

File No. 100696

Committee Item No. 5

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: November 10, 2010

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
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#### OTHER

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Completed by: Victor Young

Date: November 5, 2010

Completed by: Victor Young

Date: \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



**Item 5**  
**File 10-0696**

**Department:**  
Department of Environment

## EXECUTIVE SUMMARY

### Legislative Objective

- The Department of Environment (DOE) is requesting the release of \$308,709 currently on reserve to fund (a) Environmental Justice grant awards to four nonprofit organizations, and (b) personnel, administrative, and program costs for the DOE's Environmental Justice Program.

### Key Points

- In 1998, the California Public Utilities Commission (CPUC) allocated \$13,000,000 in grant funds to the City for the purpose of mitigating community and environmental issues caused by the Hunter's Point and Potrero Power Plants. In FY 1999-2000, the Board of Supervisors appropriated and placed on reserve the \$13,000,000 for the Mayor's Office of Economic and Workforce Development budget pending submission by the Mayor's Office of Economic and Workforce Development (MOEWD) and the DOE to the Board of Supervisors of budget and programmatic details of how such funds would be administered by DOE. In April of 2001, the MOEWD and DOE submitted a program plan for the Environmental Justice Program to the Board of Supervisors, which addressed the environmental pollution and energy concerns of the Southeast area of the City by recommending the award of the CPUC grant funds to various non-profit organizations in the Potrero and Bayview Hunter's Point neighborhoods that operate community health, environmental justice, and renewable energy and/or energy efficiency programs. In June of 2001, the reserved funds were transferred by the Board of Supervisors from the Mayor's Office of Economic and Workforce Development to the DOE.
- To date, the Board of Supervisors has approved the release of \$12,140,603 of the \$13,000,000 in reserved CPUC grant funds, leaving a balance of \$859,397 on reserve. Of the previously released \$12,140,603, the DOE has \$115,098 in unexpended funds.

### Fiscal Impact

- The cost for the Environmental Justice Program is \$430,709 from December 1, 2010 through November 30, 2012, which would be funded by the requested \$308,709 release of reserved funding, \$6,902 in solid waste impound account fee revenues, and \$115,098 in unexpended available funds from FY 2009-2010. The \$430,709 in costs for the Environmental Justice Program include \$177,132 for existing salaries and benefits in FY 2010-2011, \$89,074 for DOE overhead and other programmatic costs in FY 2010-2011, and \$164,503 for the Environmental Justice grants to be allocated to four nonprofit agencies in FY 2010-2011 and FY 2011-2012.
- Based on a Environmental Justice Grant Program competitive bidding process conducted by the DOE in the spring of 2010, the four grants totaling \$164,503 have been recommended for award to (a) Bret Harte Elementary School – Parent Teachers Association, (b) Literacy for Environmental Justice – Native Plant Nursery, (c) Southeast Food Access Working Group, and (d) Urban Sprouts.

### Recommendation

- Approve the requested \$308,709 release of reserved funds.

## BACKGROUND/MANDATE STATEMENT

### Background

In 1998, the California Public Utilities Commission (CPUC) awarded \$13,000,000 in grant funds to the City for the purpose of mitigating community and environmental issues caused by the Hunter's Point and Potrero Power Plants. In FY 1999-2000, the Board of Supervisors placed the entire \$13,000,000 on reserve in the Mayor's Office of Economic and Workforce Development budget, pending submission of budget and programmatic details pertaining to the grant monies to be expended by the Department of the Environment (DOE).

The purpose of the Environmental Justice Program is to promote the protection of human health and the environment, empowerment via public participation, and the dissemination of relevant information to inform and educate affected communities so that all San Franciscans have an equal opportunity to lead healthy, fulfilling, and dignified lives, focusing on food security, energy, and air quality concerns.

In April of 2001, the Mayor's Office of Economic and Workforce Development (MOEWD) and the DOE submitted a plan for the Environmental Justice Program to the Board of Supervisors, which addressed the environmental pollution and energy concerns of the Southeast area of the City. The MOEWD and the DOE plans included the administration of the funds and the award of the CPUC grant funds to nonprofit organizations in the Potrero and Bayview Hunter's Point neighborhoods that operated community health, environmental justice, and energy programs. In June of 2001, the reserved funds were transferred by the Board of Supervisors from the Mayor's Office of Economic and Workforce Development to the DOE.

