



City and County of San Francisco Adult Probation Department

*Protect and Serve the Community, Further Justice, Inspire Change,
and Prioritize Racial Equity so that all People May Thrive*

Cristel M. Tullock, MSW
Chief Probation Officer

Date: 6/22/23

To: Honorable Connie Chan, Chair
Honorable Rafael Mandelman, Vice Chair
Honorable Hillary Ronen
Honorable Ahsha Safai
Honorable Shamann Walton

From: Cristel Tullock, *Cristel M. Tullock*
Chief Probation Officer

Subject: Response to June 16, 2023 Budget Hearing Information Request

Per your request, I am providing population and staffing information. This document also provides an overview of the purpose and functions of the Adult Probation Department (APD).

Purpose

APD is a public safety department that works on the behalf of the Superior Court of California and plays a vital role in furthering the priorities of the city by promoting public safety. The purpose of APD by statute is to protect the interest of victims, reduce recidivism, accountability for criminal conduct, and to serve as an alternative to incarceration.

Mandated Functions

Direct supervision of clients is only one of the mandated functions that APD holds. Other functions include:

- Produce sentencing and supplemental reports with recommendations to the court, including resentencing reports, testifying in court, and calculating custody credits with civil liberty issues and liabilities to APD and CCSF
- Supervise Release File (SRF) management interface with Department of Justice
- Investigations and Collaborative court officers
- California Law Enforcement Telecommunication System (CLETS) administration
- Victim services, restitution determination, and support at sentencing and supervision
- Sex offender risk assessment investigations and treatment participation
- Domestic Violence court functions and program certification
- POST Training mandates and department policy for sworn staff including firearms, Narcan, CPR, weaponless defense, and field training
- Transport mental health clients from CDCR to San Francisco and ensure they are housed
- Firearm Relinquishment
- GPS monitoring program
- ICOTS Interstate Compact Offender Tracking System (ICOTS) management
- Penal Code Section 1203.9 transfer process and PRCS transfer process

Active, Active-Suspended, and Limited Supervision

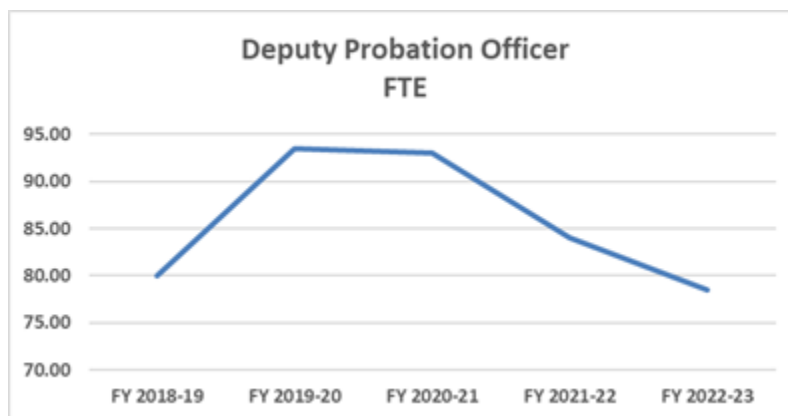
The landscape of the population that probation supports has dramatically shifted over the past decade to include a higher risk prison population. About 61% of the total population supported by probation is high risk and high needs. High-risk individuals typically require more intensive supervision and interventions due to their higher likelihood of reoffending.

The Adult Probation Department is responsible for the total population that is reflected in the case management system (CMS). A client moves from active status, to active-suspended status, and finally to a limited supervision status. DPO provides active supervision to active clients and clients suspended for less than 1 year. The clients with less than 1 year suspension are in administratively revoked status due to the issued bench warrant. The DPO makes attempts to reconnect and locate the client. In some instances, the client continues to engage with the collaborative courts and/or the DPO. If the DPO is unable to locate the client for one year, the case moves to a limited supervision status and the DPO primarily engages with the case in reaction to a new event that requires court action.

Supervision Category	All Clients
Active Supervision (Active and Suspended less than 1 Yr. Status)	1,822
Limited Supervision (Suspended for over 1 Yr.)	3,147
Total	4,969

Deputy Probation Officer Staffing

Deputy Probation Officers (DPO) are assigned to provide supervision and support to all active and active-suspended clients, additional mandated functions listed above, public safety, and community outreach events. Below shows the decline in DPO staffing.



Probation is what happens after the police arrest, the District Attorney convicts, and the court grants probation. Consequently, we are compelled to follow arrest and conviction trends to anticipate our staffing needs as our other law enforcement partners increase their activity.

Adult Probation Does its Part

Adult Probation prides itself on the collaborations and partnerships that it nurtures. We continue to address our mandated functions while expanding our functions into the community. During COVID, staff served as DSW and also transported individuals released from COVID outbreak prisons to ADP funded housing programs. The Department actively participates with CCSF events and public safety efforts while solely relying on existing resources. Finally, through our community based organization partnerships, we have expanded our portfolio of housing and supportive services to assist justice-involved adults.

Conclusion

Adult Probation brings balance to social work, law enforcement, and social justice. APD appreciates the opportunity to describe and demonstrate the tremendous value and significance of Adult Probation within our community and CCSF, as we strive to build a safer, more inclusive society for all.

Please do not hesitate to let me know if you have any questions and/or concerns.