
email=joy.navarrete@sfgov.org,  
c=US  
Date: 2015.06.04 15:53:33 -07'00'



# SAN FRANCISCO PLANNING DEPARTMENT

---

December 15, 2015

Ms. Angela Calvillo, Clerk  
Honorable Supervisor John Avalos  
Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
**415.558.6378**

Fax:  
**415.558.6409**

Planning  
Information:  
**415.558.6377**

**Re: Transmittal of Planning Department Case Number 2015.006712PCA:  
Requiring Conditional Use Authorization for Residential Unit Removals  
Including Unauthorized Units  
Board File No. 150494  
Planning Commission Recommendation: Approval with Modification**

Dear Ms. Calvillo and Supervisor Avalos,

On December 10, 2015, the San Francisco Planning Commission conducted duly noticed public hearing at a regularly scheduled meeting to consider the proposed amendments to the Planning Code introduced by Supervisors Avalos. At the hearing, the Planning Commission recommended approval with modification of this Ordinance.

The Commission's proposed modifications were as follows:

1. **Amend the findings related to unit removal through demolition.** The commission proposes adding the following two findings: 1) whether or not the replacement project would maximize density on the subject lot; and 2) If replacing a residential building not subject to the Rent Ordinance, whether the new projects replaces all of the existing units with new dwelling units with the same number of bedrooms and of similar size.
2. **Amend the finding related to cost of legalization when removing unauthorized unit** by using the average cost of legalization per unit instead of the proposed per square footage in the legislation.
3. **Amend the tables within Article 2, Article 7, and 8 of the Planning Code to reflect the proposed changes in Section 317.**
4. **Encourage Staff to reform the definition of "demolition" in Section 317 of the Planning Code.**

The proposed amendments are exempt from environmental review under Section 15060(c)(2) and 15378 of the CEQA Guidelines.

Supervisor, please advise the City Attorney at your earliest convenience if you wish to incorporate the changes recommended by the Commission.

**Transmittal Materials**

**CASE NO. 2015.006712PCA  
Requiring Conditional Use Authorization for  
Residential Unit Removals Including Unauthorized Units**

Please find attached documents relating to the actions by the Commission. If you have any questions or require further information please do not hesitate to contact me.

Sincerely,



Aaron D. Starr  
Manager of Legislative Affairs

cc:

Supervisor Jane Kim  
Judy Boyajian, City Attorney  
Jeremy Pollock, Legislative aid to Supervisor John Avalos  
April Veneracion, Legislative aid to Supervisor Jane Kim  
Andrea Ausberry, Office of the Clerk of the Board

Attachments

Planning Commission Resolution  
Planning Department Executive Summary



# SAN FRANCISCO PLANNING DEPARTMENT

## Planning Commission Resolution No. 19532 Planning, and Building Code Text Change HEARING DATE: DECEMBER 10<sup>TH</sup>, 2015

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
415.558.6378

Fax:  
415.558.6409

Planning  
Information:  
415.558.6377

*Project Name:* Requiring Conditional Use Authorization to Remove Residential Units Including Unauthorized Units  
*Case Number:* 2015-006712PCA [Board File No. 150494]  
*Initiated by:* Supervisor Avalos / Introduced May 12, 2015  
*Staff Contact:* Kimia Haddadan, Legislative Affairs  
[Kimia.haddadan@sfgov.org](mailto:Kimia.haddadan@sfgov.org), 415-575-9068  
*Reviewed by:* Aaron Starr, Manager Legislative Affairs  
[aaron.starr@sfgov.org](mailto:aaron.starr@sfgov.org), 415-558-6362  
*Recommendation:* Recommend Approval with Modification

**RECOMMENDING THAT THE BOARD OF SUPERVISORS ADOPT A PROPOSED ORDINANCE THAT WOULD AMEND THE PLANNING CODE TO REQUIRE CONDITIONAL USE AUTHORIZATION FOR THE REMOVAL OF ANY RESIDENTIAL UNIT, WHETHER LEGAL OR ILLEGAL, AND COMPLIANCE WITH LANDSCAPING AND PERMEABLE SURFACES REQUIREMENTS FOR BUILDING ADDITIONS AND RESIDENTIAL MERGERS; AMENDING THE BUILDING CODE TO REQUIRE THAT NOTICES OF VIOLATION MANDATE LEGALIZATION OF AN ILLEGAL UNIT UNLESS INFEASIBLE UNDER THE BUILDING CODE OR THE PLANNING COMMISSION APPROVES ITS REMOVAL; AFFIRMING THE PLANNING DEPARTMENT'S DETERMINATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; AND MAKING FINDINGS OF CONSISTENCY WITH THE GENERAL PLAN, PLANNING CODE SECTION 302, AND THE EIGHT PRIORITY POLICIES OF PLANNING CODE SECTION 101.1.**

WHEREAS, on May 12, 2015 Supervisor Avalos introduced a proposed Ordinance under Board of Supervisors (hereinafter "Board") File Number 150494, which would amend the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; and would amend the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal.

WHEREAS, The Planning Commission (hereinafter "Commission") conducted a duly noticed public hearing at a regularly scheduled meeting to consider the proposed Ordinance on December 10, 2015; and,

WHEREAS, the proposed Ordinance has been determined to be categorically exempt from environmental review under the California Environmental Quality Act Section 15060(c); and

WHEREAS, the Planning Commission has heard and considered the testimony presented to it at the public hearing and has further considered written materials and oral testimony presented on behalf of Department staff and other interested parties; and

WHEREAS, all pertinent documents may be found in the files of the Department, as the custodian of records, at 1650 Mission Street, Suite 400, San Francisco; and

WHEREAS, the Planning Commission has reviewed the proposed Ordinance; and

MOVED, that the Planning Commission hereby recommends that the Board of Supervisors approve/approve with modifications the proposed ordinance. The proposed modifications include:

