

File No. 120144

Committee Item No. 4

Board Item No. 14

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance SUB-Committee

Date: March 7, 2012

Board of Supervisors Meeting

Date 3-13-12

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget & Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Ethics Form 126 |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |

OTHER

(Use back side if additional space is needed)

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Completed by: Victor Young

Date: March 2, 2012

Completed by: Victor Young

Date: 3-8-12

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Accept and Expend Grant - Wolfe Lane Community Garden Pilot Terraces Rebuild -
2 \$116,000]

3
4 **Resolution authorizing the Department of Recreation and Parks to retroactively accept**
5 **and expend a grant valued at \$116,000 from the San Francisco Conservation Corps to**
6 **rebuild community garden plot terraces at Wolfe Lane Community Garden.**

7
8 WHEREAS, The City owns real property located at 50 Rutledge on Block 5535, Lots
9 011-016, and Block 5557, Lots 16 & 17, known as the Mullen Ave Realignment on which
10 Wolfe Lane Community Garden ("the Community Garden") is situated; and

11 WHEREAS, The Community Garden is located on property under the jurisdiction of
12 the Department of Public Works. However the Community Garden is managed under the
13 Recreation and Park Department's Community Gardens Program; and

14 WHEREAS, The Community Garden is comprised of garden plot terraces which are in
15 deteriorating condition; and

16 WHEREAS, The San Francisco Conservation Corps ("SFCC") received grant funding
17 from the State Proposition 84 Water Bond Act of 2006 for public safety/erosion control
18 projects ("State Grant"); and

19 WHEREAS, SFCC is proposing to rebuild the garden plot terraces of the Community
20 Garden through State Grant; and

21 WHEREAS, The grant does not require an ASO amendment; and

22 WHEREAS, The grant terms prohibit including indirect costs in the grant budget; and

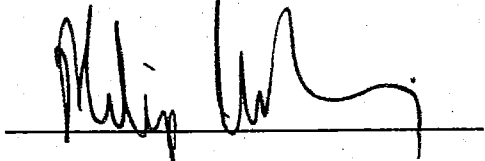
23 WHEREAS, The Recreation and Park Commission recommends to the Board of
24 Supervisors to accept and expend the grant on November 17, 2011, under Resolution No.
25 1111-001 ("Commission Resolution"); now, therefore, be it

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RESOLVED, That the Board of Supervisors authorizes the General Manager of the Recreation and Park Department to accept and expend the grant valued at \$116,000 from the San Francisco Conservation Corps; and be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget.

Recommended:



Department Head

Approved: 

Mayor

Approved: 

Controller



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Philip A. Ginsburg, General Manager, Recreation and Parks Department
DATE: January 13, 2012
SUBJECT: Accept and Expend Resolution for Wolfe Lane Community Garden

GRANT TITLE: Grant from the San Francisco Conservation Corps

Attached please find the original and 4 copies of each of the following:

- Proposed Grant Resolution; original signed by Department, Mayor, Controller.
- Grant Information Form; including disability checklist
- Grant Application Form
- Grant Agreement
- Grant Budget

Special Timeline Requirements: We would like legislation introduced in January.

Departmental representative to receive copy of adopted resolution:

Name: Marvin Yee Phone: (415) 581-2541
Interoffice Mail Address: 30 Van Ness Avenue – 5th Floor

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

Grant Information Form

File Number: _____ (Provided by Clerk of Board of Supervisors)

Grant Information Form (Effective January 2000)

Purpose: Accept a grant to the Recreation and Park Department valued up to the amount of \$116,000 from the San Francisco Conservation Corps to rebuild community garden plot terraces at Wolfe lane Community Garden

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Grant Acceptance from the San Francisco Conservation Corps
2. Department: Recreation and Park Department
3. Contact Person: Marvin Yee, Project Manager, Telephone: (415) 581-2541
4. Grant Approval Status (check one):
[X] Approved by funding agency [] Not yet approved
5. Amount of Grant Funding Applied for: \$ 116,000
6. Amount of Grant funding awarded: \$ 116,000
- 6a. Matching Funds Required: No
- 6b. Source(s) of matching funds (if applicable): NA
- 7a. Grant Source Agency: State Proposition 84 Water Bond Act of 2006
- 7b. Grant Pass-Through Agency (if applicable): San Francisco Conservation Corps
8. Proposed Grant Project Summary:

