

BOARD of SUPERVISORS



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MEMORANDUM

Date: June 18, 2015
To: The Honorable Members, Board of Supervisors
From: *ACC* Angela Calvillo, Clerk of the Board
Subject: Cannabis State Legalization Task Force

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 150436 Administrative Code - Establishing Cannabis State Legalization Task Force

The proposed legislation will add Administrative Code, Sections 5.2-1 et seq., establishing the Cannabis State Legalization Task Force (Task Force) to advise the Board of Supervisors, Mayor, and other City departments on matters relating to the potential legalization of cannabis so that the policymakers are fully prepared to address the policy questions and administrative actions following the adoption of a State law.

- Does a current body address the same or similar subject matter?

No, there are no active bodies that address the same or similar subject matter.

- Language requiring the body to meet at least once every four months

Section 5.2-6 requires the Task Force to hold a regular meeting at least five times per year.



- Language indicating members serve at the pleasure of the appointing authority

Members in seats 1 through 8 are government agency department heads, or their designee, so they are assumed to serve by virtue of their office. Section 5.2-4(a) states that members in seats 9 through 22 shall serve at the pleasure of the Board of Supervisors and may be removed at any time.

- Language establishing attendance requirements

Section 5.2-4(d) provides a process for removal of a member in seats 9 through 22 who miss three regular meetings within a six-month period without the approval of the Task Force.

- Number of seats and qualifications

The Task Force shall consist of 22 members, as follows:

Government Agency Department Heads

- *Seat 1: Director of the Department of Public Health, or his/her designee*
- *Seat 2: Chief of the Fire Department, or his/her designee*
- *Seat 3: Chief of the Police Department, or his/her designee*
- *Seat 4: Director of the Department of Building Inspection, or his/her designee*
- *Seat 5: Director of the Planning Department, or his/her designee*
- *Seat 6: Executive Director of the Entertainment Commission, or his/her designee*
- *Seat 7: Executive Director of the California Board of Equalization, or his/her designee (if the Executive Director declines to serve and leaves the seat vacant for 60 days or longer, the Board of Supervisors may appoint a member of the public)*
- *Seat 8: Superintendent of the San Francisco Unified School District, or his/her designee (if the Superintendent declines to serve and leaves the seat vacant for 60 days or longer, the Board of Supervisors may appoint a member of the public)*

Public members appointed by the Board of Supervisors

- *Seat 9: An individual with at least two years of experience working in the cannabis industry*
- *Seat 10: An owner or operator of a medical cannabis dispensary*
- *Seat 11: An individual who uses cannabis for medicinal purposes*
- *Seat 12: An individual who uses cannabis*
- *Seat 13: An owner of a small business in San Francisco*
- *Seat 14: An individual with experience working for, or on behalf of, the interests of businesses in San Francisco*
- *Seat 15: An individual with experience working to advance the tourism or hospitality industry in San Francisco*
- *Seats 16 and 17: Individuals who represent neighborhood associations*



- *Seat 18: An individual with experience in public health advocacy focusing on drug policy*
 - *Seat 19: An individual working in the entertainment or nightlife industry*
 - *Seat 20: A representative of a labor union that represents employees working in the cannabis industry*
 - *Seat 21: A public policy expert working for an organization focused on the formulation of good public policy*
 - *Seat 22: An individual between the ages of 21 and 30 at the time of appointment*
- *Term limits (i.e., commencement date? staggered terms?)*

Members in seats 1 through 8 are City department heads, or their designee, so they are assumed to serve by virtue of their office. Section 5.2-4(a) states that members in seats 9 through 22 shall serve for a term of one year, with the initial members' terms beginning on August 31, 2015.

- *Administering department*

Section 5.2-4(e) directs the Department of Public Health to provide clerical and administrative support and staffing for the Task Force.

- *Reporting requirements*

Section 5.2-5 requires the Task Force to submit annual reports to the Board of Supervisors describing legislative activity in the State Legislature regarding possible legalization of cannabis; the Task Force's findings regarding legal, social, land use, and enforcement issues that are likely to arise in San Francisco if the State adopts proposed legislation through the legislative or electoral process; and recommendations regarding local implementation and enforcement of that potential legislation.

- *Sunset date*

Section 5.2-7 terminates the Task Force two years after the effective date of the proposed legislation, unless the Board of Supervisors extends the term by Ordinance.