1. **Amend the findings related to unit removal through demolition.** The commission proposes adding the following two findings: 1) whether or not the replacement project would maximize density on the subject lot; and 2) If replacing a residential building not subject to the Rent Ordinance, whether the new projects replaces all of the existing units with new dwelling units with the same number of bedrooms and of similar size.
2. **Amend the finding related to cost of legalization when removing unauthorized unit** by using the average cost of legalization per unit instead of the proposed per square footage in the legislation.
3. **Amend the tables within Article 2, Article 7, and 8 of the Planning Code to reflect the proposed changes in Section 317.**
4. **Encourage Staff to reform the definition of "demolition" in Section 317 of the Planning Code.**

## FINDINGS

Having reviewed the materials identified in the preamble above, and having heard all testimony and arguments, this Commission finds, concludes, and determines as follows:

1. The proposed CU authorization would allow the highest level of scrutiny for applications to remove any units whether legal or unauthorized. Strict protection of the existing housing stock would first and foremost help prevent evictions and displacement due to unwarranted demolition and merger of dwelling units. Secondly, it would also help the City to retain the housing stock, especially given the current housing crisis when demand for housing increasingly surpasses new housing development.
2. The proposed Ordinance would require a CU authorization for unit loss consistently across all zoning districts and building types. A CU authorization is preferred over a Mandatory DR because:
  - A Mandatory DR application is deemed approved unless the Planning Commission makes a decision. A CU authorization however would not be approved unless the Planning Commission reaches consensus.

- For a Mandatory DR application, the Planning Commission only relies on specified findings for unit removal listed in Section 317 of the Planning Code while a CU authorization also includes findings from Section 303 which would determine whether the proposed unit removal is necessary and desirable to the neighborhood.
  - A CU authorization can be appealed to the Board of Supervisors while a Mandatory DR is part of a building permit and can only be appealed to the Board of Appeals. The Board of Supervisors would provide a better opportunity to the tenant to justify their case as only a majority vote can overturn the building permit compared to the Board of Appeals where 4 out of 5 votes is necessary to overturn an issued building permit for removing a dwelling unit.
3. As for unauthorized units, the proposed legislation would create necessary controls for retaining this important portion of our housing stock. Many of these units are tenant occupied at lower rates of rent due to the illegal status of the unit. Removing these units only exacerbates the already critical state of evictions and displacement in San Francisco. These units can be retained and brought up to safety standards generally with small investments. To abate the cost burden on property owners, the City has also waived the required fees for legalization in order to encourage more owners to legalize their units. The proposed findings for the CU authorization would create flexibility for the Planning Commission to allow removal of units that are financially infeasible to legalize.
  4. The proposed legislation would also expand the type of permits that would result in landscaping and permeable pavers in front yards. The proposed new triggers include expansion of building by 20% as well as unit merger. Staff supports this proposal as it aligns with the City's policies on green landscaping and storm water management.
  5. **General Plan Compliance.** The proposed Ordinance and the Commission's recommended modifications are consistent with the following Objectives and Policies of the General Plan:

#### Housing Element

##### OBJECTIVE 2

**RETAIN EXISTING HOUSING UNITS, AND PROMOTE SAFETY AND MAINTENANCE STANDARDS, WITHOUT JEOPARDIZING AFFORDABILITY.**

##### **POLICY 2.1**

**Discourage the demolition of sound existing housing, unless the demolition results in a net increase in affordable housing.**

*The proposed Ordinance would provide the highest scrutiny for removal of residential units through demolition-whether legal or unauthorized. This would help discourage demolition of existing housing unless necessary findings warrant the demolition.*

##### **POLICY 2.2**



**Retain existing housing by controlling the merger of residential units, except where a merger clearly creates new family housing.**

*The proposed Ordinance would provide the highest scrutiny for removal of residential units through merger-whether legal or unauthorized. This would help discourage merger of two residential units or merging an unauthorized units unless necessary findings warrant the merger.*

6. **Planning Code Section 101 Findings.** The proposed amendments to the Planning Code are consistent with the eight Priority Policies set forth in Section 101.1(b) of the Planning Code in that:

1. That existing neighborhood-serving retail uses be preserved and enhanced and future opportunities for resident employment in and ownership of such businesses enhanced;

*The proposed Ordinance would not have a negative effect on neighborhood serving retail uses and will not have a negative effect on opportunities for resident employment in and ownership of neighborhood-serving retail.*

2. That existing housing and neighborhood character be conserved and protected in order to preserve the cultural and economic diversity of our neighborhoods;

*The proposed Ordinance would encourage retaining the existing housing stock and would help preserve the neighborhood character.*

3. That the City's supply of affordable housing be preserved and enhanced;

*The proposed Ordinance would not have an adverse effect on the City's supply of affordable housing and would help retain existing housing stock.*

4. That commuter traffic not impede MUNI transit service or overburden our streets or neighborhood parking;

*The proposed Ordinance would not result in commuter traffic impeding MUNI transit service or overburdening the streets or neighborhood parking.*

5. That a diverse economic base be maintained by protecting our industrial and service sectors from displacement due to commercial office development, and that future opportunities for resident employment and ownership in these sectors be enhanced;

*The proposed Ordinance would not cause displacement of the industrial or service sectors due to office development, and future opportunities for resident employment or ownership in these sectors would not be impaired.*

6. That the City achieve the greatest possible preparedness to protect against injury and loss of life in an earthquake;

*The proposed Ordinance would not have an adverse effect on City's preparedness against injury and loss of life in an earthquake.*

7. That the landmarks and historic buildings be preserved;

*The proposed Ordinance would not have an adverse effect on the City's Landmarks and historic buildings.*

8. That our parks and open space and their access to sunlight and vistas be protected from development;

*The proposed Ordinance would not have an adverse effect on the City's parks and open space and their access to sunlight and vistas.*

- 8. Planning Code Section 302 Findings.** The Planning Commission finds from the facts presented that the public necessity, convenience and general welfare require the proposed amendments to the Planning Code as set forth in Section 302.

NOW THEREFORE BE IT RESOLVED that the Commission hereby recommends that the Board ADOPT the proposed Ordinance with modifications as described in this Resolution.

I hereby certify that the foregoing Resolution was adopted by the Commission at its meeting on December 10, 2015.

Jonas P. Ionin  
Commission Secretary

AYES: Johnston, Fong, Hillis, Moore, Richards,

NOES: Antonini

ABSENT: Wu

ADOPTED: December 10, 2015



# SAN FRANCISCO PLANNING DEPARTMENT

## Executive Summary Planning, and Building Code Text Change HEARING DATE: DECEMBER 10<sup>TH</sup>, 2015

*Project Name:* **Requiring Conditional Use Authorization to Remove Residential Units Including Unauthorized Units**

*Case Number:* 2015-006712PCA [Board File No. 150494]

*Initiated by:* Supervisor Avalos / Introduced May 12, 2015

*Staff Contact:* Kimia Haddadan, Legislative Affairs  
[Kimia.haddadan@sfgov.org](mailto:Kimia.haddadan@sfgov.org), 415-575-9068

*Reviewed by:* Aaron Starr, Manager Legislative Affairs  
[aaron.starr@sfgov.org](mailto:aaron.starr@sfgov.org), 415-558-6362

*Recommendation:* **Recommend Approval with Modification**

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
**415.558.6378**

Fax:  
**415.558.6409**

Planning  
Information:  
**415.558.6377**

### PLANNING & BUILDING CODE AMENDMENTS

The Proposed Ordinance would amend the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal.

#### The Way It Is Now:

1. The loss of one or more Residential Units requires Conditional Use authorization in the RTO, RTO-M, NCT, and Upper Market NCD Zoning Districts, and above the ground floor of the C-3 Zoning Districts.
2. In all other districts, the loss of three or more Residential Units requires Conditional Use authorization, and the loss of one to two Residential Units requires Mandatory Discretionary Review; however, interim controls require a Conditional Use authorization in case of loss through merger.
3. For Residential Units that are demonstrably not affordable or financially accessible housing, the Planning Code allows administrative approval for loss of the unit through merger, demolition, or conversion; however, interim controls require CU authorization for loss of any unit through merger regardless of affordability.
4. Unauthorized Units - units constructed without proper permits - are not defined in the Planning Code.
5. Loss of Unauthorized Units in buildings of three or more legal units requires a Mandatory Discretionary Review per the Mayor's Executive Directive in January 2014. Loss of such units in buildings of one or two legal units is permitted administratively over the counter.

6. The requirements for landscaping and permeable surfaces in front setback are triggered in cases of new construction, the addition of a new dwelling unit, or the addition of parking.

#### Building Code

7. A Department of Building Inspection (DBI) Notice of Violation (NOV) for an Unauthorized Unit requires the property owner to remove the unit. The property owner can also voluntarily legalize the unit but the discretion is up to the owner.

#### The Way It Would Be:

1. The loss of one or more Residential Units would still require Conditional Use authorization in the RTO, RTO-M, NCT, and Upper Market NCD Zoning Districts, and above the ground floor of the C-3 Zoning Districts.
2. CU authorization would be required in all zoning districts for loss of any Residential Units, through all three ways of removal( demolition, conversion, or merger).
3. Administrative approval would no longer be available for Residential Units that are demonstrably unaffordable. Such Units would be subject to similar requirements for removal as all other Residential Units.
4. The Ordinance would create a definition for Unauthorized Units.
5. In zoning districts where residential use is allowed, CU authorization would be required for the loss of any Unauthorized Units through demolition, conversion, or merger. Establish criteria for CU authorization when removing Unauthorized Units.
6. Add new triggers for requiring landscaping and permeable surfaces in the front setback when the Gross Floor Area is increased by 20% and when a Residential Merger occurs.

#### Building Code Modifications:

7. A DBI NOV for an Unauthorized Unit would require the property owner to file a permit to legalize the unit unless the Planning Commission approves removal of the unit through CU authorization.

## BACKGROUND

San Francisco has been experiencing a boom in development in the past couple years. Over 3,500 units were completed in 2014; approximately 70% over the 10-year average of 2,075 units added per year. Additionally, over 7,000 units are currently either under construction or are entitled by the Planning Department. Despite this increase in development, housing production has not kept up with population growth and the rising demand for housing due to an economic boom in the

Bay Area as a region. Rental prices in San Francisco remained the most expensive market in the country with median 1-bedroom rents rising to \$3,670 according to Zumper<sup>1</sup>.

In the midst of such housing shortage, since 2010, the City has lost an average of about 240<sup>2</sup> units a year due to demolition, conversion, or merger of legal units or removal of Unauthorized Units.

The City's Housing Element calls for preserving the existing housing stock and promoting the safety standards of residential buildings. In several policies the Housing Element discourages demolition or merger of existing residential units. Responding to this policy direction, the Planning Code generally requires a public process for removing residential units through either a Conditional Use authorization or a Mandatory Discretionary review.

### **Interim Controls for Restricting Unit Loss**

In early 2015, Supervisor Avalos proposed interim controls to further restrict the loss of existing residential units. Effective July 3, 2015, the interim controls require Conditional Use authorization for the merger of all residential units regardless of the zoning district or the affordability level of units being merged. Since then, the Department was tasked with looking into additional controls to help retain our existing housing stock and address the loss of what are referred to as Unauthorized Units, units added without the benefit of a permit. The goal is 1) to prevent eviction of tenants due to demolition and removal of units and 2) to retain the existing housing stock.

### **Legalizing Unauthorized Units**

Anecdotally, Unauthorized Units constitute a large portion of San Francisco's housing stock. While the City does not maintain any database on these units, estimates range between 30,000 to 50,000 of such units in San Francisco. These units are generally affordable to lower income households as they offer lower rates of rent.<sup>3</sup> In May 2014, the City established a new program that created a path to legalize Unauthorized Units. This voluntary program provides waivers from many of the Planning Code requirements, including exceeding density limits to legalize one Unauthorized Unit per lot. Since then the City has received 238 applications of which about 130 permits are issued and the rest are under review.

This program was a turning point in the City's approach towards Unauthorized Units. Previously, if the City was made aware of such unit, DBI would issue a NOV requiring removal of the unit. In the past ten years (2004-2014), over 225 of such units were removed<sup>4</sup>. Given the housing crisis in San Francisco the City is shifting its approach to instead encourage the retention of Unauthorized Units.

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<sup>1</sup> Zumper National Rent Report: February 2015, Retrieved at <https://www.zumper.com/blog/2015/11/zumper-national-rent-report-november-2015/> on November 19<sup>th</sup>

<sup>2</sup> Ranging from 140 units in 2014 to 539 in 2013 (San Francisco 2014 Housing Inventory Published by the San Francisco Planning Department)

<sup>3</sup> Karen Chapple, Jake Wegmann, Alison Nemirow, Colin Dentel-Post; *Yes to My Back Yard, Mobilizing the Market for Secondary Units*; Center for Community Innovation at the Institute of Urban and Regional Development, June 2012.

<sup>4</sup> San Francisco Housing Element 2014 Part I (Table I-54) and Housing Inventory 2014 (Table 8)

**The Mayor's Executive Directive**

In December 2013, the Mayor published an Executive Directive to all Departments, to implement processes for protecting existing residential units as well as prioritizing affordable housing. One new process established in response to this direction called for requiring a Mandatory Discretionary Review for removal of Unauthorized Units in buildings of three units or more. This new process aimed to ensure that property owners have made every effort to maintain a housing unit before pursuing removal of the unit.

**ISSUES AND CONSIDERATIONS**

**Loss of residential units: Implications**

San Francisco has about 379,600 residential units, representing a valuable resource in addressing housing demand in the city and region. Analysis of a one year data indicates a 3.5% turnover for sales and over 10% turnover for rental<sup>5</sup>, both of which are higher than the net increase in number of housing units over the last year<sup>6</sup> (1%). This indicates a stronger role for the existing housing stock to address the housing demand compared to the new housing developed.

With the rising demand for housing in the region, protecting our existing housing stock remains a crucial long-term housing strategy. The high cost of construction makes replacing units lost through demolition or merger extremely expensive incurring additional financial burden on the City's resources. Higher construction costs also translate into higher rental and sales prices for the replacement unit and a wider gap in housing available to low to middle income households.

Removal of residential units is also a major cause of tenant eviction in those units. Eviction rates have increased by 45% Citywide from 2010-2014. Of approximately 4,500 no-fault evictions from 2005-2015, about 500 (11%) were due to demolition<sup>7</sup>.

Preserving the housing stock is also an effective tool for neighborhood stabilization. The tenants in the existing rental housing stock- especially in rent controlled units- pay much lower rents compared to current asking rent on the market. If these tenants were to be evicted due to removal of the unit, finding replacement housing at the same affordability rate in the same neighborhood could prove infeasible. The displacement of tenants would transform the neighborhoods and weaken the social ties and resources that people shape during the years of living in one place.

**Types of Approval for Unit Loss**

Currently, for applications to remove residential units, the Planning Code requires different types of approval decisions in different zoning districts and based on the number of units being removed. The table below summarizes the existing, interim, and proposed controls:

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<sup>5</sup> Analysis of Zillow data, April 2014 to March 2015 for sales, March 2014 to April 2015 for rentals, and 2013 households by tenure from an analysis of Census Public Use Microdata Sample (PUMS) data, accessed via IPUMS USA.

<sup>6</sup> From 2013 to 2014, Housing Inventory 2014, SF Planning

<sup>7</sup> Housing Balance Report, September 2015, SF Planning

Subcategories of Controls	Existing Planning Code Requirements	Existing Interim Controls	Proposed Controls
RTO, RTO-M, NCT, and Upper Market NCD Zoning Districts, and above the ground floor of the C-3 Zoning Districts	CU	CU	CU
All Other Zoning Districts	<ul style="list-style-type: none"> <li>▪ CU for three or more units</li> <li>▪ Mandatory DR for one or two units</li> </ul>	<ul style="list-style-type: none"> <li>▪ CU for all mergers</li> <li>▪ CU for demolition or conversion of three or more units</li> <li>▪ Mandatory DR for demolition or conversion of one or two units</li> </ul>	CU
Single Family buildings and condos that are demonstrably unaffordable or financially inaccessible or Buildings of two or less units that are unsound	<ul style="list-style-type: none"> <li>▪ Administrative approval for loss through demolition or merger</li> </ul>	<ul style="list-style-type: none"> <li>▪ Administrative approval for loss through demolition</li> <li>▪ CU for loss through merger</li> </ul>	CU
Loss of Unauthorized Units	Mandatory DR for buildings with three or more legal units	N/A	CU

The interim controls in place since July aimed to apply stricter levels of scrutiny for unit removal applications. The CU authorization requirement per the interim controls only applies to unit removal as a result of unit merger. The interim controls did not change the controls for loss of residential units through demolition or conversion; the controls also did not regulate loss of Unauthorized Units. The proposed legislation would make the interim controls permanent and expand its scope to apply the controls consistently based on different types of unit loss: demolition, merger, or conversion.

**Loss of Residential Units: Administrative Approval**

As listed in the table above, the Planning Code currently allows administrative approval for removal of a single family building that is demonstrably unaffordable or financially inaccessible, and also for buildings of two or less units that are unsound. The Planning Code further defines demonstrably unaffordable as “housing that has a value greater than at least 80% of the combined land and structure values of single-family homes in San Francisco as determined by a credible appraisal” The Department defines a numerical value for this threshold through an appraisal process every year.

The interim controls removed the administrative approval process in cases of a unit merger, subjecting all unit merger application to a CU authorization. The Planning Code still allows administrative approval for removal applications through demolition. The proposed legislation would expand the stricter review process to demolition applications even for buildings that may be demonstrably unaffordable. The goal for this proposal is to ensure retaining the existing housing stock for two main reasons: 1) the existing residential units are generally larger in size compared to the newly constructed residential units. Of the rental units built since 2010, only about 10% are 3 or more bedrooms, while about 33% of rental units built before 2010 are 3 or more bedrooms<sup>8</sup>; 2) the existing housing stock is generally more affordable than the new residential units being built. Newly constructed rental units on the market (since 2005) ask for higher rent premium of about \$300 to \$600 compared to the rental units built before 2005<sup>9</sup>.