As shown in Table 1 below, of the \$13,000,000 originally awarded by the CPUC to the City in 1998, the Board of Supervisors has previously approved the release of five separate reserves for a total of \$12,140,603, resulting in a remaining balance of \$859,397 on reserve.

**Table 1: Previously Approved Reserved CPUC Funds**

File No.	Approval Date	Released Funds	Balance
			\$13,000,000
01-0257	May 9, 2001	\$9,615,121	3,384,879
03-0085	February 2, 2003	342,186	3,042,693
03-1516	October 1, 2003	576,544	2,466,149
08-0579	June 4, 2008	813,488	1,652,661
09-0496	June 3, 2009	793,264	859,397
<b>Total</b>		<b>\$12,140,603</b>	

Source: DOE

As shown in Table 2 below, of the \$12,140,603 in reserved funds previously released by the Board of Supervisors for the Environmental Justice Program, \$11,590,920 has been expended, \$434,585 has been encumbered and \$115,098 was still unexpended as of October 22, 2010.

**Table 2: Breakdown of Previously Released CPUC Funds for the Environmental Justice Program as of October 22, 2010**

	Amount	Percent
<u>Previously Expended</u>		
DOE Salaries and Benefits	\$1,750,473	14.4%
Environmental Justice Grants (Grants to nonprofit organizations)	8,230,212	67.8%
DOE Overhead	69,656	0.6%
Other Programmatic Costs*	<u>1,540,579</u>	12.7%
<i>Previously Expenditures Subtotal</i>	<i>\$11,590,920</i>	
Encumbered Funds for Environmental Justice Grants**	\$434,585	3.6%
<i>Encumbered Funds Subtotal</i>	<i>\$434,585</i>	
Unexpended Funds	\$115,098	0.9%
<i>Unexpended Subtotal</i>	<i>\$115,098</i>	
<b>Total</b>	<b>\$12,140,603</b>	<b>100%</b>

Source: DOE

\* Other Programmatic Costs includes (a) material and supplies, (b) capital outlay, (c) program evaluation, (d) advertisement, (e) printing, (f) training, (g) local travel, and (h) workorders with other City departments.

\*\* The encumbered funds are dedicated to several Environmental Justice grant awards that were previously approved by the Board of Supervisors in prior fiscal years and that are still being implemented.

As shown in Table 2 above, the DOE has \$115,098 in unexpended funds as of October 22, 2010. The \$115,098 is part of a \$122,000 Environmental Justice grant that was originally awarded to fund the Alemany Farm Project in FY 2009-2010. However, the contract was terminated in FY 2009-2010 and the \$122,000 was carried forward into FY 2010-2011. The DOE has used \$6,902 (\$122,000 less \$115,098) to cover a portion of Environmental Justice Program salaries and benefits from July 1, 2010 through October 22, 2010, which left a balance of \$115,098.

According to Mr. Joe Salem, Budget and Finance Manager of DOE, \$122,000 was originally awarded in FY 2009-2010 to the Renaissance Parents for Success, a nonprofit organization to (a) operate and maintain the Alemany Farm<sup>1</sup>, (b) provide fresh, organic locally-produced food to residents in the Southeast area of the City, and (c) engage at-risk youth in a horticulture training program. However, according to Mr. Salem, the Renaissance Parents for Success, Alemany Residents Management Corporation<sup>2</sup>, farm volunteers, and public housing residents were unable to complete the tasks of the Alemany Farm Project because they disagreed on how the Project should be completed. Due to their disagreements, the DOE terminated the contract with the Renaissance Parents for Success.

### Mandate Statement

In accordance with Section 3.3 of the City's Administrative Code, the committee of the Board of Supervisors that has jurisdiction over the budget (i.e., Budget and Finance Committee) may place requested expenditures on reserve until released by the Budget and Finance Committee of the Board of Supervisors.

