

1 [City Hall -- City Hall Preservation Advisory Commission.]

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3 **Ordinance amending the San Francisco Administrative Code to add section 5.240**
4 **establishing the City Hall Preservation Advisory Commission.**

5 Note: Additions are *single-underline italics Times New Roman*;
6 deletions are *strikethrough italics Times New Roman*.
7 Board amendment additions are double underlined.
8 Board amendment deletions are ~~strikethrough normal~~.

8 Be it ordained by the People of the City and County of San Francisco:

9 Section 1. The San Francisco Administrative Code is hereby amended by adding
10 Article XXIV, to read as follows:

11 Article XXIV CITY HALL PRESERVATION ADVISORY COMMISSION

12 SEC. 5.240. ESTABLISHMENT AND PURPOSE.

13 There shall be established a City Hall Preservation Advisory Commission for the purpose of
14 ensuring that City Hall is maintained and preserved in a manner befitting its historic and architectural
15 significance. San Francisco's City Hall is a national landmark and a valued legacy to the people of
16 this city. After its completion in 1915, it suffered a process of gradual alteration and degradation until
17 the Loma Prieta earthquake of 1989 forced its temporary closure. Inadequate repair and maintenance
18 contributed to the decline. Between 1989 and 2000, in addition to earthquake retrofitting, the City did
19 extensive work to repair and refurbish City Hall and to reverse many alterations which had
20 compromised the building's historical integrity. This Commission is intended to be an advisory body
21 responsible for ensuring that the building's historical character and beauty are preserved henceforth
22 and that the facilities are maintained according to the highest standard and not allowed to fall into
23 disrepair.

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25 SEC. 5.241. MEMBERSHIP AND ORGANIZATION.

1 (a) The Commission shall consist of five members appointed by the Mayor and serving at his or
2 her pleasure. The Mayor shall designate three of his or her initial appointments to serve for two-year
3 terms and two for four-year terms. Thereafter, all members shall serve for four-year terms. The terms
4 are to commence on the date of the first meeting of the Commission, which may not occur until all five
5 members have been appointed.

6 (b) At least one member of the Commission shall have documented expertise in the area of
7 building maintenance and repair. At least one member shall have documented expertise in the area of
8 historic building preservation. At least one member shall have documented expertise in the history of
9 City Hall.

10 (c) Vacancies shall be filled by the Mayor for the remainder of the term. The Commission
11 shall, at its initial meeting and annually thereafter, elect one of its members to chair the Commission.

12 (d) Services of the members of the Commission shall be voluntary and members will serve
13 without compensation.

14 (e) The Director of Administrative Services, or his/her designee, shall attend meetings of the
15 Commission and provide staff support.

16 SEC 5.242. DUTIES OF THE COMMISSION.

17 The Commission shall have the following duties:

18 (a) Conduct meetings as necessary, but not less than once monthly;

19 (b) Conduct public hearings and advise the Mayor, the Board of Supervisors, the Planning
20 Commission, the Landmarks Preservation Advisory Board, and the Director of Administrative Services,
21 as appropriate, on the following matters:

22 (1) budgetary issues related to the operation, maintenance, repair and preservation of
23 City Hall;

24 (2) requests for use, modification, or alteration of City Hall facilities;

1 (3) maintenance and operation of City Hall consistent with its stature and dignity as a
2 national landmark and as the seat of City government;

3 (4) displays of historical significance in the South Light Court and in other areas of
4 City Hall;

5 (5) improvements and acquisitions which would enhance the historical character of
6 City Hall;

7 (6) any other matter affecting the use, operation or maintenance of City Hall.

8 (c) Solicit donations to the City for the benefit of City Hall; both of a financial nature as well as
9 of artworks and historically significant artifacts which would be appropriate for display. Any such
10 gifts shall be subject to the applicable approval and acceptance processes as set forth in the Charter.

11 (d) Keep records of acquisitions, donations, modifications, major repairs and Commission
12 recommendations and compile an annual report to be submitted to the Mayor and the Board of
13 Supervisors.

14 SEC. 5.243. REFERRAL TO THE COMMISSION.

15 (a) The Director of Administrative Services shall promptly notify the Commission and provide
16 opportunity for comment before he or she adopts policies or procedures affecting the operation or
17 maintenance of City Hall, and before he or she makes or approves alterations to City Hall.

18 (b) The secretary of the Landmarks Preservation Advisory Board shall notify the Commission
19 within ten days of receipt of an application for a Certificate of Appropriateness affecting City Hall.
20 The secretary shall provide all relevant information, including the date and time of the hearing. Any
21 recommendations which the Commission makes shall be included in the record of the application by the
22 Landmarks Preservation Advisory Board.

23 SEC. 5.244. STANDARDS FOR PRESERVATION AND RESTORATION.

24 In carrying out its duties, the Commission shall be guided by accepted standards for
25 restoration, preservation, and maintenance of historic structures, including, where applicable and

1 feasible, standards for historic preservation, maintenance, recordation, and documentation of
2 landmarks promulgated by the United States Department of the Interior or its successor.

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4 APPROVED AS TO FORM:
5 DENNIS J. HERRERA, City Attorney

6 By: _____
7 Virginia Dario Elizondo
8 Deputy City Attorney

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