By entirely removing the administrative approval process from the Planning Code, the proposed Ordinance aims to achieve the goal of retaining the housing stock but may also subject development projects that would not inherently override this goal to the CU authorization. Examples are when a single family unit not subject to rent control is being replaced by more than one residential units to maximize the allowable density; or the a rundown single family unit not subject to rent control is being replaced by another single family unit of similar size. Additional finding criteria for the CU authorization for demolition would help evaluate the net gain that a replacement project would provide for demolition permits.

### Loss of Unauthorized Units: Challenges of Existing Controls

The only existing control to regulate loss of Unauthorized Units was established as a response to the Mayor's Executive Directive discussed above: the City required a Mandatory Discretionary review for removal of Unauthorized Units in buildings of three or more legal units. However, to date the Department has not received any such application even though many Unauthorized Units have been removed or are slated for removal.

This challenge is due to the narrow scope of this policy. A snapshot of the Department's alteration permits filed since May 2014<sup>10</sup> includes over 180 permits filed for removal of illegal units of which at least 120 are located in single family or two unit buildings. Similar pattern is also present in permits to legalize Unauthorized Units: approximately 75% of the applications received are one or two unit buildings. Based on this data, it is safe to assume that Unauthorized Units in the City are mostly in one or two unit buildings not in building with three or more, which are the buildings covered under the Mayor's Executive Order.

Approval for removing Unauthorized Units in buildings with one or two legal units is administrative and can be approved at the Department's Planning Information Center (The PIC).

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<sup>8</sup> San Francisco Planning Housing Database, made summer 2015

<sup>9</sup> Analysis of Padmapper rental listings, collected January to August 2015 and San Francisco Assessor-Recorder office data.

<sup>10</sup> The program that allows legalizing Unauthorized Units was adopted in May 2014. The reason staff chose this date to create the snapshot is to look at a window in time that the City did allow legalization and the property owners chose to remove their unit despite the available voluntary program to legalize.



Most of these permits seek to remove an illegal kitchen on the ground floor of a single family or duplex building, merging the Unauthorized Unit with an existing legal unit. The proposed legislation would rely on the intent of the Mayor's Executive Directive, but would expand unit removal controls to apply to all Unauthorized Units. The proposed legislation would require any application to remove Unauthorized Units, regardless of the number of the legal units in the building, to seek a Conditional Use Authorization at the Planning Commission.

Another challenge with the existing controls is related to notification of tenants residing in the Unauthorized Units slated for removal. Removing an unwarranted unit often results in eviction of the tenant. Currently there is no requirement to notify the tenant that their home is slated for removal. Therefore, often the tenant is not aware of such permit and only finds out when the eviction notice is served after the permit is approved and the appeal period for the permit (15 days) has ended. Staff is aware of at least eight cases, dating back only to May of this year, filed with the Board of Appeals for a Jurisdiction Request<sup>11</sup> by tenants that were evicted because of the removal of an Unauthorized Unit. Most of these cases were denied by the Board of Appeals. Currently there is a pending ordinance<sup>12</sup>, sponsored by Supervisor Weiner, that would require mailed notification as well as on site notice when removing an Unauthorized Unit in order to allow adequate time for the tenant to appeal or secure an alternative housing option. The proposed legislation would also require notification for at least 20 days before the CU authorization is heard at the Planning Commission. This legislation will become effective by the end of the year.

Lastly, another challenge in the existing controls relates to the enforceability of the Planning Commission decisions with regards to retaining Unauthorized Units. If a tenant appeals a permit for removal to the Planning Commission through a Discretionary Review, the Planning Commission can determine that the unit shall not be removed. However, the existing controls do not require the property owner to legalize the unit which would raise a challenge if the property owner is not willing to legalize the unit. The proposed legislation would amend the Building Code so that the Notice of Violation to a property owner would require legalization of the Unauthorized Unit unless the Planning Commission approves removal of the unit.

### **Loss of Unauthorized Units: Section 317 Findings**

Section 317 of the Planning Code includes a list of findings for each type of removal: demolition, conversion, or merger. The proposed legislation would subject the merger applications of Unauthorized Units to the same findings as merger of Residential units. It would also define additional findings for removal of Unauthorized Units. These include three new findings:

First is whether or not the Unauthorized Unit is eligible to be legalized. The existing program that allows legalization of Unauthorized Units includes certain limitations. For example only one Unauthorized Unit per lot can be legalized above the density limits.

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<sup>11</sup> After the appeal period has expired, the Board of Appeals would hear the matter only in extraordinary cases where the Board finds that the City intentionally or inadvertently caused the requestor to be late in filing the appeal.

<sup>12</sup> Board File 150587 "Building and Planning Codes - Notice to Tenants of Dwelling Unit Merger or Demolition"

The second finding is whether the cost of legalization is reasonable. The cost for legalizing Unauthorized Units ranges significantly from \$2000 to \$150,000 per unit according to the applications that the City has received so far. The proposed legislation defines "reasonable cost for legalization" as cost that falls within this range, which is frequently updated based on new applications the Department receives.

The third and last finding relates to whether or not the cost for legalization is offset by the added value to the property. The proposed legislation would require an appraisal of the property for when the unit is legalized compared with when the unit remains unauthorized. If the value added to the property is equal or greater than the costs, legalization would be found financially feasible.

It is also worth noting that the proposed legislation would remove one of the findings for Residential Unit merger that determines "whether removal of the unit(s) will bring the building closer into conformance with prescribed zoning." Since 2014, the City has increasingly emphasized the need to retain the existing residential units, even if the unit exceeds the allowed density limits. Removing this finding would further align the Planning Code with the goal of preserving our existing housing stock.