<sup>1</sup> The Alemany Farm is a 4.5 acre urban farm located near the Alemany Public Housing Development.

<sup>2</sup> The Alemany Residents Management Corporation is a group under Renaissance Parents for Success.

## DETAILS OF PROPOSED LEGISLATION

The Department of Environment (DOE) is now requesting the release of \$308,709 on reserve from California Public Utilities Commission (CPUC) funds to fund (a) Environmental Justice grant awards to four nonprofit organizations, and (b) personnel, administrative, and program costs for DOE's Environmental Justice Program (detailed in the Fiscal Analysis Section below).

As shown above in Table 1 above, of the original \$13,000,000 CPUC grant, the DOE has \$859,397 currently remaining on reserve. If the requested \$308,709 is released from reserve, the DOE would have a remaining balance of \$550,688 (\$859,397 less \$308,709) on reserve to fund future Environmental Justice Program costs.

FY 2010-2011 Environmental Justice Grant Program Competitive Process: On January 15, 2010, the DOE issued a competitive Request for Proposal (RFP) to allocate CPUC grant funds to nonprofit organizations in the Potrero and Bayview Hunter's Point neighborhoods that operate community health, environmental justice, and renewable energy and/or energy efficiency programs.

On February 22, 2010, the DOE received proposals from the following ten nonprofit organizations: (a) Bayview Hunters Point Health and Environmental Resource Center, (b) Bret Harte Elementary School – Parent Teachers Association, (c) Global Exchange, (d) Greenaction, (e) Literacy for Environmental Justice EcoCenter, (f) Literacy for Environmental Justice Native Plant Nursery, (g) San Francisco Community Power, (h) Southeast Food Access Working Group, (i) Pacific Coast Farmers Market, and (j) Urban Sprouts. A DOE Committee<sup>3</sup> evaluated and scored the ten proposals. As shown in Table 3 below, four of the ten nonprofit proposals scored more than 70 points out of 100 points and were invited to participate in oral interviews.

**Table 3: FY 2010-2011 Environmental Justice Grant Program RFP Scores**

	Proposal Score
<b>Total Possible Score</b>	<b>100</b>
Urban Sprouts	81
Literacy for Environmental Justice – Native Plant Nursery	78
Southeast Food Access Working Group	76
Bret Harte Elementary School – Parent Teachers Association	72
Pacific Coast Farmers Market	65
San Francisco Community Power	65
Global Exchange	64
Literacy for Environmental Justice – EcoCenter	63
Bayview Hunters Point Health and Environmental Resource Center	55
Greenaction	54

Source: DOE

On July 27, 2010, based on the written proposal scores and the oral interviews, the Commission on the Environment approved the award of four grants totaling \$164,503 to (a) Urban Sprouts (\$53,763), (b) Literacy for Environmental Justice – Native Plant Nursery (\$25,740), (c)

<sup>3</sup> The DOE Evaluation Committee consisted of three DOE staff, including DOE's Fundraising/Development Director, the Zero Waste grant manager, and the Environmental Justice grant manager.

Southeast Food Access Working Group (\$35,000), and (d) Bret Harte Elementary School – Parent Teachers Association (\$50,000). The Attachment, provided by Mr. Salem, explains the purpose of each grant. The DOE estimates that the grants will begin on December 1, 2010.

**FISCAL ANALYSIS**

**Proposed Release of Reserve Breakdown for the Environmental Justice Program**

As shown in Table 4 below, the proposed total expenditures from December 1, 2010 through November 30, 2011 and the proposed grant expenditures from December 1, 2011 through November 30, 2012 for the Environmental Justice Program is \$430,709, which would be funded with the requested \$308,709 release of reserved funds, \$6,902 in solid waste impound account fee revenues, and \$115,098 in unexpended available funds that were carried forward from FY 2009-2010.