Rebuild of Community Garden Plot Terraces at Wolfe Lane Community Garden
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: December 1, 2011 End-Date: March 15, 2012
10. Number of new positions created and funded: 0
11. If new positions are created, explain the disposition of employees once the grant ends? NA
- 12a. Amount budgeted for contractual services: NA
- 12b. Will contractual services be put out to bid? No
- 12c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? NA
- 12d. Is this likely to be a one-time or ongoing request for contracting out? One-time

- 13a. Does the budget include indirect costs? Yes No
- b1. If yes, how much? NA
- b2. How was the amount calculated? NA
- c. If no, why are indirect costs not included?
- Not allowed by granting agency To maximize use of grant funds on direct services.
- Other:

14. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):
- Existing Site(s) Existing Structure(s)
- Existing Program(s) or Service(s) Rehabilitated Site(s)
- Rehabilitated Structure(s) New Program(s) or Service(s)
- New Site(s) New Structure(s)

16. The departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments: The scope of the gift to rebuild the community garden plot terraces is in the same category as roofing maintenance repairs and not an alternation as defined under the ADAAG 3.5 Definitions or 1134B.2.1 Exception 4 California Building Code. The scope of work does not affect usability of the community garden plots terraces.

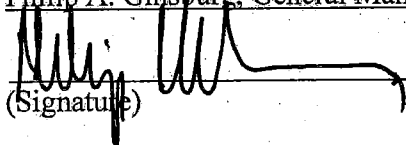
Departmental or Mayor's Office of Disability

Reviewer: Paulina Araica, Recreation and Park Dept. P.M.E. ADA Coordinator
 Paulina Araica, Recreation and Park Department

Date Reviewed: November 17, 2011

Department Approval:

Philip A. Ginsburg, General Manager, Recreation and Park Department


 (Signature)



SAN FRANCISCO
CONSERVATION CORPS

January 2, 2012

San Francisco Recreation and Park Department
30 Van Ness. 5th Floor
San Francisco, California 94102
Capital Division
Marvin Yee, Project Manager

Dear Mr. Yee,

The San Francisco Conservation Corps (SFCC) has submitted a grant to the California Conservation Corps (CCC), who serves as the fiscal agent for local corps funding allocation through Proposition 84 Water Bond Act of 2006, to implement an erosion control project on your properties, Wolfe Lane in the amount of \$116,000.

SFCC anticipates receiving a contract in January 2012, which will allow SFCC to remove the wood rot timbers, soil and weeds and to install new erosion control retaining walls, steps, landscape fabric and soil.

SFCC is pleased to be partnering with San Francisco Recreation and Park on another project, which allows SFCC Corpsmembers (CMS) to gain technical skills while simultaneously, improving the community and its residents.

If you have any questions and/or need further information, please feel free to contact me at (415) 928-7471, extension 306 or email me at jgomes@sfcc.org

Sincerely,

Janet Gomes
Director of Programs

San Francisco Conservation Corps 241 Fifth Street San Francisco CA 94103
Tel 415.928.7322 Fax 415.928.7330 www.sfcc.org

Executive Director Ann Cochrane Board of Directors Burton F. Boltuch (Chair) William M. Fleishacker Eleanor Johns Laurie A. Kahn Michael Kim
Gerry Klein Celia W. Lee Theresa A. Mataria Sandra McCubbin Bob Molineaux Kevin Murphy Noel Obiora Maurice B. Quillen Shawn Smith Jackie Wright

Wolfe Lane Community Garden

San Francisco Conservation Corps Grant Proposal

GRANT BUDGET

San Francisco Conservation Corps – Labor	\$100,748
Materials	\$15,252
TOTAL	\$116,000

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution No. 1111-001

ACCEPTANCE OF GIFT –
SAN FRANCISCO CONSERVATION CORPS

RESOLVED, That this Commission does recommend that the Board of Supervisors accept and expend a gift-in-place valued at \$116,000 from the San Francisco Conservation Corps to rebuild community garden plot terraces at Wolfe Lane Community Garden.

Adopted by the following vote:

Ayes	7
Noes	0
Absent	0

I hereby certify that the foregoing resolution was adopted at the Special Meeting of the Recreation and Park Commission held on November 17, 2011.


Margaret A. McArthur, Commission Liaison