## REQUIRED COMMISSION ACTION

The proposed Ordinance is before the Commission so that it may recommend adoption, rejection, or adoption with modifications to the Board of Supervisors.

## RECOMMENDATIONS

The Department recommends that the Commission recommend approval with modifications of the proposed Ordinance and adopt the attached Draft Resolution to that effect. The proposed modifications include:

1. **Amend the findings related to unit removal through demolition-** Staff proposes to add two findings for CU authorization in case of demolition: 1) whether or not the replacement project would maximize density on the subject lot; and 2) If replacing a residential building not subject to the Rent Ordinance, whether the new projects replaces all of the existing units with new dwelling units with the same number of bedrooms and of similar size.
2. **Amend the finding related to cost of legalization when removing Unauthorized Unit-** Staff recommend to use the average cost of legalization per unit instead of the proposed per square footage in the legislation.
3. **Amend the tables within Article 2, Article 7, and 8 of the Planning Code to reflect the proposed changes in Section 317.**

### Basis for Recommendations:

The proposed CU authorization would allow the highest level of scrutiny for applications to remove any units whether legal or unauthorized. Strict protection of the existing housing stock

would first and foremost help prevent evictions and displacement due to unwarranted demolition and merger of dwelling units. Secondly, it would also help the City to retain the housing stock, especially given the current housing crisis when demand for housing increasingly surpasses new housing development.

The proposed Ordinance would require a CU authorization for unit loss consistently across all zoning districts and building types. A CU authorization is preferred over a Mandatory DR because:

- A Mandatory DR application is deemed approved unless the Planning Commission makes a decision. A CU authorization however would not be approved unless the Planning Commission reaches consensus.
- For a Mandatory DR application, the Planning Commission only relies on specified findings for unit removal listed in Section 317 of the Planning Code while a CU authorization also includes findings from Section 303 which would determine whether the proposed unit removal is necessary and desirable to the neighborhood.
- A CU authorization can be appealed to the Board of Supervisors while a Mandatory DR is part of a building permit and can only be appealed to the Board of Appeals. The Board of Supervisors would provide a better opportunity to the tenant to justify their case as only a majority vote can overturn the building permit compared to the Board of Appeals where 4 out of 5 votes is necessary to overturn an issued building permit for removing a dwelling unit.

As for Unauthorized Units, the proposed legislation would fill the void of necessary controls for retaining this important portion of our housing stock. Many of these units are tenant occupied at lower rates of rent due to the illegal status of the unit. Removing these units only exacerbates the already critical state of evictions and displacement in San Francisco. These units can be retained and brought up to safety standards generally with small investments. To abate the cost burden on property owners, the City has also waived the required fees for legalization in order to encourage more owners to legalize their units. The proposed findings for the CU authorization would create flexibility for the Planning Commission to allow removal of units that are financially infeasible to legalize.

The proposed legislation would also expand the type of permits that would result in landscaping and permeable pavers in front yards. The proposed new triggers include expansion of building by 20% as well as unit merger. Staff supports this proposal as it aligns with the City's policies on green landscaping and storm water management.

**Recommended Modification 1: Amend the findings related to unit removal through demolition** - The proposed new findings would help the Commission understand the net gain or loss as a result of the proposed replacement project. The proposed finding regarding maximizing density would help identify whether or not the replacement project presents a net gain for the city in terms of number of units. Given the existing housing crisis and shortage, the City generally encourages development projects to maximize the development capacity. This finding would indicate and highlight if the replacement project acknowledges this policy.

The second proposed finding relates to unit size and affordability. Units not subject to the Rent Ordinance usually are offered at the market rate since increasing rent in these units does not

require any due process. It is safe to assume that a newer unit of similar size would offer similar affordability levels. If the city is gaining more units, maintaining the affordability level, while retaining the variety of unit size, the replacement project may present a net gain.

**Recommended Modification 2: Amend the finding related to cost of legalization of removing Unauthorized Unit** - The proposed recommendation would slightly change the criteria to evaluate whether the legalization cost is reasonable. This change is largely due to lack of available square footage data for the legalization permits in the format that Department tracks the data. Staff believes that the average cost of legalization is good proxy to measure cost as the database includes a variety of unit sizes.

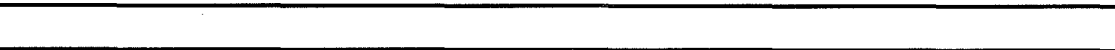
**Recommended Modification 3: Amend the tables within Article 2, Article 7, and 8 of the Planning Code to reflect the proposed changes in Section 317-** The Planning Code includes regulations of removal of residential units throughout different zoning tables. Staff recommends amending all relevant tables and Code section to reflect the changes proposed in the legislation.

### **Environmental Review**

The proposed Ordinance is identified not a project under CEQA guidelines Sections 15060(c) and 15378.

### **PUBLIC COMMENT**

As of the date of this report, the Planning Department has received no public comment about this Ordinance.



### **Attachments:**

Exhibit A: Draft Resolution

Exhibit F: Draft Ordinance [Board of Supervisors File No. 15-0494]

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Olson Lee, Director, Mayor's Office of Housing & Community Development  
Mohammed Nuru, Director, Public Works  
Delene Wolf, Executive Director, Rent Board

FROM: *AS* Alisa Somera, Assistant Clerk, Land Use and Transportation Committee, Board  
of Supervisors

DATE: January 28, 2016

SUBJECT: SUBSTITUTE LEGISLATION INTRODUCED

---

The Board of Supervisors' Land Use and Transportation Committee has received the following **substitute** legislation, introduced by Supervisor Avalos on January 26, 2016:

**File No. 150494-3**

Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit (whether legal or illegal) and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and to exempt from the Conditional Use application requirement illegal units where there is no legal path for legalization and residential units that have received prior Planning approval; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal, and requiring re-issuance of unabated notices of violation to include the new requirement; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Eugene Flannery, Secretary  
Frank Lee, Secretary to the Director  
Sophie Hayward, Policy Legislative Affairs

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January 28, 2016

Planning Commission  
Attn: Jonas Ionin  
1650 Mission Street, Ste. 400  
San Francisco, CA 94103

Dear Commissioners:

On January 26, 2016, Supervisor Avalos introduced the following **substitute** legislation:

**File No. 150494-3**

Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit (whether legal or illegal) and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and to exempt from the Conditional Use application requirement illegal units where there is no legal path for legalization and residential units that have received prior Planning approval; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal, and requiring re-issuance of unabated notices of violation to include the new requirement; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.