**Table 4: Proposed Sources and Expenditures of the Environmental Justice Program**

			Total Amount
<b>FUNDING SOURCES</b>			
Release From Reserve			\$308,709
Solid waste impound account fee revenues			6,902
Unexpended Available Funds from FY 2009-2010			<u>115,098</u>
<b>Total Sources</b>			<b>\$430,709</b>
<b>PROPOSED EXPENDITURES</b>			
	December 1, 2010 - November 30, 2011	December 1, 2011 - November 30, 2012	Total Amount
<i>DOE Salaries and Benefits (Total of 1.44 FTEs)</i>			
0.47 FTE 5644 Principal Environmental Specialist	\$67,922		\$67,922
0.47 FTE 5642 Senior Environmental Specialist	60,284		60,284
0.10 FTE 5640 Environmental Specialist	11,205		11,205
0.40 FTE 5638 Environmental Assistant	<u>37,721</u>		<u>37,721</u>
<b>Total 1.44 FTE</b> <i>DOE Salaries and Benefits Subtotal</i>	<b>\$177,132</b>	<b>\$0</b>	<b>\$177,132</b>
<i>Environmental Justice Grants</i>			
Bret Harte Elementary School – Parent Teachers Association	\$25,000	\$25,000	\$50,000
Literacy for Environmental Justice – Native Plant Nursery	25,740		25,740
Southeast Food Access Working Group	35,000		35,000
Urban Sprouts	<u>26,882</u>	<u>26,881</u>	<u>53,763</u>
<i>Environmental Justice Grant Program Subtotal</i>	<b>\$112,622</b>	<b>\$51,881</b>	<b>\$164,503</b>
<i>DOE Overhead/Other Programmatic Expenditures</i>			
Overhead	\$68,074		\$68,074
Training, Field Expenses, Miscellaneous Facility Rental, Printing, Advertising, Food, and Other Material and Supplies	6,000		6,000
City Attorney Workorder	<u>15,000</u>		<u>15,000</u>
<i>Overhead/Other Programmatic Costs Subtotal</i>	<b>\$89,074</b>		<b>\$89,074</b>
<b>Total</b>	<b>\$378,828</b>	<b>\$51,881</b>	<b>\$430,709</b>

Source: DOE

As detailed in Table 4 above, the expenditures of the Environmental Justice Program include (a) the salaries and benefits of \$177,132 for existing DOE staff from December 1, 2010 through November 30, 2011, (b) \$164,503 for the Environmental Justice grants to be allocated to the four selected nonprofit organizations from December 1, 2010 through November 30, 2012, and (c) \$89,074 for DOE overhead, City Attorney and other programmatic expenditures from December 1, 2010 through November 30, 2011.

According to Mr. Salem, the DOE will submit subsequent legislation in the fall of 2011 to request the release of additional reserved funds to cover the Environmental Justice Program salaries, benefits, overhead, and other programmatic expenditure from December 1, 2011 through November 30, 2012.

DOE Salaries and Benefits: As shown in Table 4 above, the \$177,132 would pay for the existing 1.44 FTEs under the DOE's Environmental Justice Program, which includes 0.47 FTE of a 5644 Principal Environmental Specialist, 0.47 FTE of a 5642 Senior Environmental Specialist, 0.10 FTE of a 5640 Environmental Specialist, and 0.40 FTE of a 5638 Environmental Assistant. Three positions are budgeted at 1.00 FTE and the 5644 Principal Environmental Specialist is budgeted at 0.90 FTE resulting in a total of 3.90 FTEs on an annual basis. The balance of the four positions at 2.46 FTEs (3.90 FTEs less 1.44 FTEs) are paid with funds from other grants, solid waste impound account fee revenues, and work orders with other City departments.

Mr. Salem advises that from July 1, 2010 through October 22, 2010, the salaries and benefits of the Environmental Justice Program were covered by the \$6,902 in Environmental Justice Program funds that was carried forward and solid waste impound account fee revenues funds. From October 23, 2010 through November 1, 2010, the salaries and benefits of the Environmental Justice Program would be covered by solid waste impound account fee revenues funds.

