

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## MEMORANDUM

TO: Deborah Raphael, Director, Department of the Environment  
Ivar C. Satero, Airport Director, San Francisco International Airport  
Michael Carlin, Acting General Manager, Public Utilities Commission  
William Scott, Police Chief  
Patrick O'Riordan, Interim Director, Department of Building Inspection  
Elaine Forbes, Executive Director, Port of San Francisco  
Carmen Chu, City Administrator  
Andrico Penick, Director, Real Estate Division

FROM: John Carroll, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: March 1, 2021

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following hearing request, introduced by Supervisor Melgar on February 23, 2021:

**File No. 210198**

**Hearing on the City's electric vehicle fleet, to determine when it would be expected to have an all-electric fleet at the current rate, and what are the departments' expected projections for the next four years towards electrifying their City fleet, and the status of each department's charging stations; and requesting the Department of Environment, San Francisco Airport, Public Utilities Commission, Police Department, Department of Building Inspection, Port, City Administrator's Office, and Real Estate Division to report.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Offices of Chair Preston and Supervisor Melgar  
Peter Gallotta, Department of the Environment  
Charles Sheehan, Department of the Environment  
Cathy Widener, Airport  
Juliet Ellis, Public Utilities Commission  
John Scarpulla, Public Utilities Commission  
Rowena Carr, Police Department  
Lili Gamero, Police Department  
Diana Oliva-Aroche, Police Department  
Patty Lee, Department of Building Inspection  
John Murray, Department of Building Inspection  
Boris Delepine, Post of San Francisco  
Tal Quetone, Office of the City Administrator  
Lihmeei Leu, Office of the City Administrator

Member, Board of Supervisors  
District 7



City and County of San Francisco

## MYRNA MELGAR

February 23, 2021

Dear Madam Clerk Calvillo,

Pursuant to the unlimited power of inquiry assigned to the Board of Supervisors in the San Francisco City Charter and applicable provisions of the San Francisco Sunshine Ordinance, I hereby request the Office of the Clerk of the Board to submit a formal letter of inquiry on behalf of my office to obtain the following information from the Director Raphael, Director Satero, Acting General Manager Carlin, Chief Scott, Interim Director O'Riordan, Director Forbes, Administrator Chu, Director Penick. The content of the letter is attached.

Thank you for your assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Myrna Melgar".

Myrna Melgar  
Supervisor, District 7  
San Francisco Board of Supervisors

Member, Board of Supervisors  
District 7



City and County of San Francisco

## MYRNA MELGAR

February 23, 2021

Dear Director Raphael, Director Satero, Acting General Manager Carlin, Chief Scott, Interim Director O’Riordan, Director Forbes, Administrator Chu, Director Penick:

I am writing you today to better understand the city’s progress to date on replacing our vehicle fleet to electric vehicles. I would like an update from each department named in this inquiry. While the climate crisis’ impact accelerates, as a city we must recommit ourselves to meeting our environmental goals. The only way to expect societal change is to start with ourselves. Climate resilience can be combated in multitudes of ways, one being the electrification of our fleet. As such, it is important that we understand the metrics, our constraints and challenges, and where we need to go from here.

I am formally requesting data on the following:

- How many gasoline powered vehicles have been replaced by electric in your department?
- When would you expect to have an all-electric fleet at the rate you are going?
- What are the expected projections for the next four years in your department towards electrifying your City fleet?
- How is each department doing with charging stations?
- What is the number of facilities that each department has and the capacity for Electric Vehicles, as well as, charging stations?
- Do the facilities and charging stations meet the demand for current and projected electric vehicles?

In addition to this letter, I have called for a hearing at the Board of Supervisors to review and discuss your responses publicly.

I look forward to hearing your responses by Friday, March 12, 2021. If you have any questions about the scope of this request, please contact me at [Myrna.Melgar@sfgov.org](mailto:Myrna.Melgar@sfgov.org) or my staff at 415.554.6516.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Myrna Melgar".

Myrna Melgar  
Supervisor, District 7  
San Francisco Board of Supervisors

# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor: