




San Francisco Public Library

TO: Board of Supervisors Budget & Finance Committee
FROM: Michael Lambert, City Librarian 
DATE: February 19, 2025
SUBJECT: Accept and Expend Grant - Retroactive - The Andrew W. Mellon Foundation - Expanding Information Access for Incarcerated People Project - Amendment to the Annual Salary Ordinance for FYs 2024-2025 and 2025-2026 - \$1,966,00

San Francisco Public Library (SFPL) respectfully requests retroactive approval for File 250096 - [Accept and Expend Grant - Retroactive - The Andrew W. Mellon Foundation - Expanding Information Access for Incarcerated People Project - Amendment to the Annual Salary Ordinance for FYs 2024-2025 and 2025-2026 - \$1,966,000].

SFPL submitted a proposal to the Andrew W. Mellon Foundation and received notification of the grant award on October 29, 2024. The Mellon Foundation requires a start date of November 1, 2024 for their grant cycle.

Upon receiving the award agreement, SFPL prepared the grant budget and legislative packet, which were submitted to Controller's Office for review and approval on November 13, 2024. The Controller's Office and SFPL's Deputy City Attorney requested corrections to the original Award Letter from the Mellon Foundation.

SFPL received the revised award letter from the Mellon Foundation dated December 10, 2024. After final review and approval by the Controller's Office, City Attorney and Department of Human Resources, SFPL notified the Mayor's Office that the grant legislation was ready for their review on December 17, 2024.

Following the change in Mayoral Administration, SFPL sent the grant legislative packet to Mayor Lurie's Liaison to the Board of Supervisors on January 14, 2025. This Ordinance was introduced with Mayor Lurie as sponsor on January 28, 2025.

SFPL respectfully requests retroactive approval to accept and expend the grant from the Andrew W. Mellon Foundation and amend the Annual Salary Ordinance to add 3 grant-funded positions.

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