Environmental Justice Grants: As discussed above and detailed in the Attachment, the DOE conducted a RFP process to recommend the award of \$164,503 to four nonprofit organizations, which includes (a) \$50,000 for Bret Harte Elementary School – Parent Teachers Association, (b) \$25,740 for Literacy for Environmental Justice – Native Plant Nursery, (c) \$35,000 for the Southeast Food Access Working Group, and (d) \$53,763 for Urban Sprouts. As shown in Table 4 above, Bret Harte Elementary School – Parent Teachers Association and Urban Sprouts will receive such funding over a two-year period, from December 1, 2011 through November 30, 2012.

DOE Overhead/Other Programmatic Expenditures: As shown in Table 4 above, the total cost of the DOE's overhead is \$68,074 and other programmatic expenditures is \$21,000 (\$6,000 for Training, Field Expenses, Miscellaneous Facility Rental, Printing, Advertising, Food, and Other Material and Supplies plus \$15,000 for City Attorney Workorder) for the Environmental Justice Program, for a total of \$89,074. According to Mr. Salem, the DOE's overhead costs include rent, computer and phone services, office supplies, administrative staff support and other related expenditures to support the entire department of 30.99 FTEs.



### Future Plans and Funding of the Environmental Justice Program

As stated above, the DOE was awarded the \$13,000,000 grant from the CPUC in 1998, or approximately 12 years ago. If the requested \$308,709 is released from reserve, the DOE would have a remaining balance of \$550,688 (\$859,397 (see Table 1 above) less this subject request of \$308,709) on reserve. The DOE expects to spend the remaining \$550,688 over the next two to three fiscal years, subject to Board of Supervisors approval, for Environmental Justice programs that (a) directly benefit the Bayview Hunters Point and Potrero Hill neighborhoods and (b) address environmental health and energy concerns.

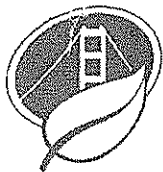
According to Mr. Salem, the DOE has been continuously applying for government and foundation grant funds to support projects in the Southeast communities, where the Bayview Hunters Point and Potrero Hill neighborhoods are located, that promote food security, urban forestry, energy efficiency and conservation, renewable energy, clean transportation, and air quality. Mr. Salem advises that the DOE will continue to apply for additional government and foundation grant funds after the \$13,000,000 grant is expended to continue supporting Environmental Justice programs. As of the writing of this report, the DOE did not have information pertaining to receiving additional future CPUC funds.

Mr. Salem further advises that once the \$13,000,000 grant is expended, the existing 5644 Principal Environmental Specialist, 5642 Senior Environmental Specialist, 5640 Environmental Specialist, and 5638 Environmental Assistant will be funded with monies from new grants, solid waste impound account fee revenues, and work orders with other City departments. According to Mr. Salem, General Fund monies would not be requested for such positions.

### RECOMMENDATION

Approve the requested \$308,709 release of reserved funds.





**SF Environment**  
Our home. Our city. Our planet.

*File*



GAVIN NEWSOM  
Mayor

MELANIE NUTTER  
Director

September 23, 2010

**MEMORANDUM**

To: Mirthala Santizo, Budget and Legislative Analyst's Office

From: Joe Salem, Budget and Finance Manager  
Anne Eng, Environmental Justice Program Manager

Subject: Release from Reserve of Environmental Justice Funds

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2010 OCT 14 PM 3:35  
BY *N/A*

San Francisco Department of the Environment ("Department") is requesting a release of Environmental Justice (EJ) funds from reserve. We have reviewed the FAMIS accounting of the EJ funds (index code 220007) and would like to revise the amount of the Department's pending request for the release, reducing it from \$859,397 to \$308,709. This memorandum is provided in response to your email message of July 19, 2010, sent to Mark Westlund, regarding the Department's request for a release.

1. Budget explanation:

As of September 9, 2010, the Department has spent \$11,563,972 of the original \$13 million. According to FAMIS, \$859,397 is remaining on reserve. It is our understanding that last year, a programmatic carry-forward figure of \$583,199 was inadvertently reported as the reserve figure and this was incorrect. With the Board's approval of the Department's request for a release in the amount of \$308,709, there will be a balance of \$550,688 remaining on reserve to fund future EJ program costs.