The proposed ordinance is being transmitted pursuant to Planning Code Section 302(b) for public hearing and recommendation. On December 10, 2015, the Planning Commission held a public hearing on this matter and recommendation "approval with modifications."

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script that reads "Alisa Somera".

By: Alisa Somera, Assistant Clerk

c: John Rahaim, Director of Planning  
Aaron Starr, Acting Manager of Legislative Affairs  
AnMarie Rodgers, Senior Policy Manager  
Scott Sanchez, Zoning Administrator  
Sarah Jones, Chief, Major Environmental Analysis  
Jeanie Poling, Environmental Planning  
Joy Navarrete, Environmental Planning

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January 28, 2016

**File No. 150494-3**

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On January 26, 2016, Supervisor Avalos introduced the following **substitute** legislation:

**File No. 150494-3**

Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit (whether legal or illegal) and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and to exempt from the Conditional Use application requirement illegal units where there is no legal path for legalization and residential units that have received prior Planning approval; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal, and requiring re-issuance of unabated notices of violation to include the new requirement; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script that reads "Alisa Somera".

By: Alisa Somera, Assistant Clerk

Attachment

cc: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning


BOARD of SUPERVISORS



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## MEMORANDUM

TO: Tom Hui, Director, Department of Building Inspection  
Sonya Harris, Secretary, Building Inspection Commission

FROM:  Alisa Somera, Assistant Clerk  
Land Use and Transportation Committee

DATE: January 28, 2016

SUBJECT: SUBSTITUTE LEGISLATION INTRODUCED

---

The Board of Supervisors' Land Use and Transportation Committee has received the following substitute legislation, introduced by Supervisor Avalos on January 26, 2016:

**File No. 150494-3**

Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit (whether legal or illegal) and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and to exempt from the Conditional Use application requirement illegal units where there is no legal path for legalization and residential units that have received prior Planning approval; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal, and requiring re-issuance of unabated notices of violation to include the new requirement; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.

The proposed ordinance is being transmitted pursuant to Charter, Section D3.750-5, for public hearing and recommendation. The Commission Secretary has sent confirmation that the Commission held a public hearing on January 20, 2016, and continued the matter to February 17, 2016.

Please forward me the Commission's recommendation and reports at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org).

c: William Strawn, Department of Building Inspection  
Carolyn Jayin, Department of Building Inspection




BOARD of SUPERVISORS



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## MEMORANDUM

TO: Tom Hui, Director, Department of Building Inspection  
Sonya Harris, Secretary, Building Inspection Commission

FROM:  Alisa Somera, Assistant Clerk  
Land Use and Transportation Committee

DATE: December 9, 2015

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Land Use and Transportation Committee has received the following substitute legislation, introduced by Supervisor Avalos on December 1, 2015:

**File No. 150494**

**Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.**

The proposed ordinance is being transmitted pursuant to Charter, Section D3.750-5, for public hearing and recommendation. It is pending before the Land Use and Transportation Committee and will be scheduled for hearing upon receipt of your response.

Please forward me the Commission's recommendation and reports at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org).

c: William Strawn, Department of Building Inspection  
Carolyn Jayin, Department of Building Inspection


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## MEMORANDUM

TO: Olson Lee, Director, Mayor's Office of Housing & Community Development  
Mohammed Nuru, Director, Public Works  
Delene Wolf, Executive Director, Rent Board

FROM:  Alisa Somera, Assistant Clerk, Land Use and Transportation Committee, Board of Supervisors

DATE: December 1, 2015

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Land Use and Transportation Committee has received the following substitute legislation, introduced by Supervisor Avalos on December 1, 2015:

**File No. 150494**

**Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Eugene Flannery, Secretary  
Frank Lee, Secretary to the Director  
Sophie Hayward, Policy Legislative Affairs

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December 9, 2015

Planning Commission  
Attn: Jonas Ionin  
1650 Mission Street, Ste. 400  
San Francisco, CA 94103

Dear Commissioners:

On December 1, 2015, Supervisor Avalos introduced the following substitute legislation:

**File No. 150494**

**Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.**

The proposed ordinance is being transmitted pursuant to Planning Code Section 302(b) for public hearing and recommendation. The ordinance is pending before the Land Use and Economic Development Committee and will be scheduled for hearing upon receipt of your response.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script that reads "Alisa Somera".

By: Alisa Somera, Assistant Clerk

c: John Rahaim, Director of Planning  
Aaron Starr, Acting Manager of Legislative Affairs  
AnMarie Rodgers, Senior Policy Manager  
Scott Sanchez, Zoning Administrator  
Sarah Jones, Chief, Major Environmental Analysis  
Jeanie Poling, Environmental Planning  
Joy Navarrete, Environmental Planning

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December 9, 2015

File No. 150494

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On December 1, 2015, Supervisor Avalos introduced the following substitute legislation:

**File No. 150494**

**Ordinance amending the Planning Code to require Conditional Use authorization for the removal of any residential unit, whether legal or illegal, and compliance with landscaping and permeable surfaces requirements for building additions and residential mergers; amending the Building Code to require that notices of violation mandate legalization of an illegal unit unless infeasible under the Building Code or the Planning Commission approves its removal; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, Planning Code, Section 302, and the eight priority policies of Planning Code, Section 101.1.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script that reads "Alisa Somera".