The Department has a balance of \$122,000 (unspent, unencumbered funds in index code 220007) that will be applied towards FY 2010-11 expenses. One of the earlier EJ grant awards, in the amount of \$122,000 (previously approved to support Alemany Farm) was unable to move forward under City contract and was terminated. This \$122,000 will be used to cover a portion of EJ program expenses.

Thus, the Department is requesting a release of reserve funds in the amount of \$308,709, to cover the Department's EJ program staffing and administrative costs, plus four new grant awards that were recently approved. The budget for the Department's EJ Program for this fiscal year is as follows:

ENVIRONMENTAL JUSTICE Sub-object Title		2010-2011 EJ 220007
SALARIES/BENEFITS		\$ 177,132
OVERHEAD		\$ 68,074
CITY GRANT PROGRAMS		\$ 164,503
TRAINING COSTS PAID TO EMPLOYEES		\$ 500
LOCAL FIELD EXP		\$ 500
MISC FACILITY RENTAL		\$ 1,000
PRINTING		\$ 1,000
ADVERTISING		\$ 500
FOOD		\$ 500
OTHER MATERIALS & SUPPLIES		\$ 2,000
CITY ATTORNEY		\$ 15,000
<b>Subtotal</b>		<b>\$ 430,709</b>
Balance from earlier release		(\$ 122,000)
<b>TOTAL AMOUNT OF RELEASE REQUESTED</b>		<b>\$ 308,709</b>

a. Environmental Justice Program Salary and benefit costs for FY 2010-11:

Job Classification	Title	FTE %	Salary and Benefits
5644	Senior Environmental Specialist	0.47%	\$ 67,922
5642	Environmental Specialist	0.47%	\$ 60,284
5640	Environmental Specialist	0.10%	\$ 11,205
5638	Environmental Specialist	0.40%	\$ 37,721
	Total	1.44%	\$177,132

b. Overhead costs:

The administrative overhead costs for the Environmental Justice program, totaling \$68,074, will cover the Environmental Justice program's share of costs for Departmental administration including rent, computer and phone services, office supplies, administrative staff support and other mandated overhead costs.

All Department of the Environment overhead costs are funded by DOE programs. Individual program overhead is calculated by proportionally allocating overhead costs to programs based on the number of FTEs in the program. For fiscal year 2010-2011, the total non-impound administrative expense is \$1,464,990 (impound fund administration costs are excluded from this calculation). These expenditures are to support 30.99 FTE's for a total commitment of \$47,273 per FTE, for grant and work order funded personnel.

Thus, the EJ Program will contribute a total of \$68,074 to overhead in FY 2010-11 (\$47,273 overhead per FTE x 1.44 EJ Program FTEs). The overhead costs will be covered by funds previously released.

2. RFP process:

The Department of the Environment issued a Request for Proposals (RFP) on January 15, 2010. Ten grant proposals were received on February 22, 2010. An evaluation panel comprised of three members reviewed the 10 grant proposals. Of the 10 grant proposals, 4 received a score of 70 or higher, based on a scoring system of 100 total points. The RFP scores were as follows:

RFP Score Sheet Summary		Ranking	Panel Member 1	Panel Member 2	Panel Member 3	Average Score
Non-Profit Name						
1	BVHP HERC	9	58	52	54	55
2	Bret Hart PTA	4	71	71	73	72
3	Global Exchange	7	69	64	60	64
4	Greenaction	10	59	54	50	54
5	LEJ EcoCenter	8	66	63	61	63
6	LEJ Native Plant Nursery	2	76	76	82	78
7	SEFA	3	72	78	77	76
8	Pacific Coast Farmers Market	5	65	65	65	65
9	POWER	6	69	65	61	65
10	Urban Sprouts	1	77	83	84	81

The Department invited the 4 applicants with the strongest proposals to oral interviews. Based on the evaluation of the written proposals and oral interviews, on July 27, 2010, the Commission on the Environment approved staff recommendations for funding a combined total grant amount of \$164,503 that will be disbursed over a two-year period, covering FY 2010-11 and FY 2011-12. The EJ program staff will oversee and monitor these four new grant awards, in addition to eight additional EJ grant awards previously approved that are still being implemented.

A summary description of the projects supported by new EJ grant awards is provided on the following page. Terms of the new grant awards will be either one or two years.

**Environmental Justice Grant Awards for FY 2010-11 and FY 2011-12**  
**Approved by Commission on the Environment July 27, 2010**

***Bret Harte Elementary School, Parent Teachers Association***

**\$ 50,000**

Bret Harte Elementary School's Parents Teacher Association (PTA) proposes to develop and maintain a gardening project at the school campus that integrates the core curriculum (math, science, language arts) with hands-on science learning and gardening lessons. Students enrolled in K-5<sup>th</sup> grades participate in the gardening program (approximately 260 students) and learn about the life cycles of plants and animals and nutrition. The garden educator at Bret Harte will work closely with teachers, parents and community to host special educational garden events and promote healthy eating and active living. Award Amount: \$50,000 to be allocated over 2 years, with \$25,000 for Year 1 and \$25,000 for Year 2.

***Literacy for Environmental Justice***

**\$ 25,740**

Literacy for Environmental Justice proposes to expand and maintain a native plant nursery, located at the Candlestick State Park in the Bayview Hunters Point neighborhood. The nursery is operated by youth interns from Bayview Hunters Point and is a collaborative program between LEJ and the California State Parks Foundation. Award Amount: \$25,740 for one year (FY 2010-11).

***Southeast Food Access Working Group (fiscal sponsor BVHP Foundation)***

**\$ 35,000**

Southeast Food Access Workgroup (fiscal sponsor Bayview Hunters Point Foundation for Community Improvement) proposes to develop and operate the Food Guardians project, to increase the capacity of local residents and community organizations in Bayview Hunters Point neighborhood to advocate for easy access to healthy food, develop educational experiences that support the growing, healthful preparation and regular consumption of healthy food, and monitor grocery stores in the community. Award Amount: \$35,000 for one year (FY 2010-11).

***Urban Sprouts (fiscal sponsor Neighborhood Parks Council)***

**\$ 53,763**

Urban Sprouts proposes to operate and maintain a school garden and a garden-based environmental leadership program at International Studies Academy in Potrero Hill, to improve youth and their families' access to nutritious and fresh produce and their knowledge of gardening and local food systems. Educational lessons are provided on a weekly basis during the school year to middle and high school students, and after school gardening programs and workshops are offered to families who volunteer. Award Amount: \$53,763 to be allocated over 2 years, with \$26,882 for Year 1 and \$26,881 for Year 2.

October 13, 2010 PA of Alemany Farmers' Market and the Real Estate Division in its  
Capacity as Operator of the Market

Gabriela Loeza to: Angela Calvillo, Rick Caldeira, Victor Young, Jill Jay

10/13/2010 04:58 PM

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Alemany Farmers' Market & Real Estate Div\_Final Report 101310.pdf



**SF Environment**

Our home. Our city. Our planet.



GAVIN NEWSOM  
Mayor

DAVID ASSMANN  
Acting Director

May 27, 2010

Ms. Angela Calvillo  
Clerk of the Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Dear Ms. Calvillo:

Department of the Environment is currently administering an Environmental Justice (EJ) grant program. This EJ grant program is in its ninth year of operation and supported by \$13,000,000 in funds that were originally appropriated in 1998 by the State through the California Public Utilities Commission (CPUC). In 2000, the Board placed the CPUC funds on reserve and from 2001-2010, has approved releases of reserve (index code 220007) for program operations. The Department is requesting the release of the balance of the EJ grant funds, in the amount of \$859,397 to fund EJ program grants, staffing, and administrative costs.

We respectfully request that you schedule a hearing to release these funds at the earliest possible meeting of the Board of Supervisor's Finance Committee. We are seeking to have the CPUC grant funds released as soon as possible so that we can move forward with the Environmental Justice grant program for the coming year, and have funds available for new grant awards, staff salaries, services of other departments and other related expenses.

Sincerely yours,

David Assmann  
Acting Director

cc:  
Supervisor John Avalos  
Gail Johnson  
Starr Terrell