By: Alisa Somera, Assistant Clerk

Attachment

cc: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

BOARD of SUPERVISORS



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May 22, 2015

File No. 150494

Sarah Jones  
Environmental Review Officer  
Planning Department  
1650 Mission Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103

Dear Ms. Jones:

On May 12, 2015, Supervisor Avalos introduced the following legislation:

**File No. 150494**

**Ordinance amending the Planning Code to require conditional use authorization for all residential mergers and to require compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and affirming the Planning Department's California Environmental Quality Act determination; and making Planning Code, Section 302, findings, and making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1.**

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script, appearing to read "A. Ausberry".

By: Andrea Ausberry, Assistant Clerk

Attachment

cc: Joy Navarrete, Environmental Planning  
Jeanie Poling, Environmental Planning

BOARD of SUPERVISORS



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May 22, 2015

Planning Commission  
Attn: Jonas Ionin  
1650 Mission Street, Ste. 400  
San Francisco, CA 94103

Dear Commissioners:

On May 12, 2015, Supervisor Avalos introduced the following legislation:

**File No. 150494**

**Ordinance amending the Planning Code to require conditional use authorization for all residential mergers and to require compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and affirming the Planning Department's California Environmental Quality Act determination; and making Planning Code, Section 302, findings, and making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1.**

The proposed ordinance is being transmitted pursuant to Planning Code Section 302(b) for public hearing and recommendation. The ordinance is pending before the Land Use and Economic Development Committee and will be scheduled for hearing upon receipt of your response.

Angela Calvillo, Clerk of the Board

A handwritten signature in cursive script, appearing to read "A. Ausberry".

By: Andrea Ausberry, Assistant Clerk  
Land Use and Transportation Committee

c: John Rahaim, Director of Planning  
Aaron Starr, Acting Manager of Legislative Affairs  
AnMarie Rodgers, Senior Policy Manager  
Scott Sanchez, Zoning Administrator  
Sarah Jones, Chief, Major Environmental Analysis  
Jeanie Poling, Environmental Planning  
Joy Navarrete, Environmental Planning

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## MEMORANDUM

TO: Olson Lee, Director, Mayor's Office of Housing & Community Development  
Mohammed Nuru, Director, Public Works  
Delene Wolf, Executive Director, Rent Board

FROM: Andrea Ausberry, Assistant Clerk, Land Use and Transportation Committee,  
Board of Supervisors

DATE: May 22, 2015

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Land Use and Transportation Committee has received the following legislation, introduced by Supervisor Avalos on May 12, 2015:

**File No. 150494**

**Ordinance amending the Planning Code to require conditional use authorization for all residential mergers and to require compliance with landscaping and permeable surfaces requirements for building additions and residential mergers, and affirming the Planning Department's California Environmental Quality Act determination; and making Planning Code, Section 302, findings, and making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c:  
Eugene Flannery, Secretary  
Frank Lee, Secretary to the Director  
Sophie Hayward, Policy Legislative Affairs

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ 150494 ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Supervisor John Avalos

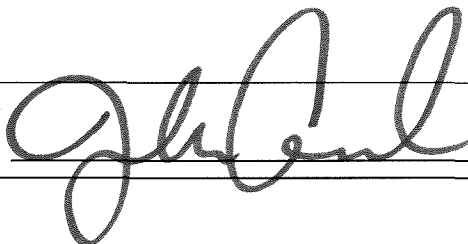
**Subject:**

Ordinance - Planning, Building Codes - Conditional Use Required to Remove Any Residential Unit; Mandatory Legalization of Illegal Units; Permeable Surfaces and Landscaping Requirements

**The text is listed below or attached:**

[ ]

Signature of Sponsoring Supervisor:



For Clerk's Use Only:



Print Form

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

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- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ 1500751 ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Supervisors Avalos, Kim

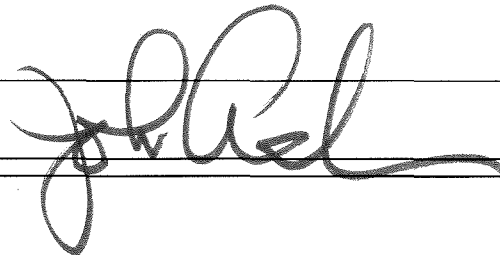
**Subject:**

Ordinance - Planning, Building Codes - Conditional Use Required to Remove Any Residential Unit; Mandatory Legalization of Illegal Units; Permeable Surfaces and Landscaping Requirements

**The text is listed below or attached:**

[Empty box for text listing]

Signature of Sponsoring Supervisor:



For Clerk's Use Only:

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**Sponsor(s):**

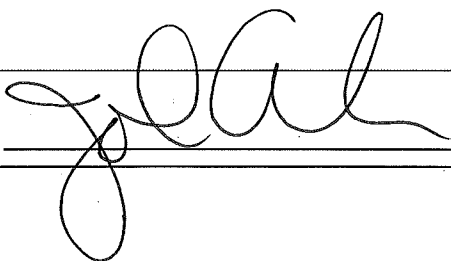
Supervisor Avalos

**Subject:**

Ordinance - Planning Code - Residential Mergers; Permeable Surfaces and Landscaping Requirements

**The text is listed below or attached:**

[Empty box for text listing]

Signature of Sponsoring Supervisor: 

**For Clerk's Use Only:**

Print Form

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Time stamp  
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- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ 150494 ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

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- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

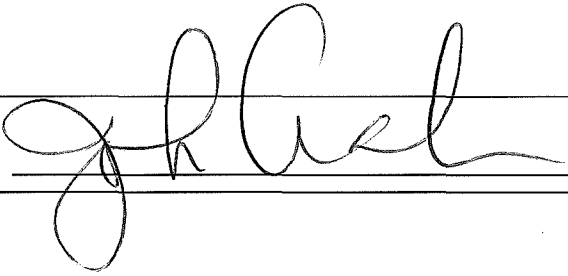
Supervisors Avalos, Kim

**Subject:**

Ordinance - Planning, Building Codes - Conditional Use Required to Remove Any Residential Unit; Mandatory Legalization of Illegal Units; Permeable Surfaces and Landscaping Requirements

**The text is listed below or attached:**

[ ]

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: